



COMMON COUNCIL MINUTES

Monday, March 15, 2021

The Common Council Meeting was called to order by Mayor Greg Kubarski on Monday, March 15, 2021 at 7:00 PM. All present stood and recited the Pledge of Alliance. Mayor Kubarski asked for affirmation of proper public notice to which City Clerk Sheila Schraufnagel replied, "Yes".

Roll call was taken with Alderpersons Rick Hanke, Garth Hitselberger, Thomas Hotek, Mark Lankey, Patricia Moen, Darrow Novy, and Randy Seeley. Elizabeth Parish was present via phone conference.

Others in attendance were: City Clerk Sheila Schraufnagel, City Treasurer Lisa Johnson, Police Chief Patrick Clark, Joe Haugh, Jeff Belongia with Huntington Securities, Inc. via phone conference, MSA Rob Uphoff, Librarian Jacqueline Pysarenko, and Hillsboro Sentry Editor, Nicolette Nauman.

Motion by Hotek, second by Lankey to approve the February 15, 2021 Common Council minutes. Motion carried.

Mayor Kubarski opened the public hearing at 7:03 P.M. in regards to the Community Development Block Grant Program.

Rob Uphoff was present to give an update on the status of the Community Development Block Grant (CDBG) project. Mr. Uphoff explained the City obtained funding for the 2020 WWTP upgrade by using DNR Clean Water Funds and CDBG Close Funds which was money left over from the Revolving Loan Fund Program. Funds spent to date are \$103,000 with \$125,000 remaining from the grant. There were no residential and/or business displacement and relocation assistance activities required as a result of CDGB project and no housing needs were identified in the community. No input or feedback was received from the public in regards to the CDBG project activities.

With no further comments/concerns from the public a motion was made by Lankey, seconded by Moen to close the public hearing at 7:08. Motion carried.

Motion by Lankey, seconded by Hanke to approve the monthly bills for payment. Motion carried.

Motion by Novy, seconded by Hanke to approve Professional Services Agreement between the City of Hillsboro and MSA Professional Services, Inc. for preparation of CDBG CLOSE Application and Administration/Assistance/Coordination. Motion carried.

Motion by Hitselberger, seconded by Hanke to approve Professional Services Agreement between the City of Hillsboro and MSA Professional Services, Inc. for Hillsboro WWTF Facility Plan according to NR 110, correspondence with WDNR regarding NOV, and negotiations with Industrial Users. Motion carried.

Motion by Lankey, seconded by Hanke to approve the purchase of Water Utility Pipe Freeze Equipment and establish a user fee of \$35 during normal business hours and \$45 after hours. Motion carried.

Motion by Lankey, seconded by Hotek to approve the Coronavirus Paid Sick Leave Policy effective until May 31, 2021. Motion carried.

Motion by Lankey, seconded by Hanke to approve the Field Veteran's Memorial Park Pier Design and Change Order increase in the amount of \$4000. Motion carried.

Jeff Belongia with Huntington Securities was present via phone conference to discuss the General Obligation Promissory Notes, Series 2021A at a T.I.C. of 1.809% for 10 yrs. Motion by Novy, seconded by Hanke to approve Resolution #01-2021 Resolution Authorizing the Issuance and Sale of \$2,290,000 General Obligation Promissory Notes, Series 2021A. Motion carried.

Discussion was held in regards to Resolution #02-2021 Approving and Adopting City of Hillsboro Police Department Policy and Procedure manual. Motion by Hitselberger, seconded by Hanke to table Agenda Item #13 until next month for further discussion. Roll call was taken with Hanke voting yes, Hitselberger-yes, Hotek-no, Lankey-no, Moen-no, Novy-no, Parish-no, and Seeley-no. Motion failed due to lack of majority vote.

Motion by Moen, seconded by Novy to approve Resolution #02-2021 Approving and Adopting City of Hillsboro Police Department Policy and Procedure Manual. Motion carried on a roll call vote with Hanke voting no, Hitselberger-no, Hotek-yes, Lankey-yes, Moen-yes, Novy-yes, Parish-yes, and Seeley-yes.

Motion by Hanke, seconded by Moen to adjourn at 7:40 P.M. Motion carried.

