



P.O. Box 565 Burlington, WI 53105 HoneyLakeDistrict.org

MONTHLY MEETING

January 28, 2025

1.0 CALL MEETING TO ORDER - Chairman Webb called the meeting to order at 7:00 p.m. at the Rochester Village Hall. Commissioners present were Doug Webb, Joseph Kolosso, Shelley Hildebrandt, John Lutz and Nick Ahlers. Commissioner Travis was not present. One District resident was also in attendance. The monthly meeting originally scheduled for January 21st was rescheduled to the 28th due to inclement weather.

2.0 APPROVAL OF MEETING MINUTES - Chairman Webb asked if there were any corrections to the minutes of the December 17, 2024 meeting, which had been previously presented to the commissioners. A motion to approve the minutes as presented was made by Commissioner Kolosso, seconded by Commissioner Ahlers and carried.

3.0 APPROVAL OF TREASURERS REPORT - December 2024 - The treasurer's December 2024 report was read, and Chairman Webb asked if there were any corrections. No corrections were noted and a motion to approve the treasurer's report as read was made Commissioner Ahlers, seconded by Commissioner Lutz and carried.

4.0 REPORTS

4.1 Dam Structures/Dikes – Chairman Webb determined which two dam gates will be replaced this year (1, 5). All new gates are now labeled as to their year of manufacture/replacement. In addition, he inspected the dam as part of the annual dam inspection and no deficiencies were noted. Due to a recent snowfall obscuring observations he will complete the inspection of the remaining structures as soon as possible.

Chairman Webb noted that the Dam Emergency Plan may need to be updated to reflect changes in contact information, or other information as necessary.

4.2 Roads and ROWs – Commissioner Kolosso indicated that the snowplowing contract is ending this season and will need to be re-bid. It is anticipated that this bid will be solicited in April or May of 2025.

On February 5th, Commissioners Kolosso and Lutz met with representatives of the Town of Spring Prairie regarding the collection and maintenance of the Districts road funds. The town agreed to perform these services in the same manner as the Village of Rochester.

4.3 Beaches/Parks/Trees – No updates.

4.4 Lakes – Commissioner Kolosso inquired as to the status of weed treatment applications for 2025. Chairman Webb indicated that he had not yet been contacted by the treatment contractor, but would follow up on this matter.

Following their completion of a Point Intercept Study in Honey Lake in 2024, SEWRPC recommended that an Aquatic Plant Management Plan (APM) be developed for the lake, and Commissioner Hildebrandt has requested SEWRPC to prepare an estimate for such. She also presented the board with a list of services that could potentially be added to the scope of work, depending on service availability, which will be reviewed at the next meeting.

4.5 Town/Village/County News – Commissioner Lutz reported the following that occurred during the January 13th Town of Spring Prairie meeting. The new ATV/UTV ordinance in the Town will not take effect until signs can be posted, which is waiting for funding. The Town has acquired a wood chipper to process the brush collected during road cleanups, and free chips will be available to residents at the town hall. In addition, fees for garbage pick-up and building inspections would be raised in 2025.

5.0 UNRESOLVED BUSINESS

5.1 – Review and possible action on bridge repair bids – One bid was received for the repair of the bridges. Custom Grading submitted bids of \$5,505 and \$11,976 for replacement of damaged boards on the small pedestrian (15 boards) and large equipment bridge (46 boards), respectively. The pedestrian bridge was last re-done in 2012. Following a discussion, it was decided to get a bid for replacement of the entire pedestrian bridge. Commissioner Ahlers made a motion to table consideration of the bids pending further evaluation of the condition of the small bridge, and to solicit bids for total replacement, which was seconded by John Lutz and carried.

5.2 - Update on East Berm Restoration Project – Custom Grading, who performed the restoration on the berm, has agreed to raise the elevation of the rip rap on the recently restored north end by 2 feet to address concerns regarding overtopping. He agreed to perform the work at no extra cost for labor, and the District agreed to pay for materials, which are estimated to cost approximately \$800.

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5.3 – Update on District-wide tree trimming project – Chairman Webb indicated that Arbor Images has substantially completed the tree trimming along roadways in the Walworth County portion of the District. The Racine County portion has already been completed.

5.3 – Update on dredging proposals – Commissioner Hildebrandt indicated that a representative of Kapur and Associates stated that their bid did not include a report or sediment sampling, but would include the fieldwork, a map of lake depths, and estimated volumes of sediment. In addition, representatives of Hey and Associates, Inc. and Kapur and Associates, Inc. have agreed to attend the District meetings in February and March, respectively, to discuss their proposals for a Pre-Dredge Survey.

6.0 NEW BUSINESS

6.1 – Discussion and possible action on District website services – The District recently received notice from Town Web Design that the fees for their website services will increase to a range of \$600 to \$1,220 annually depending on the scope of services selected. Their services include website hosting, domain management, and multiple levels of tech support.

7.0 MONTHLY BILLS

JANUARY BILLS SUBMITTED AS FOLLOWS

Doug Webb	Commissioner compensation	\$250.00
Shelley Hildebrandt	Commissioner compensation	\$250.00
Joseph Kolosso	Commissioner compensation	\$250.00
John Lutz	Commissioner compensation	\$50.00
Nick Ahlers	Commissioner compensation	\$50.00
UW-Stevens Point Water and Env. Analysis Lab	Water Testing – Honey Lake	\$106.00
WI Dept. of Revenue	Business Tax Registration Renewal Miscellaneous	\$10.00
Joseph Kolosso-Reimbursement	Mailing – Tax Forms Stamps	\$5.04 \$73.00
Shelley Hildebrandt-Reimbursement	Adobe Software - Office Supplies	\$12.99
Doug Webb-Reimbursement	Chainsaw sharpening-Maintenance Equipment	\$16.20

A motion to approve the monthly bills was made by Commissioner Lutz, seconded by Commissioner Ahlers, and carried unanimously.

The following employee time sheets were submitted for approval: Dec. 9 to Jan. 9; 14 hours. A motion to approve the employee time sheets was made by Commissioner Lutz, seconded by Commissioner Ahlers, and carried unanimously.

8.0 PUBLIC COMMENT - There were no public comments.

9.0 ADJOURN (*Next monthly meeting February 18, 2025*)

A motion to adjourn, subject to recall, was made by Commissioner Ahlers, seconded by Commissioner Lutz, and carried at 8:15 P.M.

Respectfully submitted,

Shelley Hildebrandt
Secretary