



COMMITTEE OF THE WHOLE MINUTES
TUESDAY, OCTOBER 14, 2025

Mayor Greg Kubarski called the Committee of the Whole Meeting to order at 7:00 PM on Tuesday, October 14, 2025.

Committee members present at the time the meeting was called to order were Mark Lankey, Leanne Beyer, Tom Hotek, Liz Parish, Darrow Novy, Rick Hanke and Randy Seeley. Pat Moen arrived at 7:05pm.

Others present included: City Administrator Cory Isaacs, Police Chief Patrick Clark, City Treasurer Lisa Johnson, Administrative Associate Sara McDonald, Nicolette Nauman of the Hillsboro Sentry-Enterprise, Hillsboro Water/Sewer Operator Tom Stowell, Jacqueline Pysarenko from the Hillsboro Public Library, and Karri Bartlett from the Hillsboro Chamber of Commerce.

Mayor Kubarski asked if this meeting received proper public notice to which City Administrator Isaacs confirmed the meeting did receive proper notice.

Motion by Beyer, second by Hanke, to approve September 9, 2025, Committee of a Whole Meeting minutes as written. Motion carried by voice vote.

Registered Public Comment

There was no registered public comment.

Safety and Welfare

Chief Clark gave the Police Chiefs Report stating 246 calls for service within the month of September. Chief Clark noted a high-speed chase in the City occurred resulting in multiple felonies assessed due to it. The homecoming parade went well but a route change plan may be needed for next year. Chief Clark updated that all squads are now outfitted with dashcams and Officer Nachtigal completed her one year hiring probation.

Room Tax Commission

Mayor Kubarski provided an update on the 2026 Room Tax budget and change of member to be adopted at Common Council meeting, Monday, October 20, 2025.

Improvement and Services Committee Action Items

Karri Bartlett provided an update on Hillsboro Chamber of Commerce events, projects, and members. Cameron Lofy was accepted as the new Executive Director of the Chamber of Commerce with Dana Stanek staying on as a member.

Administrator Isaacs provided an update on the Wastewater Plant stating a DNR extension was given for the facilities plan.

Special Use Park Permit for Field Veteran's Park on May 16, 2026, was reviewed by the Committee and moved to Monday's Council meeting for approval.

Treasurer Johnson provided an update on the Community Development Block Grant (CDBG) stating the Wisconsin Department of Administration decision to discontinue all local levels of the CDBG and move to a regional setting.

Finance and Personnel Committee Action Items

An update to the Employee Handbook to read Maternal, Paternal, and Adoption Leave section that was left out of the final draft was moved to Monday's Council meeting.

Monthly Bills were reviewed and recommended for Council approval.

2026 Draft Budget Proposal was moved to Monday's Council meeting due to a need for more data not yet made available from the State level.

Motion by Hanke to convene into closed session, seconded by Beyer. Motion carried by voice vote at 7:26pm. Section 19.85(1)(e), Wis. Stats. Sanctions the use of closed sessions for specific purposes such as deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Beyer to reconvene into open session, seconded by Hotek. Motion carried by voice vote at 8:41pm.

Motion by Hotek, seconded by Hanke to adjourn. Motion carried by voice vote at 8:42pm.

Meeting adjourned at 8:42pm