



# CITY OF HIGHLAND HAVEN

510 Highland Drive, Suite A  
Highland Haven, Texas 78654  
Telephone: 830-265-4366

## AGENDA – REGULAR BOARD OF ALDERMEN MEETING

DATE: April 21, 2026

TIME: 7:00 PM

PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX 78654

1. Open Meeting and Establish Quorum/Roll Call – Mayor

Mayor Pro Tem Terry Nuss	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Announcements, Proclamations, or Presentation

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

### ACTION ITEMS

6. Consider Consent Items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda

- a. Minutes from April 7, 2026 BOA Meeting
- b. Financials – March 2026
- c. Water Usage – March 2026
- d. Sales Tax – March & April 2026

7. Convene into Executive Session as per Texas Govt. Code §551.074 to discuss Personnel.
  - a. Closed Session:
    - i. Discuss personnel matters.
  - b. Open Session: Reconvene into Open Session.
8. Discussion and/or Possible Action on Executive Session matters.
  - a. Personnel matters.

## **DISCUSSION / INFORMATION ITEMS**

9. Discussion - City Signs
  - a. City Hall Building
  - b. Monument Sign with Message Board
10. Discussion – City Budget
  - a. Updated draft of General Fund budget pending any revisions made during Budget Workshop
11. Water Infrastructure Bond
12. City Attorney Update
13. Review Assignments for the Planning & Zoning Commission
  - a. Review of Current Planning & Zoning Assignments
  - b. Next regular P&Z meeting is scheduled for May 14, 2026 at Highland Haven Community Center at 6:00 PM.
14. Legislative Updates
15. Drainage Issues
16. Review Water System
  - a. Water System Maintenance or Issues
  - b. Central Texas Groundwater District
17. Review Solid Waste Services
18. Mayor's Report
  - a. Shady Acres Remnant Property
19. Aldermen Comments
20. City Staff Comments
  - a. City Administrator
  - b. City Secretary

Next Board of Aldermen Meetings:

- Regular Meeting – Tuesday, May 5, 2026 at 7:00 PM at Highland Haven Community Center
- Budget Workshop – Tuesday, May 19, 2026 at 5:00 PM at Highland Haven Community Center
- Regular Meeting – Tuesday, May 19, 2026 at 7:00 PM at Highland Haven Community Center

Adjournment.

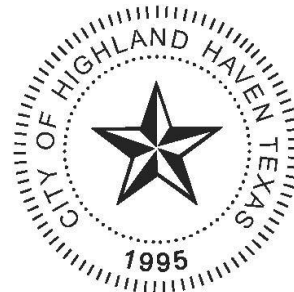
Posted: April 15, 2026

**CERTIFICATION OF POSTING**

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW. HIGHLANDHAVENTX.COM ON APRIL 15, 2026, AND REMAINED SO POSTED FOR AT LEAST 3 BUSINESS DAYS PRECEDING THE SCHEDULED DATE OF SAID MEETING.

*Sarah Collard*

Sarah Collard, City Secretary



**THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).**



**CITY OF HIGHLAND HAVEN**  
**510 Highland Drive, Suite A**  
**Highland Haven, Texas 78654-8278**  
**Telephone: 830-265-4366**

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**MINUTES – REGULAR BOARD OF ALDERMEN MEETING**

**DATE:** Tuesday, April 7, 2026

**TIME:** 7:00 p.m.

**PLACE:** Highland Haven Community Center, 118 Blackbird, Highland Haven, TX

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 7:01 PM.**

Mayor Pro Tem Terry Nuss	✓Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	✓Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	✓Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	✓Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	✓Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance – **Led by Mayor Kelley**

3. Recognize Visitors – **Mark Julian, Peter Mackay, Sally Mackay, Terry Chase, Mary Chase, Judy Kelley, Rick Hieb, Mark Tisdale, Pam McGregor, Fredi Franki, Laura Higgins, Jim Higgins.**

4. Announcements, Proclamations, or Presentation

5. Public Comment

*(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**There were no public comments.**

**ACTION ITEMS**

6. **Consider Consent items:**

*The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.*

- a. Meeting Minutes for Regular BOA – March 17, 2026
- b. Quarterly Investment Report – Q2 of FY26

**Terry Nuss made a motion to accept the Consent Items, seconded by Don Hagans.**

**Vote: 5-0**

7. **Public Hearing** – Proposed initiation of annexation proceedings of the following generally described areas of land:

Being Lots Nos. One Hundred Seventy-Six (176) and One Hundred Seventy-Seven (177) in Shady Acres Section Two, in Burnet County, Texas, according to the plat recorded in Volume 1, Page 56, of the Plat Records of Burnet County, Texas, LESS AND EXCEPT any property already within the city limits of the City of Highland Haven, Texas.

**The public hearing opened at 7:02 PM.**

**Laura Higgins expressed support for the annexation on behalf of herself and her husband, Jim.**

**Marble Falls Area EMS responded via email indicating no issue with the annexation.**

**The public hearing closed at 7:07 PM.**

8. **Discussion and/or Possible Action:** Ordinance #139: Annexing a parcel of property located in Burnet County, Texas, into the corporate limits of the City of Highland Haven, Texas, at the request of the property owner.

**Terry Smith moved to approve Ordinance #139, seconded by Lynn Smith.**

**Vote: 5-0.**

9. **Discussion and/or Possible Action:** Zoning of Annexed Property – **No action taken pending public notice period.**

10. **Discussion and/or Possible Action:** City Signs

- a. City Hall Building
- b. Monument Sign with Message Board

**No action taken; the Board requested the City Administrator obtain quotes for the building sign and for a 3' x 5' electronic sign.**

## **DISCUSSION / INFORMATION ITEMS**

11. Discussion – City Budget for FY27

- a. Draft General Fund Budget for FY27
- b. Consumer Price Index and new legislative initiatives with budget impact

12. Discussion – Water Infrastructure Bond

13. City Attorney Update

14. Review assignments for the Planning and Zoning Commission

- a. Review of Current Planning and Zoning Assignments
- b. The next regular P&Z meeting is scheduled for April 9, 2026, at 6:00 pm.

15. Legislative Updates

16. Drainage Issues

17. Review Water System

- a. Maintenance and Operations Issues
- b. Central Texas Groundwater Conservation District
  - i. Rules Update
  - ii. Pumping Permit
  - iii. Drought Status – Stage 3
  - iv. 20% Voluntary Water Reduction Goal

18. Review Solid Waste Services

19. Mayor's Report

- a. Shady Acres Remnant Property

20. Aldermen Comments

21. City Staff Comments

- a. City Administrator – Flock Safety cameras
- b. City Secretary

Next Board of Aldermen meetings:

- Budget Workshop: Tuesday, April 21, 2026 at 5:00 PM, Highland Haven Community Center
- Regular Meeting: Tuesday, April 21, 2026, at 7:00 PM, Highland Haven Community Center

**A motion to adjourn was made by Terry Smith, seconded by Don Hagans.**

**Vote: 5-0**

Adjournment.

**The meeting adjourned at 8:13 PM.**

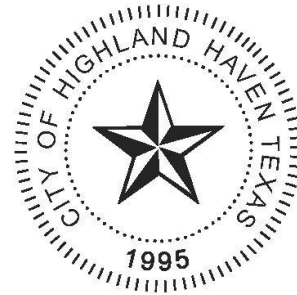
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Olan Kelley, Mayor

Attest:

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Sarah Collard, City Secretary



**General Fund**  
**Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L**  
 October 2025 - March 2026

	Total		
	Actual	YTD Budget	Annual Budget
<b>Income</b>			
<b>8000 General Fund Revenue</b>			
<b>8100 Taxes</b>			
8110 Property Taxes Collected	376,823.14	379,500.00	399,247.00
8120 Sales and Use Tax	46,725.30	11,900.00	30,500.00
<b>Total 8100 Taxes</b>	<b>\$ 423,548.44</b>	<b>\$ 391,400.00</b>	<b>\$ 429,747.00</b>
<b>8200 Franchise Fees</b>			
8210 Cable TV	1,734.42	2,500.00	5,000.00
8220 Electrical	12,962.75	12,000.00	24,000.00
8230 Telephone		100.00	200.00
<b>Total 8200 Franchise Fees</b>	<b>\$ 14,697.17</b>	<b>\$ 14,600.00</b>	<b>\$ 29,200.00</b>
<b>8300 Building Permits / Inspections</b>			
8310 Building Permits	9,450.00	12,225.00	25,000.00
8330 Inspections	7,770.00	7,375.00	15,000.00
<b>Total 8300 Building Permits / Inspections</b>	<b>\$ 17,220.00</b>	<b>\$ 19,600.00</b>	<b>\$ 40,000.00</b>
<b>8400 Other Income</b>			
8410 ROW - License Agreement	500.00	500.00	500.00
<b>Total 8400 Other Income</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>
<b>8500 Charges for Services</b>			
8510 Lot Mowing Program Fees		0.00	2,000.00
8520 Copies, FAX & Phone Usage		15.00	30.00
8530 Newsletter Copy Fee	91.34	125.00	250.00
8540 Newsletter Postage Fee	302.00	175.00	350.00
8550 Re-Plat & Variances		600.00	1,200.00
<b>Total 8500 Charges for Services</b>	<b>\$ 393.34</b>	<b>\$ 915.00</b>	<b>\$ 3,830.00</b>
<b>8600 Public Safety</b>			
8610 Child Safety Fund	424.74	325.00	700.00
8620 OPIOID Abatement Fund	24.68	50.00	50.00
<b>Total 8600 Public Safety</b>	<b>\$ 449.42</b>	<b>\$ 375.00</b>	<b>\$ 750.00</b>
<b>8800 Donations &amp; Contributions</b>			
8801 Donations	875.00		
<b>Total 8800 Donations &amp; Contributions</b>	<b>\$ 875.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>8900 Investment Income</b>			
8910 Interest Income	12,507.61	9,915.00	20,000.00
<b>Total 8900 Investment Income</b>	<b>\$ 12,507.61</b>	<b>\$ 9,915.00</b>	<b>\$ 20,000.00</b>
<b>Total 8000 General Fund Revenue</b>	<b>\$ 470,190.98</b>	<b>\$ 437,305.00</b>	<b>\$ 524,027.00</b>
<b>Sales</b>	260.00		
<b>Total Income</b>	<b>\$ 470,450.98</b>	<b>\$ 437,305.00</b>	<b>\$ 524,027.00</b>
<b>Gross Profit</b>	<b>\$ 470,450.98</b>	<b>\$ 437,305.00</b>	<b>\$ 524,027.00</b>
<b>Expenses</b>			
<b>60000 EXPENSES - GENERAL FUND</b>			
<b>61100 Personnel Services</b>			

61101 Administrative Services	47,749.98	47,749.98	95,500.00
61102 Secretary Salary	27,919.12	30,499.98	61,000.00
61103 Accounting / Utility Coord.	25,999.98	25,999.98	52,000.00
61104 Building Permit Officer	7,824.48	7,999.98	16,000.00
61105 Temporary Employee		1,500.00	3,000.00
61108 Stipend	11,340.00	11,340.00	22,680.00
61110 Payroll Taxes / FICA	9,782.84	9,569.52	19,139.00
61111 Texas Workforce Commission		349.98	700.00
61112 Direct Deposit Fees	466.86	124.98	250.00
61113 Health Insurance/ Stipend		0.00	0.00
61114 Texas Municipal Retirement Cont.	10,809.51	10,585.02	21,170.00
<b>Total 61100 Personnel Services</b>	<b>\$ 141,892.77</b>	<b>\$ 145,719.42</b>	<b>\$ 291,439.00</b>
<b>61200 Administrative &amp; Office</b>			
61201 Miscellaneous Office Supplies	1,188.69	1,437.48	2,875.00
61202 Equipment replacement	190.31	3,900.00	7,825.00
61203 Newsletter Copy Charge	43.00	150.00	300.00
61204 Newsletter Postage	78.00	350.00	700.00
61205 Printing, Binding, Reproduction	63.50	550.02	1,100.00
61206 Software	6,691.62	3,325.02	6,650.00
61207 Postage	721.60	424.98	850.00
61208 Public Notice Publication	1,575.00	1,075.00	2,150.00
61209 Variances & Re-plats	37.00	550.00	1,100.00
61210 Travel Reimbursement	316.12	275.00	550.00
61211 Schools & Training	4,557.12	1,200.00	7,300.00
61212 Recognition & Awards		150.00	300.00
61213 Food & Beverage	956.42	150.00	300.00
61214 - Bank Fees	-2.64	75.00	150.00
<b>Total 61200 Administrative &amp; Office</b>	<b>\$ 16,415.74</b>	<b>\$ 13,612.50</b>	<b>\$ 32,150.00</b>
<b>61300 Street Maintenance &amp; Repair</b>			
61301 Contract Repair		2,750.00	5,500.00
61302 Material & Supplies	4,590.75	3,350.00	6,700.00
<b>Total 61300 Street Maintenance &amp; Repair</b>	<b>\$ 4,590.75</b>	<b>\$ 6,100.00</b>	<b>\$ 12,200.00</b>
<b>61400 Maintenance &amp; Repair</b>			
61401 Equipment Repair & Maintenance		1,500.00	3,000.00
61402 Buildings / Infrastructure	1,237.50	2,500.00	5,000.00
<b>Total 61400 Maintenance &amp; Repair</b>	<b>\$ 1,237.50</b>	<b>\$ 4,000.00</b>	<b>\$ 8,000.00</b>
<b>61500 Professional Services</b>			
61501 Judge Expenses	600.00	600.00	1,200.00
61502 Accountants Fees-Audit	2,403.54	8,950.00	8,950.00
61503 Attorneys Fees	1,452.50	2,800.00	5,750.00
61504 Ordinance Codification	1,730.00	2,500.00	4,350.00
61505 Burnet County Tax Appraisal Fee	2,866.30	2,625.00	5,250.00
61506 I / T Support		2,500.00	5,000.00
61508 Burnet Co Election Fee	1,521.41	2,500.00	5,000.00
61509 Consultant Fees	750.00	1,100.00	2,200.00
61510 Website Hosting		0.00	3,000.00
61511 Recruitment		525.00	1,050.00
61512 Interactive Web Map Hosting	2,400.00	2,500.00	5,000.00
<b>Total 61500 Professional Services</b>	<b>\$ 13,723.75</b>	<b>\$ 26,600.00</b>	<b>\$ 46,750.00</b>

<b>61600 Utilities</b>			
61601 Electric	459.43	550.00	1,150.00
61605 Communications	4,018.75	3,375.00	6,750.00
<b>Total 61600 Utilities</b>	<b>\$ 4,478.18</b>	<b>\$ 3,925.00</b>	<b>\$ 7,900.00</b>
<b>61700 Services &amp; Charges</b>			
61701 Janitorial Service		300.00	675.00
61702 Inspection Fees	4,370.00	3,650.00	7,300.00
61705 Contract Mowing	1,700.00	0.00	1,050.00
61706 Landscaping		875.00	2,100.00
61708 Buoy Maintenance	2,613.41	4,000.00	8,000.00
61709 Lot Mowing Program Expense		500.00	2,000.00
61710 Insurance	6,381.76	6,500.00	6,500.00
61711 Notary Public Cert.		400.00	400.00
61712 Treasurers Bond		325.00	325.00
<b>Total 61700 Services &amp; Charges</b>	<b>\$ 15,065.17</b>	<b>\$ 16,550.00</b>	<b>\$ 28,350.00</b>
<b>61800 Membership Fees / Dues</b>			
61801 Capcog		50.00	50.00
61803 Texas Municipal League	684.00	700.00	700.00
61804 CAMPO		0.00	360.00
61805 Texas Municipal Clerks Assoc	125.00	90.00	180.00
61806 Texas City Managers Assoc.		150.00	300.00
<b>Total 61800 Membership Fees / Dues</b>	<b>\$ 809.00</b>	<b>\$ 990.00</b>	<b>\$ 1,590.00</b>
<b>61900 Public Safety</b>			
61901 Security Camera	8,971.02	3,550.02	7,100.00
61902 Granite Shoals VFD		46,440.00	92,880.00
61903 Marble Falls EMS	7,680.72	7,699.98	15,400.00
61904 Emergency Response Supplies		250.02	500.00
61905 Emergency Management Program		2,500.02	5,000.00
<b>Total 61900 Public Safety</b>	<b>\$ 16,651.74</b>	<b>\$ 60,440.04</b>	<b>\$ 120,880.00</b>
<b>62900 Capital Improvement</b>			
62905 City Vehicle/UTV		10,000.02	20,000.00
62906 City Tools		2,500.02	5,000.00
62907 Fund Accounting Software		10,000.02	20,000.00
62908 Capital Reserve		7,621.02	15,242.00
62909 Bond Interest Payments		23,400.00	46,800.00
<b>Total 62900 Capital Improvement</b>	<b>\$ 0.00</b>	<b>\$ 53,521.08</b>	<b>\$ 107,042.00</b>
<b>Total 60000 EXPENSES - GENERAL FUND</b>	<b>\$ 214,864.60</b>	<b>\$ 331,458.04</b>	<b>\$ 656,301.00</b>
<b>Total Expenses</b>	<b>\$ 214,864.60</b>	<b>\$ 331,458.04</b>	<b>\$ 656,301.00</b>
<b>Net Operating Income</b>	<b>\$ 255,586.38</b>	<b>\$ 105,846.96</b>	<b>-\$ 132,274.00</b>
<b>Other Income</b>			
<b>76000 Interfund Transfers</b>			
<b>76010 Transfers In</b>			
76010.2 Transfer In - HHWS Fund			65,479.00
76010.3 Transfer In - HHSW Fund			20,000.00
<b>Total 76010 Transfers In</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 85,479.00</b>
<b>Total 76000 Interfund Transfers</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 85,479.00</b>
<b>Total Other Income</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 85,479.00</b>
<b>Net Other Income</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 85,479.00</b>
<b>Net Income</b>	<b>\$ 255,586.38</b>	<b>\$ 105,846.96</b>	<b>-\$ 46,795.00</b>

**Balance Sheet**  
**General Fund**  
**As of Mar 31, 2026**

	<b>Total</b>
<b>Assets</b>	
Current Assets	
Bank Accounts	
100 Gen Fund - First United	243,044.13
106 Gen Fund - TexPool -Investment	764,742.78
<b>Total for Bank Accounts</b>	<b>\$1,007,786.91</b>
Accounts Receivable	
1200 Accounts Receivable	14,274.74
<b>Total for Accounts Receivable</b>	<b>\$14,274.74</b>
Other Current Assets	
1230 Due from Other Funds	0.00
1300 Taxes Receivable	5,158.08
1350 Prepaid Expenses	0.00
1499 Undeposited Funds	0.00
1997 AJE Holding Account	
1997.1 AR	0.00
1997.2 AP	0.00
<b>Total for 1997 AJE Holding Account</b>	<b>\$0.00</b>
<b>Total for Other Current Assets</b>	<b>\$5,158.08</b>
<b>Total for Current Assets</b>	<b>\$1,027,219.73</b>
Fixed Assets	
15000 Fixed Assets	
15100 City Hall Building	0.00
15101 City Hall Land	0.00
15103 Street & Drainage Improvements	0.00
15105 Furniture & Equipment	0.00
<b>Total for 15000 Fixed Assets</b>	<b>\$0.00</b>
16000 Accumulated Depreciation	0.00
<b>Total for Fixed Assets</b>	<b>\$0.00</b>
<b>Total for Assets</b>	<b>\$1,027,219.73</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-440.23
<b>Total for Accounts Payable</b>	<b>-\$440.23</b>
Credit Cards	
25000 TIB- Credit Card	0.00

<b>Total for Credit Cards</b>	<b>\$0.00</b>
Other Current Liabilities	
20000 Prior Year Accounts Payable	130.00
21000 Const. Deposits/Permits	
21100 Clean-up Deposits	14,400.00
	<hr/>
<b>Total for 21000 Const. Deposits/Permits</b>	<b>\$14,400.00</b>
2110 Direct Deposit Liabilities	9,636.96
22000 Deferred Revenue	5,158.08
24000 Payroll Liabilities	
2100 Withheld taxes payable	1,814.09
24100 941 Taxes Payable	952.68
24200 TWC - SUI Payable	516.66
24300 FUTA Payable	0.00
	<hr/>
<b>Total for 24000 Payroll Liabilities</b>	<b>\$3,283.43</b>
<b>Total for Other Current Liabilities</b>	<b>\$32,608.47</b>
<b>Total for Current Liabilities</b>	<b>\$32,168.24</b>
<b>Total for Liabilities</b>	<b>\$32,168.24</b>
Equity	
30000 Net Position	0.00
3900 Unrestricted Net Assets	0.00
	<hr/>
<b>Total for 30000 Net Position</b>	<b>\$0.00</b>
39000 Retained Earnings	739,465.11
Net Income	255,586.38
	<hr/>
<b>Total for Equity</b>	<b>\$995,051.49</b>
<b>Total for Liabilities and Equity</b>	<b>\$1,027,219.73</b>

**Water Fund**  
**Budget vs. Actuals: FY\_2025\_2026 - FY26 P&L**  
October 2025 - March 2026

	Actual	Total YTD Budget	Annual Budget
<b>Income</b>			
<b>9000 HHWater System Revenue</b>			
<b>9200 Charges for Services</b>			
9210 Water Sales	202,412.03	184,417.02	368,834.00
9220 Tap Fees	20,000.00	4,500.00	9,000.00
<b>Total 9200 Charges for Services</b>	<b>\$ 222,412.03</b>	<b>\$ 188,917.02</b>	<b>\$ 377,834.00</b>
<b>9230 HHWS Miscellaneous Income</b>			
9231 Miscellaneous Income		100.02	200.00
<b>Total 9230 HHWS Miscellaneous Income</b>	<b>\$ 0.00</b>	<b>\$ 100.02</b>	<b>\$ 200.00</b>
<b>9250 Investment Income</b>			
9251 Interest Income	844.55	750.00	1,500.00
<b>Total 9250 Investment Income</b>	<b>\$ 844.55</b>	<b>\$ 750.00</b>	<b>\$ 1,500.00</b>
<b>Total 9000 HHWater System Revenue</b>	<b>\$ 223,256.58</b>	<b>\$ 189,767.04</b>	<b>\$ 379,534.00</b>
<b>Total Income</b>	<b>\$ 223,256.58</b>	<b>\$ 189,767.04</b>	<b>\$ 379,534.00</b>
<b>Gross Profit</b>	<b>\$ 223,256.58</b>	<b>\$ 189,767.04</b>	<b>\$ 379,534.00</b>
<b>Expenses</b>			
<b>62000 EXPENSES-WATER SYSTEM FUND</b>			
<b>62150 2016 Bond Series Expenses</b>			
62151 2016 Series Bond Interest	2,077.89	2,089.98	4,180.00
62152 2016 Bond Series Principal			105,000.00
<b>Total 62150 2016 Bond Series Expenses</b>	<b>\$ 2,077.89</b>	<b>\$ 2,089.98</b>	<b>\$ 109,180.00</b>
<b>62200 Administrative / Office</b>			
62201 Office Supplies	196.85	1,300.02	2,600.00
62206 Software		1,275.00	2,550.00
62207 Postage	921.20	2,100.00	4,200.00
62208 Public Notice Publication		100.02	200.00
62210 Travel Reimbursement		100.02	200.00
62211 Schools & Training		250.02	500.00
62212 Bank Fees	20.00	37.50	75.00
62213 Food & Beverage		250.02	500.00
<b>Total 62200 Administrative / Office</b>	<b>\$ 1,138.05</b>	<b>\$ 5,412.60</b>	<b>\$ 10,825.00</b>
<b>62350 Chemicals</b>			
62351 Misc. Chemicals	901.96	1,950.00	3,900.00
<b>Total 62350 Chemicals</b>	<b>\$ 901.96</b>	<b>\$ 1,950.00</b>	<b>\$ 3,900.00</b>
<b>62400 Maintenance &amp; Repairs</b>			
62402 Repairs & Service Work	436.47	15,000.00	30,000.00
62403 Buildings / Infrastructure		2,500.02	5,000.00
62405 Material-pipe,pumps,meters	259.40	10,000.02	20,000.00

62407 Generator Maint and Repairs	5,036.50	4,249.98	8,500.00
<b>Total 62400 Maintenance &amp; Repairs</b>	<b>\$ 5,732.37</b>	<b>\$ 31,750.02</b>	<b>\$ 63,500.00</b>
<b>62500 Professional Services</b>			
62502 Accounting/Audit Fees	2,160.00	4,125.00	8,250.00
62503 Attorneys Fees		550.02	1,100.00
62511 Engineering Fees		550.02	1,100.00
62512 Lab Fees	244.00	2,200.02	4,400.00
62513 Contract Operator	37,500.00	45,000.00	90,000.00
<b>Total 62500 Professional Services</b>	<b>\$ 39,904.00</b>	<b>\$ 52,425.06</b>	<b>\$ 104,850.00</b>
<b>62600 Utilities</b>			
62601 Electric	3,695.15	4,000.02	8,000.00
62604 Telephone		499.98	1,000.00
<b>Total 62600 Utilities</b>	<b>\$ 3,695.15</b>	<b>\$ 4,500.00</b>	<b>\$ 9,000.00</b>
<b>62700 Services &amp; Charges</b>			
62705 Contract Mowing Expense		825.00	1,650.00
62712 Tap Installation	1,950.00	1,549.98	3,100.00
62713 Storage Facilities	5,907.00	2,725.02	5,450.00
62714 Johnston East Well Water Usage		250.02	500.00
62715 TCEQ	999.60	550.02	1,100.00
<b>Total 62700 Services &amp; Charges</b>	<b>\$ 8,856.60</b>	<b>\$ 5,900.04</b>	<b>\$ 11,800.00</b>
<b>62800 Membership Fees/Dues</b>			
62806 TRWA Membership	591.60	287.52	575.00
62807 AWWA Membership		212.52	425.00
<b>Total 62800 Membership Fees/Dues</b>	<b>\$ 591.60</b>	<b>\$ 500.04</b>	<b>\$ 1,000.00</b>
<b>Total 62000 EXPENSES-WATER SYSTEM FUND</b>	<b>\$ 62,897.62</b>	<b>\$ 104,527.74</b>	<b>\$ 314,055.00</b>
<b>Total Expenses</b>	<b>\$ 62,897.62</b>	<b>\$ 104,527.74</b>	<b>\$ 314,055.00</b>
<b>Net Operating Income</b>	<b>\$ 160,358.96</b>	<b>\$ 85,239.30</b>	<b>\$ 65,479.00</b>
<b>Other Expenses</b>			
76001 Interfund Transfers			
76020 Transfers Out			
76020.1 Transfer Out to General Fund			65,479.00
<b>Total 76020 Transfers Out</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 65,479.00</b>
<b>Total 76001 Interfund Transfers</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 65,479.00</b>
<b>Total Other Expenses</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 65,479.00</b>
<b>Net Other Income</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>-\$ 65,479.00</b>
<b>Net Income</b>	<b>\$ 160,358.96</b>	<b>\$ 85,239.30</b>	<b>\$ 0.00</b>

**Balance Sheet**  
**Water Fund**  
**As of Mar 31, 2026**

	<b>Total</b>
<b>Assets</b>	
Current Assets	
Bank Accounts	
203 CNB Water Operating	311,307.29
205 CNB- HHWS (GO Bond Ser)	2,406.72
206 TexPool - HHWS Investment	38,282.52
<b>Total for Bank Accounts</b>	<b>\$351,996.53</b>
Accounts Receivable	
1200 Accounts Receivable	24,892.68
<b>Total for Accounts Receivable</b>	<b>\$24,892.68</b>
Other Current Assets	
12100 Inventory Asset	11,250.00
1499 Undeposited Funds	0.00
1996 Deferred Loss on Refunding	20,420.00
1997 AJE Holding Account	
1997.1 AR	0.00
1997.2 AP	0.00
<b>Total for 1997 AJE Holding Account</b>	<b>\$0.00</b>
<b>Total for Other Current Assets</b>	<b>\$31,670.00</b>
<b>Total for Current Assets</b>	<b>\$408,559.21</b>
Fixed Assets	
15000 Fixed Assets	
15200 Highland Haven Water Sys	
15201 HHWS - Infrastructure	992,409.00
15202 HHWS - Building & Structures	45,234.00
15203 Equipment	62,768.00
15205 HHWS-Land	20,000.00
15209 Intangible Assets	170,115.00
15210 Construction in Process	438,231.50
1760 Capital Assets	0.00
<b>Total for 15200 Highland Haven Water Sys</b>	<b>\$1,728,757.50</b>
<b>Total for 15000 Fixed Assets</b>	<b>\$1,728,757.50</b>
16000 Accumulated Depreciation	-582,787.22
16001 Accumulated Amortization	-136,537.42
<b>Total for Fixed Assets</b>	<b>\$1,009,432.86</b>
<b>Total for Assets</b>	<b>\$1,417,992.07</b>
Liabilities and Equity	
Liabilities	

Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
<b>Total for Accounts Payable</b>	<b>\$0.00</b>
Credit Cards	
25000 TIB - Credit Card	90.77
<b>Total for Credit Cards</b>	<b>\$90.77</b>
Other Current Liabilities	
20000 Prior Year Accounts Payable	1,230.00
2020 Sales Tax Payable	0.00
2021 Due to Other Funds	0.00
2060 Retainage Payable	38,219.60
2140 Accrued Interest Payable	502.00
22200 Bonds Payable - Current	105,000.00
22202 Unearned Revenue	17,282.58
<b>Total for Other Current Liabilities</b>	<b>\$162,234.18</b>
<b>Total for Current Liabilities</b>	<b>\$162,324.95</b>
Long-term Liabilities	
26000 Long Term Liabilities	
26200 2016 HHWS Bond Payable	210,000.00
<b>Total for 26000 Long Term Liabilities</b>	<b>\$210,000.00</b>
<b>Total for Long-term Liabilities</b>	<b>\$210,000.00</b>
<b>Total for Liabilities</b>	<b>\$372,324.95</b>
Equity	
30000 Net Position	
3200 Invested in Capital Asset Net o	714,852.86
3810 Net Assets Restricted	0.00
3900 Unrestricted Net Assets	0.00
<b>Total for 30000 Net Position</b>	<b>\$714,852.86</b>
39000 Retained Earnings	170,455.30
Net Income	160,358.96
<b>Total for Equity</b>	<b>\$1,045,667.12</b>
<b>Total for Liabilities and Equity</b>	<b>\$1,417,992.07</b>

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**Solid Waste**  
**Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L**  
October 2025 - March 2026

	Actual	Total YTD Budget	Annual Budget
<b>Income</b>			
<b>9500 Solid Waste Revenue</b>			
<b>9600 Charges For Services</b>			
9610 SW Residential Collection	56,015.71	68,932.50	137,865.00
<b>Total 9600 Charges For Services</b>	<b>\$ 56,015.71</b>	<b>\$ 68,932.50</b>	<b>\$ 137,865.00</b>
<b>9650 Franchise Fees</b>			
9651 Waste Services Franchise Fee	2,668.85	2,674.98	5,350.00
<b>Total 9650 Franchise Fees</b>	<b>\$ 2,668.85</b>	<b>\$ 2,674.98</b>	<b>\$ 5,350.00</b>
<b>9800 Investment Income</b>			
9801 Interest Income	41.44	12.48	25.00
<b>Total 9800 Investment Income</b>	<b>\$ 41.44</b>	<b>\$ 12.48</b>	<b>\$ 25.00</b>
<b>Total 9500 Solid Waste Revenue</b>	<b>\$ 58,726.00</b>	<b>\$ 71,619.96</b>	<b>\$ 143,240.00</b>
<b>Total Income</b>	<b>\$ 58,726.00</b>	<b>\$ 71,619.96</b>	<b>\$ 143,240.00</b>
<b>Expenses</b>			
<b>63000 EXPENSES - SOLID WASTE FUND</b>			
<b>63500 Professional Services</b>			
63513 Waste Contractor Costs	53,377.27	54,079.98	108,160.00
63514 Household Haz Waste Program		1,000.02	2,000.00
63515 Haz Waste Spill Response Fund		1,000.02	2,000.00
63516 Bulk Trash Pick-UP		1,249.98	2,500.00
63517 Document Shredding		375.00	750.00
<b>Total 63500 Professional Services</b>	<b>\$ 53,377.27</b>	<b>\$ 57,705.00</b>	<b>\$ 115,410.00</b>
<b>Total 63000 EXPENSES - SOLID WASTE FUND</b>	<b>\$ 53,377.27</b>	<b>\$ 57,705.00</b>	<b>\$ 115,410.00</b>
<b>Total Expenses</b>	<b>\$ 53,377.27</b>	<b>\$ 57,705.00</b>	<b>\$ 115,410.00</b>
<b>Net Operating Income</b>	<b>\$ 5,348.73</b>	<b>\$ 13,914.96</b>	<b>\$ 27,830.00</b>
<b>Other Expenses</b>			
<b>76001 Interfund Transfers</b>			
<b>76020 Transfers Out</b>			
76020.1 Transfer Out to General Fund			20,000.00
<b>Total 76020 Transfers Out</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 20,000.00</b>
<b>Total 76001 Interfund Transfers</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 20,000.00</b>
<b>Total Other Expenses</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 20,000.00</b>
<b>Net Other Income</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>-\$ 20,000.00</b>
<b>Net Income</b>	<b>\$ 5,348.73</b>	<b>\$ 13,914.96</b>	<b>\$ 7,830.00</b>

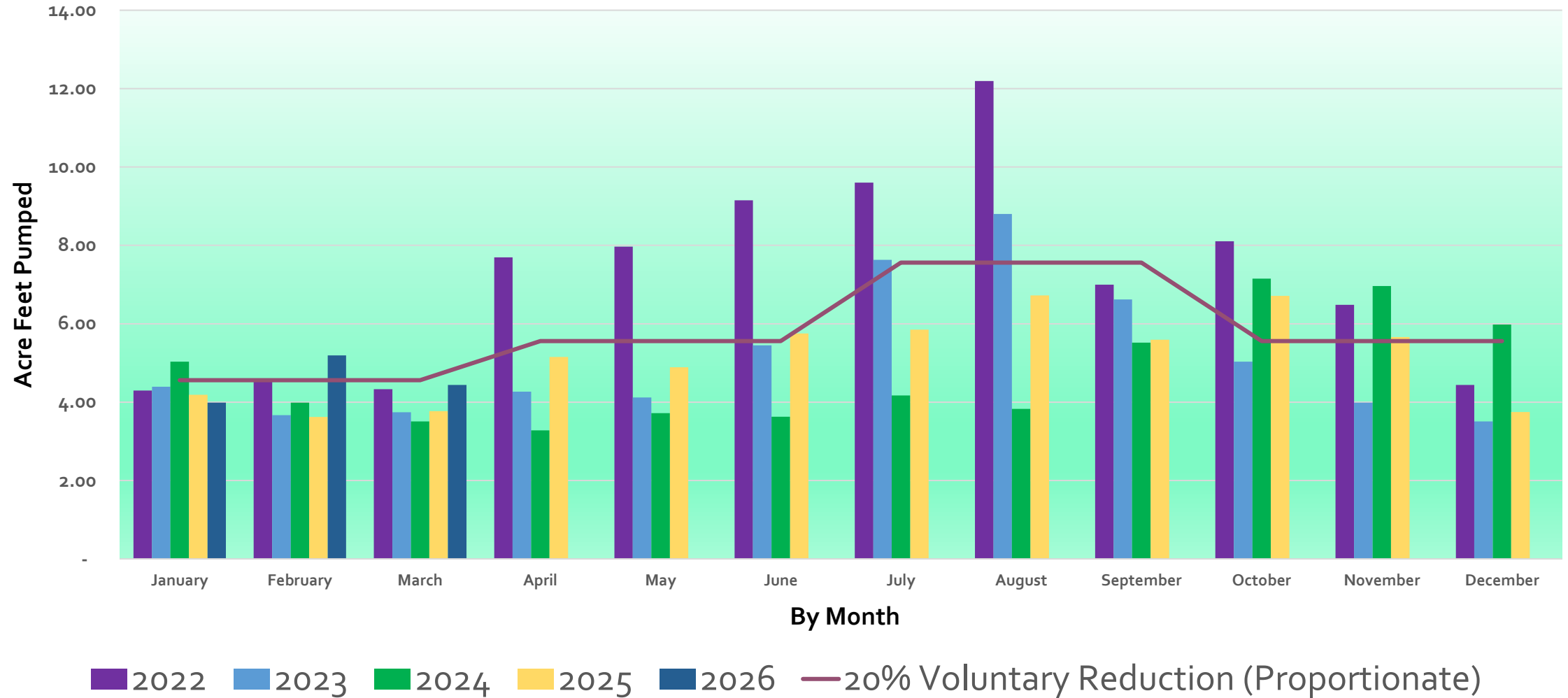
**Balance Sheet**  
**Solid Waste**  
**As of Mar 31, 2026**

	<b>Total</b>
<b>Assets</b>	
Current Assets	
Bank Accounts	
300 CNB- HH Solid Waste	85,676.51
<b>Total for Bank Accounts</b>	<b>\$85,676.51</b>
Accounts Receivable	
1150 Accounts Receivable	12,075.75
<b>Total for Accounts Receivable</b>	<b>\$12,075.75</b>
<b>Total for Current Assets</b>	<b>\$97,752.26</b>
<b>Total for Assets</b>	<b>\$97,752.26</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	8,477.45
<b>Total for Accounts Payable</b>	<b>\$8,477.45</b>
Credit Cards	
25000 TIB Card Service Center	0.00
<b>Total for Credit Cards</b>	<b>\$0.00</b>
Other Current Liabilities	
20000 Prior Year Accounts Payable	8,442.68
22000 Sales Tax Payable	6.68
<b>Total for Other Current Liabilities</b>	<b>\$8,449.36</b>
<b>Total for Current Liabilities</b>	<b>\$16,926.81</b>
<b>Total for Liabilities</b>	<b>\$16,926.81</b>
Equity	
39000 Retained Earnings	75,476.72
Net Income	5,348.73
<b>Total for Equity</b>	<b>\$80,825.45</b>
<b>Total for Liabilities and Equity</b>	<b>\$97,752.26</b>

Accrual Basis Friday, April 17, 2026 09:10 PM GMTZ



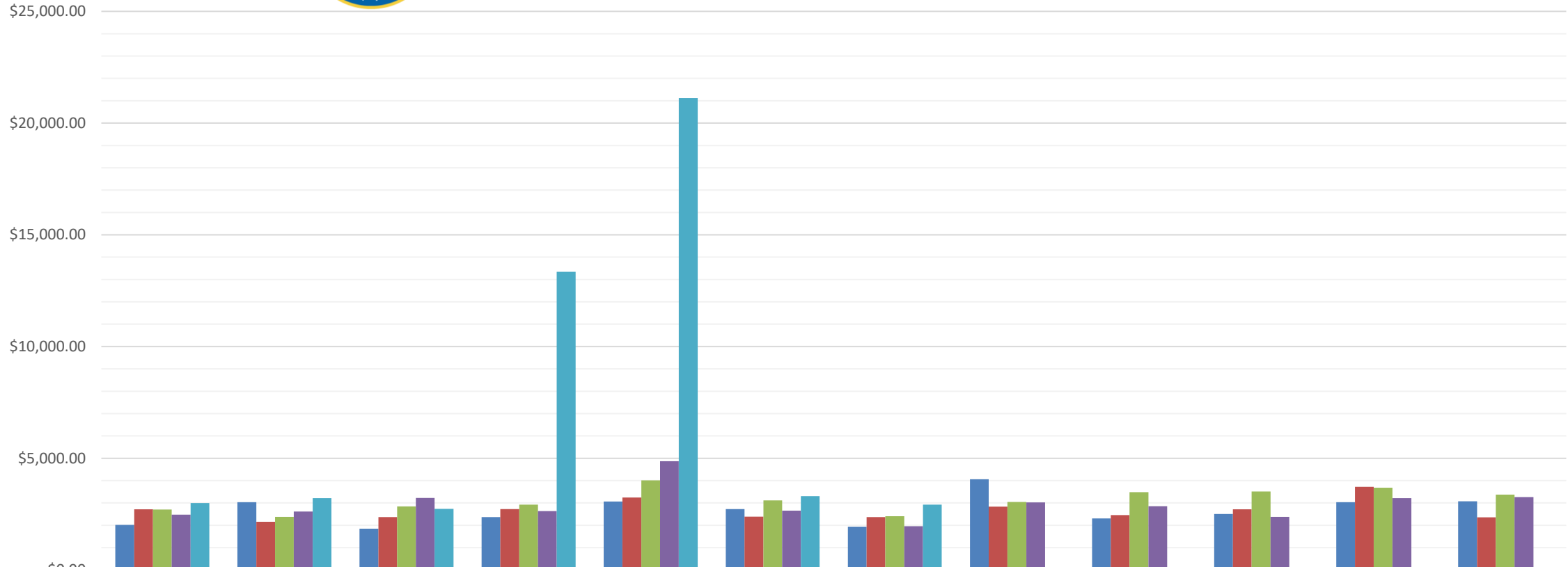
# PUMPING – CITY WATER USAGE





# City of Highland Haven Sales Tax

■ 2022 ■ 2023 ■ 2024 ■ 2025 ■ 2026



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
■ 2022	\$2,020.88	\$3,036.41	\$1,848.93	\$2,369.89	\$3,067.90	\$2,721.37	\$1,939.03	\$4,057.71	\$2,305.26	\$2,508.50	\$3,031.97	\$3,078.37
■ 2023	\$2,715.96	\$2,153.70	\$2,364.18	\$2,728.03	\$3,246.73	\$2,388.05	\$2,361.84	\$2,838.98	\$2,453.38	\$2,716.50	\$3,720.53	\$2,357.56
■ 2024	\$2,701.28	\$2,377.70	\$2,847.22	\$2,924.52	\$4,011.63	\$3,108.80	\$2,409.33	\$3,047.22	\$3,481.26	\$3,514.60	\$3,685.36	\$3,369.76
■ 2025	\$2,478.94	\$2,614.17	\$3,219.00	\$2,631.93	\$4,864.60	\$2,651.26	\$1,954.35	\$3,019.03	\$2,850.69	\$2,373.32	\$3,211.69	\$3,260.18
■ 2026	\$2,998.39	\$3,216.31	\$2,735.22	\$13,347.78	\$21,121.77	\$3,305.83	\$2,925.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



April 17, 2026

Subject: Item 9: Discussion on City Signs

To the City of Highland Haven Board of Aldermen,

### **Background**

This item provides a brief update on the City Hall building sign and the monument sign along Highland Drive.

As previously discussed, staff is evaluating options for:

- A new City Hall building sign, and
- Replacement of the non-functioning electronic message board at the Highland Drive monument sign, along with potential layout modifications.

Following prior Board discussion, staff has begun soliciting pricing and design options from sign vendors for both projects.

### **Status Update**

At this time:

- Staff is in the process of receiving quotes and preliminary design information for the City Hall building sign and the monument sign improvements.
- No final design or cost recommendations are being presented at this meeting.

Staff anticipates having complete proposals and pricing available for Board consideration at one of the May meetings.

### **Purpose of This Item**

The purpose of this item is to:

- Provide the Board with a status update on the City sign projects
- Confirm that staff is actively moving forward on pricing and design development

No action is requested at this time.

### **Moving Forward**

Staff will:



CITY OF  
**HIGHLAND HAVEN**  
EST. 1995

[www.highlandhaventx.com](http://www.highlandhaventx.com)

(830) 265-4366

- Continue working with vendors to finalize designs and cost estimates
- Return to the Board with formal proposals, including design options and associated costs, at a May Board meeting for discussion and potential action

Please let me know if you would like any additional information prior to the meeting.

**Sincerely,**

Andy Adams

City Administrator

City of Highland Haven

(830) 265-4366

[cityadministrator@highlandhaventx.com](mailto:cityadministrator@highlandhaventx.com)

<b>Highland Haven General Fund Operating</b>		<b>Adopted Budget FY 25-26 TR.:1505</b>	<b>Projected Ending Budget FY 25-26 TR.:1505</b>	<b>Proposed Budget FY 26-27 VAR TR.:15123</b>	<b>Proposed Budget FY 26-27 De Minimis TR.:1584</b>
<b>Tax Rate</b>		0.15050	0.15050	0.15123	0.15840
<b>Total Taxable Value</b>		265,280,620	265,280,620	273,239,039	273,239,039
<b>Beginning Balance</b>		\$ 749,532.57	\$ 749,532.57	\$ 722,211.81	\$ 722,211.81
<b>8000 - General Fund Revenues</b>					
<b>Taxes</b>					
<b>8100</b>	8110 Property Taxes Collected	\$ 399,247.33	\$ 400,000	\$ 413,221	\$ 432,824
	8140 Sales Tax	\$ 30,500	\$ 55,000	\$ 35,000	\$ 35,000
<b>Total</b>	<b>Taxes</b>	<b>\$ 429,747</b>	<b>\$ 455,000</b>	<b>\$ 448,221</b>	<b>\$ 467,824</b>
	<b>Taxes Percentage of Total</b>	<b>82.01%</b>	<b>84.88%</b>	<b>84.02%</b>	<b>84.58%</b>
<b>Franchise Fees</b>					
<b>8200</b>	8210 Cable TV	\$ 5,000	\$ 4,800	\$ 5,000	\$ 5,000
	8220 Electrical	\$ 24,000	\$ 24,000	\$ 25,000	\$ 25,000
	8230 Telephone	\$ 200	\$ 200	\$ 200	\$ 200
<b>Total</b>	<b>Franchise Fees</b>	<b>\$ 29,200</b>	<b>\$ 29,000</b>	<b>\$ 30,200</b>	<b>\$ 30,200</b>
	<b>Franchise Fees Percentage of Total</b>	<b>5.57%</b>	<b>5.41%</b>	<b>5.66%</b>	<b>5.46%</b>
<b>Development Services</b>					
<b>8300</b>	8310 Building Permit Fees	\$ 25,000	\$ 15,000	\$ 20,000	\$ 20,000
	8330 Inspection Fees	\$ 15,000	\$ 12,000	\$ 10,000	\$ 10,000
	8340 Clean up Deposit Forfeitures	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>Development Services</b>	<b>\$ 40,000</b>	<b>\$ 27,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
	<b>Development Services Percentage of Total</b>	<b>7.63%</b>	<b>5.04%</b>	<b>5.62%</b>	<b>5.42%</b>
<b>Other Income</b>					
<b>8400</b>	8410 ROW-License Agreement	\$ 500	\$ 500	\$ 500	\$ 500
	8420 Misc Income	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>Other Income</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>
	<b>Other Percentage of Total</b>	<b>0.10%</b>	<b>0.09%</b>	<b>0.09%</b>	<b>0.09%</b>
<b>Charges for Services</b>					
<b>8500</b>	8510 Lot Mowing Program Fees	\$ 2,000	\$ 1,250	\$ 2,000	\$ 2,000
	8520 Copy, FAX & Phone Usage	\$ 25	\$ -	\$ 25	\$ 25
	8530 Newsletter Copy Fee	\$ 250	\$ 150	\$ 250	\$ 250
	8540 Newsletter Postage Fee	\$ 350	\$ 300	\$ 350	\$ 350
	8550 Replat & Variances	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
<b>Total</b>	<b>Charges for Services</b>	<b>\$ 3,825</b>	<b>\$ 2,900</b>	<b>\$ 3,825</b>	<b>\$ 3,825</b>
	<b>Charges for Services Percentage of Total</b>	<b>0.73%</b>	<b>0.54%</b>	<b>0.72%</b>	<b>0.69%</b>
<b>Public Safety</b>					
<b>8600</b>	8610 Burnet Child Safety	\$ 700	\$ 700	\$ 700	\$ 700
	8620 OPIOD Abatement	\$ 50	\$ 50	\$ 50	\$ 50
<b>Total</b>	<b>Public Safety</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>
	<b>Public Safety Percentage of Total</b>	<b>0.14%</b>	<b>0.14%</b>	<b>0.14%</b>	<b>0.14%</b>
<b>Donations &amp; Contributions</b>					
<b>8800</b>	8801 Donations/Sponsorships	\$ -	\$ 875	\$ -	\$ -
	8810 Grants	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>Donations &amp; Contributions</b>	<b>\$ -</b>	<b>\$ 875</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Donations &amp; Contributions Percentage of Total</b>	<b>0.00%</b>	<b>0.16%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Interest &amp; Income from Investments</b>					
<b>8900</b>	8910 Interest Income	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>Total</b>	<b>Interest &amp; Income from Investments</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
	<b>Interest Income Percentage of Total</b>	<b>3.82%</b>	<b>3.73%</b>	<b>3.75%</b>	<b>3.62%</b>
<b>8000</b>	<b>General Fund Revenue</b>	<b>\$ 524,022</b>	<b>\$ 536,025</b>	<b>\$ 533,496</b>	<b>\$ 553,099</b>
<b>60000 - General Fund Expenses</b>					
<b>Personnel Services</b>					
	61101 Administrative Services	\$ 95,500	\$ 95,500	\$ 98,850	\$ 100,000
	61102 City Secretary	\$ 61,000	\$ 59,000	\$ 63,400	\$ 64,000
	61103 Accounting/Utility Coordinator	\$ 52,000	\$ 52,000	\$ 53,400	\$ 54,500
	61104 Building Permits/Development	\$ 16,000	\$ 16,000	\$ 16,550	\$ 17,000
<b>61100</b>	61105 Temporary Employees	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	61110 FICA Matching	\$ 19,139	\$ 19,139	\$ 19,779	\$ 20,005

	61111 Texas Workforce Commission	\$	700	\$	700	\$	750	\$	750
	61112 Direct Deposit Fees	\$	250	\$	250	\$	250	\$	250
	61113 Health Insurance/Stipend	\$	22,680	\$	22,680	\$	23,350	\$	23,000
	61114 TMRS	\$	21,170	\$	26,000	\$	27,389	\$	27,676
<b>Total</b>	<b>Personnel Services</b>	<b>\$</b>	<b>291,439</b>	<b>\$</b>	<b>294,269</b>	<b>\$</b>	<b>306,718</b>	<b>\$</b>	<b>310,181</b>
	<b>Percentage of Total</b>		<b>44.41%</b>		<b>44.84%</b>		<b>45.68%</b>		<b>44.83%</b>
	<b>Administrative &amp; Office</b>								
	61201 Office Supplies	\$	2,875	\$	2,875	\$	3,000	\$	3,000
	61202 Equipment Replacement	\$	7,825	\$	7,500	\$	8,000	\$	8,000
	61203 Newsletter Copy Charge	\$	300	\$	200	\$	250	\$	250
	61204 Newsletter Postage	\$	700	\$	500	\$	500	\$	500
	61205 Printing Binding Reproduction	\$	1,100	\$	1,000	\$	1,250	\$	1,250
	61206 Software	\$	6,650	\$	7,000	\$	7,000	\$	7,000
<b>61200</b>	61207 Postage	\$	850	\$	850	\$	850	\$	850
	61208 Public Notice Publication	\$	2,150	\$	2,150	\$	2,150	\$	2,150
	61209 Variances & Re-plats	\$	1,100	\$	1,100	\$	1,100	\$	1,100
	61210 Travel Reimbursement	\$	550	\$	550	\$	1,000	\$	1,000
	61211 Schools & Training	\$	7,300	\$	8,000	\$	10,000	\$	10,000
	61212 Recognition & Awards	\$	300	\$	300	\$	1,000	\$	1,000
	61213 Food & Beverage	\$	300	\$	1,000	\$	1,000	\$	1,000
	61214 Bank Fees	\$	150	\$	25	\$	150	\$	150
<b>Total</b>	<b>Administrative &amp; Office</b>	<b>\$</b>	<b>32,150</b>	<b>\$</b>	<b>33,050</b>	<b>\$</b>	<b>37,250</b>	<b>\$</b>	<b>37,250</b>
	<b>Percentage of Total</b>		<b>4.90%</b>		<b>5.04%</b>		<b>5.55%</b>		<b>5.38%</b>
	<b>Street Maintenance &amp; Repair</b>								
<b>61300</b>	61301 Contract Repair	\$	5,500	\$	4,000	\$	6,000	\$	6,000
	61302 Street Material & Supplies	\$	6,700	\$	6,700	\$	6,500	\$	6,500
<b>Total</b>	<b>Street Maintenance &amp; Repair</b>	<b>\$</b>	<b>12,200</b>	<b>\$</b>	<b>10,700</b>	<b>\$</b>	<b>12,500</b>	<b>\$</b>	<b>12,500</b>
	<b>Percentage of Total</b>		<b>1.86%</b>		<b>1.63%</b>		<b>1.86%</b>		<b>1.81%</b>
	<b>Maintenance &amp; Repair</b>								
<b>61400</b>	61401 Equipment Repair & Maintenance	\$	3,000	\$	3,000	\$	3,000	\$	3,000
	61402 Buildings/Infrastructure	\$	5,000	\$	25,000	\$	5,000	\$	5,000
<b>Total</b>	<b>Maintenance &amp; Repair</b>	<b>\$</b>	<b>8,000</b>	<b>\$</b>	<b>28,000</b>	<b>\$</b>	<b>8,000</b>	<b>\$</b>	<b>8,000</b>
	<b>Percentage of Total</b>		<b>1.22%</b>		<b>4.27%</b>		<b>1.19%</b>		<b>1.16%</b>
	<b>Professional Services</b>								
	61501 Judge Expense	\$	1,200	\$	1,200	\$	1,200	\$	1,200
	61502 Accounting/Audit Fees	\$	8,950	\$	12,000	\$	12,000	\$	12,000
	61503 Attorney Fees	\$	5,750	\$	5,750	\$	7,500	\$	7,500
	61504 Ordinance Codification	\$	4,350	\$	4,000	\$	4,500	\$	4,500
	61505 Burnet County Tax Appraisal Fee	\$	5,250	\$	5,250	\$	5,500	\$	5,500
	61506 Information Technology Support	\$	5,000	\$	5,000	\$	5,000	\$	5,000
<b>61500</b>	61507 Lobbying Expense	\$	-	\$	-	\$	-	\$	-
	61508 Burnet County Election Fee	\$	5,000	\$	2,500	\$	5,000	\$	5,000
	61509 Consultants	\$	2,200	\$	2,200	\$	2,250	\$	2,250
	61510 Web Site Hosting	\$	3,000	\$	5,000	\$	5,000	\$	5,000
	61511 Recruitment	\$	1,050	\$	1,000	\$	1,000	\$	1,000
	61512 Interactive Web Map Hosting	\$	5,000	\$	5,000	\$	5,000	\$	5,000
	61520 Fund Accounting Software	\$	-	\$	-	\$	20,000	\$	20,000
	61521 Code Enforcement	\$	-	\$	-	\$	5,000	\$	5,000
<b>Total</b>	<b>Professional Services</b>	<b>\$</b>	<b>46,750</b>	<b>\$</b>	<b>48,900</b>	<b>\$</b>	<b>78,950</b>	<b>\$</b>	<b>78,950</b>
	<b>Percentage of Total</b>		<b>7.12%</b>		<b>7.45%</b>		<b>11.76%</b>		<b>11.41%</b>
	<b>Utilities</b>								
<b>61600</b>	61601 Electric	\$	1,150	\$	1,150	\$	1,250	\$	1,250
	61605 Communications	\$	6,750	\$	8,250	\$	8,250	\$	8,250
<b>Total</b>	<b>Utilities</b>	<b>\$</b>	<b>7,900</b>	<b>\$</b>	<b>9,400</b>	<b>\$</b>	<b>9,500</b>	<b>\$</b>	<b>9,500</b>
	<b>Percentage of Total</b>		<b>1.20%</b>		<b>1.43%</b>		<b>1.41%</b>		<b>1.37%</b>
	<b>Charges For Services</b>								
	61701 Janitorial Service	\$	675	\$	500	\$	700	\$	700
	61702 Inspection Fees	\$	7,300	\$	7,300	\$	7,300	\$	7,300
	61705 Contract Mowing	\$	1,050	\$	2,000	\$	4,500	\$	4,500
<b>61700</b>	61706 Landscaping	\$	2,100	\$	2,500	\$	5,000	\$	5,000
	61708 Buoy Maintenance	\$	8,000	\$	6,000	\$	8,000	\$	8,000
	61709 Lot Mowing Program Expense	\$	2,000	\$	2,000	\$	2,000	\$	2,000
	61710 Insurance	\$	6,500	\$	6,382	\$	10,000	\$	10,000
	61711 Notary Public Cert.	\$	400	\$	400	\$	400	\$	400
	61712 Treasures Bond	\$	325	\$	325	\$	325	\$	325
<b>Total</b>	<b>Charges For Services</b>	<b>\$</b>	<b>28,350</b>	<b>\$</b>	<b>27,407</b>	<b>\$</b>	<b>38,225</b>	<b>\$</b>	<b>38,225</b>

	<b>Percentage of Total</b>	<b>4.32%</b>	<b>4.18%</b>	<b>5.69%</b>	<b>5.53%</b>
	<b>Membership Fees/Dues</b>				
61800	61801 CAPCOG	\$ 50	\$ 50	\$ 50	\$ 50
	61803 Texas Municipal League	\$ 700	\$ 684	\$ 700	\$ 700
	61804 CAMPO	\$ 360	\$ 360	\$ 365	\$ 365
	61805 Texas Municipal Clerks Assoc.	\$ 180	\$ 125	\$ 185	\$ 185
	61806 Texas City Managers Assoc.	\$ 300	\$ 300	\$ 350	\$ 350
<b>Total</b>	<b>Membership Fees/Dues</b>	<b>\$ 1,590</b>	<b>\$ 1,519</b>	<b>\$ 1,650</b>	<b>\$ 1,650</b>
	<b>Percentage of Total</b>	<b>0.24%</b>	<b>0.23%</b>	<b>0.25%</b>	<b>0.24%</b>
	<b>Public Safety</b>				
61900	61901 Security Camera/Flock Annual	\$ 7,100	\$ 10,000	\$ 9,000	\$ 9,000
	61902 Granite Shoals VFD	\$ 92,880	\$ 92,880	\$ 97,500	\$ 97,500
	61903 Marble Falls EMS	\$ 15,400	\$ 15,400	\$ 16,250	\$ 16,250
	61904 Emergency Response Supplies	\$ 500	\$ 500	\$ 500	\$ 500
	61905 Emergency Management Pro.	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>Total</b>	<b>Public Safety</b>	<b>\$ 120,880</b>	<b>\$ 123,780</b>	<b>\$ 128,250</b>	<b>\$ 128,250</b>
	<b>Percentage of Total</b>	<b>18.42%</b>	<b>18.86%</b>	<b>19.10%</b>	<b>18.54%</b>
	<b>Capital Outlay</b>				
62900	62901 3CGEO GIS Mapping	\$ -	\$ -	\$ -	\$ -
	62902 Flock Safety Camera	\$ -	\$ -	\$ -	\$ -
	62903 Radar Traffic Signs	\$ -	\$ -	\$ -	\$ -
	62904 Bond Interest Payments	\$ 46,800	\$ 46,800	\$ 50,000	\$ 50,000
	62905 City Vehicle/UTV	\$ 20,000	\$ -	\$ -	\$ -
	62906 City Tools	\$ 5,000	\$ 5,000	\$ -	\$ -
	62907 Fund Accounting Software	\$ 20,000	\$ 20,000	\$ -	\$ -
	62911 Sirens (SB3)	\$ -	\$ -	\$ -	\$ -
	62911 Drainage Study	\$ -	\$ -	\$ -	\$ -
	62908 Capital Reserve/Ending Balance	\$ 15,242	\$ 7,476	\$ 429	\$ 17,330
	62909 Project 6	\$ -	\$ -	\$ -	\$ -
	62910 Project 7	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>Capital Outlay</b>	<b>\$ 107,042</b>	<b>\$ 79,276</b>	<b>\$ 50,429</b>	<b>\$ 67,330</b>
	<b>Percentage of Total</b>	<b>16.31%</b>	<b>12.08%</b>	<b>7.51%</b>	<b>9.73%</b>
<b>60000</b>	<b>General Fund Expenses</b>	<b>\$ 656,301</b>	<b>\$ 656,301</b>	<b>\$ 671,473</b>	<b>\$ 691,836</b>
<b>76000 - Interfund Transfers</b>					
	<b>Transfers In</b>				
76010	76010 Transfers in from HHWS Fund	\$ 65,479	\$ 65,479	\$ 62,977	\$ 63,737
	76010 Transfers in From Solid Waste	\$ 20,000	\$ 20,000	\$ 25,000	\$ 25,000
	76010 Other Transfers in	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>Transfers In</b>	<b>\$ 85,479</b>	<b>\$ 85,479</b>	<b>\$ 87,977</b>	<b>\$ 88,737</b>
	<b>Transfers Out</b>				
76020	76020-1 Transfers To General Fund	\$ -	\$ -	\$ -	\$ -
	76020-2 Transfers to Water Fund	\$ -	\$ -	\$ -	\$ -
	76020-3 Transfers to Solid Waste Fund	\$ -	\$ -	\$ -	\$ -
	76020-4 Transfers to GF CIP	\$ -	\$ -	\$ -	\$ -
	76020-5 Transfers to HHWS CIP	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>Transfers Out</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total Revenues and Transfers In</b>	<b>\$ 609,501</b>	<b>\$ 621,504</b>	<b>\$ 621,473</b>	<b>\$ 641,836</b>
	<b>Total Expenses and Transfers Out</b>	<b>\$ 656,301</b>	<b>\$ 656,301</b>	<b>\$ 671,473</b>	<b>\$ 691,836</b>
	<b>Balance: Total Revenues and Transfers in Minus Total Expenses and Transfers out</b>	<b>\$ (46,800)</b>	<b>\$ (34,797)</b>	<b>\$ (50,000.00)</b>	<b>\$ (50,000.00)</b>
	<b>Total Revenues, Transfers In Plus Beginning Balance</b>	<b>\$ 1,359,034</b>	<b>\$ 1,371,037</b>	<b>\$ 1,343,685</b>	<b>\$ 1,364,048</b>
	<b>Ending Balance</b>	<b>\$ 717,975</b>	<b>\$ 722,212</b>	<b>\$ 672,641</b>	<b>\$ 689,542</b>
	<b>30% Ending Balance</b>	<b>\$ 196,890</b>	<b>\$ 196,890</b>	<b>\$ 201,442</b>	<b>\$ 207,551</b>
	<b>50% Ending Balance</b>	<b>\$ 328,151</b>	<b>\$ 328,150</b>	<b>\$ 335,736</b>	<b>\$ 345,918</b>



April 17, 2026

Subject: Item 11: Discussion on Water Infrastructure Bond

To the City of Highland Haven Board of Aldermen,

**Background**

This standing discussion item allows the Board to receive updates on the \$1 million general obligation bond approved by voters on November 4, 2025 (Proposition A), which authorized funding for water system upgrades and related infrastructure, including potential property acquisition for the water system.

**Recent Development**

There have been no new updates since the last meeting. Staff continues to monitor progress regarding communications with the property owner and other steps required for the bond and potential property acquisition.

As previously noted, once an agreement is in place for any property purchase, it generally takes 6–12 weeks to sell the bonds and finalize related transactions.

**Sincerely,**

Andy Adams

City Administrator

City of Highland Haven

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April 17, 2026

Subject: Item 12: Discussion on City Attorney Update

To the City of Highland Haven Board of Aldermen,

### **Background**

This Thursday, April 23, we will have a monthly check-in meeting with the City Attorney. This new recurring meeting was established after discussions about ways to improve responsiveness and communication, and the initial meeting was very productive.

### **Purpose of this Discussion**

As part of improving these monthly check-ins, staff proposes adding this item to each Board agenda. The intent is to provide a regular opportunity for the Board of Aldermen to share items or questions that you would like included in these monthly meetings with the City Attorney.

This ensures that:

- The Board can provide input on topics that require legal review or advice.
- Staff can prepare in advance to make the check-in meetings efficient and focused.
- The City Attorney is aware of Board priorities and can provide timely guidance.

Staff is not presenting recommendations at this time but seeks input from the Board on what items you would like included in future monthly check-ins.

Please let me know your thoughts or if you would like additional information prior to the meeting.

**Sincerely,**

Andy Adams

City Administrator

City of Highland Haven

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April 17, 2026

Subject: Item 13: Discussion on Planning & Zoning Commission

To the City of Highland Haven Board of Aldermen,

### **Background**

This item allows the Board to review current alderman assignments to the Planning and Zoning (P&Z) Commission and receive updates on the Commission's recent work and upcoming priorities.

### **Review of Current Assignments**

Current Planning and Zoning Commission assignments remain unchanged. Each alderman continues to appoint a P&Z Commissioner to serve a term aligned with their own, in accordance with City ordinances. No changes are proposed at this time.

### **Commission Work and Key Activities**

The Planning and Zoning Commission met on April 9, 2026. Several agenda items were discussed; however, progress on some items was limited as the Commission was awaiting legal review and guidance that was not available prior to the meeting. Since that time, staff has received feedback from the City's attorneys on each of the items submitted for review, allowing work to move forward.

Key project updates are as follows:

#### **25-Foot Setback from the Lake**

Staff has received legal guidance on recommended approaches for revising the setback ordinance. The attorney advised that the most defensible approach would be to:

- Measure setbacks exclusively from the edge of the water or bulkhead, defined as the navigable channel,
- Exclude boat slips from setback measurements, and
- Consider incorporating language addressing potential Lake Travis / LCRA coordination or sign-off requirements.

Staff and the Commission will need to further discuss how any LCRA involvement would function in practice before finalizing proposed language.

### **Signs Ordinance**

Attorney comments and suggestions have been received on the draft sign ordinance currently under development. Staff is incorporating this legal feedback along with prior Commission input and will present a revised draft to the P&Z Commission at an upcoming meeting.



### **Water Wells**

A revised ordinance draft has been prepared and reviewed by legal counsel. The amended language continues to prohibit the drilling of new water wells but adds a clear statement of purpose to better articulate the rationale for the regulation. Legal counsel also confirmed the City's authority to prohibit new wells and recommended updated language clarifying the public health, safety, groundwater protection, and municipal water system considerations supporting the ordinance.

### **Private Water Storage Tanks / Rainwater Harvesting**

Attorney feedback has also been received regarding the private water storage system ordinance proposed as an addition to the existing rainwater harvesting regulations. Staff is incorporating legal comments and will return to the Commission with revised language for further discussion.

### **Comprehensive Plan**

The Planning and Zoning Commission has begun working through the Comprehensive Plan topic sections. Based on Commission discussion, Jackie and Lorinda are leading revisions to streamline and condense the draft topic language so that it is more concise and focused, while still capturing the key policy themes and intent outlined in earlier drafts. Revised sections will be brought back to the Commission for review as they are completed.

### **Purpose of This Discussion**

This item is intended to:

- Provide the Board with updated information on Planning and Zoning Commission activities,
- Share progress following receipt of legal guidance on multiple ordinance projects, and
- Allow the Board an opportunity to discuss priorities or provide additional direction for the Commission as work continues.

No formal action is requested at this time.

**Sincerely,**

Andy Adams

City Administrator

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April 17, 2026

Subject: Item 14: Discussion on Legislative Updates

To the City of Highland Haven Board of Aldermen,

### **Background**

This standing item provides an opportunity to discuss relevant developments at the Texas Legislature or federal level that may impact municipalities. Topics frequently include property taxes, water policy, elections, grants, and local governance.

While the next regular legislative session will not occur until 2027, interim activities—such as committee charges, stakeholder meetings, and regional discussions—often shape the legislation ultimately filed and debated during the session.

### **Legislative Update**

#### **a. Interim Legislative Activity**

Earlier this year, Lieutenant Governor Dan Patrick issued Interim Charges directing Senate committees to study issues in advance of the 2027 Legislative Session. These studies often form the groundwork for future legislation.

Broad policy areas identified include:

- Additional property tax reductions
- Oversight and use of taxpayer funds
- Critical infrastructure and supply chain security
- Education and curriculum-related initiatives
- Other statewide policy initiatives identified by legislative leadership

While many of these topics are aimed at statewide concerns, resulting legislation can have downstream effects on smaller municipalities. Staff will continue monitoring developments through Texas Municipal League (TML) updates and legislative tracking.

#### **b. Regional Legislative Meeting – April 16, 2026**

On Thursday, April 16, the Mayor and City Administrator attended a regional meeting in Dripping Springs with other local mayors, city administrators, and representatives from state government.



State Senator Carrie Isaac was in attendance, along with staff members from Representative Troxclair’s office and State Senator Flores’ office.

The meeting provided an opportunity for municipal officials to share perspectives and concerns directly with state representatives. Many participants expressed ongoing frustration regarding communication, responsiveness, and clarity of support from the state level, particularly as it relates to managing the unique challenges faced by smaller cities.

One recurring topic was the proposal to prohibit what has been referred to as “taxpayer-funded lobbying.” Several state representatives expressed support for this concept and emphasized their preference for cities to work directly through legislative offices rather than through organizations such as the Texas Municipal League.

Many municipal officials raised concerns about how such restrictions could impact cities—particularly small cities with limited staff capacity—that rely on organizations like TML for education, coordination, and advocacy. It was noted that much of the legislative process in Austin relies on organized advocacy, and limiting municipal participation without corresponding restrictions on private-sector lobbying could place local governments at a disadvantage.

Additionally, several participants shared that communications with legislative offices have often felt one-sided, making it difficult for cities to effectively raise concerns or receive timely assistance without additional support.

### **Purpose of This Discussion**

This item is intended to:

- Update the Board on recent regional legislative engagement,
- Highlight potential issues affecting municipalities during the interim period, and
- Allow discussion regarding opportunities to improve communication and collaboration with state representatives moving forward.

No formal action is requested at this time.

### **Moving Forward**

Staff will:

- Continue monitoring legislative developments and TML guidance during the interim,
- Look for opportunities to strengthen communication with local legislative offices, and



- Return to the Board with updates or recommendations as legislative issues develop.

Please let me know if the Board would like additional information on a specific legislative topic or assistance developing a local legislative communication strategy.

**Sincerely,**

Andy Adams

City Administrator

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April 17, 2026

Subject: Item 15: Discussion on Drainage Issues

To the City of Highland Haven Board of Aldermen,

**Background**

This recurring item is included on the agenda to allow discussion of any reported drainage concerns (e.g., flooding, standing water, culverts, or stormwater issues) following rain events or resident reports. It helps document problems for potential follow-up or improvements.

**Update**

We have received some rainfall since the last Board meeting, however staff has not been made aware of any new drainage complaints or issue. No standing water or flooding events were noted in that period, beyond normal expectations.

This item remains on the agenda as a precautionary placeholder in case of future rain. In order to tackle any drainage issues, the City will need to consider program or project costs in the upcoming budget cycle. Discussion only if the Board has observations or resident feedback to share—no action requested.

**Sincerely,**

Andy Adams

City Administrator

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April 17, 2026

Subject: Item 16: Discussion on Water System

To the City of Highland Haven Board of Aldermen,

### **Background**

This standing item allows review of the City's water system, including maintenance/operations, compliance with the Central Texas Groundwater Conservation District (CTGCD), and any related issues.

#### **a. Maintenance and Operations Issues**

- There are no new maintenance or operational issues to report on at this time. Staff will continue to work with our water operator to identify any items that need to be addressed moving forward.

#### **b. Central Texas Groundwater Conservation District**

- The Mayor and I also briefly discussed potential next steps related to the City's groundwater permit with our City Attorney. We will continue reviewing options and will bring forward additional information as appropriate.
- At this time, there are no major updates from the District since our last report. Staff will continue monitoring District actions and communications that could affect the City's water system.
- The next CTGCD Board of Directors is on April 21, 2026, at 9:00 am. The Mayor and City Administrator should be in attendance.
- Drought Status — The District is now at Stage 3 drought restrictions (increased from Stage 2 in March 2026). This includes a 20% voluntary water reduction goal. City usage continues to be monitored for compliance.

No action is requested at this time—discussion only if the Board has questions or observations.

**Sincerely,**

Andy Adams

City Administrator

City of Highland Haven

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April 17, 2026

Subject: Item 17: Discussion on Solid Waste Services

To the City of Highland Haven Board of Aldermen,

**Background**

This recurring item allows review of the City's solid waste collection services, including contract performance, resident feedback, and any operational guidelines.

**Update**

There are no new updates regarding Solid Waste Services in regards to our Waste Management contract. We will continue to monitor this program and provide feedback on any issues or problems as they arise.

**Sincerely,**

Andy Adams

City Administrator

City of Highland Haven

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