

**The Minutes of
Honeyville City Council
June 12, 2024 Regular Meeting**

Mayor Bruce Nelson called the meeting to order at 7:00 p.m.

Present were Mayor Bruce Nelson, Councilmembers Ryan Adams, David Hougaard, Trevor Gardner and Dusty Bingham. Councilmember Kory Wilde is out of town and was excused from this meeting.

Approximately 12 members of the public were present.

Employees present were: Brittiny Chlarson, Clerk/Recorder
 Wendy Lindauer, Deputy Clerk
 Codey Illum, Zoning Administrator
 Blair Perry, Treasurer
 Troy McNeely, Public Works

Dusty Bingham offered the invocation and led the group in the Pledge of Allegiance.

Conflict of Interest: None Noted

Public Comment Period:

Ryan Gardner stated that they have been having issues with dogs for a very long time. He has approached his neighbors and nothing has happened. **Mayor Nelson** stated that he would like to meet with the Gardner's and come up with a plan.

Public Hearing: Updated Procurement Policy

A. Open Public Hearing: Public Hearing Opened at 7:05 p.m.

DAVID HOUGAARD motioned to open Public Hearing regarding the presented Updated Procurement Policy at 7:05 p.m. **TREVOR GARDNER** seconded the motion. **MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.**

Mayor Nelson explained that the city has had a procurement policy, but it has not been updated for several years so the council met and came up with the new numbers for the policy and that is what was being voted on at this time.

B. Close Public Hearing: Public Hearing Closed at 7:06 p.m.

TREVOR GARDNER motioned to Close the Public Hearing regarding the presented Updated Procurement Policy at 7:06 p.m. MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.

C. Action Item: Procurement Policy 2024-03

DAVID HOUGAARD motioned to approve Resolution 2024-03 Procurement Policy as presented. DUSTY BINGHAM seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.

Public Hearing: Adjust Fiscal Year Budget 2023-2024

A. Open Public Hearing: Public Hearing Opened at 7:07 p.m.

TREVOR GARDNER motioned to Open the Public Hearing to Adjust Fiscal Year Budget 2023-2024 at 7:07 p.m. DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.

Blair Perry the city Treasurer presented the adjusted budget. David H stated that the city gets a lot of suggestions on what they should improve and use property taxes for. He showed that Honeyville City has not increased their property taxes in over 30 years, and they do not receive a lot of money.

B. Close Public Hearing: Public Hearing Closed at 7:14 p.m.

TREVOR GARDNER motioned to Close the Public Hearing to Adjust Fiscal Year Budget 2023-2024 at 7:14 p.m. DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.

C. Action Item: Adjust Fiscal Year Budget 2023-2024 Resolution 2024-04

TREVOR GARDNER motioned to approve Resolution 2024-04 Adjust Fiscal Year Budget 2023-2024 as presented. DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.

Public Hearing: Adopt Fiscal Year Budget 2024-2025

A. Open Public Hearing: Public Hearing Opened at 7:15 p.m.

DAVID HOUGAARD motioned to Open the Public Hearing to Adopt Fiscal Year Budget 2024-2025 at 7:15 p.m. DUSTY BINGHAM seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.

Blair Perry presented the 2024 – 2025 Fiscal Year Budget. He highlighted the Capital Projects. These are determined by projects that go above and beyond regular operations. The council has presented 7 projects they would like to accomplish this fiscal year. He suggested doing these projects incrementally to make sure they get them done.

B. Close Public Hearing: Public Hearing Closed at 7:18 p.m.

TREVOR GARDNER motioned to Close the Public Hearing to Adopt Fiscal Year Budget 2024-2025 at 7:18 p.m. RYAN ADAMS seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.

C. Action Item: Adopt Fiscal Year Budget 2024-2025 Resolution 2024-05

DUSTY BINGHAM motioned to approve Resolution 2024-05 Adopt Fiscal Year Budget 2024-2025 as presented. TREVOR GARDNER seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for & Dusty Bingham for.

Zoning Administrator/Planning Commission Report: - Codey Illum & Laurie Hunsaker

- A. Zoning Admin Report: Codey Illum** reported that the Camelot Inn submitted a fence permit & would eventually like to build a home. The current permit was denied due to some issues.
- B. Planning Commission Report: Laurie Hunsaker** stated that they are waiting for the consultant to present their suggestions on updating the current code. In their last meeting they held a Public Hearing for the ADU Ordinance and recommended that the City Council approve that Ordinance. It will be on the City Council agenda in July. They are still working on the RV Ordinance.

City Administration – Mayor Bruce Nelson:

Discussion Items:

- A. 4th of July Follow Up – Mayor Nelson** reminded the council they all have responsibilities for the 4th. **Ryan A** stated that they need Volleyball nets for the 4th of July tournament. **David H** stated that he will not be around on the 4th but the 5K is in good hands. **Dave** is also going to figure out how long the city has been hosting the 4th of July celebration.
- B. City Clean Up – Mayor Nelson** reported that the city clean up went well and that he only received one complaint, he stated that an individual came and needed help, and no one came to help so he took it to the dump on his own. Other than that, it

ran smoothly. David H stated that there were a lot of people helping and he expressed he was sorry that the citizen did not receive help. He also stated that the flier needs to be more specific regarding hazardous waste and tire sizes. They also need to make people aware that they cannot bring an entire camp trailer and expect the council to take it apart and put it into the dumpsters. He also felt that they needed to adjust the hours to end earlier Saturday.

- C. **Purchase of Backhoe** – Dusty B reported that the city was able to get a check sent out to purchase the backhoe.
- D. **Day of Service** – Bruce Bowers is the representative for the Brigham City North Stake for the 9/11 day of service. The committee would like each community to be aware of this day of service. Bruce is over Honeyville City and would like to work with the council on creating a project. Mayor Nelson assigned Councilmember Kory Wilde and Trevor Gardner to head up this project up.
- E. **Purchase Portion of North Salt Creek Road** – Mayor Nelson shared that an individual contacted him, and he asked if the city would be interested in purchasing the portion of his road that is an access. This could run close to \$80,000.00. David H questioned why the city would want to purchase this property. The council did not feel that this needed to be pursued.
- F. **Annexation** – Mayor Nelson spoke with the Mayor of Brigham City and found out that currently Brigham City is annexing any annexation request they have received. Willard also approved an annexation request that was an island. Codey I pointed out that if the city decides to approve an island annexation then they will also need to update their ordinance.
- G. **Reconcile Bank Statement** – Dusty Bingham

Action Items:

- A. **Capital Facility Water Plan** – Dana S, the city engineer joined the meeting via Zoom and explained the presented plan.

RYAN ADAMS motioned to recommend that Dana move forward with the presented E3 W1 plan as presented for the Capital Facility Water Plan. DAVID HOUGAARD seconded the motion. MOTIONED CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.

- B. **City Council Regular Meeting Minutes – 05/08/24**

TREVOR GARDNER motioned to approve the 05/08/24 Minutes as presented. DUSTY BINGHAM seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.

C. Check & Deposit Details – May 2024

TREVOR GARDNER motioned to approve the May 2024 Check & Deposit Details as presented. RYAN ADAMS seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.

Public Health & Safety/Mosquito Abatement – Councilmember David Hougaard

- A. **Mosquito Abatement:** Mosquito Abatement requires members of the board to attend training. David H stated that he was not comfortable with taking funds to go to St. George so he will be attending the meeting in Layton in the fall. He will also be contacting the Mosquito Abatement to spray Honeyville City facilities for the 4th of July activities. (5K course and the West Park).

Parks & Cemeteries/Youth City Council – Councilmember Trevor Gardner

- A. **Pickleball Court:** The weather has warmed up enough for repairs, so they are now waiting on the contractor to be available for the repairs.

General Community Events/Planning Commission – Kory Wilde

Was not present to report. The Mayor reported that the rodeo will take place next weekend.

Water Systems & Drainage – Councilmember Ryan Adams

- A. **Drainage:** Dusty B will be contacting Marlon to see if they can find a solution to the drainage on 3600 W. Mayor Nelson will also talk to Honeyville Grain.
- B. **County Master Water Plan:** Mayor Nelson informed the council that himself and the Public Works director Troy McNeely attended a meeting regarding the county water master plan.

Streets & Roads/Buildings & Equipment/City Communications - Councilmember Dusty Bingham

- A. **Roads:** Chip seal is scheduled to be laid between the middle to the end of July.
- B. **Equipment Purchase:** Dusty would like to have a schedule and budget as to how they handle upcoming purchases.

TREVOR GARDNER motioned to enter a Closed Meeting to discuss Ongoing Litigation at 8:55 p.m. DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty Bingham for.

Re-Enter Open Meeting: Re-entered Open Meeting at 9:30 p.m.

DUSTY BINGHAM motioned to adjourn at 9:31 p.m. RYAN ADAMS seconded the motion.
MOTION CARRIED with Ryan Adams for, David Hougaard for, Trevor Gardner for and Dusty
Bingham for.

Meeting Adjourned at 9:31 p.m.

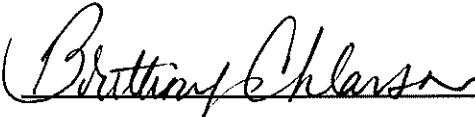
The foregoing minutes were taken and typed by Brittiny Chlarson.

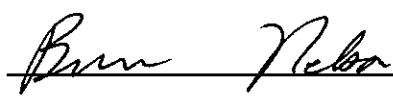
I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 10/9/24




Brittiny Chlarson – Clerk/Recorder


Bruce Nelson - Mayor