

**The Minutes of
Honeyville City Council
January 10, 2024 Regular Meeting**

Mayor Bruce Nelson called the meeting to order at 7:00 p.m.

Present were Mayor Bruce Nelson, Councilmembers Ryan Adams, David Hougaard, Trevor Gardner and Dusty Bingham. Kory Wilde arrived at 7:06 p.m.

Approximately 8 members of the public were present.

Employees present were: Brittiny Chlarson, Clerk/Recorder
 Codey Illum, Zoning Administrator
 Blair Perry, Treasurer
 Wendy Lindauer, Deputy Clerk

Ryan Adams offered the invocation and led the group in the Pledge of Allegiance.

Conflict of Interest: None Noted

Administer Oath of Office – Brittiny Chlarson the City's Election Official administered the Oath of Office to Mayor Bruce Nelson and Councilmembers Ryan Adams, Trevor Gardner and Dusty Bingham.

Public Comment Period:

Denise Bell Asked the council why she was served papers from Honeyville City regarding a purchase or sell. She also asked why her tax dollars are being spent to develop a road that is not Honeyville City's. **Mayor Nelson** stated that there was an agreement that Honeyville City would purchase the property mentioned. After the property was purchased they found that there were two parcels that had been surveyed wrong. The county recorder requested another survey. After this survey was completed new documents, which were put into a family trust, would require that all four siblings sign off. Currently 3 siblings have signed, Denise has not. This is why legal documents were sent to her. Regarding the second question the Mayor stated that the County records show that Honeyville City does own the road in question.

Audit Report – Davis & Bott: Matt Jensen – They were unable to come due to the weather and will report in the February meeting.

Administer Oath of Office – Brittiny Chlarson administered the Oath of Office to Councilmember Kory Wilde.

Zoning Administrator/Planning Commission Report – Codey Illum & Kenny Funk

- A. **Zoning Admin Report: Codey I** reported that he has had multiple phone calls regarding the ADU ordinance. He has informed them that the City is currently working on an ordinance for this that mirror's what the county passed.
- B. **Concept Application:** A concept application has been received for a 5-lot subdivision. **Trevor G** asked if this was an area that was designated as an area in a water deficit. **Codey I** stated that they will have to talk with the city engineer regarding that potential issue.
- C. **Planning Commission Report: Kenny F** reported that last month they held 4 public hearings regarding the Flood Plain Ordinance. The hearings were regarding a new ordinance, text amendments and repeals; these all passed unanimously for recommendation to the city council.

City Administration – Mayor Bruce Nelson

Discussion Items:

- A. **City Attorney Introduction – Colt Mund:** Introduced himself as an attorney with Mann, Hadfield and Thorne who has a long history of representing municipalities. The firm currently represent Brigham City, Willard and Deweyville. He explained that there are three attorneys at the law office; Michael, Emily and himself. The city would have access to all of the attorneys; however, Colt will be the point person for Honeyville City. **Trevor G** wondered how the council should proceed if they have a question. **Colt M** stated that they have an open-door policy and the council and planning commission can contact the attorneys directly.
- B. **City Donations to Organizations: Mayor Nelson** explained that the city gets requests from different organizations to donate funds and asked if the council had an opinion on whether they should donate or not. **Trevor G** felt unsettled using tax dollars for a charity. He felt that citizens should be able to decide for themselves if they'd like to support a charity or not.
- C. **Service Projects for Citizens to do:** Every year there is a week of service and the Mayor would like to have a list of ideas to give out to groups who want to serve the community.
- D. **City Hall Remodel:** The remodel is coming along however, they still need to install doors finish the stairs for the Fire Department, etc. The furniture won't be installed until February 7th or 8th.
- E. **Status of General Plan:** The Mayor is hopeful to present this to the council in February. He would like to hold another public hearing for this again.
- F. **Goals for 2024:** There will be a budget meeting in May, but the Mayor would like the council to come up with items that they would like to accomplish in 2024. The Mayor would like to upgrade the council chambers, finish the general plan and the water

capital facilities plan in 2024. **Kory W** suggested that the packet for meetings be sent out the Friday prior to the City Council meeting. **Trevor G** mentioned the pickleball court & pavilion at the East Park. He also suggested pursuing more watering with secondary water. **David H** would like an approved master plan for the park. He stated that there is a lack of shade, run down restrooms & playground equipment. He would also like to clean up unallowed living and keep pursuing violations of junk, trash, etc. He would also like to come up with a 10-year plan for vehicle replacement within the city. **Ryan A** stated that he has been in contact with Checketts amusement and told them he was planning on them for 2024 July activities.

- G. Water Capital Facilities Plan:** **Ryan A** shared that he met with Dana and the Mayor regarding this plan. Dana needs some water usage information from the city. They also talked about the Water Entitlement Ordinance which separates secondary water from culinary water, there is still a lot of work that needs to be done on this ordinance. **Mayor Nelson** stated that the city also needs to detect leaks, lead pipes, low pressure or volume flow. The council also discussed that the engineer would like the city to loop the water system out on 3600 W. from S. Sl Crk Rd. **Trevor G** suggested tackling the worst sections first.
- H. City Council Responsibilities:** **Mayor Nelson** stated that he has asked Councilmember Bingham to take over Councilmember Millsap's responsibilities with the exception that Councilmember Hougaard will take Mosquito Abatement and Councilmember Bingham will take over buildings & equipment.
- I. Fire District Contract Update:** The Mayor was supposed to meet with the Fire District on Monday, however the chairman was sick so they were unable to meet. They will meet Feb 12th.
- J. Work Meeting to Define Job Descriptions/Purchase Policy:** The Mayor would like to have a work meeting to define what responsibilities are and review the purchase policy. That was scheduled for 01/31/25 at 7:00 p.m.
- K. Reconcile Bank Statement – Ryan Adams**

ACTION ITEMS:

Public Hearing – Mayor Stipend:

- A. Open Public Hearing: Opened at 8:01**

KORY WILDE motioned to Open at 8:01 p.m. RYAN ADAMS seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde for, Trevor Gardner for and Dusty Bingham for.

The council expressed concerns with the amount and list of duties not being put on the presented documents. **Mayor Nelson** wanted to address the stipend amount at this time and then address addition monies along with the additional duties at a later date.

Mary Bingham stated that an Ordinance is law. She wondered if a new Mayor would want to follow these new rules. She also expressed that the Mayor can make their job as big or as little as they choose. She stated that the current ordinance does not state a stipend anywhere in it but rather a bond.

Colt Mund stated that the council does have the power to approve or deny this ordinance. He is only concerned that there is not a number in the presented documents. He advised the council to pass it at a subsequent meeting.

Mayor Nelson decided to turn this issue over to Colt and readdress the issue in February.

Trevor G suggested changing the Mayor's compensation to \$500.00.

Close Public Hearing:

TREVOR GARDNER motioned to Close the Public Hearing at 8:20 p.m. **RYAN ADAMS** seconded the motion. **MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde for, Trevor Gardner for and Dusty Bingham for.**

Action Item: Mayor Stipend
No action was taken.

- B. Daughters of Utah Pioneers – Historical Marker:** **Donna Hunsaker** presented the map of where they were requesting to place the historical marker. They would like to put the marker at the east end of the lilac bushes.

TREVOR GARDNER motioned. **DAVID HOUGAARD** seconded the motion. **MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde for, Trevor Gardner for and Dusty Bingham for.**

- C. City Council Regular Meeting Minutes – 12/05/23:**

DAVID HOUGAARD motioned to approve the **City Council Regular Meeting Minutes of 12/05/23** as presented. **TREVOR GARDNER** seconded the motion. **MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde abstaining, Trevor Gardner for and Dusty Bingham abstaining.**

D. Check & Deposit Details – December 2023

David H asked about a Deed Transfer fee. The city clerk clarified that this was a transfer of cemetery plots.

RYAN ADAMS motioned to approve the Check & Deposit Details of December 2023 as presented. DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde abstaining, Trevor Gardner for and Dusty Bingham abstaining.

Public Health & Safety/Buildings & Equipment – Councilmember David Hougaard:

- A. **Property Line Adjustments:** Dave reported on the City owned home property line adjustment status.
- B. **Review CUP applications:** Dave offered to help the clerk review CUP applications so that the city could see which ones have expired.

Parks & Cemeteries/Youth City Council – Councilmember Trevor Gardner:

- A. **Cookshack Issues for 4th of July:** Trevor wanted to make sure previous issues were addressed prior to the 4th of July activities.

General Community Events/Planning Commission – Councilmember Kory Wilde:

Nothing to report at this time.

Water Systems & Drainage – Councilmember Ryan Adams:

- A. **Drainage Projects:** It was stated that the city is waiting on funding which will encompass all of 3600 W. **Trevor G** felt that there were some simple solutions such as cleaning ditches in the mean time while the city is waiting on funding. **Wayne Aoki** gave information on a drain ditch by May's that went South. The Mayor asked Ryan to look into that issue.

Streets & Roads/Mosquito Abatement/City Communications – Councilmember Dusty Bingham:

Dusty B asked for information on what is required of him. **Mayor Nelson** stated that he should contact the county to get on their schedule for chip & seal. **David H** stated that he and Dusty should set up a meeting to discuss buildings & equipment.

ACTIONS FROM JANUARY 10, 2024:

Everyone – Bring list of projects service groups could do within the city.

Dave, Kory & Brittiny – Research CUP's

Bruce – Invite Troy to the upcoming Work Meeting

Ryan – Drainage on 3600 W.

Dave & Dusty – Buildings & Equipment

TREVOR GARDNER motioned to adjourn at 8:47 KORY WILDE seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde abstaining, Trevor Gardner for and Dusty Bingham for.

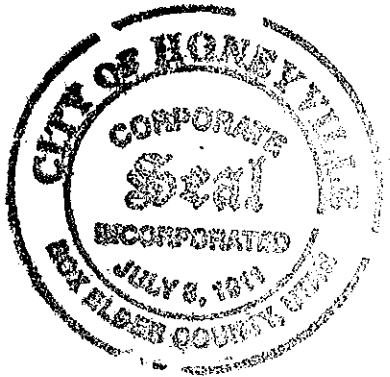
Meeting Adjourned at 8:47 p.m.

The foregoing minutes were taken and typed by Brittiny Chlarson.

I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 2/14/24



Brittiny Chlarson
Brittiny Chlarson – Clerk/Recorder

Bruce Nelson
Bruce Nelson - Mayor