



CITY OF HIGHLAND HAVEN

510 Highland Drive, Suite A
Highland Haven, Texas 78654
Telephone: 830-265-4366

MINUTES – SPECIAL BOARD OF ALDERMEN MEETING

DATE: June 30, 2026 (Rescheduled from June 16, 2026)
TIME: 9:00 AM
PLACE: Roscoe Holt Highland Haven City Hall, 510-A Highland Drive, Highland Haven, TX

1. Open Meeting and Establish Quorum/Roll Call – **Mayor Kelley called the meeting to order at 9:00 AM.**

Mayor Pro Tem Terry Nuss	X Present	☐ Absent
Aldersperson Don Hagans	X Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	X Absent
Aldersperson Lynn Smith	X Present	☐ Absent
Aldersperson Terry Smith	X Present	☐ Absent

2. Pledge of Allegiance – **Led by Mayor Kelley**
3. Recognize Visitors – **There were no visitors.**
4. Announcements, Proclamations, or Presentation
5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

6. **Consider Consent Items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda

- a. Minutes from June 2, 2026 BOA Regular Meeting
- b. Sales Tax Report – June 2026
- c. Water Pumping Report – May 2026
- d. Financial Report – May 2026
- e. Building Permit Report – May 2026

f. Traffic Report – May 2026

Don Hagans made a motion to accept the Consent Items; seconded by Lynn Smith.

Vote: 4-0

7. Discussion and/or Possible Action: City Sign

Terry Smith made a motion to authorize the City Administrator to spend up to \$20,000.00 on a sign from the proposals we have received; seconded by Terry Nuss.

Vote: 4-0

8. Convene into Executive Session as per Texas Govt. Code §551.072 to discuss Real Property.

a. Closed Session:

i. Discuss real property.

b. Open Session: Reconvene into Open Session.

There was no Executive Session.

9. Discussion and/or Possible Action on Executive Session matters.

No action was taken.

DISCUSSION / INFORMATION ITEMS

10. Discussion – City Budget

a. Budget Presentation

b. Budget Calendar

11. Water Infrastructure Bond

12. Review Assignments for the Planning & Zoning Commission

a. Review of Current Planning & Zoning Assignments

b. Next regular P&Z meeting is scheduled for July 9, 2026 at Highland Haven Community Center at 6:00 PM.

13. Legislative Updates

14. Code Enforcement

15. Drainage Issues

16. Review Water System

a. Water System Maintenance or Issues

b. Central Texas Groundwater District

17. Review Solid Waste Services

18. Mayor's Report

19. Aldermen Comments

20. City Staff Comments

a. City Administrator

b. City Secretary

Next Board of Aldermen Meeting:

- Regular Meeting – Tuesday, July 7, 2026 at 7:00 PM at Highland Haven Community Center

Terry Smith made a motion to adjourn the meeting; seconded by Terry Nuss.

Vote: 4-0

Adjournment.

The meeting was adjourned at 10:34 AM.

Olan Kelley
Olan Kelley, Mayor

Attest:

Sarah Collard
Sarah Collard, City Secretary

