



P.O. Box 565 Burlington, WI 53105 HoneyLakeDistrict.org

MONTHLY MEETING February 18, 2025

1.0 CALL MEETING TO ORDER - Chairman Webb called the meeting to order at 7:00 p.m. at the Rochester Village Hall. Commissioners present were Doug Webb, Joseph Kolosso, Shelley Hildebrandt, John Lutz, Sharon Travis, and Nick Ahlers. Two District residents and a representative from Hey & Associates were also in attendance.

2.0 APPROVAL OF MEETING MINUTES - Chairman Webb asked if there were any corrections to the minutes of the January 28, 2025 meeting, which had been previously presented to the commissioners. A motion to approve the minutes as presented was made by Commissioner Kolosso, seconded by Commissioner Ahlers and carried.

3.0 APPROVAL OF TREASURERS REPORT - January 2025 - The treasurer's January 2025 report was read, and Chairman Webb asked if there were any corrections. No corrections were noted and a motion to approve the treasurer's report as read was made Commissioner Travis, seconded by Commissioner Lutz and carried.

4.0 REPORTS

4.1 Dam Structures/Dikes – No updates.

4.2 Roads and ROWs – Commissioner Lutz indicated that some residents were concerned about the amount of salt being used on District roads; however, the contractor stated that some residents had expressed that not enough salt was being used. Chairman Webb informed the contractor that he should continue with the requested service of only salting near hills and stop signs.

4.3 Beaches/Parks/Trees – One of the picnic benches from the north beach appears to have been stolen. If it isn't located, the District will consider options in the future. The District is still waiting for information regarding adding electric service adjacent to the park on Shervin Dr.

4.4 Lakes – A quote of \$12,545 for chemical treatments of Curly Leaf Pondweed in Honey Lake, along with preparation and submittal of the application for DNR approval of the treatment and posting the required public notice, was received by Solitude Lake Management, LLC. A motion to approve the quote of \$12,545 by Solitude Lake Management, LLC for treatment of CLP in Honey Lake in 2025 was made by Commissioner Travis, seconded by Commissioner Ahlers, and carried.

4.5 Town/Village/County News – Commissioners Lutz and Kolosso met with representatives of the Town of Spring Prairie regarding how the District's road funds would be managed in the future. In the past these funds were held by the Town (for Walworth County) and the Village of Rochester (for Racine County) and disbursed as requested by the District. It was agreed that starting in 2025 the Town and Village would disperse the funds in full to the District. Therefore, the Town approved a resolution (#2025-02) causing control of the road funds collected by the Town on behalf of the District to be sent to the District, rather than being held by the Town. Commissioner Lutz also reported that a chipper had been procured by the Town and that wood chips would be available for residents at the Town Hall. In addition, he indicated that a 5-year contract with ASDA for garbage pick-up was approved, as well as contracts for mowing at the Town Hall and ROW maintenance; that the Town is interviewing candidates for the Clerk/Treasurer position, and that setting a date for the Open Book was again tabled. Commissioner Ahlers indicated that the notification letters for the updated assessments for Racine County properties have been sent.

5.0 UNRESOLVED BUSINESS

5.1 – Update on dredging proposals – A representative of Hey and Associates, Inc. (Hey), Kirsten James, presented details regarding their Pre-Dredge Survey proposal and an overview of the various options, considerations, and processes involved in dredging projects. As indicated by the representative, a Pre-Dredge Survey is designed to obtain information regarding existing conditions to determine if dredging is appropriate and to develop a scope for a future dredging project, should it be necessary. She indicated that that funds may be available through the Army Corp of Engineers (ACOE). *The Hey proposal included preparing a map of the existing water depths and sediment volume (bathymetric survey), collection and testing of sediment samples and a discussion of the test results impact on disposal, an evaluation of District-owned lands for disposal of dredged sediments, a preliminary estimate of probable costs for a dredging project for planning purposes, and estimates for any additional needed activities, including final design, permitting and construction.* A representative of Kapur and Associates, Inc. will be presenting details regarding their proposal for a Pre-Dredge Survey at the March meeting.

5.2 - Review and possible action on bridge repair bids – This project is on hold pending receipt of bids for replacement of the entire pedestrian bridge. No bids have been received to date.

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5.3 – Discussion and possible action on District website services – The District received a quote of \$920 to \$1,220 from Town Web Design for their annual website services, which include website hosting, domain management, and multiple levels of tech support; with an additional one-time fee of \$600 for a website upgrade. Following a discussion of the services needed, Commissioner Ahlers made a motion to approve the Town Web Design quote of \$620 for website hosting, domain management, and unlimited tech support for 3 years (2025 through 2027), with an additional one-time fee of \$600 for a website upgrade in 2025. The motion was seconded by Commissioner Travis and carried.

6.0 NEW BUSINESS

6.1 – Discussion and possible action on road fund bank accounts – As the Town of Spring Prairie and the Village of Rochester have agreed to release management of the District road funds to the District, additional bank accounts will need to be established to hold these funds. Therefore, Commissioner Lutz made a motion to establish two money market accounts at BMO Bank for the purpose of managing the road funds collected on behalf of the District by the Town of Spring Prairie and the Village of Rochester, which was seconded by Commissioner Travis and carried.

6.2 – Discussion and possible action on SEWRPC APM proposal – Commissioner Hildebrandt presented the draft proposal from SEWRPC for the preparation of an Aquatic Plant Management Plan. However, the commissioners felt the proposal did not sufficiently outline the extent or value of the proposed services beyond those already performed. Therefore, Commissioner Ahlers made a motion to table the proposal pending obtaining additional information from SEWRPC. The motion was seconded by Commissioner Travis and carried.

7.0 MONTHLY BILLS

FEBRUARY BILLS SUBMITTED AS FOLLOWS

Doug Webb	Commissioner compensation	\$250.00
Shelley Hildebrandt	Commissioner compensation	\$250.00
Joseph Kolosso	Commissioner compensation	\$250.00
John Lutz	Commissioner compensation	\$50.00
Nick Ahlers	Commissioner compensation	\$50.00
Michael F. Dubis S.C.	Retrieval/Copies of Honey Lake Protection & Rehabilitation District Historical Records Legal Fees	\$335.00
Ace Hardware	Chain Saw Sharpening Maintenance	\$16.20
Shelley Hildebrandt-Reimbursement	Adobe Software	\$12.99
	Microsoft 365 Software-Office Supplies	\$69.99
	Printer Ink	\$42.99
	Printer Paper – Office Supplies	\$5.57
Doug Webb-Reimbursement	Chainsaw sharpening-accidental reimbursement of direct bill from Ace Hardware	(\$16.20)

A motion to approve the monthly bills was made by Commissioner Ahlers, seconded by Commissioner Lutz, and carried unanimously.

The following employee time sheets were submitted for approval: Jan. 27 to Feb. 5; 8.5 hours. A motion to approve the employee time sheets was made by Commissioner Travis, seconded by Commissioner Lutz, and carried unanimously.

8.0 PUBLIC COMMENT - Resident Keven Schneider inquired if sand was going to be placed on the beaches this year, if a gate could be installed on the pedestrian bridge to lessen damage to the bridge from unauthorized vehicles, when the weed treatments would occur, and how/when dredging would be funded, should it occur. Resident Connie Lutz also inquired about funding for the dredging and commented on problems related to the previous dredging, performed in the early 1990's.

9.0 ADJOURN *(Next monthly meeting March 18, 2025)*

A motion to adjourn, subject to recall, was made by Commissioner Ahlers, seconded by Commissioner Travis, and carried at 8:50 P.M.

Respectfully submitted,
Shelley Hildebrandt
Secretary