



CITY OF HIGHLAND HAVEN

510 Highland Drive, Suite A
Highland Haven, Texas 78654
Telephone: 830-265-4366

MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: June 2, 2026
TIME: 7:00 PM
PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX 78654

1. Open Meeting and Establish Quorum/Roll Call – **Mayor Kelley called the meeting to order at 7:01 PM.**

Mayor Pro Tem Terry Nuss	☐ Present	☒ Absent
Aldersperson Don Hagans	☒ Present	☐ Absent
Aldersperson Bruce Robertson	☒ Present	☐ Absent
Aldersperson Lynn Smith	☒ Present	☐ Absent
Aldersperson Terry Smith	☒ Present	☐ Absent

2. Pledge of Allegiance – **Led by Mayor Kelley**
3. Recognize Visitors – **Rick Hieb, Tammie Hieb, Mary Chase, Terry Chase, Jim Guenther, Connor Evans, Craig Evans, Amanda Evans**
4. Announcements, Proclamations, or Presentation
5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

6. **Consider Consent Items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda

- a. Minutes from May 19, 2026 BOA Budget Workshop
- b. Minutes from May 19, 2026 BOA Regular Meeting

Don Hagans made a motion to accept the Consent Items; seconded by Terry Smith.

Vote: 4-0

7. **Discussion and/or Possible Action:** Resolution #381- Approve authority and responsibilities of elected officials.

Bruce Robertson moved to approve Resolution #381; seconded by Lynn Smith.

Vote: 4-0

8. **Discussion and/or Possible Action:** Resolution #382 - Appointments to Planning and Zoning Commission

Lynn Smith moved to approve Resolution #382, seconded by Terry Smith.

Vote: 4-0

9. **Discussion and/or Possible Action:** Resolution #383 - Signatories Commercial National Bank.

Don Hagans moved to approve Resolution #383, seconded by Lynn Smith.

Vote: 4-0

10. **Discussion and/or Possible Action:** Resolution #384 - Signatories First United Bank.

Don Hagans moved to approve Resolution #384, seconded by Bruce Robertson.

Vote: 4-0

11. **Discussion and/or Possible Action:** Resolution #385 - Signatories Tex Pool.

Terry Smith moved to approve Resolution #385, seconded by Lynn Smith.

Vote: 4-0

12. **Discussion and/or Possible Action:** City Signs

No action taken.

13. **Discussion and/or Possible Action:** Amend Highland Haven Code of Ordinances to add §4.08.014 Private Water Well Storage Tanks

Bruce Robertson moved to approve Ordinance #141, amending the Highland Haven Code of Ordinances to add §4.08.014 Private Water Well Storage Tanks; seconded by Lynn Smith.

Vote: 4-0

14. **Discussion and/or Possible Action:** Amend Highland Haven Code of Ordinances §4.02.010(i) language on water wells

Lynn Smith moved to approve Ordinance #142, amending the Highland Haven Code of Ordinances §4.02.010(i) Water Wells; seconded by Terry Smith.

Vote: 4-0

15. **Discussion and/or Possible Action:** Amend Highland Haven Code of Ordinances §9.02.004(b)(3)(A) clarifying the 25' setback

No action taken; public hearing to be held at 7/7/26 Board of Aldermen meeting.

16. **Convene into Executive Session** as per Texas Govt. Code §551.072 to discuss Real Property.

- a. Closed Session:
 - i. Discuss real property.

Convened into Executive Session at 7:33 PM.

- b. Open Session: Reconvene into Open Session.

Reconvened into Open Session at 7:43 PM.

17. **Discussion and/or Possible Action** on Executive Session matters.
- a. Real property matters.

No action taken.

DISCUSSION / INFORMATION ITEMS

- 18. Discussion – IT Services
- 19. Discussion – SB 3 Sirens
- 20. Discussion – City Budget
 - a. Draft of Solid Waste Fund Budget for FY27
 - b. Present update for all funds
 - c. Budget Calendar
- 21. Water Infrastructure Bond
- 22. City Attorney Update
- 23. Review Assignments for the Planning & Zoning Commission
 - a. Review of Current Planning & Zoning Assignments
 - i. Assign: Review §11.02.002 Operation of vehicles; types of vehicles not allowed on streets (ex. E-bikes) for compliance with state law

- b. Next regular P&Z meeting is scheduled for June 11, 2026 at Highland Haven Community Center at 6:00 PM.

24. Legislative Updates

25. Code Enforcement

26. Drainage Issues

- a. May 21st Storm

27. Review Water System

- a. Water System Maintenance or Issues
- b. Central Texas Groundwater District

28. Review Solid Waste Services

29. Mayor's Report

30. Aldermen Comments

31. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Board of Aldermen Meetings:

- Budget Workshop – Tuesday, June 16, 2026 at 5:00 PM at Highland Haven Community Center
- Regular Meeting – Tuesday, June 16, 2026 at 7:00 PM at Highland Haven Community Center

Motion to adjourn made by Terry Smith, seconded by Lynn Smith.

Vote: 4-0

Adjournment.

The meeting adjourned at 8:55 PM.

Olan Kelley
Olan Kelley, Mayor

Attest:

Sarah Collard
Sarah Collard, City Secretary

