



# CITY OF HIGHLAND HAVEN

510 Highland Drive, Suite A  
Highland Haven, Texas 78654  
Telephone: 830-265-4366

## MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: May 19, 2026  
TIME: 7:00 PM  
PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX 78654

1. Open Meeting and Establish Quorum/Roll Call – **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	X Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	X Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	X Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	X Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	X Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance – **Led by Mayor Kelley**

3. Recognize Visitors – **No visitors**

4. Announcements, Proclamations, or Presentation

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

**No public comments**

### ACTION ITEMS

6. **Consider Consent Items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda

- a. Minutes from May 5, 2026 BOA Regular Meeting
- b. Water Production Report – April
- c. Financials – April
- d. Sales Tax - May
- e. Building Permit Report - April

**Terry Smith made a motion to accept Consent Items; seconded by Terry Nuss.**

**Vote: 5-0**

7. **Discussion and/or Possible Action:** Ordinance #140: An ordinance of the City of Highland Haven, Texas, certifying that three qualified citizens who filed for the vacant positions on the 2026 election ballot were unopposed and are therefore elected.
  - a. Statements of elected Officials
  - b. Oaths of Officer
  - c. Certificate of Election

**Bruce Robertson moved to accept Ordinance #140 certifying the three unopposed candidates as elected; Terry Smith seconded.**

**Vote: 5-0**

8. **Discussion and/or Possible Action:** Resolution #380 – Appointment of Mayor Pro Tempore **Terry Smith moved to appoint Terry Nuss as Mayor Pro Tempore; seconded by Linda Smith.**  
**Vote: 4-1 with Hagans, Robertson, L. Smith and T. Smith voting For, Nuss voting Against.**
9. **Convene into Executive Session** as per Texas Govt. Code §551.072 to discuss Real Property.
  - a. Closed Session:
    - i. Discuss real property.
  - b. Open Session: Reconvene into Open Session.
10. **Discussion and/or Possible Action** on Executive Session matters.
  - a. Real property matters.

## **DISCUSSION / INFORMATION ITEMS**

11. Discussion - City Signs
12. Discussion – City Budget
  - a. Draft of Water Fund Budget for FY27
  - b. Estimated Taxable Values – Burnet Central Appraisal District
13. Water Infrastructure Bond
14. City Attorney Update
15. Review Assignments for the Planning & Zoning Commission
  - a. Review of Current Planning & Zoning Assignments
    - i. Assign: Review §11.02.002 Operation of vehicles; types of vehicles not allowed on streets (ex. E-bikes) for compliance with state law
  - b. Next regular P&Z meeting is scheduled for June 11, 2026 at Highland Haven Community Center at 6:00 PM.

16. Legislative Updates
17. Code Enforcement
18. Drainage Issues
19. Review Water System
  - a. Water System Maintenance or Issues
  - b. Central Texas Groundwater District
  - c. Review contract for water operator
20. Review Solid Waste Services
21. Mayor's Report
22. Aldermen Comments
23. City Staff Comments
  - a. City Administrator
    - i. Floodplain Administrator
  - b. City Secretary
    - i. Annexation of Shady Acres Lots 176 and 177
    - ii. June 2<sup>nd</sup> Meeting: Re-appoint Planning & Zoning Commissioners; Aldermen duties

Next Board of Aldermen Meetings:

- Regular Meeting – Tuesday, June 2, 2026 at 7:00 PM at Highland Haven Community Center
- Budget Workshop – Tuesday, June 16, 2026 at 5:00 PM at Highland Haven Community Center
- Regular Meeting – Tuesday, June 16, 2026 at 7:00 PM at Highland Haven Community Center

**Terry Nuss moved to adjourn the meeting, seconded by Don Hagans.**

**Vote: 5-0**

Adjournment.

**The meeting was adjourned at 7:52 PM.**

  
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Olan Kelley, Mayor

Attest:

  
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Sarah Collard, City Secretary

