



CITY OF HIGHLAND HAVEN

510 Highland Drive, Suite A
Highland Haven, Texas 78654
Telephone: 830-265-4366

MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: July 21, 2026
TIME: 7:00 PM
PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX

1. Open Meeting and Establish Quorum/Roll Call – **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	X Present	☐ Absent
Aldersperson Don Hagans	X Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	X Absent
Aldersperson Lynn Smith	X Present	☐ Absent
Aldersperson Terry Smith	☐ Present	X Absent

2. Pledge of Allegiance – **Mayor Kelley led the Pledge of Allegiance.**
3. Recognize Visitors – **Ken Cooper, Terry Chase, and John Novak.**
4. Announcements, Proclamations, or Presentation
5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

6. **Consider Consent Items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda

- a. Minutes from July 7, 2026 BOA Regular Meeting
- b. Sales Tax Report – July
- c. Finance Report – June
- d. Water Production Report – June
- e. Building Permit Report – June

- f. Traffic Report – June
- g. Quarterly Investment Report – April through June 2026

Terry Nuss moved to accept the Consent Items; seconded by Lynn Smith.

Vote: 3-0

DISCUSSION / INFORMATION ITEMS

- 7. Discussion – IT Services RFP Update
- 8. Discussion – Fund Accounting Software RFP Update
- 9. Discussion – TextMyGov Communication Tool
- 10. Discussion – City Budget
 - a. Budget Update
 - b. Budget Calendar
 - 1. Confirm Dates and Times for Public Hearings
 - 2. Super Majority Roll Call Vote Required
- 11. Water Infrastructure Bond
- 12. Review Assignments for the Planning & Zoning Commission
 - a. Review of Current Planning & Zoning Assignments
 - b. Next regular P&Z meeting is scheduled for August 13, 2026 at Highland Haven Community Center at 6:00 PM.
- 13. Legislative Updates
- 14. Code Enforcement
- 15. Drainage Issues
- 16. Review Water System
 - a. Water System Maintenance or Issues
 - b. Central Texas Groundwater District
- 17. Review Solid Waste Services
- 18. Mayor's Report
- 19. Aldermen Comments
- 20. City Staff Comments
 - a. City Administrator
 - b. City Secretary

Next Board of Aldermen Meeting:

- Regular Meeting – Tuesday, August 4, 2026 at 7:00 PM at Highland Haven Community Center

Don Hagans made a motion to adjourn the meeting; seconded by Terry Nuss.

Vote: 3-0

Adjournment.

The meeting adjourned at 8:18 PM.

Olan Kelley
Olan Kelley, Mayor

Attest:

Sarah Collard
Sarah Collard, City Secretary

