

**The Minutes of
Honeyville City Council
March 12, 2025 Regular Meeting**

Mayor Bruce Nelson called the meeting to order at 7:00 p.m.

Present were Mayor Bruce Nelson, Councilmembers Ryan Adams, David Hougaard, Kami Anderson, Trevor Gardner and Dusty Bingham.

Approximately 5 members of the public were present.

Employees present were: Wendy Lindauer, Deputy Clerk
 Troy McNeely, Public Works
 Blair Perry, Treasurer
 Kenny Funk, Zoning Administrator

Kami Anderson offered the invocation and led the group in the Pledge of Allegiance.

Conflict of Interest: None Noted

Public Comment Period: No comments were made.

Zoning Administrator/Planning Commission Report – Kenny Funk & Laurie Hunsaker

A. Zoning Admin Report: Kenny F

- **Duplex:** Currently the code only allows duplexes in the R2 zone. There is a home in town that is requesting to have a duplex in the R1 zone. Kenny informed them this was not allowed in this area but mentioned it might not be a bad idea for the city to look into allowing duplexes in certain areas of town.
- **Business License Applications:** Home business licensing is currently pretty limited by the code. Kenny has made sure to send letters along with requests for “mobile mechanic work” or other like applications informing them that the license is for office work and does not allow for customers and services to be performed on the property.
- **Rezone Applications:** Guy Cox & Frank May have requested rezones. They will go before the Planning Commission.
- **Lot Line Adjustments:** Two lot line adjustments have been requested in Calls Fort & in Windy Poplars. Kenny did not foresee any issues with these applications.
- **DRC:** Meeting will be held Wednesday the 19th at 7:00.

B. Planning Commission Report: Laurie H

- **Ordinances Being Reviewed:** Manure Ordinance is under review. The Commission is waiting on direction from the City Attorney, Colt Mund before they can move

forward with the Short-Term Rental Ordinance. A Title 10 committee will be created to help get it finalized and cleaned up.

City Administration – Mayor Bruce Nelson:

Discussion Items:

- A. Schedule Work Meeting – Title 11:** Work Meeting scheduled for Planning Commission & City Council for Tuesday, March 25th at 7:00 p.m.
- B. Spring Clean-Up Schedule:** Friday May 9th, Saturday May 10th and Monday May 12th
- C. Rabies Clinic:** March 29th at the shop. 10:00 a.m. – Noon
- D. 4th of July:**
 - **Kami: Rodeo & Trap Shoot** – She would like to move the smaller events to the park on the 4th and then keep Mutton Bustin', Barrels and Poles at the rodeo grounds. She'd like to have a space to chase chickens or rabbits, stick horse races and a money pit.
 - **Ryan: Park Activities** – Bounce Houses, Volleyball Tournament & Dunk Tank.
 - **Trevor: Parade & Movie in the Park** – It was discussed to announce what movie will be presented rather than having it be a surprise.
 - **David: 5K** – He asked if the City still wants to pass out 50% off coupons for runners for the Fireman's Breakfast.
 - **Dusty: Cook Shack** – He will have the food ready for lunch during the park activities.
- E. Water Capital Facility Plan:** Mayor Nelson reported that himself and Ryan have had several meetings regarding how to manage water within the city. Rural Water needs to look at the draft that has been created by Jones & Associates. An impact fee study will also need to be done. Rural Water is willing to help figure out what the rates should be.
- F. Drainage on 3600 W.:** FEMA came out and did a study of this area and it has been approved that the city can move forward with this project. Currently they are working on Base Level Engineering and Environmental Assessment. Both of those are estimated to be a little over \$100,000.00. The city is responsible to pay 12% of those fees.
- G. Reconcile Bank Statement – Kami Anderson**

Action Items:

- A. Appoint Hearing Officer:** Mayor Nelson recommended Craig Call to become Honeyville's Hearing Officer. He currently works with a few other city's and seems to be experienced in this area and the Mayor thought it was a better option than what the city currently had in place.

DUSTY BINGHAM motioned to approve Craig Call as the Hearing Officer for Honeyville City. KAMI ANDERSON seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

- B. Fire District Contract:** Last month the council had recommended a few changes to the Fire District Contract. It was presented to the District. They were fine with the proposed changes but asked that it include that only the Fire District can move their equipment and that the billing be changed to reflect quarterly rather than monthly. Trevor G was bothered by the request that no-one be able to move the equipment. Mayor Nelson stated that because of the contention the Mayor is going to request that all communication goes through him and not city employees to prevent any more accusations. David H felt that it should state that there be no Fire District equipment left in the parking lot without approval. However, the council felt that it is past time to have a contract in place and it will be reviewed again soon.

DAVID HOUGAARD motioned to approve the proposed Fire District Contract as presented. RYAN ADAMS seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

- C. Development Review Committee (DRC):** The Mayor had a few questions regarding this committee that the State has mandated and asked the Zoning Administrator to clarify what this committee does. Kenny F stated that this committee has been created as a land use authority since the State has removed the City Council's as the final authority. The DRC will review all applications and make sure they meet codes and standards before it is allowed to go before the Planning Commission. The DRC consists of Dana (City Engineer), Kenny (Zoning Administrator, Laurie (Planning Commission Chair) and Troy (Public Works Director). Title 11 states who is a part of this committee and who the final authority is. In some cases, the DRC is the final authority.

- D. City Council Regular Meeting Minutes – 02/12/25**

RYAN ADAMS motioned to approve the Regular Meeting Minutes of 02/12/25 as presented. DUSTY BINGHAM seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

E. Check & Deposit Details – February 2025

RYAN ADAMS motioned to accept the Check & Deposit Details from February 2025 as presented. DUSTY BINGHAM seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

Public Health & Safety/Planning Commission – Councilmember David Hougaard

- A. **Lodging Tax:** On Utah.gov it states that City's and Town's can charge 1%. The Planning Commission & the City Attorney are looking into other information regarding short-term rentals. Currently there are no licensing requirements for lodging or short-term rentals, but the council thought this would be a good requirement. Kenny F thought that safety and fire inspections would be a good requirement to have.

Parks & Cemeteries/Youth City Council/General Community Events – Councilmember Trevor Gardner

- A. **Seasonal Workers:** This information has been put on the website and in the water bill. The closing date will be March 20th. The Mayor asked the council to spread the word.

General Community Events/Youth City Council/General Community Events/Mosquito Abatement – Kami Anderson

Nothing to report beyond what was already discussed.

Water Systems & Drainage – Councilmember Ryan Adams

Nothing to report beyond what was already discussed.

Streets & Roads/Buildings & Equipment/City Communications - Councilmember Dusty Bingham

- A. **County Corridor Funding:** Dusty asked the Mayor to fill him in on what needs to happen prior to the county meeting.

Actions for March:

- **Planning Commission:** Research Short Term Rentals
- **Mayor:** Speaking to Jones & Associates to see if they can research the Park & Water Impact Fees
- **Mayor:** Speak with Fire Chief about the 4th of July Breakfast.

TREVOR GARDNER motioned to adjourn at 9:10 p.m. DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

Meeting Adjourned at 9:10 p.m.

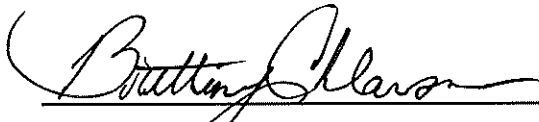
The foregoing minutes were taken by Wendy Lindauer and typed by Brittiny Chlarson.

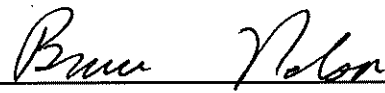
I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 4/16/25




Brittiny Chlarson – Clerk/Recorder


Bruce Nelson - Mayor