



CITY COUNCIL MINUTES

June 16, 2025

The Common Council Meeting was called to order by Mayor Greg Kubarski on Monday, June 16, 2025, at 7:00 PM. All present stood and recited the Pledge of Alliance. Mayor Kubarski asked for affirmation of proper public notice to which City Administrative Associate Sara McDonald confirmed the meeting did receive proper public notice.

Roll call was taken with Alderpersons Tom Hotek, Leanne Beyer, Darrow Novy, Liz Parish, Pat Moen, and Rick Hanke present. Randy Seeley and Mark Lankey were absent. Others in attendance were: City Clerk Sheila Schraufnagel, City Treasurer Lisa Johnson, Administrative Associate Sara McDonald, Police Chief Patrick Clark, Hillsboro Water/Sewer Superintendent Mike Lange, and Hillsboro Sentry Editor, Nicolette Nauman.

Motion by Hanke, seconded by Beyer to approve May 19, 2025, City Council Minutes and June 4, 2025, Special City Council Minutes. Motion carried.

Committee Reports and Business

Motion by Hanke, seconded by Hotek to approve the monthly bills for payment. Motion carried.

Motion by Hotek, seconded by Beyer to remove former City Administrator Finch from all City accounts. Motion carried.

Motion by Hanke, seconded by Moen to approve Resolution #06-2025 Borrowing Resolution-2025 Projects. Motion carried.

Motion by Hotek, seconded by Moen to approve the Compliance Maintenance Annual Report (CMAR). Motion carried.

Motion by Hanke, seconded by Beyer to approve Klondike Ave Driveway Permit. Motion carried.

Motion by Novy, seconded by Beyer to approve Kaliber Properties Development Agreement Amendment. Motion carried.

Motion by Hanke, seconded by Moen to approve Combination Class "B" Beer and Liquor Retail License Renewal for Hillsboro Fireman's Park & Hall/Station 2- Agent Brandon Nickey. Motion carried.



Motion by Beyer, seconded by Moen to approve Combination Class "B" Beer and Liquor Retail License Renewal for GT Nelson LLC DBA Hillsboro Roadhouse- Agent Michelle Hastings. Motion carried.

Motion by Hotek, seconded by Moen to approve Combination Class "B" Beer and Liquor Retail License Renewal for Hillsboro Brewing Company LLC- Agent Quentin Verbsky. Motion carried.

Motion by Hanke, seconded by Hotek to approve Combination Class "A" Beer and Liquor Retail License Renewal for Dollar General #6914- Agent Quinn Henson. Motion carried.

Motion by Hanke, seconded by Novy to approve Combination Class "A" Beer and Liquor Retail License Renewal for Kwik Trip, Inc.- Agent Rebekah Klipstein. Motion carried.

Motion by Beyer, seconded by Hanke to approve Combination Class "A" Beer and Liquor Retail License Renewal for The Cheese Store and More LLC- Agent Amy Sebranek. Motion carried.

Motion by Moen, seconded by Hanke to approve Class "C" Retailers License and Class "B" Retailers License for Mom & Pop's Family Restaurant- Agent Destiny Muller contingent on all necessary paperwork in and completed by July 1, 2025. Motion carried.

Motion by Novy, seconded by Beyer to approve Operator License #09-2025. Motion carried.

Motion by Hotek, seconded by Moen to approve Operator License #23-2025. Motion carried.

Motion by Novy, seconded by Hanke to approve Operator License #27-2025. Motion carried.

Motion by Moen, seconded by Hotek to approve Operator License #28-2025. Motion carried.

Motion by Hotek, seconded by Novy to approve Outdoor Consumption and Event Activities Permit Renewal for Hillsboro Brewing Company LLC. Motion carried.

Motion by Moen, seconded by Hanke to approve Outdoor Consumption and Event Activities Permit Renewal for GT Nelson LLC DBA Hillsboro Roadhouse. Motion carried.

Motion by Beyer, seconded by Moen to approve Outdoor Consumption and Event Activities Permit Renewal for Hillsboro Fireman's Park & Hall/Station 2. Motion carried.

Motion by Hanke, seconded by Moen to approve Short-Term Rental Renewal for Dustin Torkelson- 1210 Knower Ave, Apt. 1 conditional on Tourist Rooming House License and Vernon County Lodging Inspection renewals completed by renewal dates. Motion carried.



Mayor Kubarski made an acknowledgement of Hillsboro Water/Sewer Superintendent Mike Lange on 35 years of dedicated service to the City of Hillsboro. He was presented with a plaque.

Motion to adjourn at 7:25PM by Hotek, seconded by Moen. Motion carried.

Meeting adjourned at 7:25PM