



CITY OF HIGHLAND HAVEN

510 Highland Drive, Suite A
Highland Haven, Texas 78654
Telephone: 830-265-4366

MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: May 5, 2026
TIME: 7:00 PM
PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX 78654

1. Open Meeting and Establish Quorum/Roll Call – **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	X Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	X Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	X Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	X Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	X Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance – **Led by Mayor Kelley**
3. Recognize Visitors – **Mary Chase, Terry Chase, Pam McGregor, John Novak, Mark Tisdale, Peter Mackay**
4. Announcements, Proclamations, or Presentation
5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

Terry Chase commented that the flyer distributed by the City regarding E-Bikes is incorrect regarding needing to be a licensed driver to operate on City streets; it conflicts with state law. Terry Chase also inquired about the land sale and if it had gone through.

ACTION ITEMS

6. **Consider Consent Items:**
The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.
 - a. Minutes from April 21, 2026 BOA Budget Workshop
 - b. Minutes from April 21, 2026 BOA Regular Meeting

Terry Nuss made a motion to accept the Consent Items; seconded by Terry Smith.

Vote: 5-0

7. Public Hearing – For the purpose of receiving public comments on the proposed change of zoning classification of the following described property:

Being Lots Nos. One Hundred Seventy-Six (176) and One Hundred Seventy-Seven (177), in Shady Acres, Section Two, in Burnet County Texas, according to plat recorded in Volume 1, Page 56, of the Plat Records of Burnet County, Texas, less and except any portion already within the boundaries of the City of Highland Haven, Texas.

- a. Open public hearing – **The public hearing opened at 7:05 PM.**
 - b. Planning and Zoning Commission Recommendation
 - c. Open public comment period
 - d. Close public hearing – **The public hearing closed at 7:06 PM.**
8. Discussion and/or Possible Action - Zoning Classification “District R1” for Lots 176 and 177 in Shady Acres, Section Two, in Burnet County, TX, according to the plat recorded in Volume 1, Page 56 of the Plat Records of Burnet County.

Lynn Smith made a motion to amend the zoning ordinance by rezoning a parcel of land, known as Lots 176 and 177 in Shady Acres, Section Two, less and except any property already zoned in District R1, from District A (Agricultural) to District R1 (Single Family Residential 1). Terry Smith seconded the motion.

Vote: 5-0

9. Convene into Executive Session as per Texas Govt. Code §551.072 to discuss Real Property. **The Board of Aldermen convened into Executive Session at 7:08 PM.**

- a. Closed Session:
 - a. Discuss real property.
 - b. Open Session: Reconvene into Open Session.

The Board of Aldermen reconvened into Open Session at 7:28 PM.

10. Discussion and/or Possible Action on Executive Session matters.
 - a. Real property matters.

Terry Smith made a motion authorizing the Mayor and City Administrator to negotiate the purchase of the remnant property at Deer Run and Willow for an amount not to exceed \$8,000.00; Lynn Smith seconded the motion.

Vote: 5-0

DISCUSSION / INFORMATION ITEMS

11. Discussion - City Signs
12. Discussion – City Budget
 - a. Draft of Water Fund Budget for FY27

13. Water Infrastructure Bond
14. City Attorney Update
15. Review Assignments for the Planning & Zoning Commission
 - a. Review of Current Planning & Zoning Assignments
 - b. Next regular P&Z meeting is scheduled for May 14, 2026 at Highland Haven Community Center at 6:00 PM.
16. Legislative Updates
17. Code Enforcement
18. Drainage Issues
19. Review Water System
 - a. Water System Maintenance or Issues
 - b. Central Texas Groundwater District
 - c. Proposed Quarry on CR 120
20. Review Solid Waste Services
21. Mayor's Report
22. Aldermen Comments
23. City Staff Comments
 - a. City Administrator
 - b. City Secretary

Next Board of Aldermen Meetings:

- Budget Workshop – Tuesday, May 19, 2026 at 5:00 PM at Highland Haven Community Center
- Regular Meeting – Tuesday, May 19, 2026 at 7:00 PM at Highland Haven Community Center
- Regular Meeting – Tuesday, June 2, 2026 at 7:00 PM at Highland Haven Community Center

Terry Nuss made a motion to adjourn the meeting; Don Hagans seconded the motion.

Vote: 5-0

Adjournment.

The meeting was adjourned at 8:38 PM.

Attest:

Olan Kelley
Olan Kelley, Mayor

Sarah Collard
Sarah Collard, City Secretary

