



**COMMITTEE OF THE WHOLE MINUTES
TUESDAY, AUGUST 12, 2025**

Mayor Greg Kubarski called the Committee of the Whole Meeting to order at 7:00 PM on Tuesday, August 8, 2025.

Committee members present at the time the meeting was called to order were Mark Lankey, Leanne Beyer, Pat Moen, Liz Parish, Darrow Novy, Rick Hanke and Randy Seeley. Tom Hotek was absent.

Others present included: City Administrator Cory Isaacs, Hillsboro Police Sergeant Chris Kucinsky, Administrative Associate Sara McDonald, Nicolette Nauman of the Hillsboro Sentry-Enterprise, Hillsboro Water/Sewer Operator Tom Stowell, Hillsboro Librarian Jackie Pysarenko, and Mike Burch.

Mayor Kubarski asked if this meeting received proper public notice to which Administrative Associate Sara McDonald confirmed the meeting did receive proper notice.

Motion by Beyer, second by Hanke, to approve July 8, 2025, Committee of a Whole Meeting minutes as written. Motion carried.

Registered Public Comment

There was no registered public comment.

Safety and Welfare

Sergeant Kucinsky gave the Police Chief's Report with 258 calls for service in the month of July with notable calls being 22 traffic stops, 7 ordinance violations, 3 missing persons, and extra patrols. Kucinsky updated that the third squad is now fully functional and on rotation. He also mentioned working on a grant for a soft interview room for the police station.

Committee Reports and Business

The Committee reviewed the monthly bills and recommended them for Council approval Monday, August 18, 2025.

Jackie Pysarenko gave the Hillsboro Public Library 2024 annual report summary.

Jackie Pysarenko updated that the Hillsboro Public Library Board has two transitional appointments coming up for 2026.

Tom Stowell gave an update on the Water/Wastewater Treatment Plant. Stowell will be finishing necessary certifications soon. Stowell also mentioned Dennis Laubscher from the Village Union Center is assisting with day-to-day activities at the Plant. He also mentioned David Lind from the City of Elroy has reached out to be of assistance if needed as well.

The Committee reviewed the 700-800 Block of Shear Avenue Street Use Permit Application and recommended for Council approval on Monday, August 18, 2025.

Discussion was brought about regarding Mobile Restaurant License Fees by Mayor Kubarksi. The delegation of a resident and non-resident fee for annual permits as well as a Hillsboro Chamber of Commerce seasonal fee were proposed.

Administrative Associate McDonald will work on an updated permit to present to Council on August 18, 2025.

A discussion surrounding Important Event Notifications and how Committee/Council would like to be notified of changes to meetings and/or happenings of importance. A consensus of a mass text with further details by email was accepted.

Motion by Lankey to convene into closed session to discuss Employment and Compensation; seconded by Moen. Motion carried at 8:09 PM Sec. 19.85(1)(c), Wis. Stats., sanctions the use of closed sessions where governmental bodies are considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.

Motion by Beyer to reconvene into open session, seconded by Lankey at 8:30 PM. Motion carried.

Motion by Moen, second by Hanke to adjourn. Motion carried at 8:31 PM

Meeting adjourned at 8:31 PM