



COMMITTEE OF THE WHOLE MINUTES
TUESDAY, JULY 14, 2026

Mayor Zach Bender called the Committee of the Whole Meeting to order at 7:00 PM on Tuesday, July 14, 2026.

Committee members present at the time of the meeting was called to order were Julie Erickson, Leanne Beyer, Mark Lankey, Pat Moen, Darrow Novy, Elizabeth Parish, and Randy Seeley. Tom Hotek was absent

Others present included: City Administrator Cory Isaacs, City Clerk Sara McDonald, Hillsboro Police Chief Pat Clark, Hillsboro Librarian Jacqueline Pysarenko, and Nicolette Nauman of the Hillsboro Sentry-Enterprise. Mike Burch and Greg Kubarski arrived at 7:02PM.

Mayor Bender asked if this meeting received proper public notice to which City Administrator Isaacs confirmed the meeting did receive proper notice.

Motion by Parish, second by Beyer, to approve June 9, 2026, Committee of a Whole Meeting minutes as presented. Motion carried by voice vote.

Registered Public Comment

There was no public comment.

Finance and Personnel Committee Action Items

Motion by Lankey, seconded by Moen to enter closed session at 7:02 PM. Sec. 19.85(1)(g), Wis. Stats., sanctions the use of closed sessions when a governmental body is conferring with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is like to become involved—Police Litigation. Motion carried by voice vote.

Motion by Seeley, seconded by Moen to return to open session at 8:02 PM. Motion carried by voice vote.

Administrator Isaacs distributed two forms for Administrator Evaluations to Committee members to decide which to use going forward. Forms are to be returned for the August Committee of the Whole meeting.

Monthly Bills were reviewed and recommended for Council approval. Beyer clarified questions on expenditures.

Safety and Welfare

Police Chief's Report was given by Chief Clark with 238 calls for service in the month of June. The soft interview room construction has been started and will be completed in August. The soft interview room was completely funded through grants from the State. Chief Clark and Officer Nachtigal assisted the Driver's Ed course through Hillsboro High School with an OWI mock driving course.

The Street Use Permit for the 700 Block of Shear Ave was moved to Council for approval. The use is for a yearly block party.

The Hillsboro High School Class of 1986 Exclusive Use Permit was moved to Council for approval.

Improvement and Services Committee Action Items

Administrator Isaacs provided an update on the dewatering unit experience. The rental unit worked well and now we are moving to creating and adopting a facilities plan. The facilities plan will address I&I issues as well as possible purchase of a dewatering unit for the City. The timeline of the facilities plan should coincide with the State highway project. Novy had questions regarding the sewer work during the State highway project. Isaacs will research further and MSA will also be visiting for an update.

Administrator Isaacs updated that the emulsion patching and chip sealing has been started and is going well.

An update on the pool was given. The pool opened on June 12, 2026. The pool is currently running well except for the splash pad which will be down for this season. Isaacs will be monitoring and taking dual daily testing at the pool. Lankey brought up concerns on liability of people swimming in the lake. Isaacs will confer with the City's attorney and follow up.

Administrator Isaacs gave an update on the computers and hard drives within City Hall. City Hall had a server failure that crashed the main hard drive. The City IT director has procured all necessary items to get the server and drives back up and running. All programs and data are held in a back up without any items lost. The hope is to be up and running by the end of the week.

Administrator Isaacs referenced the bids received for the tree proposal. Mayor Bender began describing the options that were provided within the bids. Committee members began discussing the bid options. Each bid reflects the 50 trees labeled for this year. Mayor Bender provided information on a few of the restrictions that were put into the proposal. Administrator Isaacs will investigate grants for future year tree removal needs. Seeley questioned if there would be a need for a penalty clause if the work is not completed in the timeframe provided. Mayor Bender clarified that there was not a certain timeframe required in the proposal but that the timeframes shown are what the bidders provided. Administrator Isaacs provided the full bids to Committee members for inspection prior to the Council Meeting.

Administrator Isaacs provided an update on the alleys within the City needing repair. Isaacs, members of the Streets Department, and Cory Griffiths (of Griffiths' Paving) toured and ranked the alleys. He provided guidance to possibly repair the worst three alleys this year and the remaining alleys on the list next year. Administrator Isaacs will get an updated price assessment with the base needed.

Motion by Lankey, seconded by Erickson to adjourn. Motion carried by voice vote at 9:07 PM.

Meeting adjourned at 9:07 PM.