



COMMITTEE OF THE WHOLE MINUTES TUESDAY, April 8, 2025

Mayor Greg Kubarski called the Committee of the Whole Meeting to order at 7:02 PM on Tuesday, April 8, 2025. Committee members present at the time the meeting was called to order were Tom Hoteck, Leanne Beyer, Mark Lankey, Pat Moen, Liz Parish, Darrow Novy, and Rick Hanke. Randy Seeley arrived at 7:18pm.

Others present included: City Administrator Josh Finch, Police Chief Pat Clark, Administrative Associate Sara McDonald, Nicolette Nauman of the Hillsboro Sentry-Enterprise, Hillsboro Chamber of Commerce Members Snapper Verbsky and Kari Bartlett, Mike Burch from the Hillsboro Streets Department, citizens Shelby Barnesberger and Alex McDonough.

Mayor Kubarski asked if this meeting received proper public notice to which Administrator Finch confirmed the meeting did receive proper notice.

Motion by Hanke, second by Beyer, to approve March 11, 2025, Committee of a Whole Meeting minutes. Motion carried.

Registered Public Comment

There was no registered public comment.

Safety and Welfare

Chief Clark presented the Police Chiefs Report with 239 calls for service in the month of March. Chief Clark provided an update on training Officer Nachtigal has been going through to help facilitate sexual assault cases as well as training for forensic interviewing.

Improvements and Services

Affordable Housing Funds Discussion- further review needed for the Committee in May.

Road Improvement Bid Discussion- 3 bids were received. The Committee would like a timeline for construction in the area to determine the best course of when to complete the improvements. An overall consensus was to accept the bid from Vernon County.

Sidewalk Replacement Bid Discussion- 1 bid was received from S&S Concrete with a recommendation to move to Council for approval on April 21, 2025.

Fence Permit Review- 1094 North Star Circle- The Committee reviewed and recommended the permit for Council approval on April 21, 2025.

City Hall Elevator Discussion- Administrator Finch provided an update on needed improvements to the existing elevator totaling nearly \$100,000. The Committee brought up an idea of possible finding a new location for City Hall as well as looking into more quotes for elevator services.

City Hall Security and Camera Discussion- Administrator Finch provided discussion on needed upgrades to both security system and cameras at City Hall. The Committee asked for more information and possible options from multiple providers for the May Committee meeting.

Winter Snow Tractor Discussion- Administrator Finch provided an opportunity for Winter Snow Tractor discussion as requested from the March Committee of the Whole meeting. The Committee requested quotes on differing options such as a new Skid Steer, different types of tractors, and a multiuse machine to be presented at the May Committee of the Whole meeting.

Finance and Personnel

The committee reviewed the bills and recommended the bills for Council approval for the Council Meeting on April 21, 2025.

City Administrator Finch presented his monthly report.

City Pool Update- Administrator Finch provided an update on needed concrete work at the pool and possible grant availability for the work to be completed through Vernon County. An announcement of a partnership with Emplify Health for Pool Manager and Operator was made.

2025 Project Borrowing Discussion- The Committee recommended moving to Council Meeting on April 21, 2025 for further discussion and an acceptance of the offer provided by Royal Bank.

Lot Sale Discussion- Parcel 236-00606-0058- The recommendation of the Committee is to move to April 21, 2025, Council meeting for approval.

Employee Handbook- Administrator Finch gave an update on the progression of the Handbook and the recommendation of the Committee is to move to Council for approval.

Motion by Lankey to convene into closed session to discuss the compensation and performance evaluation of the Chief of Police, seconded by Beyer. Motion carried at 8:26PM

Motion by Beyer to reconvene into open session, seconded by Hanke. Motion carried at 9:02PM

Motion by Beyer, second by Hotek to adjourn. Motion carried at 9:03PM

Meeting adjourned at 9:03PM