

**The Minutes of
Honeyville City Council
January 8, 2025, Regular Meeting**

Mayor Bruce Nelson called the meeting to order at 7:00 p.m.

Present were Mayor Bruce Nelson, Councilmembers Ryan Adams, David Hougaard, Kami Anderson, Trevor Gardner and Dusty Bingham.

Approximately 4 members of the public were present.

Employees present were: Brittany Chlarson, Clerk/Recorder
 Wendy Lindauer, Deputy Clerk
 Troy McNeely, Public Works
 Kenny Funk, Zoning Administrator

Ryan Adams offered the invocation and led the group in the Pledge of Allegiance.

Conflict of Interest: None Noted

Administer Oath of Office to Kami Anderson – **Brittany Chlarson** administered the oath of office to new councilmember Kami Anderson.

Public Comment Period: No comments were made.

Zoning Administrator/Planning Commission Report – Kenny Funk & Laurie Hunsaker

Laurie was excused from the meeting so Kenny will report on both Zoning Admin & Planning Commission.

A. Zoning Admin Report: Kenny F

- **DRC Review:** Review of a parcel boundary adjustment.
- **Development:** Request to build a shop and inquiries about parcel boundary adjustments.

B. Planning Commission Report: Kenny F

- **Public Hearings:** The Planning Commission will hold a Public Hearing on the updates that were made to Title 10 this month.
David H expressed that he thought that parcel boundary adjustments just needed to go to the county. Kenny F explained that if there is a home on the property then the request needs to come to the city per state law.

City Administration – Mayor Bruce Nelson:

Discussion Items:

A. City Council Assignments for 2025:

David H – Planning Commission/Public Health & Safety

Kami A – Mosquito Abatement/General Community Events/Youth City Council

Ryan A – Water Systems & Drainage

Trevor G – Parks & Cemeteries/General Community Events/Youth City Council

Dusty B – Streets & Roads/City Communications

B. 4th of July Assignments

Ryan A – Park Activities

David H – 5K

Kami A – Rodeo/Trap Shoot

Trevor G – Movie in the Park/Parade

Dusty B – Concessions - Cookshack

C. Update Project List

Remodel Meeting Room: Mayor Nelson – Has contacted 3 individuals to bid the meeting room updates. One cannot do the project and the other 2 have not submitted their bids.

Fence around West Cement Pad at City Hall: Mayor Nelson – No updates at this time.

Bowery at East Park: Trevor G – A bid has been received, but no timeline has been addressed.

Bathrooms at West Park: Trevor G – Will reach out to Paul Groberg to get a list put together of items that need to be listed in the bid requirements.

D. Hearing Officer Suggestions: Mayor Nelson has asked a few people to act as a hearing officer however he has not been successful in filling this position. He asked the council to provide him with any suggestions they may have.

Trevor G recommended that they research who other cities in the area are using and see if that individual would also be willing to assist Honeyville.

E. Annexations within the County: Mayor Nelson wanted to make the council aware of changes that are taking place with annexations within the county. He reported that the county has created a boundary commission. Members of that commission are made up of 2 Mayors; the Mayor of Brigham City and the Mayor of Deweyville, Mayor Nelson will be serving as an alternate. There is one county commissioner serving on that committee; Boyd Bingham along with 3 residents from the county: Dean Lester, Fred Barker and Sam McMurdie. They will be addressing a protest regarding issues with land

in Garland. This committee will be utilized if there is a protest regarding an annexation request.

There was further discussion about rumors of growth within the county. Mayor Nelson feels that the city needs to be aware of growth and to plan for the future so if these requests come to the city, they will have a clear plan.

F. Reconcile Bank Statement – Ryan Adams

Action Items:

- A. **Appoint Planning Commission Member:** Mayor Nelson recommended Anna Dammer to serve on the Planning Commission.

TREVOR GARDNER motioned to approve the appointment of Anna Dammer as the new Planning Commission Member for a term starting in January 1, 2025 and ending December 31, 2028. RYAN ADAMS seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

- B. **City Council Regular Meeting Minutes – 12/11/24:** Not in the Packet

- C. **Check & Deposit Details – December 2024**

David H asked on the timeline of when bills are paid. It was clarified that bills are paid once invoices are received within a week or two.

DAVID HOUGAARD motioned to accept the Check & Deposit Details from December 2024 as presented. DUSTY BINGHAM seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

Public Health & Safety/Planning Commission – Councilmember David Hougaard

- A. **Mosquito Abatement:** Drones have been purchased and there are qualified individuals to operate those for the upcoming mosquito season.

Parks & Cemeteries/General Community Events/Youth City Council – Councilmember Trevor Gardner

- A. **Cemetery Updates:** Wendy L, the city's deputy clerk, has been working on updating cemetery information along with moving the current cemetery system to an online system. The city is currently waiting to hear from Sunrise Engineering to finish this process.

General Community Events/Youth City Council/Mosquito Abatement – Kami Anderson

Nothing to report at this time.

Water Systems & Drainage – Councilmember Ryan Adams

- A. **Water Conservation Plan:** An email was sent including the draft conservation plan. The city was supposed to receive a response but never heard back from anyone. Ryan will follow up on this item.

Streets & Roads/Buildings & Equipment/City Communications - Councilmember Dusty Bingham

- A. **Chip Seal:** Wants to get on the schedule for chip seal so that the city doesn't get passed by.
- B. **Frontage Road Heading North:** This road needs to be widened. The Mayor would like to apply for funds from the county to help address this issue. Troy has reached out to a few companies to get some bids on this project.

Mayor Nelson asked Trevor & Dusty to attend the county meeting regarding corridor funds on April 7th in his place. This meeting will take place at the Elwood Town Hall.

Actions for February:

- Address the Fee Schedule
- Hire a Hearing Officer

TREVOR GARDNER motioned to adjourn at 7:50 p.m. DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kami Anderson for, Trevor Gardner for and Dusty Bingham for.

Meeting Adjourned at 7:50 p.m.

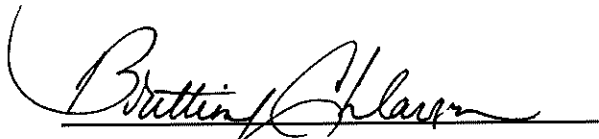
The foregoing minutes were taken and typed by Brittney Chlarson.

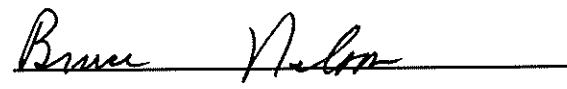
I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 2/12/25




Brittney Chlarson – Clerk/Recorder


Bruce Nelson - Mayor