

Agenda for Monday, December 8th, 2025
Truth in taxation public hearing
Holdingford City Council Meeting

Open Public hearing for Truth in Taxation
Call to Order
Pledge of Allegiance

Consent Agenda including:

1. Council Minutes from November
2. Financial documents and claims from November

Guests:

Department Reports:

City Engineer's Report: Dave Blommel
Maintenance Department Report: Steve Horvath
 Contract with SEH for Chloride investigation and minimization plan.
Emergency Manager: Amber Molitor
Liquor Store Report: Amy Opatz
Fire Department Report: Keith Hommerding
Land Use Committee Report: Seth Young
Clerk's Report: Nicky Lahr

Unfinished/Old Business:

Received \$10k grant payment for well project. Applied for another grant for \$15K, and another matching grant for \$15k

New Business:

Motion to approve 2026 budget
Resolution 25-12-8-1 to approve final 2026 levy
Resolution 25-12-8-2 to approve 2026 fee schedule
Motion to approve 2026 Council Meeting Schedule
Motion to approve resolution to appoint Clerk to sign on behalf of the Council, authorizing her to close an investment with New York Depository.

Additional Agenda Items:

Looking Forward: City Hall will be closed December 11th, 24th-26th, and January 1st-2nd. The next Council meeting will be January 12th.

Adjourn

**Minutes for
Holdingford City Council Meeting
Monday, November 10th, 2025.**

Council Members in attendance: Travis Harlander, Tim Winter, Eric Berscheid, Seth Young.

Council Members Not in attendance: Jayme Opatz

Others in attendance: Nicky Lahr, Dave Blommel, Herman Lensing, Karla Kalla, Diane Konsor, Sharon Berscheid

Travis called the Council meeting to order at 7:01 p.m. and the pledge of allegiance was recited. Seth made a motion to approve the consent agenda including the October minutes and financials. Eric seconded the motion and it passed with all in favor.

Guests: Diane Konsor spoke about the retaining wall at her property at 700 4th Street. She stated that the wall was installed when the County repaved and widened CR 17, which cut into her property. The retaining wall is leaning out and she fears it may fall. Records received from Stearns County stated that the City paid and contracted the retaining wall. Eric Berscheid mentioned that the City paid for it because the County was going to assess the costs back to the City. Tim said that he did not believe that the City should be liable to pay for the repairs/replacement of the wall. His concern is that the City would then be liable for all the retaining walls in town. Dave Blommel mentioned that there is possible funding in the form of a grant. Eric made a motion to approve resolution 25-11-10-5 to fill out an application for a small city development program. Tim seconded the motion and it passed with all in favor.

Department reports:

Dave Blommel gave the City Engineer's report. He explained that the soil boring conducted near the water tower determined that location would not work for a city well. He will work with Holdingford School to see if they would allow a test boring on their property.

Nicky gave the Clerk's report. She said that the final budgets are due for the December meeting, and final levy will be set at that time. There will be no increases to health care premiums in 2026. We received funds and an invoice for the new fire truck. The invoice for Omann Bros came in approximately \$18,000 below estimate. The new Kubota was delivered and we are awaiting that invoice. 2025 audit is scheduled for March 30-April 1st. She also mentioned that she was figuring the cost of making the Grounds and Facilities position full time, and it would run approximately \$30,000 in additional annual cost. She also mentioned that Maintenance is getting quotes on a new larger skid steer. This would replace the smaller skid steer and the loader. Numbers will be provided when they are available.

New Business: FFA asked if they could place "Proud FFA Community" on two population signs. Seth made a motion to approve this, and Tim seconded it. Discussion: Maintenance will have to remove other signs that are on the pole currently. Motion passed with all in favor.

Eric made a motion to approve resolution 25-11-10-1 Lions gambling permit. Tim seconded it and it passed with all in favor. Eric made a motion to approve resolution 25-11-10-2 Knights of Columbus gambling permit. Tim seconded it and it passed with all in favor.

Minutes are not official until approved by the City Council and signed by the Clerk.

2026 fee schedule was tabled until next month. The Council stated that there will be an increase in water and sewer to account for shortages, and new infrastructure. Notices will be put out in the next utility bills.

Eric made a motion to approve resolution 25-11-10-4 certifying delinquent utility bills to be added to the 2026 property taxes. Tim seconded the motion and it passed with all in favor.

A complaint was made about the paint in the dining hall stating that it is dingy and no longer comes clean.

Nicky shared that there is a potential donation to have it repainted. The Council agreed to this.

Eric made a motion to approve a 4% COLA increase for non-union employees for 2026. Seth seconded the motion and it passed with all in favor.

The MOU from the AFSCME union for the Paid Family and Medical Leave was tabled until next month. The Council asked Nicky to find the handbook language that relates to earning PTO while using PTO.

The Council thanked the Chamber of Commerce for the fall decorations. Eric mentioned that there have been requests for more to be made for each season.

Additional items: Eric requested that the new parking lot at Veterans Park have better drainage. He would like to have the South end connected to the storm. He would prefer it happen this fall, but if there are potential grants to make this happen, he would like to see it done within a year.

The Council approved the American Legion to stay in the storage unit that is being donated to the City. They would like a formal agreement drafted for the December meeting stating that they will receive the storage at no cost for a predetermined amount of time in exchange for the donations that they have contributed to the City.

Looking forward: City Hall is closed Nov. 11th, 27th, and 28th. Dog tags are due December 31st.

Notices were sent for past due water bills: Tawner Cleland, Covered Bridge LLC, Joseph and Lana Doll, Kevin Feia, Roger Jensen, Dale Lundberg

Seth made a motion to Adjourn at 7:58. Tim seconded it and it passed with all in favor.

Signed:

Nicky Lahr _____

City Clerk-Treasurer, Holdingford

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November 2025

Account Summary

| | | | |
|-------------------------------------|--------------|------------|--------------|
| Beginning Balance on 11/1/2025 | \$781,485.95 | Cleared | \$649,071.38 |
| + Receipts/Deposits | \$368,393.21 | Statement | \$649,071.38 |
| - Payments (Checks and Withdrawals) | \$500,807.78 | Difference | \$0.00 |
| Ending Balance as of 11/30/2025 | \$649,071.38 | | |

Cash Balance

| | | | |
|---|---------------|--------------------|--------------|
| Active 101-10100 General Fund | -\$189,857.27 | Beginning Balance | \$781,485.95 |
| Active 102-10100 Fire Fund | \$153,635.72 | + Total Deposits | \$372,376.71 |
| Active 301-10100 General Debt Fund | \$23,707.59 | - Checks Written | \$549,485.80 |
| Active 302-10100 EDU Water-Sewer-Street Project | \$244,835.71 | Check Book Balance | \$604,376.86 |
| Active 306-10100 GO Equipment Certificate | \$0.00 | Difference | \$0.00 |
| Active 307-10100 2025 GO Equip Bond FD | \$230,000.00 | | |
| Active 311-10100 TIF Dist 1 Housing | \$77.99 | | |
| Active 313-10100 TIF Dist 3 Two Rivers | -\$1,106.00 | | |
| Active 314-10100 TIF Dist 4 Berkon-Erythg Signs | -\$1,500.00 | | |
| Active 320-10100 MIF Stainless Kings | \$0.00 | | |
| Active 401-10100 General Reserve | \$123,615.83 | | |
| Active 402-10100 Main Street Project | \$45,661.84 | | |
| Active 403-10100 Fire Dept Capital | -\$96,945.59 | | |
| Active 404-10100 Parks Capital | \$6,111.43 | | |
| Active 405-10100 Maintenance Capital | -\$14,771.14 | | |
| Active 406-10100 Magnifi Financial | \$96.16 | | |
| Active 601-10100 Water Fund | \$54,304.30 | | |
| Active 602-10100 Sewer Fund | -\$73,383.95 | | |
| Active 603-10100 Refuse Fund | \$6,847.00 | | |
| Active 604-10100 Liquor Fund | \$9,702.45 | | |
| Active 605-10100 USDA Rural Water Reserve | \$83,344.79 | | |
| Cash Balance | \$604,376.86 | | |

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| Check Nbr | Vendor Name | Check Date | Amount | Cleared This Month | Amount Not Cleared | Partially Cleared Last Month |
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| Deposit | Muni 7.8.25 | 8/5/2025 | \$620.00 | - | \$620.00 | - |
| Deposit | 20250826UB0 | 8/26/2025 | (\$25.00) | - | (\$25.00) | - |
| Deposit | 20250826UB1 | 8/26/2025 | (\$1,000.00) | - | (\$1,000.00) | - |
| Deposit | 20251031CC0 | 10/31/2025 | (\$549.92) | (\$549.92) | - | - |
| Deposit | 20251103BANK0 | 11/3/2025 | (\$2,599.27) | (\$2,599.27) | - | - |
| Deposit | Muni CC 10.30.25 | 11/3/2025 | (\$391.50) | (\$391.50) | - | - |
| Deposit | Muni 10.31.25 | 11/3/2025 | (\$1,115.25) | (\$1,115.25) | - | - |
| Deposit | Muni CC 10.31.25 | 11/3/2025 | (\$551.25) | (\$551.25) | - | - |
| Deposit | 20251103E012 | 11/5/2025 | (\$413.74) | (\$413.74) | - | - |
| Deposit | 20251103E011 | 11/5/2025 | (\$107.61) | (\$107.61) | - | - |
| Deposit | 20251103E010 | 11/5/2025 | (\$288.24) | (\$288.24) | - | - |
| Deposit | 11.06.25 Deposit | 11/5/2025 | (\$232,862.00) | (\$232,862.00) | - | - |
| Deposit | 20251105E000 | 11/7/2025 | (\$237.24) | (\$237.24) | - | - |
| Deposit | 20251110BANK0 | 11/10/2025 | (\$12,744.37) | (\$12,744.37) | - | - |
| Deposit | 20251106E000 | 11/10/2025 | (\$111.76) | (\$111.76) | - | - |
| Deposit | Muni 11.1.25 | 11/10/2025 | (\$850.50) | (\$850.50) | - | - |
| Deposit | Muni CC 11.1.25 | 11/10/2025 | (\$614.75) | (\$614.75) | - | - |
| Deposit | Muni 11.2.25 | 11/10/2025 | (\$185.75) | (\$185.75) | - | - |
| Deposit | Muni CC 11.2.25 | 11/10/2025 | (\$137.75) | (\$137.75) | - | - |
| Deposit | Muni 11.3.25 | 11/10/2025 | (\$480.25) | (\$480.25) | - | - |
| Deposit | Muni CC 11.3.25 | 11/10/2025 | (\$200.50) | (\$200.50) | - | - |
| Deposit | Muni 11.4.25 | 11/10/2025 | (\$716.00) | (\$716.00) | - | - |
| Deposit | Muni CC 11.4.25 | 11/10/2025 | (\$118.25) | (\$118.25) | - | - |
| Deposit | Muni 11.5.25 | 11/10/2025 | (\$382.75) | (\$382.75) | - | - |
| Deposit | Muni CC 11.5.25 | 11/10/2025 | (\$164.50) | (\$164.50) | - | - |
| Deposit | Muni 11.6.25 | 11/10/2025 | (\$394.25) | (\$394.25) | - | - |
| Deposit | Muni CC 11.6.25 | 11/10/2025 | (\$379.50) | (\$379.50) | - | - |
| Deposit | 20251110E000 | 11/12/2025 | (\$770.40) | (\$770.40) | - | - |
| Deposit | 20251110E001 | 11/12/2025 | (\$606.56) | (\$606.56) | - | - |
| Deposit | 20251112E003 | 11/13/2025 | (\$433.09) | (\$433.09) | - | - |
| Deposit | 20251112E002 | 11/13/2025 | (\$557.03) | (\$557.03) | - | - |
| Deposit | 20251112E001 | 11/13/2025 | (\$150.00) | (\$150.00) | - | - |
| Deposit | 20251112E000 | 11/13/2025 | (\$104.94) | (\$104.94) | - | - |
| Deposit | 20251112E010 | 11/14/2025 | (\$366.37) | (\$366.37) | - | - |
| Deposit | 11.14.25 Deposit | 11/14/2025 | (\$11,652.00) | (\$11,652.00) | - | - |
| Deposit | 20251117BANK0 | 11/17/2025 | (\$5,726.22) | (\$5,726.22) | - | - |
| Deposit | 20251117E000 | 11/17/2025 | (\$111.59) | (\$111.59) | - | - |
| Deposit | Muni 11.7.25 | 11/17/2025 | (\$690.25) | (\$690.25) | - | - |
| Deposit | Muni CC 11.7.25 | 11/17/2025 | (\$109.50) | (\$109.50) | - | - |
| Deposit | Muni 11.8.25 | 11/17/2025 | (\$455.75) | (\$455.75) | - | - |
| Deposit | Muni CC 11.8.25 | 11/17/2025 | (\$486.00) | (\$486.00) | - | - |
| Deposit | Muni 11.9.25 | 11/17/2025 | (\$113.25) | (\$113.25) | - | - |
| Deposit | Muni CC 11.9.25 | 11/17/2025 | (\$74.25) | (\$74.25) | - | - |
| Deposit | Muni 11.10.25 | 11/17/2025 | (\$212.00) | (\$212.00) | - | - |
| Deposit | Muni CC 11.10.25 | 11/17/2025 | (\$247.50) | (\$247.50) | - | - |
| Deposit | Muni 11.11.25 | 11/17/2025 | (\$330.00) | (\$330.00) | - | - |
| Deposit | Muni CC 11.11.25 | 11/17/2025 | (\$242.00) | (\$242.00) | - | - |
| Deposit | Muni 11.12.25 | 11/17/2025 | (\$407.50) | (\$407.50) | - | - |
| Deposit | Muni CC 11.12.25 | 11/17/2025 | (\$121.75) | (\$121.75) | - | - |

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| Deposit | Muni 11.13.25 | 11/17/2025 | (\$598.00) | (\$598.00) | - | - |
| Deposit | Muni CC 11.13.25 | 11/17/2025 | (\$205.25) | (\$205.25) | - | - |
| Deposit | Muni 11.14.25 | 11/17/2025 | (\$4,258.77) | (\$4,258.77) | - | - |
| Deposit | Muni CC 11.14.25 | 11/17/2025 | (\$720.50) | (\$720.50) | - | - |
| Deposit | Muni 11.15.25 | 11/17/2025 | (\$399.00) | (\$399.00) | - | - |
| Deposit | Muni CC 11.15.25 | 11/17/2025 | (\$353.00) | (\$353.00) | - | - |
| Deposit | Muni 11.16.25 | 11/17/2025 | (\$174.50) | (\$174.50) | - | - |
| Deposit | Muni CC 11.16.25 | 11/17/2025 | (\$144.00) | (\$144.00) | - | - |
| Deposit | 20251114E000 | 11/18/2025 | (\$151.85) | (\$151.85) | - | - |
| Deposit | 20251117E032 | 11/19/2025 | (\$93.30) | (\$93.30) | - | - |
| Deposit | 20251117E031 | 11/19/2025 | (\$439.13) | (\$439.13) | - | - |
| Deposit | 20251117E030 | 11/19/2025 | (\$146.74) | (\$146.74) | - | - |
| Deposit | 20251118E001 | 11/20/2025 | (\$288.84) | (\$288.84) | - | - |
| Deposit | 20251118E000 | 11/20/2025 | (\$207.02) | (\$207.02) | - | - |
| Deposit | 11.20.25 Deposit | 11/20/2025 | (\$5,625.00) | (\$5,625.00) | - | - |
| Deposit | 20251119E010 | 11/21/2025 | (\$100.00) | (\$100.00) | - | - |
| Deposit | 20251120E001 | 11/24/2025 | (\$6,786.28) | (\$6,786.28) | - | - |
| Deposit | 20251120E002 | 11/24/2025 | (\$244.79) | (\$244.79) | - | - |
| Deposit | 20251120E000 | 11/24/2025 | (\$9,505.84) | (\$9,505.84) | - | - |
| Deposit | 20251124E012 | 11/24/2025 | (\$2,882.43) | (\$2,882.43) | - | - |
| Deposit | 20251124E011 | 11/24/2025 | (\$554.88) | (\$554.88) | - | - |
| Deposit | 20251124E010 | 11/24/2025 | (\$200.00) | (\$200.00) | - | - |
| Deposit | 20251124A000 | 11/26/2025 | \$0.00 | - | - | - |
| Deposit | 20251124A001 | 11/26/2025 | \$0.00 | - | - | - |
| Deposit | 20251201E001 | 12/1/2025 | (\$6,175.98) | (\$6,175.98) | - | - |
| Deposit | Muni 11.17.25 | 12/3/2025 | (\$580.50) | (\$580.50) | - | - |
| Deposit | Muni CC 11.17.25 | 12/3/2025 | (\$125.00) | (\$125.00) | - | - |
| Deposit | Muni 11.18.25 | 12/3/2025 | (\$278.50) | (\$278.50) | - | - |
| Deposit | Muni CC 11.18.25 | 12/3/2025 | (\$158.25) | (\$158.25) | - | - |
| Deposit | Muni 11.19.25 | 12/3/2025 | (\$399.75) | (\$399.75) | - | - |
| Deposit | Muni CC 11.19.25 | 12/3/2025 | (\$400.75) | (\$400.75) | - | - |
| Deposit | Muni 11.20.25 | 12/3/2025 | (\$657.53) | (\$657.53) | - | - |
| Deposit | Muni CC 11.20.25 | 12/3/2025 | (\$181.25) | (\$181.25) | - | - |
| Deposit | Muni 11.21.25 | 12/3/2025 | (\$827.00) | (\$827.00) | - | - |
| Deposit | Muni CC 11.21.25 | 12/3/2025 | (\$400.75) | (\$400.75) | - | - |
| Deposit | Muni 11.22.25 | 12/3/2025 | (\$798.75) | (\$798.75) | - | - |
| Deposit | Muni CC 11.22.25 | 12/3/2025 | (\$488.00) | (\$488.00) | - | - |
| Deposit | Muni 11.23.25 | 12/3/2025 | (\$274.75) | (\$274.75) | - | - |
| Deposit | Muni CC 11.23.25 | 12/3/2025 | (\$244.75) | (\$244.75) | - | - |
| Deposit | Muni 11.24.25 | 12/3/2025 | (\$305.75) | (\$305.75) | - | - |
| Deposit | Muni CC 11.24.25 | 12/3/2025 | (\$102.25) | (\$102.25) | - | - |
| Deposit | Muni 11.25.25 | 12/3/2025 | (\$347.50) | (\$347.50) | - | - |
| Deposit | Muni CC 11.25.25 | 12/3/2025 | (\$234.75) | (\$234.75) | - | - |
| Deposit | Muni 11.26.25 | 12/3/2025 | (\$675.25) | - | (\$675.25) | - |
| Deposit | Muni CC 11.26.25 | 12/3/2025 | (\$510.50) | - | (\$510.50) | - |
| Deposit | Muni 11.27.25 | 12/3/2025 | (\$806.50) | - | (\$806.50) | - |
| Deposit | Muni CC 11.27.25 | 12/3/2025 | (\$521.50) | - | (\$521.50) | - |
| Deposit | Muni 11.28.25 | 12/3/2025 | (\$422.75) | - | (\$422.75) | - |
| Deposit | Muni CC 11.28.25 | 12/3/2025 | (\$397.00) | - | (\$397.00) | - |

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| Deposit | Muni 11.29.25 | 12/3/2025 | (\$144.75) | - | (\$144.75) | - |
| Deposit | Muni CC 11.29.25 | 12/3/2025 | (\$100.25) | - | (\$100.25) | - |
| Deposit | Nov25 ElectDeposit | 12/3/2025 | (\$40,407.25) | (\$40,407.25) | - | - |
| Deposit | Interest Nov25 | 12/3/2025 | (\$319.05) | (\$319.05) | - | - |
| Deposit | Paychex tax credit | 12/5/2025 | (\$41.18) | (\$41.18) | - | - |
| 001272E | MN DEPARMENT OF REVENUE | 11/12/2025 | \$576.28 | \$576.28 | - | - |
| 001273E | IRS | 11/12/2025 | \$2,967.52 | \$2,967.52 | - | - |
| 001274E | PERA | 11/12/2025 | \$1,633.25 | \$1,633.25 | - | - |
| 001275E | HEALTH EQUITY | 11/12/2025 | \$693.59 | \$693.59 | - | - |
| 001276E | VOYA | 11/12/2025 | \$305.19 | \$305.19 | - | - |
| 001277E | PAYCHEX | 11/12/2025 | \$290.16 | \$290.16 | - | - |
| 001278E | City of Holdingford | 11/18/2025 | \$8,704.58 | \$8,704.58 | - | - |
| 001285E | MN DEPARMENT OF REVENUE | 11/20/2025 | \$2,983.00 | \$2,983.00 | - | - |
| 001279E | VOYA | 11/25/2025 | \$693.59 | \$693.59 | - | - |
| 001280E | MN DEPARMENT OF REVENUE | 11/25/2025 | \$645.57 | \$645.57 | - | - |
| 001281E | IRS | 11/25/2025 | \$3,261.06 | \$3,261.06 | - | - |
| 001282E | PERA | 11/25/2025 | \$1,740.69 | \$1,740.69 | - | - |
| 001283E | HEALTH EQUITY | 11/25/2025 | \$318.45 | \$318.45 | - | - |
| 001284E | PAYCHEX | 11/25/2025 | \$246.38 | \$246.38 | - | - |
| 001286E | Postmaster | 12/2/2025 | \$133.76 | \$133.76 | - | - |
| 001287E | Postmaster | 12/2/2025 | \$12.10 | \$12.10 | - | - |
| 001288E | Sam's Club | 12/2/2025 | \$26.55 | \$26.55 | - | - |
| 001289E | FLEET FARM | 12/2/2025 | \$244.94 | \$244.94 | - | - |
| 001290E | Postmaster | 12/2/2025 | \$33.40 | \$33.40 | - | - |
| 001291E | Quadient Finance USA, Inc. | 12/2/2025 | \$77.24 | - | \$77.24 | - |
| 001292E | KASEYA US LLC | 12/2/2025 | \$200.00 | \$200.00 | - | - |
| 001293E | Versa Bank USA | 12/2/2025 | \$4.00 | \$4.00 | - | - |
| 001294E | FINKEN | 12/2/2025 | \$7.00 | \$7.00 | - | - |
| 001295E | AMAZON Capital Services, Inc. | 12/2/2025 | \$83.75 | \$83.75 | - | - |
| 001296E | SHIFT4 | 12/2/2025 | \$302.12 | \$302.12 | - | - |
| 001297E | Neopost INC | 12/2/2025 | \$500.00 | \$500.00 | - | - |
| 001298E | City of Holdingford | 12/3/2025 | \$9,543.89 | \$9,543.89 | - | - |
| 001299E | PAYCHEX | 12/3/2025 | \$0.00 | - | - | - |
| 037330 | Andy Bartkowicz | 6/9/2022 | \$109.43 | - | \$109.43 | - |
| 039877 | HAMANN, JUSTIN | 2/26/2025 | \$20.93 | - | \$20.93 | - |
| 040423 | AFSCME Council 65 | 10/29/2025 | \$115.68 | \$115.68 | - | - |
| 040424 | Andersen Excavating of Central | 10/29/2025 | \$150.00 | \$150.00 | - | - |
| 040425 | Angela Trulson | 10/29/2025 | \$600.00 | \$600.00 | - | - |
| 040426 | Bernick's Pepsi-Cola | 10/29/2025 | \$209.95 | \$209.95 | - | - |
| 040427 | Brian Zapzalka | 10/29/2025 | \$650.00 | \$650.00 | - | - |
| 040428 | C & L Distributing, Inc | 10/29/2025 | \$1,376.00 | \$1,376.00 | - | - |
| 040429 | Central Minnesota Alarms, Inc. | 10/29/2025 | \$297.00 | \$297.00 | - | - |
| 040430 | CenturyLink | 10/29/2025 | \$77.83 | \$77.83 | - | - |
| 040431 | Dahlheimer Beverage | 10/29/2025 | \$50.55 | \$50.55 | - | - |
| 040432 | Everything Signs | 10/29/2025 | \$360.00 | \$360.00 | - | - |
| 040433 | Granite City Jobbing Co | 10/29/2025 | \$525.69 | \$525.69 | - | - |
| 040434 | Harry's Frozen Foods | 10/29/2025 | \$80.00 | \$80.00 | - | - |
| 040435 | Hawkins, Inc | 10/29/2025 | \$130.00 | \$130.00 | - | - |
| 040436 | Holdingford Lioness Club | 10/29/2025 | \$500.00 | \$500.00 | - | - |

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| Check Nbr | Vendor Name | Check Date | Amount | Cleared This Month | Amount Not Cleared | Partially Cleared Last Month |
|-----------|-------------------------------------|------------|--------------|--------------------|--------------------|------------------------------|
| 040437 | HOMMERDING PLUMBING | 10/29/2025 | \$160.00 | \$160.00 | - | - |
| 040438 | Kennedy & Graven, Chartered | 10/29/2025 | \$1,163.25 | \$1,163.25 | - | - |
| 040439 | MN Department of Public Safety | 10/29/2025 | \$20.00 | \$20.00 | - | - |
| 040440 | MN Fire Service Certification Board | 10/29/2025 | \$0.00 | - | - | - |
| 040441 | NEXTERA ENERGY | 10/29/2025 | \$3,598.62 | \$3,598.62 | - | - |
| 040443 | SEH | 10/29/2025 | \$1,794.90 | \$1,794.90 | - | - |
| 040444 | STEARNS COUNTY AUDITOR-TREASU | 10/29/2025 | \$2,100.00 | \$2,100.00 | - | - |
| 040445 | Sysco Western MN | 10/29/2025 | \$902.22 | \$902.22 | - | - |
| 040446 | TOSHIBA AMERICA BUSINESS SOLUTI | 10/29/2025 | \$177.50 | \$177.50 | - | - |
| 040447 | TRI-COUNTY HUMANE SOCIETY | 10/29/2025 | \$100.00 | \$100.00 | - | - |
| 040448 | VESTIS (CITY HALL) | 10/29/2025 | \$47.53 | \$47.53 | - | - |
| 040449 | Alex Air Apparatus, Inc | 11/12/2025 | \$1,012.15 | \$1,012.15 | - | - |
| 040450 | Andersen Excavating of Central | 11/12/2025 | \$5,847.82 | \$5,847.82 | - | - |
| 040451 | BADGER METER | 11/12/2025 | \$160.68 | \$160.68 | - | - |
| 040452 | Bernick's Pepsi-Cola | 11/12/2025 | \$215.89 | \$215.89 | - | - |
| 040453 | BLUE CROSS BLUE SHIELD MINNESO | 11/12/2025 | \$21.74 | \$21.74 | - | - |
| 040454 | Borgmann Disposal Services LLC | 11/12/2025 | \$6,037.07 | - | \$6,037.07 | - |
| 040455 | Bound Tree Medical, LLC | 11/12/2025 | \$515.34 | \$515.34 | - | - |
| 040456 | C & L Distributing, Inc | 11/12/2025 | \$5,430.70 | \$5,430.70 | - | - |
| 040457 | Cascade | 11/12/2025 | \$17,705.00 | \$17,705.00 | - | - |
| 040458 | DAVE LANGERUD | 11/12/2025 | \$400.00 | \$400.00 | - | - |
| 040459 | ECOLAB PEST ELIMINATION | 11/12/2025 | \$128.69 | \$128.69 | - | - |
| 040460 | FIRE | 11/12/2025 | \$650.00 | \$650.00 | - | - |
| 040461 | Gopher State One-Call, Inc | 11/12/2025 | \$9.45 | \$9.45 | - | - |
| 040462 | Granite City Jobbing Co | 11/12/2025 | \$180.08 | \$180.08 | - | - |
| 040463 | HANSON PAVING | 11/12/2025 | \$7,450.00 | \$7,450.00 | - | - |
| 040464 | Harry's Frozen Foods | 11/12/2025 | \$96.50 | \$96.50 | - | - |
| 040465 | HEIMAN FIRE EQUIPMENT | 11/12/2025 | \$213,187.00 | \$213,187.00 | - | - |
| 040466 | Hertzberg Community Solar LLC | 11/12/2025 | \$1,076.52 | \$1,076.52 | - | - |
| 040467 | Holdingford Gas and Grocery | 11/12/2025 | \$296.87 | \$296.87 | - | - |
| 040468 | HOLDINGFORD HARDWARE INC.(NON | 11/12/2025 | \$530.37 | \$530.37 | - | - |
| 040469 | Johnson Brothers Liquor Co. | 11/12/2025 | \$449.84 | \$449.84 | - | - |
| 040470 | Kennedy & Graven, Chartered | 11/12/2025 | \$390.50 | \$390.50 | - | - |
| 040471 | MIDCO (CITY) | 11/12/2025 | \$197.01 | \$197.01 | - | - |
| 040472 | MIDCO (MUNI) | 11/12/2025 | \$367.56 | \$367.56 | - | - |
| 040473 | MN PEIP | 11/12/2025 | \$2,409.09 | \$2,409.09 | - | - |
| 040474 | Omann Brothers Paving Inc | 11/12/2025 | \$181,040.20 | \$181,040.20 | - | - |
| 040475 | Shift Technologies, Inc | 11/12/2025 | \$619.15 | \$619.15 | - | - |
| 040476 | Tidy Tina's | 11/12/2025 | \$720.00 | \$720.00 | - | - |
| 040477 | Utility Consultants, Inc. | 11/12/2025 | \$3,107.71 | \$3,107.71 | - | - |
| 040478 | VESTIS (CITY HALL) | 11/12/2025 | \$47.53 | \$47.53 | - | - |
| 040479 | Viking Coca-Cola Bottling Comp | 11/12/2025 | \$107.75 | \$107.75 | - | - |
| 040480 | XCEL ENERGY 51-5655037-5 | 11/12/2025 | \$1,354.68 | \$1,354.68 | - | - |
| 040481 | XCEL ENERGY 51-5655038-6 | 11/12/2025 | \$1,446.44 | \$1,446.44 | - | - |
| 040482 | XCEL ENERGY 51-5655039-7 | 11/12/2025 | \$253.46 | \$253.46 | - | - |
| 040483 | XCEL ENERGY 51-5655041-1 | 11/12/2025 | \$102.99 | \$102.99 | - | - |
| 040484 | All American Title Company | 11/19/2025 | \$1,841.53 | \$1,841.53 | - | - |
| 040485 | AMAZON | 11/25/2025 | \$189.00 | - | \$189.00 | - |
| 040486 | Arnolds of St Martin | 11/25/2025 | \$18,040.96 | - | \$18,040.96 | - |

CITY OF HOLDINGFORD

*Check Reconciliation©

Checking
10100 NO DESCR

| Check Nbr | Vendor Name | Check Date | Amount | Cleared This Month | Amount Not Cleared | Partially Cleared Last Month |
|-----------|----------------------------------|------------|------------|--------------------|--------------------|------------------------------|
| 040487 | Bernick's Pepsi-Cola | 11/25/2025 | \$270.13 | - | \$270.13 | - |
| 040488 | C & L Distributing, Inc | 11/25/2025 | \$411.60 | - | \$411.60 | - |
| 040489 | C. EMERY NELSON, INC | 11/25/2025 | \$683.49 | - | \$683.49 | - |
| 040490 | CenturyLink | 11/25/2025 | \$77.83 | - | \$77.83 | - |
| 040491 | GENERATOR POWER SYSTEMS | 11/25/2025 | \$1,125.00 | - | \$1,125.00 | - |
| 040492 | Granite City Jobbing Co | 11/25/2025 | \$548.00 | - | \$548.00 | - |
| 040493 | Hawkins, Inc | 11/25/2025 | \$130.00 | - | \$130.00 | - |
| 040494 | Holdingford Chamber of Commerc | 11/25/2025 | \$100.00 | \$100.00 | - | - |
| 040495 | Holdingford Lioness Club | 11/25/2025 | \$400.00 | - | \$400.00 | - |
| 040496 | Minnesota Department of Health | 11/25/2025 | \$763.00 | - | \$763.00 | - |
| 040497 | Minnesota Licensed Beverage As | 11/25/2025 | \$360.00 | - | \$360.00 | - |
| 040498 | Nelson Sanitation & Rental, In | 11/25/2025 | \$1,135.00 | - | \$1,135.00 | - |
| 040499 | NEWTERRA CORPORATION, INC. | 11/25/2025 | \$4,368.00 | - | \$4,368.00 | - |
| 040500 | NEXTERA ENERGY | 11/25/2025 | \$2,774.45 | - | \$2,774.45 | - |
| 040501 | Premier Pyrotechnics | 11/25/2025 | \$5,500.00 | - | \$5,500.00 | - |
| 040502 | RAMLER TRUCK & TRAILER REPAIR, I | 11/25/2025 | \$3,672.91 | - | \$3,672.91 | - |
| 040503 | SEH | 11/25/2025 | \$450.00 | - | \$450.00 | - |
| 040504 | Sysco Western MN | 11/25/2025 | \$730.25 | - | \$730.25 | - |
| 040505 | TOSHIBA AMERICA BUSINESS SOLUTI | 11/25/2025 | \$203.09 | - | \$203.09 | - |
| 040506 | VESTIS (CITY HALL) | 11/25/2025 | \$47.53 | - | \$47.53 | - |
| 040507 | Viking Coca-Cola Bottling Comp | 11/25/2025 | \$183.05 | - | \$183.05 | - |
| 040508 | XCEL ENERGY 51-5655038-6 | 11/25/2025 | \$270.06 | - | \$270.06 | - |
| 35903814 | Unknown | 9/9/2022 | \$100.00 | - | \$100.00 | - |

| | | | | |
|---------------------|----------------|----------------|--------------|--------|
| Receipts/Deposits | (\$372,376.71) | (\$368,393.21) | (\$3,983.50) | \$0.00 |
| Payments/Withdrawal | \$48,678.02 | \$500,807.78 | \$48,678.02 | \$0.00 |

| | |
|--------------------------------|----------------|
| Total Deposits | (\$372,376.71) |
| Total Checks Written | \$549,485.80 |
| (Outstanding + Cleared) | |

*Next month items not included in Total Deposits & Checks Written

Fire Department Report

As of 12/2/25 we are at 154 calls . 1 mutual aid in the city of Avon , 14 Brockway TWP , 81 in the City of Holdingford , 52 in Holding TWP , and 6 in Krain TWP.

We have four quotes for turnout gear for the FEMA grant hoping to get approval to order that. If we go over the grant amount we will cover the additional cost with fundraising money.

Budget; this year is physical year so that will be a few thousand and we will have more hours for first responder training but other than that a small increase maybe 4-5% should be sufficient. The new tanker truck is in the door to be built.

Approval of payroll .

Clerks' Report

Applied for a \$15K implementation grant through MDH for well also a \$15k competitive grant for a matching \$15k grant which should cover the borings that we are having done.

We closed on the Carwash property, applied for tax exempt status, and put the Xcel account in the City's name.

Received the second half of property taxes from Stearns County.

Received the Fire Relief Assoc pension funds, and paid the City's portion of the pension funds.

**CITY OF HOLDINGFORD
COUNTY OF STEARNS
STATE OF MINNESOTA**

**RESOLUTION 25-12-8-1
ADOPTING 2026 LEVY**

WHEREAS, the Holdingford City Council has reviewed expenses and budget requests for the upcoming year; and

WHEREAS, the Holdingford City Council has heard tax payers' comments at the December 8, 2025 public hearing for Truth-in Taxation; and

WHEREAS, with due diligence, the Holdingford City Council has considered all aspects of the proposed budget;

NOW, THEREFORE, BE IT RESOLVED, the Holdingford City Council approves Resolution 25-12-08-1 Adopting 2026 Levy set at \$275,000.

Adopted by the City Council of Holdingford, this 8th day of December 2025

Travis Harlander
Mayor
City of Holdingford

Attest: Nicky Lahr
Clerk-Treasurer
City of Holdingford

CITY OF HOLDINGFORD,
 COUNTY OF STEARNS, MINNESOTA
 Resolution No. 25.12.8.2

A RESOLUTION AUTHORIZING THE ADOPTION OF THE 2026 FEE SCHEDULE

WHEREAS, the Holdingford City Council has determined to implement an annual fee schedule; and
WHEREAS, The Holdingford City Council presents the following list of fees to implement effective January 1, 2026; and
WHEREAS, by the Holdingford City Council that the fee schedule is to be adopted as follows:

2026 City of Holdingford Fee Schedule:

| Facility Rentals: | Rate: | Non-Profit Rate: |
|---|--|-------------------------|
| Community Center (no kitchen) 1-3 hours | \$30.00 | \$15.00 |
| Community Center (with Kitchen) 1-3 hours | \$60.00 | \$30.00 |
| Community Center Full Day* | \$100 .00 | \$50.00 |
| *\$50 refundable deposit required | | |
| Veteran’s Park Shelter Full Day* | \$100.00 | \$50.00 |
| *\$50 refundable deposit required | | |
| Camping Site with Electricity | \$35.00 | N/A |
| Camping site, non-electrical Tent only | \$15.00 | N/A |
| Equipment Rentals: | | |
| Loader with Operator | \$150.00/hour | \$125.00/hour |
| Plow with Operator | \$125.00 | N/A |
| Maintenance Crew Assistance per person | \$75.00/hour | N/A |
| Lawn Mowing | \$100.00/hour | N/A |
| Sweeper or Snowblower with Operator | \$150.00/hour | N/A |
| Notary of the Public: | \$5.00 | |
| Special Assessment Property Search: | \$10.00 per property | |
| Reimbursable Expenses: | | |
| Mileage | \$.70/mile | |
| Meals | With receipt, not to exceed federal per diem | |
| Training, Conference, Meetings | at cost with receipt | |
| Non-Sufficient Funds, Returned Check | \$30.00 | |
| Non-Sufficient Funds, Re-deposited Check | \$20.00 | |

| Dog Licenses: | Rate: |
|---|--------------|
| Altered Dog Two-Year tag (excludes registered service dogs) Valid January 1, 2024-December 31, 2025 | \$25.00 |
| Non- Altered Dog Two-Year tag (excludes registered service dogs) Valid January 1, 2024-December 31, 2025 | \$45.00 |
| Per Month Late fee for renewing after 1/1/24 | \$10.00 |
| Penalty for Dog with no license | \$200.00 |
| Fee for transporting dog to Tri-County Humane Society | \$200.00 |
| Fee for Reclaiming dog from Tri-County Humane Society | \$100.00 |
| Fee for Reclaiming dog from City Workers | \$100.00 |

Adult Entertainment Fees:

| | |
|-------------------------------------|-------------|
| Non-Refundable Application Fee | \$1,000.00 |
| Yearly License fee, Permit Required | \$10,000.00 |

Liquor Licenses:

| | |
|---|----------|
| On-Sale intoxicating (prorated from July 1 st) | \$700.00 |
| Sunday Liquor (prorated from July 1 st) | \$200.00 |
| One-Day License | \$35.00 |
| Wine License | \$125.00 |
| Set-up License | \$125.00 |
| Club License | \$300.00 |
| 3.2 On-Sale | \$150.00 |
| Fine for failing compliance check *Required City Council Meeting appearance) | \$100.00 |

Zoning Fees:

| | |
|--|----------------------|
| Variance and Appeals Fees *Fee is used for staff time, publication of hearing notice, and postage. | \$250 & \$500 escrow |
| *Escrow to be used towards engineer and/or attorney fee. Any remaining escrow will be returned. | |

Land Use Permits:

| | |
|---|---------------------------------------|
| Remodeling Permit | \$25.00 |
| Small Construction Permit | \$50.00 |
| New Construction or addition Permit | \$250.00 |
| Failure to obtain permit *May require a City Council appearance. | Minimum of double the permit fees. |

City Council Stipend:

| | |
|---------------------------|----------|
| Mayor, per month | \$235.00 |
| Council Member, per month | \$120.00 |
| Additional Meetings | \$30.00 |

Fee for calling a Special Meeting \$250.00

Election Judge Wages:

| | |
|-------------------------------|---------|
| Election Judge, per hour | \$15.00 |
| Head Election Judge, per hour | \$17.00 |

Utility Fees (Water, Sewer, Refuse)

| | |
|---|--------------|
| Residential Water, Minimum per month, up to 1000 Gallons | \$14.50 |
| Residential Water, Per Gallon over 1000 Gallons | \$0.009 |
| Residential Sewer, Minimum per month, up to 1000 Gallons | \$23.00 |
| Residential Sewer, Per Gallon over 1000 Gallons | \$0.0165 |
| Residential Sewer Only, Per Month, no water connection | \$38.00 |
| Commercial Water, Minimum per month, up to 1000 Gallons | \$14.50 |
| Commercial Water, Per Gallon over 1000 Gallons | \$0.009 |
| Commercial Sewer, Minimum per month, up to 1000 Gallons | \$23.00 |
| Commercial Sewer, Per Gallon over 1000 Gallons | \$0.0165 |
| School and Churches Water, Minimum per month, up to 1000 Gallons | \$28.00 |
| School and Churches Water, Per Gallon over 1000 Gallons | \$.0125 |
| School and Churches Sewer, Minimum per month, up to 1000 Gallons | \$33.00 |
| School and Churches Sewer, Per Gallon over 1000 Gallons | \$0.0175 |
| Water Hook-up Fees | \$900.00 |
| Sewer Hook-up Fees | \$900.00 |
| Trash 35 Gallon \$13.00, Recycling \$4.50 | \$17.50 |
| Trash 65 Gallon \$18.50, Recycling \$4.50 | \$23.00 |
| Trash 95 Gallon \$27.50, Recycling \$4.50 | \$32.00 |
| Late Fee per month | \$25.00 |
| Reconnection Fee | \$50.00 |
| Snowbird, per month, must contact city clerks before leaving | \$20.00 |
| Equivalent Dwelling Unit per month | \$15.00 |
| Minnesota Department of Health Fees per month | \$0.81 |
| Fee for Assessing Past Due Utilities to Property Taxes | |
| The higher of the two | \$250 or 15% |
| Minimum water Usage Other than City | |
| Per 1000 Gallon for the first 5000 Gallons | \$20.00 |
| Water Usage Other than City, Per 1000 Gallons over 1 st 5000 Gallons | \$15.00 |
| Maintenance Assistance, (for Water Usage Other than City only) | \$50.00 |

NOW, THEREFORE, BE IT RESOLVED, by the Holdingford City Council, the 2026 Schedule of fees shall be adopted and effective on January 1, 2026.

Adopted by the Holdingford City Council this 10th day of November, 2025.

Travis Harlander, Mayor

Attest: Nicky Lahr, City Clerk-Treasurer

2026 Meeting Schedule. All meetings will begin at 7pm with a work session preceding at 6pm.

January 12th

February 9th

March 9th

April 13th

May 11th

June 8th

July 13th

August 10th

September 14th

October 13th (Tuesday)

November 9th

December 14th

Certified Corporate Resolution

RESOLVED THAT

NICOLE LAHR

be and they are hereby authorized on behalf of the Corporation to accept and convey, assign, transfer or otherwise dispose of all or any shares, stocks, bonds, debentures, debenture stock and other securities of every description now or hereafter registered in the name of the Corporation or held or owned by the Corporation and to sign and execute on behalf of the Corporation all and any instruments of acceptance and transfer and other documents whenever necessary or proper to effectuate the same with full power to appoint any attorneys with full power of substitution therein, and that any and all instruments of acceptance and transfer and other documents in connection therewith heretofore signed and executed on behalf of the Corporation in accordance with the authority set out above are hereby ratified and confirmed.

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of a Resolution duly passed at a meeting of the Directors of **CITY OF HOLDINGFORD** regularly held on the ____ day of _____, _____, and that the said Resolution is still in full force and effect. I further certify that the following is a list of persons authorized by this Resolution to do any act or thing along with specimens of their signatures.

| Name | Title | Signature |
|-------------|-------|-----------|
| NICOLE LAHR | | |
| | | |
| | | |
| | | |
| | | |
| | | |

I hereby certify that I am the sole signing officer of the corporation [delete and initial if inapplicable]

I hereby certify that no corporate seal exists for this corporation [delete and initial if inapplicable]

WITNESS my hand and seal of the Corporation this ____ day of _____, _____.

Affix Seal

Authorized Signature _____

Print name _____

Print title _____

[To be completed if applicable]

We hereby certify that _____ is the sole signing officer of _____

(Signature of acceptable guarantor)

Sent via USPS First Class



NEW YORK
- DEPOSITARY -

New York Depository LLC
295 Madison Ave, 12th Floor
New York, NY 10017
+1 212 523 0973
info@newyorkdepository.com

November 7, 2025

NICOLE LAHR
420 MAIN ST
PO BOX 69F
HOLDINGFORD MN 56340-0069

Dear Nicole,

Cash offer for shares of Principal Financial Group, Inc (the Offer)
Shares held in the name: CITY OF HOLDINGFORD (the Corporation)
Amount owing to you, subject to the terms and conditions in the Offer to Purchase: US\$7,806.70

Thank you for the documentation you have provided in relation to the tender into the Offer.

In order for your tender to be processed, some additional information is required.

What you need to do:

- Provide a Corporate Resolution (sample enclosed) confirming your official capacity and authority to act on behalf of the Corporation.

If the person who has signed the Tender Form is the same person who is signing the Corporate Resolution as the authorized officer, you must have someone else sign the guarantor section at the bottom of the page.

Please forward the above document(s) using the enclosed reply envelope.

Once we have received notice of the transfer of your shares, payment will be sent to you within seven business days.

If you have any questions, please call our information line on 212-523-0973 or email us at:
info@newyorkdepository.com

Very truly yours,

A handwritten signature in blue ink, appearing to read "Matthew Yiu".

Matthew Yiu
Head of Settlements