



APPROVED
11 February 2025

COMMITTEE OF THE WHOLE MINUTES
TUESDAY, January 14, 2025

Mayor Greg Kubarski called the Committee of the Whole Meeting to order at 7:00 PM on Tuesday, January 14, 2025. Committee members present at the time the meeting was called to order were Tom Hotek, Leanne Beyer, Mark Lankey, Pat Moen, Darrow Novy, Randy Seeley, and Rick Hanke. Liz Parish was absent.

Others present included: City Administrator Josh Finch, Police Chief Pat Clark, Administrative Associate Sara McDonald, Nicolette Nauman of the Hillsboro Sentry-Enterprise, Mike Burch from the streets department, and Monica Stenerson.

Mayor Kubarski asked if this meeting received proper public notice to which City Administrator Finch confirmed the meeting did receive proper notice.

Motion by Hanke, second by Beyer, to approve December 10, 2024, Committee of a Whole Meeting minutes. Motion carried.

Registered Public Comment

Monica Stenerson brought forth public comments of concerns on better transparency of city happenings via community calendar updates and more notification posting of meetings and minutes.

Safety and Welfare

Chief Clark presented the Police Chief's Report. The Hillsboro Police Department received 270 calls in the previous month, year end total of 2324 calls. Chief Clark notated a substantially less number of domestic calls over the holiday season but an increase in hit and runs. Officer Nachtigal will be participating in Cops and Bobbers event for Vernon County for an ice fishing with the community event at a later date this winter. Officers Kiel and Nachtigal attended the Women's Civic Club Meeting on January 13, to further meet community members and offer support.

Liquor License- Mom & Pop's Family Restaurant moved to the Council Meeting, Monday, January 20, 2025.

Improvements and Services

2025 Road Project Discussion- a chip seal project covering the entire Tinker's Bluff subdivision with any leftover to be used on alleyways needing it. Administrator Finch will research rates and a follow up will occur for February's meeting.

Tennis/Basketball Court Project- discussion around achievement of resurfacing and correcting the tennis/basketball court produced a goal of comingling this with the Parks Project with engineering being completed at the City level.

Ambulance Purchase- The City covered a 39% share of the new ambulance purchase totaling \$46,004.84. A decision was made to use the unobligated funds to cover this amount. Mayor Kubarski extended a sincere thanks and acknowledgement to Co-Directors Tom Hotek and Barry Witmer on the incredible amounts of grants they secured to lessen the burden of cost among the coverage area.

Finance and Personnel

The committee reviewed the bills and recommended the bills for Council approval for the Council Meeting January 20, 2025.

City Administrator Finch presented his monthly report. Planning Commission meetings will begin in the next couple weeks to work on the Comprehensive Plan for the City with a goal of greater involvement of all age groups. Administrator Finch brought up a zero-tolerance harassment policy involving City staff due to an increase in negative, degrading, and condescending remarks being made to staff which was met with support by the Committee.

City Administrator Finch provided an update regarding the Employee Handbook stating that it is currently being revised and should be updated for review and subsequent approval within the next 2 months.

City Administrator Finch discussed a proposed outline and application process for the Business Incubator Program.

Motion by Lankey, seconded by Hotek to enter closed session at 8:03PM. Motion carried. Sec. 19.85(1)(e), Wis. Stats., permits the use of closed sessions where governmental bodies are deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting other specified public business, whenever competitive or bargaining reasons require a closed session. - Salsbery Land Sale and Development Discussion

Motion by Beyer, seconded by Hotek exit closed session at 8:33PM. Motion carried.

Motion by Lankey, seconded by Beyer to enter open session at 8:33PM. Motion carried.

Motion by Lankey, second by Hanke to adjourn at 8:34PM. Motion carried

Meeting adjourned at 8:34PM