



CITY OF HIGHLAND HAVEN

510 Highland Drive, Suite A
Highland Haven, Texas 78654
Telephone: 830-265-4366

MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: July 7, 2026
TIME: 7:00 PM
PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX

1. Open Meeting and Establish Quorum/Roll Call – **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	X Present	☐ Absent
Aldersperson Don Hagans	X Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	X Absent
Aldersperson Lynn Smith	X Present	☐ Absent
Aldersperson Terry Smith	X Present	☐ Absent

2. Pledge of Allegiance – **Led by Mayor Kelley**
3. Recognize Visitors – **Judy Kelley, Jackie Garrow, Pam McGregor, Rick Hieb, Tammie Hieb, Joy Evans, Mark Tisdale, Mary Chase, Terry Chase**
4. Announcements, Proclamations, or Presentation
5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

Terry Chase asked if the Board had any other information regarding the Collier Quarry expansion as it pertains to groundwater. Terry Chase also inquired if the City Administrator has the ability to compare actual vs. budget vs. previous years in our budget software.

ACTION ITEMS

6. **Consider Consent Items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda

- a. Minutes from June 30, 2026 BOA Special Meeting

Terry Nuss made a motion to accept the Consent Items; seconded by Terry Smith.

Vote: 4-0

7. **Public Hearing:** Ordinance #0056 Rev. 18: An ordinance of the City of Highland Haven, Texas, amending the zoning ordinance §9.02.004(b)(3)(A) by clarifying the 25' setback, making findings of fact, and providing for related matters.

- a. Open Public Hearing – **Opened at 7:03 PM**
- b. Accept Public Comments – **Recommendation from Planning & Zoning Commission**
- c. Close Public Hearing – **Closed at 7:04 PM**

8. **Discussion and/or Possible Action:** Ordinance #0056 Rev. 18 - An ordinance of the City of Highland Haven, Texas, amending the zoning ordinance §9.02.004(b)(3)(A) by clarifying the 25' setback.

Terry Smith made a motion to approve Ordinance #0056 Rev. 18 as recommended; seconded by Lynn Smith.

Vote: 4-0

9. **Discussion and/or Possible Action:** Flag Project by Highland Haven Ladies' Club

- a. Placement on private property, not right-of-way

10. **Convene into Executive Session** as per Texas Govt. Code §551.072 to discuss Real Property.

- a. Closed Session:
 - 1. Discuss real property.
- b. Open Session: Reconvene into Open Session.

There was no Executive Session.

11. **Discussion and/or Possible Action** on Executive Session matters. **No action taken.**

12. **Discussion and/or Possible Action:** Texas Municipal League Intergovernmental Risk Pool Board of Trustees Nominations

No action taken.

DISCUSSION / INFORMATION ITEMS

13. Discussion – City Budget

- a. Budget Presentation
- b. Budget Calendar

14. Water Infrastructure Bond

15. Review Assignments for the Planning & Zoning Commission

- a. Review of Current Planning & Zoning Assignments

- b. Next regular P&Z meeting is scheduled for July 9, 2026 at Highland Haven Community Center at 6:00 PM.

16. Legislative Updates

17. Code Enforcement

18. Drainage Issues

19. Review Water System

- a. Water System Maintenance or Issues
- b. Central Texas Groundwater District
- c. LCRA Response to Public Comments on Collier Quarry Expansion Project
 - 1. Mayor Kelley's Inquiry and Comments
 - 2. LCRA Response to Public Comments

20. Review Solid Waste Services

21. Mayor's Report

22. Aldermen Comments

23. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Board of Aldermen Meeting:

- Regular Meeting – Tuesday, July 21, 2026 at 7:00 PM at Highland Haven Community Center

Terry Nuss made a motion to adjourn; seconded by Terry Smith.

Vote: 4-0

Adjournment.

The meeting adjourned at 8:03 PM.


Olan Kelley, Mayor

Attest:


Sarah Collard, City Secretary

