

**The Minutes of
Honeyville City Council
February 12, 2025, Regular Meeting**

Mayor Bruce Nelson called the meeting to order at 7:00 p.m.

Present were Mayor Bruce Nelson, Councilmembers Ryan Adams, David Hougaard, Kami Anderson, Trevor Gardner and Dusty Bingham.

Approximately 4 members of the public were present.

Employees present were: Wendy Lindauer, Deputy Clerk
 Troy McNeely, Public Works
 Kenny Funk, Zoning Administrator

David Hougaard offered the invocation and led the group in the Pledge of Allegiance.

Conflict of Interest: None Noted

Public Comment Period: No comments were made.

Zoning Administrator/Planning Commission Report – Kenny Funk & Laurie Hunsaker

A. Zoning Admin Report: Kenny F

- **Development:** Received questions regarding garages and setbacks, mainly from intown residents.
- **DRC:** Meeting Tuesday, February 18th at 9:00 a.m. They will be discussing a lot line adjustment and lot line consolidation in the Calls Fort Subdivision. The Nye's are looking at purchasing some land from the Roddam's. This will require the Roddam's to consolidate parcels to make sure they stay in compliance with the required zoning and then an adjustment of lot lines. They will also be discussing Guy Cox subdivision application. It was also reported that several other towns are having regular scheduled meetings for their DRC because of the timeframe in which they are required to respond. **Kenny F** stated that they will probably schedule 2 meetings a month as long as there are agenda items. He also clarified that the DRC stands for Development Review Committee. Members of that committee are the Zoning Administrator (Kenny Funk), Planning Commission Chair (Laurie Hunsaker), Public Works Director (Troy McNeely), The City Engineer (Dana Schuler) and if needed the City Attorney (Colt Mund).

B. Planning Commission Report: Laurie H

- **Public Hearings:** The Planning Commission held a Public Hearing on the updates that were made to Title 10. No members of the public attended this hearing. The Planning Commission did not vote on a recommendation because the consultant

company that created this document had used some old information in the presented documents, so they did not feel comfortable making a recommendation until those had been updated.

Mayor Nelson stated that he has asked that the zoning administrator and planning commission start looking into ordinances on Air B&B's. **David H** stated that the city could look into a lodging tax. **Mayor Nelson** asked Dave to look into this and present what he finds out to the council.

City Administration – Mayor Bruce Nelson:

Discussion Items:

- A. Hearing Officer Suggestions:** The Council chose to do away with the Board of Appeals and replace it with a Hearing Officer. The Mayor has a lawyer in mind, but would like the council to provide him with any suggestions they may have.
- B. Spring Clean-Up Schedule:** Rupp's has been scheduled to haul off trash for the City clean up. This will take place Friday, May 9th 7:00 a.m. – 6:00 p.m., Saturday, May 10th 7:00 a.m. – 6:00 p.m. and Monday, May 12th 7:00 a.m. – 10:00 a.m.
- C. Rabies Clinic:** The Rabies Clinic will be held at the City Shop Saturday, March 29th 10:00 a.m. – Noon.
- D. Application for Corridor Funding:** The Mayor has been working with Troy & Dusty to fill out an application for funding to widen 3600 W.
- E. Norther Utah Conservation Fair:** The Mayor just wanted to make the council aware of this event if they would like to attend.
- F. Reconcile Bank Statement – David Hougaard**

Action Items:

- A. Davis & Bott – Audit Report:** Matt with Davis and Bott presented the 2023 - 2024 Fiscal Year Audit. He stated that the books on record reflect an accurate reflection of what is going on within the city. Documents of the presented information are attached to these minutes.

DAVID HOUGAARD motioned to accept the Audit Report for 2023 – 2024 Fiscal Year as presented. TREVOR GARDNER seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

- B. Fire District Contract:** Trevor G wanted to change the verbiage under #2 to state that the contract is for three years only, and it will not automatically renew. **David H** stated that he couldn't find a section that talked about sub-letting but felt that it might be beneficial to add to the contract.

DAVID HOUGAARD motioned to amend the presented Fire District Contract. Under #2 delete verbiage regarding automatic renewal and state that the renewal shall be renegotiated at the end of the term. Under section #7 have the city attorney clarify if the presented information is enough to prevent the building from being sub-leased. RYAN ADAMS seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

- C. **Title 11:** Mayor Nelson stated that there were some questions about Title 11 that didn't get answered in previous meetings. He asked Kenny to present the information and answer any questions that needed to be answered. Documents presented can be found attached to these minutes.

Kenny F shared that due to changes in state requirements the City Council cannot be the final land use authority for preliminary or final applications. The Planning Commission cannot be the land use authority on final applications. The DRC (Development Review Committee) will now be the final land use authority. Mayor Nelson wanted to know who appoints the DRC. Kenny F wasn't clear on how that was created but knew that no one on the city council can be involved with this process. Mayor Nelson felt that the city council should be involved in helping appoint members to the DRC.

Mayor Nelson stated that he had issues with sections F & G but needed to leave due to a family emergency. Mayor Nelson left the meeting at 8:00 p.m. Mayor Pro Tem Councilmember Gardner filled in for the Mayor.

The council discussed the use of wells vs. hooking up to the city water system and several other issues. David H felt that the ordinance went out for approval before there was a clear discussion on the topic. Kenny F expressed that the creation of ordinances is the council's role in the development process.

There was further discussion about the presented documents, however they were not prepared to make a motion at this time. It was suggested that they hold a work meeting with the Planning Commission so that they can itemize each item they have an issue with and gain clarity.

D. City Council Regular Meeting Minutes – 12/11/24

DUSTY BINGHAM motioned to approve the Regular Meeting Minutes 12/11/24 as presented. DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

E. City Council Regular Meeting Minutes – 01/08/25

RYAN ADAMS motioned to approve the Regular Meeting Minutes of 01/08/25 as presented. DUSTY BINGHAM seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

F. Check & Deposit Details – February 2025

DAVID HOUGAARD motioned to approve the Check & Deposit Details for February 2025 as presented. DUSTY BINGHAM seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

Public Health & Safety/Planning Commission – Councilmember David Hougaard

Nothing to report at this time.

Parks & Cemeteries/General Community Events/Youth City Council – Councilmember Trevor Gardner

- A. East Park Pavilion: Working on getting bids for this project.
- B. West Park Plan: A plan has been designed, but not reviewed by the Mayor, Trevor & Designer.

General Community Events/Youth City Council/Mosquito Abatement – Kami Anderson

- A. Easter Activity: Saturday, April 19th at the same time as previous years (10:00 a.m.) – Brittiny will post a flier on the website and put it in the water bill.

Water Systems & Drainage – Councilmember Ryan Adams

Nothing to report at this time.

Streets & Roads/Buildings & Equipment/City Communications – Councilmember Dusty Bingham

- A. Chip & Seal: County will only do a mile of chip & seal. Dusty is looking into other companies who can possibly do more roads.

Actions for March:

- Dave look into taxing lodging facilities such as Air B&B's & RBO's
- Brittiny rearrange City Council Seats

RYAN ADAMS motioned to adjourn at 8:48 p.m. DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

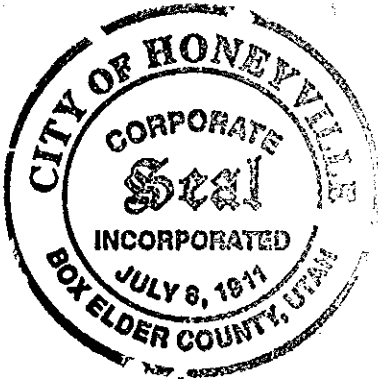
Meeting Adjourned at 8:45 p.m.

The foregoing minutes were taken by Wendy Lindauer and typed by Brittiny Chlarson.

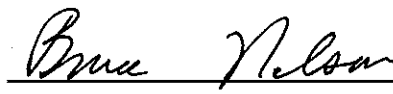
I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 3/12/25




Brittiny Chlarson – Clerk/Recorder


Bruce Nelson - Mayor