



**COMMITTEE OF THE WHOLE MINUTES
TUESDAY, December 10, 2024**

Mayor Greg Kubarski called the Committee of the Whole Meeting to order at 7:00 PM on Tuesday, December 10, 2024. Committee members present at the time the meeting was called to order were Tom Hotek, Leanne Beyer, Mark Lankey, Pat Moen, Darrow Novy, Liz Parish, Randy Seeley, and Rick Hanke.

Others present included: City Administrator Josh Finch, Police Chief Pat Clark, Administrative Associate Sara McDonald, Nicolette Nauman of the Hillsboro Sentry-Enterprise, Snapper Verbsky and Dana Stanek from the Hillsboro Chamber of Commerce, Rob Uphoff and Andrew Zimmer from MSA, Garth Hitselberger, and Monica Stenerson.

Mayor Kubarski asked if this meeting received proper public notice to which City Administrator Finch confirmed the meeting did receive proper notice.

Motion by Hanke, second by Beyer, to approve November 12, 2024, Committee of a Whole meeting minutes. Motion carried.

Registered Public Comment

There was no Registered Public Comment

The Hillsboro Chamber of Commerce gave an update on hanging pots purchased to hang downtown during spring through fall with flowers. Snapper Verbsky showed a model of the pots and posts needed to hang them and asked for approval to use City posts to hang. Mayor Kubarski and Committee members all agreed upon the usage. The Chamber will plant, water, maintain, and remove as needed.

Safety and Welfare

Chief Clark presented the Police Chief's Report. The Hillsboro Police Department received 258 calls in the previous month. Chief Clark gave an update on Officer Nachtigal, sharing the completion of her field training. Chief Clark also presented a letter received from the local Amish regarding cleaning of manure on roadways and concerns for safety in doing so.

Improvements and Services

Rob Uphoff and Andrew Zimmer provided information, updates, and answered questions regarding the Water/Sewer Updates on State Hwy. The Professional

Services Agreement with MSA was moved to the Council Meeting on December 16, 2024, for approval.

Administrative Associate Sara McDonald gave an update on the Holiday Decorating Contest with entries concluding December 13, 2024, and judging beginning December 14 and 15, 2024.

Finance and Personnel

The committee reviewed the bills and recommended the bills for Council approval for the Council Meeting December 16, 2024.

City Administrator Finch presented his monthly report with some highlights being the beginning search for pool employees for the 2025 season, timeframe of the water rate increase, WEDC grant update, a note on amending the March 2024 council minutes, and two budget amendments.

City Administrator Finch and Garth Hitselberger provided discussion on a Business Incubator Building. Further discussion and a development agreement were moved to the Council Meeting on December 16, 2024.

Motion by Lankey, seconded by Hanke to enter closed session at 8:30PM. Motion carried. Sec. 19.85(1)(e), Wis. Stats., permits the use of closed sessions where governmental bodies are deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting other specified public business, whenever competitive or bargaining reasons require a closed session. - Salsbery Land Sale and Development Discussion

Motion by Beyer, seconded by Hanke to enter open session at 8:54PM. Motion carried.

Motion by Beyer, second by Hanke to adjourn at 8:56PM. Motion carried

Meeting adjourned at 8:56PM