



## December 16, 2025 Town Board Meeting @ 7:00 PM Agenda

### ZOOM INFORMATION:

<https://zoom.us/j/98763457202?pwd=vzdiLm6HfoVB4yOTbrOCbYooZVT3dC.1#success>

### 7:00 PM TOWN BOARD MONTHLY MEETING

1. Call to Order (Dvorchak)
2. Pledge of Allegiance (Dvorchak)
3. Public Comment – (10 minutes, 3 minutes per speaker)
4. Acceptance of Minutes (MOTIONS)
  - a. [Public Hearing November 18, 2025](#)  
**Offered by** \_\_\_\_\_, **Seconded Motion** \_\_\_\_\_  
**VOTE: AYES:** \_\_\_\_\_ **NAYS:** \_\_\_\_\_
  - b. [Town Board Meeting November 18, 2025](#)  
**Offered by** \_\_\_\_\_, **Seconded Motion** \_\_\_\_\_  
**VOTE: AYES:** \_\_\_\_\_ **NAYS:** \_\_\_\_\_
5. Supervisor’s Report (Dvorchak)
  - a. County Report – [Budget Approved](#)
  - b. [November Financials](#)
  - c. [Budget Amendment](#) (MOTION AND SIGNATURE)  
**Offered by** \_\_\_\_\_, **Seconded** \_\_\_\_\_  
**VOTE: AYES:** \_\_\_\_\_ **NAYS:** \_\_\_\_\_
6. Town Clerk Report (Ward)
7. Highway Superintendent’s Report (Briggs)
  - a. [Monthly Report](#)
  - b. Mitchell Street Culvert Replacement
    - i. Tracy Brown, Trout Unlimited (Guest)
8. Sewer District Report (Schmitt)
  - a. Absorption Bed Issue
    - i. Close Out Documents Update (Schmitt)
    - ii. [Finances](#)
    - iii. [Letter to State Comptroller](#)

### **Resolution 175-2025 To approve the Letter to State Comptroller Thomas DiNapoli regarding the year-end Sewer Debt**

**WHEREAS**, the Sewer Rehabilitation project has been completed with the exception some materials on back order, and

**WHEREAS**, all expense for the Rehabilitation project or known, and



**WHEREAS**, the Town of Hillsdale posted in the paper of record and on Bidnet a Request for Qualifications for the Grant Writing services for the Anthony/Coldwater Street Sidewalk Project, and

**WHEREAS**, the Town of Hillsdale’s Clerks Office received three submissions by the deadline stated, and

**WHEREAS**, the Evaluation Committee appointed by the Town Board evaluated the submissions, and

**WHEREAS**, the firm of CPL received the highest ranking from the Committee

**NOW THEREFORE BE IT RESOLVED**, that the Town of Hillsdale hereby selects CPL to be the Grant Writer for the Anthony/Coldwater Street Sidewalk Project.

**Offered by** \_\_\_\_\_, **Seconded Motion** \_\_\_\_\_  
**VOTE: AYES :** \_\_\_\_\_ **NAYS:** \_\_\_\_\_

12. **Resolution XXX-2025 to approve the [Memorandum of Understanding](#) with the County of Columbia Youth Bureau for the Summer Youth Program and authorize the Supervisor to sign the Memorandum (MOTION)**

**Offered by** \_\_\_\_\_, **Seconded Motion** \_\_\_\_\_  
**VOTE: AYES :** \_\_\_\_\_ **NAYS:** \_\_\_\_\_

13. **Resolution XXX-2025 to approve the [Shared Services Agreement](#) with Columbia County for computer related services through its Department of Management Information Services (MIS) and authorize the Supervisor to sign the Agreement (MOTION)**

**Offered by** \_\_\_\_\_, **Seconded Motion** \_\_\_\_\_  
**VOTE: AYES :** \_\_\_\_\_ **NAYS:** \_\_\_\_\_

14. Economic Development Committee

a. **Resolution XXX-2025 To approve the expenditure of \$616.25 for the creation of a Hillsdale Banner from 8000.07-HOME AND COMMUNITY SERVICE/ECONOMIC DEVELOPMENT**

- i. [Proposal](#)
- ii. [Invoice](#)

**Offered by** \_\_\_\_\_, **Seconded Motion** \_\_\_\_\_  
**VOTE: AYES:** \_\_\_\_\_ **NAYS** \_\_\_\_\_

15. [Transportation Survey Results](#)

16. **Resolution XXX-2025 Resolution to approve the [collated chart](#) of employees of the Town of Hillsdale for the New York State Retirement System**

**Offered by** \_\_\_\_\_, **Seconded Motion** \_\_\_\_\_  
**VOTE: AYES:** \_\_\_\_\_ **NAYS** \_\_\_\_\_

17. Solar Panels/Highway Garage

a. **Resolution 163-2025 to accept [bid from Clemens](#) Electric in the amount of \$25,877.00 for Solar Panel Installation on the Highway Garage.**

**Offered by** \_\_\_\_\_, **Seconded Motion** \_\_\_\_\_  
**VOTE: AYES:** \_\_\_\_\_ **NAYS** \_\_\_\_\_

- 1. Clemens Electric - Averill Park, NY

- [12 Additional Panels](#), Half Length of Roof - \$25,092 to \$25,877
  - Different panels, potentially not visibly “matching” with existing panels on roof
  - Provided two options, the less expensive of which provides a “25-year micro inverter warranty and lifetime system monitoring”.
2. Hudson River Solar - Hudson, NY
- [12 Additional Panels](#), Half Length of Roof - \$22,109.50
  - [24 Additional Panels](#), Full Length of Roof with “walkway” separating the row for roof-vented utilities - \$30,448.60
  - Exact same matching panels to existing array, unlikely any other supplier will have this in-stock
3. Other Options

- Energy Audits through FlexTech
- Measures that are recommended in a NYSERDA Clean Energy Communities (CEC) Energy Study or ASHRAE Level II or III Energy Audit including:
  - Lighting upgrades and lighting controls - indoor and outdoor
  - High-efficiency motors, motor controls, variable speed drives
  - Electric heating, ventilation & air conditioning (HVAC) improvements
  - Building shell
  - Energy management / building management systems (EMS/BMS)
  - Demand Control Ventilation
  - Solar thermal
  - Water and Wastewater Treatment Process Improvements
- Electric Landscaping Equipment
- LED Streetlights
- Heat Pumps
- Charging stations
- On-road or non-road EVs
- Solar

18. West End Bridge (Dvorchak)

- a. Account has been opened and \$236,000 has been transferred.

19. Roe Jan Park

20. Knox Commemoration (Dvorchak)

21. Resolution XXX-2025 Reappointment of James Zarroli to the [Board of Assessment Review](#)

**Offered by** \_\_\_\_\_, **Seconded Motion** \_\_\_\_\_

**VOTE:**      **AYES:**                      \_\_\_\_\_      **NAYS** \_\_\_\_\_

22. Any other Business that may come before the Town

23. Adjournment (MOTION)

**NEXT TOWN BOARD MEETING: ORG. MEETING: MONDAY JAN 5 @ NOON**

**NEXT MONTHLY TOWN BOARD MEETING: TUESDAY, JANUARY 13<sup>th</sup>, 2026<sup>th</sup>**

**INFORMATIONAL ITEMS:**

**Hamlet Committee**

**General Knox 250<sup>th</sup> Commemoration – Hillsdale Fire House –**

**SATURDAY January 10<sup>th</sup>, 2026 11:30AM**

***SPECIAL TOWN BOARD MEETING – MONDAY,  
DECEMBER 29<sup>th</sup> NOON***

***\*\*\*\*only if needed for year-end business***

**2026 TENTATIVE MEETING SCHEDULE**

***Please Mark Your Calendars***

**ORGANIZATIONAL MEETING – MONDAY, JANUARY 5<sup>th</sup> at  
NOON\*\*\*\***

**JANUARY AND FEBRUARY ON THE SECOND TUESDAY  
(JAN 13<sup>th</sup> and FEB 10<sup>th</sup>)**

**STARTING IN MARCH MEETINGS WILL BE ON THE  
THIRD TUESDAY OF THE MONTH:**

<b>MARCH 17</b>	<b>AUGUST 18</b>
<b>APRIL 21</b>	<b>SEPTEMBER 15</b>
<b>MAY 19</b>	<b>OCTOBER 20</b>
<b>JUNE 16</b>	<b>NOVEMBER 17</b>
<b>JULY 21</b>	<b>DECEMBER 15</b>

**TENTATIVE 2026 BUDGET SCHEDULE**

**Thursday, September 24<sup>th</sup> NOON Budget Workshop**  
**Friday, September 25<sup>th</sup> NOON Budget Workshop**  
**Monday, October 5<sup>th</sup> NOON Budget Workshop**  
**Tuesday, October 20<sup>th</sup> 6:00 PM Public Hearing**  
**Tuesday, October 27<sup>th</sup> 7:00 PM Special Budget Meeting (if needed)**

**NOTE: The Complete Package from the agenda above is available at:**  
[20251216 Packet](#)