



COMMON COUNCIL MINUTES

Monday, December 20, 2021

The Common Council Meeting was called to order by Mayor Greg Kubarski on Monday, December 20, 2021 at 7:00 PM. All present rose and recited the Pledge of Alliance. Mayor Kubarski asked for affirmation of proper public notice to which City Clerk Sheila Schraufnagel confirmed the notice was properly posted.

Roll call was taken with Alderpersons Darrow Novy, Garth Hitselberger, Thomas Hotek, Mark Lankey, Pat Moen, Elizabeth Parish, Randy Seeley, and Rick Hanke present.

Others in attendance were: City Clerk Sheila Schraufnagel, City Treasurer Lisa Johnson, Police Chief Patrick Clark, Streets Lead Joe Haugh, and Dan Greve from MSA.

Motion by Hanke, seconded by Moen to approve the November 15, 2021 Common Council minutes. Motion carried.

Motion by Lankey, seconded by Hotek to approve the monthly bills for payment. Motion carried.

Dan Greve with MSA was present to update the Council on the potential federal funding for the WWTF Plan/ Upgrade through the US Dept. of Commerce Economic Development Administration (EDA). This past October/November City Administrator Joshua Finch was contacted by the Mississippi River Regional Planning Commission informing him of potential funding through the EDA. Funding would be part of the Build Back Better Program. The Regional Planning Commission (RPC) was interested in developing a grant application and submitting it to the EDA on behalf of a number of cities. The RPC did put together a grant proposal on the behalf of the cities of Hillsboro, Monroe, and Platteville for WWTP improvements. The cities would have to hire Engineering Consultants to do the work. MSA was eligible to perform the work and submitted an application but unfortunately was not selected to receive the funding. The EDA in Chicago expressed interest in funding projects in Wisconsin through their Regular Program not the Build Back Better Program. MSA would submit an application to the EDA Regular Program not through the Build Back Better program. It was suggested to the Council by MSA to terminate the Professional Services Agreement dated March 15, 2021 between the City of Hillsboro and MSA Professional Services, approve a Statement of Qualifications for Phase 1 and Phase 2 Engineering Services, and Phase 1 Planning Services Agreement with MSA.

Motion by Seeley, seconded by Moen to approve terminating the existing Professional Services Agreement between the City of Hillsboro and MSA Professional Services, Inc. dated March 15, 2021 for the Hillsboro WWTF Facility Plan. Motion carried.

Motion by Hanke, seconded by Novy to approve the Statement of Qualifications for Phase 1 and Phase 2 Engineering Services with MSA Professional Services, Inc. for WWTP Upgrade. Motion carried.

Motion by Hanke, seconded by Lankey to approve the WWTP Phase 1 Planning Services Agreement with MSA Professional Services, Inc. Motion carried.

Motion by Seeley, seconded by Moen to approve the Final Pay Application #10 August Winter & Sons, Inc. in the amount of 36,702.25 for the 2020 Wastewater Facility Improvements. Motion carried.

Motion by Moen, seconded by Hotek to approve Resolution #11-2021 A Resolution Appointing Election Inspectors for the 2022-2023 Elections. Motion carried.

Motion by Lankey, seconded by Hitselberger to approve the extension of Resolution #19-2020 Authorizing Covid-19 Response for City Operations and Personnel through March 1, 2022. Motion carried.

Motion by Novy, seconded by Parish to approve the 2022 Johnson Block & Company Audit Contract. Motion carried.

Motion by Parish, seconded by Hotek to approve the Full-Time Police Officer Floating Holiday Policy. Motion carried.

Motion by Hanke, seconded by Hotek to approve the Overnight Parking at City Owned Parking Lot for Peterson's Pharmacy. Motion carried.

Mayor Kubarski announced the winners of the Holiday Decorating Contest:

1st 729 Hill Avenue

2nd 763 Hillsborough Avenue

3rd 623 Spring Street

Motion by Hotek, seconded by Hanke to adjourn at 7:54 P.M. Motion carried.

