Town of Holland, Brown County
1293 Holland Road, Greenleaf, WI 54126

Town Board Regular Monthly Meeting

December 3, 2025 Minutes Approved: Jan. 7, 2026

Present: Tom Vande Wettering, Steve Deslauriers, Mike Smits, Lona Vande Hey, Gloria Kennedy, Attorney Matt Parmentier.

Meeting was called to order and Pledge of Allegiance was recited, 6:30 pm

It was announced that video surveillance is on use in the premises.

Minutes Approval:

Tom Vande Wettering gave a motion to approve the minutes from the Nov. 5 Zoning Public Hearing. Steve Deslauriers seconded the motion. Motion passed and carried. 3-0.

Tom Vande Wettering gave a motion to approve the minutes from the Nov. 5 Budget Hearing. Steve Deslauriers seconded the motion. Motion passed and carried. 3-0.

Steve Deslauriers gave a motion to approve the minutes from the Nov. 4 DNR Hearing. Tom Vande Wettering seconded the motion. Motion passed and carried. 3-0.

Steve Deslauriers suggested one change for the minutes of November 5 Regular Town Board Meeting in the LMC Report section. He gave a motion to approve the minutes from the Nov. 5 Regular Town Board meeting, with that change included. Tom Vande Wettering seconded the motion. Motion passed and carried. 3-0.

Old Business:

1. Sign options for Town Hall: A handout for the sign options for the town hall was handed out, and discussed. A sample was passed around the floor for residents. It was decided to ask for a quote for Option 1 for the foundation and sign shape, and Option 2 for the design. We will ask that the colors match the stone and siding, and that the outline of the barn, etc. be made thicker so more visible. The clerk will pass this request on to the sign maker, Axon Hillock, from Kaukauna.
2. Emergency Response Plan: Clerk Kennedy explained that she had met with Red Cross officials, and that the Town Hall property was approved for use as a shelter, if needed. She made those notations in the Emergency Plan. Tom Vande Wettering made a motion to accept the Emergency Response Plan. Steve Deslauriers seconded the motion. Motion passed and carried. 3-0. Each Board Member was given a copy of the plan, and one copy will remain at the Town hall. Chairman Smits thanked Clerk Kennedy for her efforts in completing this project for the town.

New Business:

1. John Sundelius explained that the Planning Commission recommends that the Town Board approve the CSM and Rezoning request of Kevin and Maureen Boylan, HL-19, Shanty Road to split Hl-19 to Lot 1, 5.895 acres; Outlot 1-22.794 acres; and Outlot 2 -14.621 acres, and rezone Lot 1 from Ag-FP to A-R. The public hearing was held earlier this evening with no comment from the

public. John also explained the maps and division requests. There was discussion on the implication of Outlots 1 and 2, and the fact that neither lot has frontage or access except through Lot 1 and the original HL-19. Options were discussed.
Steve Deslauriers made the motion to accept the request of Kevin and Maureen Boylan, HL-19, Shanty Road, to split Hl-19 to Lot 1, 5.895 acres; Outlot 1-22.794 acres; and Outlot 2 -14.621 acres, and rezone Lot 1 from Ag-FP to A-R, contingent on the recording of an easement of at least 25' wide, giving access to Outlots 1 and 2, as well as accept the rezoning of Lot 1 from Ag-FP to A-R. Tom Vande Wettering seconded the motion. Motion passed and carried, 3-0.

2. Clerk Kennedy explained that it is time to approve the Election Work List for 2026-2027 elections. She explained that her goal was to increase the list so there would be alternates available, and there would be no need for anyone to work the full election day hours. Tom Vande Wettering made the motion to accept the list of election workers. Steve Deslauriers seconded the motion. Motion passed and carried. 3-0
3. Clerk Kennedy explained the dues changes proposed by the Wisconsin Towns Association. They are now adding a portion of Town Advocacy Council dues, making it mandatory that WTA members also become TAC members. There were two levels offered. Steve Deslauriers made the motion to pay only the required WTA dues and the required TAC dues. Tom Vande Wettering seconded the motion. Motion passed and carried. 3-0

Parks Report: none

Chairman's Report:

a. Chairman Smits applied for a Bridge Aid project for 2026 to replace 2 6' pipes side-by-side, on ManCal Rd, west of PP.
b. The Sign on Van Street has been replaced.
c. The Town received a letter from Christine DeFrayne from the DNR notifying us that Brown County Port and Resource has withdrawn their request to the DNR to allow exceeding the contamination limits by up to 10x the norm of soils brought into the landfill, and to allow classifying those soils as 'beneficial waste', allowing them to be used as berms, roads, cover or stockpiled within the landfill.
The Chairman went on to say that Town is thankful to all the residents and others who turned out and/or responded to the DNR Hearing on November 4 to express their opinions on this request. We are convinced that this decision to withdraw has come about because of the support of our residents. We thank the Town Officials for their time and effort, the town attorneys and consultants, and all the people who supported the effort against this request.

Treasurer's Report:

a. Treasurer Vande Hey handed out the November Statement of Accounts.
b. She shared a notification letter about the US Postal Service changing their procedure in when they add the postmarks on letters. Tax payers should note that postmarks may be added as much as three days after a letter has arrived at a post office location.
c. Treasurer Vande Hey said that tax bills will be mailed out from Brown County next week. Her collection dates and hours are listed on the tax bills for in-person collection at the Town Hall. She

will be offering morning, afternoon, and evening opportunities for in-person payments. Payments can also be done by mail, drop-box drop-off at the Town Hall, or electronically.

d. Tom Vande Wettering made a motion to accept the Treasurer's Report. Steve Deslauriers seconded the motion. Motion passed and carried, 3-0.

LMC Report:

a. Supervisor Deslauriers said that he had nothing more to add regarding the landfill.
b. He explained that his Chrome Book has run our of storage, especially in light of the many records requests that have been made recently with our landfill claim. He requested that the town approve the purchase of a new, basic Windows computer for the supervisor's use. This was approved and Supervisor Deslauriers will contact the sales supplier in Darboy.

Zoning Administrator's Report:

Administrator Sundelius shared copies of his November Activity Report, as well as the Building Inspector's Report for November.

Steve Deslauriers made the motion to accept the Zoning Administrator's reports. Tom Vande Wettering seconded the motion. Motion passed and carried. 3-0

Attorney's Report:

Attorney Parmentier reported that the County has withdrawn their request, as reported earlier. But the other piece is still out there, regarding the fact that more and more tonnage is being classified as 'beneficial waste' and they are claiming that those materials are not subject to the town's tipping fees. We will be talking more about this in Closed Session tonight.

Communications:

a. A follow-up on the hidden driveway sign request on HollyMor Road just south of Park Road. This is a blind driveway because of the hill.
b. There was a request that we plow snow in the parking lot of the Hollandtown Park because of the bus transfers that take place there. It was agreed to plow this lot.

Payment of Bills

The master list of this month's bills were reviewed. Tom Vande Wettering made a motion to pay the bills. Steve Deslauriers seconded the motion. Motion passed and carried. 3-0

Convene to Closed Session

Attorney Parmentier read the Closed Session Statement. Tom Vande Wettering made a motion to go into Closed Session. Steve Deslauriers seconded the motion. Motion passed and carried. 3-0

Roll Call: Mike Smits-aye; Steve Deslauriers – aye; Tom Vande Wettering – aye.

Adjournment will take place at the end of Closed Session.

Minutes taken by Gloria Kennedy.