VILLAGE OF HORTONVILLE
BOARD OF REVIEW
MAY 7, 2024 MEETING MINUTES

Village President Jeanne Bellile called the Board of Review to order at 9:00 a.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.
Members present: Village President Jeanne Bellile, Trustee Jane Olk, and Clerk-Treasurer Jane Booth
Others present: Assessor Nicholas Marcks of Bowmar Appraisal, and Trustee Bob Jewell

Confirmation of appropriate Board of Review and Open Meetings notices
Booth reported that all notices had been published or posted as required.

Select a Chairperson for Board of Review
Motion [Olk/Booth] to appoint Jeanne Bellile as Chairperson. Unanimous voice vote, motion carried.

Select a Vice-Chairperson for Board of Review
Motion [Bellile/Booth] to appoint Jane Olk as the Vice chairperson. Unanimous voice vote, motion carried.

Clerk Booth reported that Booth completed the training on April 10, 2024, and the training affidavit was submitted to the Department of Revenue.

Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7)(af))
Clerk Booth reported that ordinance O-3-18 relating to the confidentiality of information about income and expenses requested by the assessor in property assessment matters was passed on March 15, 2018.

Review of new laws
Marcks reported that there are no new laws.

Filing and summary of Annual Assessment Report by Assessor's office
Marcks presented the Annual Assessment Report to the Board of Review. There was over 4 million dollars of new construction in 2023. A full revaluation will be in the next three years or so. Sales have been strong, with forty-eight improved sales. There were 9 vacant sales.

Receipt of the Assessment Roll by clerk from the Assessor
Completed and submitted.

Receive the Assessment roll and sworn statements (Assessor's affidavit) from the clerk.
Submitted.

Review the Assessment Roll and perform statutory duties
Trustee Olk reviewed the Assessment Roll. No errors were found. No omissions were found. No omitted properties were found.

Discussion/Action – verify with the Assessor that open book changes are included in the assessment roll

Marcks reported that there were no corrections of errors in the Assessment Roll.

Taxpayers, requests, and objections

No taxpayers were present and no notices of intent to file objection or other forms were filed.

Adjourn

Motion [Olk/Booth] to adjourn. Unanimous voice vote, motion carried. The Board of Review adjourned at 10:59 a.m.

Minutes submitted by Jane Booth, WCMC, Clerk-Treasurer.