

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
MAY 2, 2024 MEETING MINUTES
APPROVED MAY 16, 2024**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Grace Abitz, Bob Jewell, Shauna Keel, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Kristine Brownson, and Attorney Ashley Lehocky.

Officials absent: Library Director Alexandra Krause

Consent Agenda

Motion [Arendt Vanden Heuvel/Moeller] to approve as outlined with the correction of Broeniman spelling of last name. Roll call vote, 7 ayes, 0 nays, motion carried.

- A. April 18, 2024 Regular Board meeting minutes
- B. Presentation of accounts and other claims against the Village
- C. Final Invoice for new meters – 120 meters
- D. Discussion and possible action on No Mow May Resolution R-14-24

Agenda Changes

None

Preregistered Citizens to be heard

Mary Ellen Ahlgrim, 665 Commerce Drive, I am here to just restate our opinion for the pavement around our shop. She stated that this is not a reasonable request due to our massive equipment will tear up the pavement. We are here to serve the state of Wisconsin and the residents of Hortonville. We have put up a berm which butts up to Wildwind and have put up a berm on the north end. Within two weeks I do have an excavator that can come in and start putting up a berm on the south end. We don't feel that putting up a berm adjacent to Commerce Drive would be a wise decision based on the fact that there is traffic on Commerce Drive, we feel that could be a hazard as far as coming in and out of our drive and it would block our view. We are proud to be in the industrial park. I just think paving it is not reasonable to do so.

Pat Lund-Moe, 352 Nye Street, and I am here to speak to the Nye Street proposed speed changes. My concern is the safety, the speeding has been a huge issue for a long time. More kids are riding their bikes, and more people are walking. It might be a good idea to skip the 35, going from 45 down to 25. On County Hwy M there is a flashing light and that could help. Other things that might help are the speed monitors, however, the batteries run out very quickly due to the amount of traffic. I wanted to also point out that the map in the packet has 25 starting at Lincoln Street, but it actually starts on the south side of Hortonville. This is a huge safety concern, and it has been like this for years. There are regular walkers and hikers, and it is just very scary, especially for kids getting on and off buses.

Committee Reports

Library Board memo was in the packet.

Unfinished Business from previous meetings

None

New Business

Discussion on Nye Street proposed speed changes

Administrator Treadwell said that Public Safety met and wanted to propose changing the speed limit on Nye Street to 35 mph.

This will be brought back to the board for a vote at a later meeting.

Discussion and Possible Action on Developers Agreement for Grandview Terrace Subdivision

Administrator Treadwell said that the agreement should have been in your packet.

The developer is in charge of the complete road installation. He has two years to put in the full road.

Motion [Moeller/Keel] to approve the developer's agreement for Grandview Terrace Subdivision pending the Villages approval of the final plat.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and Possible Action on N Mill Street Reconstruction Project Bid submittals

DPW Director Steber said that the lowest bid was Don E. Parker and the engineers have gone over everything and our recommendation that the bid be awarded to Don E. Parker.

Motion [Moeller/Olk] to approve the bid from Don E. Parker excavating for the reconstruction of N Mill Street in the amount of \$586,957.06.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Committee Members to be appointed.

President Bellile read the proposed committee members to be appointed.

Public Works Committee to appoint Bob Jewell.

Public Safety Committee to appoint Bob Jewell

Public Facilities Committee stays the same.

Library Board to appoint Alexia Jandourek, Christina King, and Ann Seyfert.

Senior Activities Committee to appoint Pat Lund-Moe.

Board of Review to appoint Bob Jewell as alternate member.

Motion [Moeller/Jewell] to accept the committee members to be appointed.

Unanimous voice vote, motion carried.

Discussion and possible action on Effluent Pump

Motion [Moeller/Arendt Vanden Heuvel] to approve the invoice from Crane Engineering for an effluent pump in the amount of \$18,072.00.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on CSM for Parcel 240043100 and 240043101

Administrator Treadwell said there was a memo in the packet. We took out a slab of concrete that was there, some invasive species and trees and brush were removed. We would like to deed over five feet along the municipal driveway and we would be deeded an extra five feet on the backside, which works well for snow storage for the Village.

Motion [Moeller/Arendt Vanden Heuvel] to approve the CSM for parcel 240043100 and parcel 240043101.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Commercial Club Temporary Handicap Parking Authorization

Chief of Police Brownson said that Jim Clegg reached out to her and wanted to have handicap parking at three events out on North Olk Street this summer.

Motion [Arendt Vanden Heuvel/Moeller] to approve the temporary handicap parking authorization on June 22, from 11:00 am until 7:00 pm for the American Legion Post 55, August 12, from 5:00 pm until 9:00 pm for the American Legion post 55, August 17th from 3:00 pm until 10:00 pm for the Harley Raffle, as well as bike night August 15 on Main Street from 3:00 pm to bar closing

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion on Industrial Park Covenants

Administrator Treadwell said this was requested by a board member at the last meeting.

Trustee Abitz said that some industrial park residents were worried about the expense of the asphalt, and she referenced the comprehensive plan, chapter 5.

Administrator Treadwell said that we are bound by the covenants and the wording that reads asphalt or concrete. Each covenant would have to be amended individually. The board has the ability to amend the covenants.

Attorney Lehocky said the proper way to approach this is to look at the covenants themselves and to potentially make changes to those covenants.

Your comprehensive plan is talking about the future plan from a zoning concept, and covenants don't fall into that category. Covenants are self-imposed limitations, and it was my understanding that there was going to be a meeting with the property owners and then brought back to the Village. I don't believe that the board has the authority to issue a variance for this.

Administrator Treadwell said that August 8th is the 120-day mark. I will be in touch with each of the owners in the industrial park.

Discussion on reporting of complaints given to board members.

Administrator Treadwell said that this was another topic brought up by a board member.

Trustee Abitz said that my opinion about complaints given to board members is this, if the complaint isn't logged in a village database it can't have action taken on it or used for discussion. I want to see a log or something.

Attorney Lehocky said that with complaints, when you receive a complaint from a citizen depending on the nature of the complaint, the severity of the complaint, and the form in which that comes to you, that can create legal obligations to take certain actions. Like Nathan was saying, when he gets a complaint of a code violation, and most of our code enforcement are complaint driven, we don't have people driving around the village looking for violations. We receive a complaint we then have a duty to go out and investigate.

I don't think that it would be a good idea to try and create some sort of log where every complaint becomes an actionable item. When complaints come in those individuals should be directed to the proper person on staff, and how they are documented and how they are responded to should be made by either staff or the board.

Report of Village Officials

Clerk-Treasurer: The report is in the packet. I did include the first quarter financials and there is a memo on that in the packet.

Director of Public Works: The report is in the packet. I wanted to comment that our kayak rental station is in and functional and ready to go. You will use your cellphone and scan the QR code and everything is through your phone. The fee is \$20.00 for 2 hours, and then goes to 15 minute intervals after the 2 hours.

Chief of Police: The report is in the packet.

Library Director: The report is in the packet.

Attorney: Nothing

Administrator: My report was sent out on Monday. Most of the last week I was working on the developer's agreement and getting that done, as the property is going to be sold tomorrow. We are starting to get stuff in line with construction for this summer. We did meet with our consultant for the engineering behind Main Street on the north and south side to get ideas. They will be meeting with the business owners to discuss what their thoughts are.

Any other miscellaneous topics for future discussion

Nothing

Communications and Miscellaneous Business

Black Otter Lake District news: We met last week and one of the topics we discussed was this weekend the Fox Wolf Water Shed Alliance is doing lake cleanup at Alonzo Park. We received 3 proposals for the RFP we had out in lake phosphorus and the sediment and monitoring the weed growth, and there was a tentative approval of EOR. We reached out to them to see if they could also include some hydraulic analysis for culverts that need to be replaced along the Wiouwash State Trail and how much that will cost.

Next meeting is scheduled for Monday, May 20 at 5:30 pm.

Building permit report: The April building report was submitted.

Hortonville-Hortonia Fire District news: No meeting, the Fire Department is having their summer kick off is May 18th from 3:00 pm to 12:00 pm (midnight) with kids activities and Dustin Lee and Ask Your Mother Band, along with music and dancing as well as cash raffles and food and drinks.

Gold Cross Ambulance run reports and news: None

Hortonville Civic Association: Nothing new

Senior Activities Committee: None

Comments and suggestions from citizens present

None

Adjournment

Motion [Moeller/Keel] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 7:52 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer