



City of Highland Haven
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MINUTES – PLANNING & ZONING COMMISSION REGULAR MEETING

DATE: May 14, 2026

TIME: 6:00 PM

PLACE: Highland Haven Community Center, Highland Haven, TX 78654

1. Open meeting and Roll Call to Establish Quorum – **Jackie Garrow, Chair, called the meeting to order at 6:00 PM.**

Jackie Garrow	Chair	✓Present	<input type="checkbox"/> Absent
Lorinda Peters	Vice Chair	✓Present	<input type="checkbox"/> Absent
Linda Ray	Secretary	✓Present	<input type="checkbox"/> Absent
Connie Smith	Member	✓Present	<input type="checkbox"/> Absent
John Novak	Member	✓Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance – **Led by Jackie Garrow**
3. Recognize Visitors – **Terry Chase and Mary Chase**
4. Presentations/Proclamations
5. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

6. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Planning & Zoning Commission and will be approved by one motion. There will be no separate discussion of these items unless a Commission member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- a. Meeting Minutes for Regular P&Z – April 9, 2026

Motion to accept Consent Items made by Linda Ray, seconded by Lorinda Peters.

Vote: 5-0

7. **Discussion/Consider Possible Action:** Sign Ordinance (John Novak) – **No action taken.**
8. **Discussion/Consider Possible Action:** Storage Tanks language (Linda Ray)

Linda Ray made a motion to accept the Storage Tank ordinance language with changes discussed to prepare a recommendation to the Board of Aldermen. Connie Smith seconded the motion.

Vote: 5-0

9. **Discussion/Consider Possible Action:** Water Wells (Lorinda Peters)

Lorinda Peters made a motion to accept the language for recommendation to the Board of Aldermen to amend the current ordinance on water wells, seconded by Linda Ray.

Vote: 5-0

10. **Discussion/Consider Possible Action:** Ordinance Language for 25' Setback and Shoreline
(Linda Ray and Connie Smith)

Connie Smith moved to accept the language provided by the City Attorney for recommendation to the Board of Aldermen to amend the current ordinance. Linda Ray seconded the motion.

Vote: 5-0

11. **Discussion/Consider Possible Action:** Comprehensive Plan 2026

a. Review of Section Submitted

Lorinda Peters made a motion to accept the proposed changes to the document outline and the Comprehensive Plan section submitted by Andy Adams. Connie Smith seconded the motion.

Vote: 5-0

INFORMATION ITEMS

12. P&Z Commission Member Comments.

13. Staff Comments.

14. Next Regular Meeting: June 11, 2026 at 6:00 PM (Community Center)

15. Items to be considered for the next agenda must be received by the Chair on or before May 29, 2026.

Motion to adjourn made by Lorinda Peters, seconded by Linda Ray.

Vote: 5-0

16. Adjournment.

The meeting adjourned at 7:14 PM.


Jackie Garrow, Chair

Attest:


Sarah Collard, City Secretary

