



CITY OF HIGHLAND HAVEN

510 Highland Drive, Suite A
Highland Haven, Texas 78654
Telephone: 830-265-4366

MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: April 21, 2026

TIME: 7:00 PM

PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX 78654

1. Open Meeting and Establish Quorum/Roll Call – **Mayor Kelley called the meeting to order at 7:01 PM.**

2.

Mayor Pro Tem Terry Nuss	X Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	X Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	<input type="checkbox"/> Present	X Absent
Aldersperson Lynn Smith	X Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	X Present	<input type="checkbox"/> Absent

3. Pledge of Allegiance – **Led by Mayor Kelley.**

4. Recognize Visitors – **Peter Mackay, Sally Mackay, Rick Hieb**

5. Announcements, Proclamations, or Presentation

6. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

7. **Consider Consent Items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- a. Minutes from April 7, 2026 BOA Meeting
- b. Financials – March 2026
- c. Water Usage – March 2026
- d. Sales Tax – March & April 2026

Terry Smith made a motion to approve the Consent Items; seconded by Lynn Smith.

Vote: 4-0

8. Convene into Executive Session as per Texas Govt. Code §551.074 to discuss Personnel.

The Board of Aldermen convened into Executive Session at 7:03 PM.

- a. Closed Session:
 - i. Discuss personnel matters.
- b. Open Session: Reconvene into Open Session.

The Board of Aldermen reconvened the Regular Meeting at 7:48 PM.

9. Discussion and/or Possible Action on Executive Session matters.
 - a. Personnel matters.

No Action was taken.

DISCUSSION / INFORMATION ITEMS

10. Discussion - City Signs
 - a. City Hall Building
 - b. Monument Sign with Message Board
11. Discussion – City Budget
 - a. Updated draft of General Fund budget pending any revisions made during Budget Workshop
12. Water Infrastructure Bond
13. City Attorney Update
14. Review Assignments for the Planning & Zoning Commission
 - a. Review of Current Planning & Zoning Assignments
 - b. Next regular P&Z meeting is scheduled for May 14, 2026 at Highland Haven Community Center at 6:00 PM.
15. Legislative Updates
16. Drainage Issues
17. Review Water System
 - a. Water System Maintenance or Issues
 - b. Central Texas Groundwater District
18. Review Solid Waste Services
19. Mayor's Report
 - a. Shady Acres Remnant Property
20. Aldermen Comments

21. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Board of Aldermen Meetings:

- Regular Meeting – Tuesday, May 5, 2026 at 7:00 PM at Highland Haven Community Center
- Budget Workshop – Tuesday, May 19, 2026 at 5:00 PM at Highland Haven Community Center
- Regular Meeting – Tuesday, May 19, 2026 at 7:00 PM at Highland Haven Community Center

A motion to adjourn was made by Don Hagans, seconded by Terry Nuss.

Vote: 4-0

Adjournment.

The meeting adjourned at 8:18 PM.

Olan Kelley

Olan Kelley, Mayor

Attest:

Sarah Collard

Sarah Collard, City Secretary

