



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, April 7, 2026

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Announcements, Proclamations, or Presentation

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- a. Meeting Minutes for Regular BOA – March 17, 2026
- b. Quarterly Investment Report – Q2 of FY26

7. **Public Hearing** – Proposed initiation of annexation proceedings of the following generally described areas of land:

Being Lots Nos. One Hundred Seventy-Six (176) and One Hundred Seventy-Seven (177) in Shady Acres Section Two, in Burnet County, Texas, according to the plat recorded in Volume 1, Page 56, of the Plat Records of Burnet County, Texas, LESS AND EXCEPT any property already within the city limits of the City of Highland Haven, Texas.

8. **Discussion and/or Possible Action:** Ordinance #139: Annexing a parcel of property located in Burnet County, Texas, into the corporate limits of the City of Highland Haven, Texas, at the request of the property owner.

- 9. **Discussion and/or Possible Action:** Zoning of Annexed Property
- 10. **Discussion and/or Possible Action:** City Signs
 - a. City Hall Building
 - b. Monument Sign with Message Board

DISCUSSION / INFORMATION ITEMS

- 11. Discussion – City Budget for FY27
 - a. Draft General Fund Budget for FY27
 - b. Consumer Price Index and new legislative initiatives with budget impact
- 12. Discussion – Water Infrastructure Bond
- 13. City Attorney Update
- 14. Review assignments for the Planning and Zoning Commission
 - a. Review of Current Planning and Zoning Assignments
 - b. The next regular P&Z meeting is scheduled for April 9, 2026, at 6:00 pm.
- 15. Legislative Updates
- 16. Drainage Issues
- 17. Review Water System
 - a. Maintenance and Operations Issues
 - b. Central Texas Groundwater Conservation District
 - i. Rules Update
 - ii. Pumping Permit
 - iii. Drought Status – Stage 3
 - iv. 20% Voluntary Water Reduction Goal
- 18. Review Solid Waste Services
- 19. Mayor’s Report
 - a. Shady Acres Remnant Property
- 20. Aldermen Comments
- 21. City Staff Comments
 - a. City Administrator
 - b. City Secretary

Next Board of Aldermen meetings:

- Budget Workshop: Tuesday, April 14, 2026 at 5:00 PM, Highland Haven Community Center
- Regular Meeting: Tuesday, April 14, 2026, at 7:00 PM, Highland Haven Community Center

Adjournment.

Posted: March 30, 2026

CERTIFICATION OF POSTING

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW. HIGHLANDHAVENTX.COM ON MARCH 30, 2026, AND REMAINED SO POSTED FOR AT LEAST 3 BUSINESS DAYS PRECEDING THE SCHEDULED DATE OF SAID MEETING.



Sarah Collard

Sarah Collard, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, March 17, 2026

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX

1. Open Meeting and Establish Quorum/Roll Call– Mayor Kelley called the meeting to order at 7:01 PM.

Mayor Pro Tem Terry Nuss	✓Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	✓Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	✓Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	✓Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input type="checkbox"/> Present	✓Absent

2. Pledge of Allegiance – Led by Mayor Kelley.

3. Recognize Visitors – Rick Hieb, Judy Kelley, Byrdie Kelley, Keith Neffendorf.

4. Announcements, Proclamations, or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

Rick Hieb inquired about the status of the two partially completed houses on Wren and Blackbird.

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- a. Meeting Minutes for Regular BOA – March 3, 2026
- b. Sales Tax Report – February 2026
- c. Water Usage Report – February 2026
- d. Financials – February 2026

Bruce Robertson made a motion to accept the Consent Items, seconded by Lynn Smith.

Vote: 4-0

7. Discussion and/or Possible Action: FY 25 Audit Presentation – Neffendorf & Blocker, P.C.

Terry Nuss made a motion to accept the FY25 audit report, seconded by Lynn Smith.

Vote: 4-0

8. **Discussion and/or Possible Action:** Review current year budget; amendments/reallocations (intra-fund only)

Bruce Robertson made a motion to approve the proposed FY 2026 General Fund budget amendments as presented, reallocating funds within the General Fund, including moving funds from Capital Outlay to operating line items to repair and replace infrastructure and cover other minor operating adjustments, with the total General Fund budget remaining unchanged. Don Hagans seconded the motion.

Vote: 4-0

DISCUSSION / INFORMATION ITEMS

9. Discussion – Budget

- a. Potential Projects for Budget FY27
- b. Calendar

10. Discussion – City Signs

- a. City Hall Building
- b. Monument Sign with Message Board

11. Discussion – Water Infrastructure Bond

12. City Attorney Update

- a. Items for Monthly Meeting

13. Review assignments for the Planning and Zoning Commission

- a. Review of Current Planning and Zoning Assignments
- b. The next regular P&Z meeting is scheduled for April 9, 2026, at 6:00 pm.

14. Legislative Updates

15. Drainage Issues

16. Review Water System

- a. Maintenance and Operations Issues
- b. Central Texas Groundwater Conservation District
 - i. Rules Update
 - ii. Pumping Permit
 - iii. Drought Status – Stage 2
 - iv. 10% Water Reduction Goal

17. Review Solid Waste Services

18. Mayor's Report

19. Aldermen Comments

20. City Staff Comments

- a. City Secretary – Area Agency on Aging for Capital Area Survey

Next Regular meeting – Tuesday, April 7, 2026, at 7:00 p.m., Highland Haven Community Center

A motion to adjourn was made by Terry Nuss; seconded by Bruce Robertson.

Vote: 4-0

Adjournment.

The meeting adjourned at 8:37 PM.

Olan Kelley, Mayor

Attest:

Sarah Collard, City Secretary





April 1, 2026

Subject: Item 6 (b) - Quarterly Investment Report

To the City of Highland Haven Board of Aldermen,

Background

The City is required under the Public Funds Investment Act (PFIA) to provide a quarterly report on its investment activity.

This is the first quarterly investment report presented to the Board following the adoption of the City's Investment Policy earlier this year.

Currently, the City maintains two investment accounts, both held with TexPool:

- One account associated with the General Fund
- One account associated with the Water Fund

Quarterly Investment Report (January 1, 2026 - March 31, 2026, FY2026 Q2)

General Fund - TexPool Account

- Beginning Balance: \$585,529.08
- Ending Balance: \$764,742.78
- Deposits Made: \$172,931.51
- Interest Earned: \$6,282.19
- Average Yield (Annualized): 3.70%

Water Fund - TexPool Account

- Beginning Balance: \$37,936.49
- Ending Balance: \$38,282.52
- Deposits Made: \$0.00
- Interest Earned: \$346.03
- Average Yield (Annualized): 3.70%

Summary - All Funds

- Beginning Balance: \$623,465.57
- Ending Balance: \$803,025.30
- Deposits Made: \$172,931.51
- Interest Earned: \$6,628.22
- Average Yield (Annualized): 3.70%

Compliance Statement

All investment activity during this reporting period was conducted in compliance with the City's Investment Policy and the Public Funds Investment Act.



CITY OF
HIGHLAND HAVEN
EST. 1995

www.highlandhaventx.com

(830) 265-4366

Purpose of This Item

The purpose of this item is to present the City's quarterly investment report in accordance with PFIA requirements.

This item is included on the consent agenda for approval.

Moving Forward

Staff will continue to monitor the City's investment accounts and provide quarterly reports as required by law. Over time, these reports will help track trends in interest earnings and support future financial planning.

Please let me know if you would like any additional detail included in future reports.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com

STATE OF TEXAS §
 §
COUNTY OF BURNET §

**REQUEST & PETITION TO THE BOARD OF ALDERMEN OF THE CITY OF
HIGHLAND HAVEN FOR ANNEXATION OF PROPERTY**

WHEREAS, the undersigned is the owner of a certain area of land located within Burnet County, Texas, such property being more particularly described hereinafter by true and correct legal description attached hereto as **Exhibit A** (the “Subject Property”); and

WHEREAS, the undersigned has sought the annexation of the Subject Property by the City of Highland Haven, Texas, (hereinafter sometimes referred to as “City”), in order to obtain the benefits of City services to the Subject Property by the City; and

WHEREAS, the Subject Property is contiguous and adjacent to the corporate limits of the City; and

WHEREAS, the City, pursuant to §43.003, *Tex. Loc. Gov’t. Code* and the request of the property owner, is authorized to annex the Subject Property; and

WHEREAS, pursuant to §43.0672, *Tex. Loc. Gov’t. Code*, the City, and the undersigned have negotiated and entered into a written agreement for the provision of services to the Subject Property, said agreement being attached hereto as **Exhibit B** and incorporated by reference herein; and

WHEREAS, the undersigned agrees and consents to the annexation of the Subject Property by the City and further agrees to be bound by all acts, ordinances, and all other legal action now in force and effect within the corporate limits of the City and all those which may be hereafter adopted.

NOW THEREFORE, the undersigned, by this Petition and Request:

SECTION ONE: Requests the Board of Aldermen of the City to commence annexation proceedings and to annex into the corporate limits of the City of Highland Haven, Texas, of all portions of the Subject Property.

SECTION TWO: Requests that after annexation the City provide such services as are legally permissible and provided by the City, including sanitation, water, and general governmental services as set forth in the written agreement regarding the provision of services attached hereto as **Exhibit B**.

SECTION THREE: Acknowledges executing and entering into the agreement, attached hereto as **Exhibit B**, and that such agreement is wholly adequate and acceptable to the undersigned who hereby requests the Board of Aldermen to proceed with the annexation and to publish notice and hold the requisite public hearing thereon, in accordance with the applicable laws of the State of Texas.

SECTION FOUR: Acknowledges that the undersigned understands and agrees that all City services to the Subject Property will be provided by the City on the same terms and conditions as provided to other similarly situated areas of the City and as provided in the written agreement regarding the provision of services attached hereto as **Exhibit B.**

SECTION FIVE: Agrees that a copy of this Request and Petition may be filed of record in the offices of the City of Highland Haven and in the real property records of Burnet County, Texas, and shall be notice to and binding upon all persons or entities now or hereafter having any interest in the Subject Property.

FILED, this ___ day of _____ 20___, with the City Secretary of the City of Highland Haven, Burnet County, Texas.

Petitioners:

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the ____ day of _____,
20____ by _____.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the __day of _____ 20__.

(SEAL)

Notary Public - State of Texas

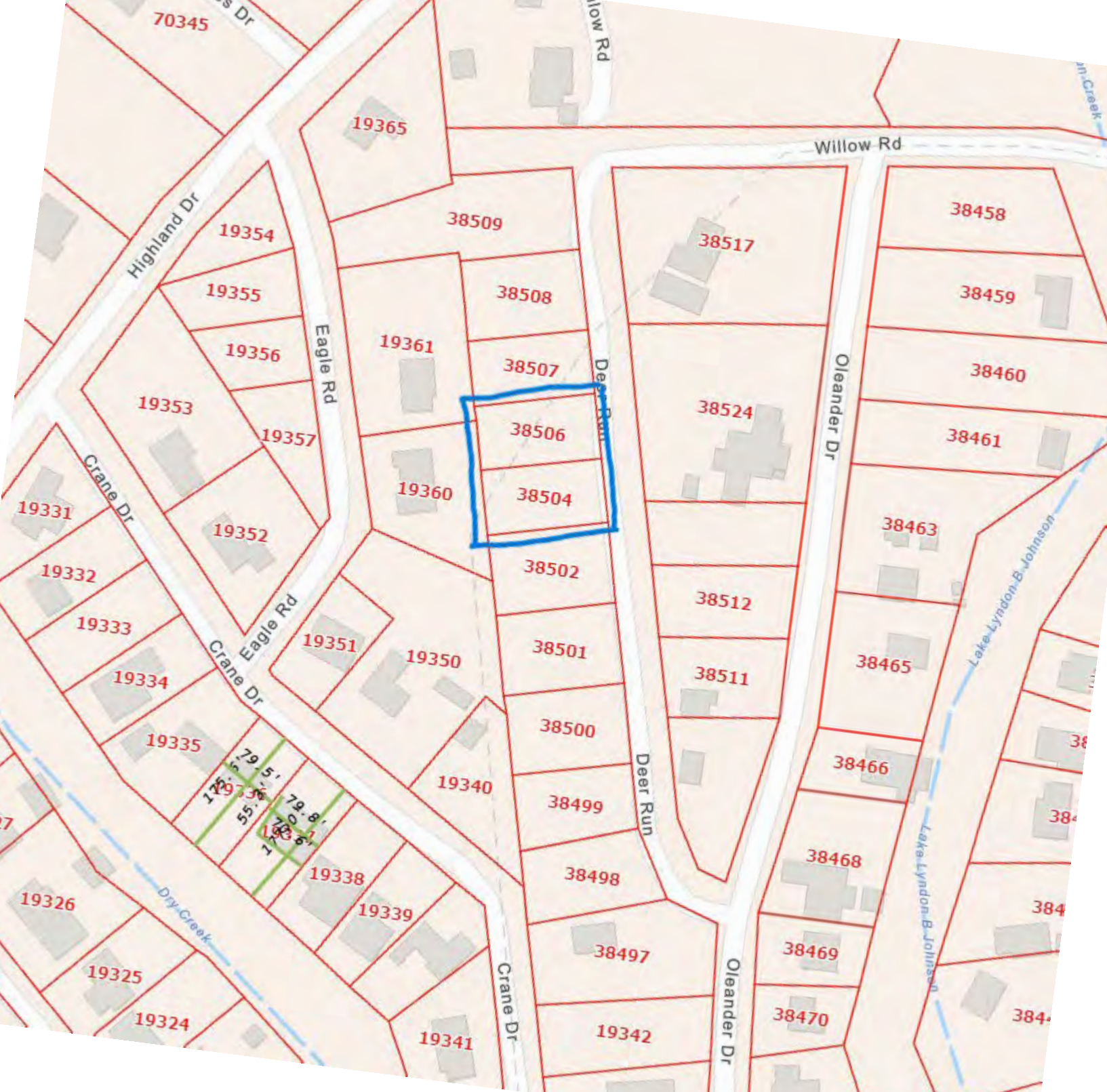
STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the ____ day of _____,
20____ by _____.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the __day of _____ 20__.

(SEAL)

Notary Public - State of Texas



RESOLUTION NO. 377

A RESOLUTION OF THE CITY OF HIGHLAND HAVEN, TEXAS, ACCEPTING THE PETITION FOR ANNEXATION OF PROPERTY LOCATED IN BURNET COUNTY, TEXAS; SETTING AN ANNEXATION SCHEDULE; PROVIDING FOR OPEN MEETINGS AND OTHER RELATED MATTERS.

WHEREAS, the owners of certain property located within Burnet County, Texas, said property, more particularly described in **Exhibit A** attached hereto and incorporated by reference herein (the, "Subject Property") has submitted a petition to the City of Highland Haven, Texas, (hereinafter, the "City") for annexation into the City limits; and

WHEREAS, the Subject Property is contiguous and adjacent to the corporate limits of the City; and

WHEREAS, after review and consideration of such request and petition for annexation of the Subject Property, the City Council finds that the Subject Property may be annexed pursuant to §43.0671 of the *Local Government Code*; and

WHEREAS, the petitioner has agreed and consented to the annexation of the Subject Property by the City and further agreed to be bound by all acts, ordinances, and all other legal action now in force and effect within the corporate limits of the City and all those which may be hereafter adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HIGHLAND HAVEN, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Proceedings. The petition for annexation, attached hereto as **Exhibit B**, of the Subject Property described in **Exhibit A** and the service plan attached hereto as **Exhibit C**, are hereby accepted (all exhibits described herein are incorporated by reference herein for all purposes).

Section 3. Public Hearing. A public hearing has been set for the date of **April 7, 2026**. Notice of such hearing shall be posted and the hearing shall be open to the public to accept public comment on the annexation request.

Section 4. Severability. Should any section or part of this Resolution be held unconstitutional, illegal, or invalid, or the application to any person or circumstance thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this Resolution are declared to be severable.

Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code*.

PASSED AND APPROVED this the ____ day of _____, 2026.

ATTEST:

THE CITY OF HIGHLAND HAVEN, TEXAS

Sarah Collard, City Secretary

Olan Kelley, Mayor

Exhibit A

SUBJECT PROPERTY

Being Lots Nos. One Hundred Seventy-Six (176) and One Hundred Seventy-Seven (177) in Shady Acres Section Two, in Burnet County, Texas, according to plat recorded in Volume 1, Page 56, of the Plat Records of Burnet County, Texas, LESS AND EXCEPT any property already within the city limits of the City of Highland Haven, Texas.

**Marble Falls Area
Emergency Medical Services, Inc.**



To: Olan Kelley, Mayor
City of Highland Haven
510-A Highland Drive
Highland Haven, TX 78654-8269

Regarding: Annexation Letter – Shady Acres Section 2 -03-20-26

Mayor Kelley,

Please accept this letter of response for the annexation of Shady Acres Section 2 – Lots (176) & (177) into the City of Highland Haven. This annexation will not have any negative impact on our organization since that area is already served by our Emergency Medical Service. Additionally, this annexation will not impact our current contract or future contracts with the City.

Best,

Johnny M. Campbell

Johnny M. Campbell, Executive Director

Marble Falls Area EMS, Inc.

**609 Industrial Boulevard * Marble Falls, Texas 78654
Phone: (830) 693-7277 * Fax: (830) 693-3644
Texas Department of State Health Services
2006 Public/Private Provider of the Year**



CITY OF
HIGHLAND HAVEN
EST. 1995

City of Highland Haven
510-A Highland Dr.
Highland Haven, TX 78654-8269

March 20, 2026

MAR 24 2026

Johnny Campbell, Executive Director
Marble Falls Area EMS
609 Industrial Boulevard
Marble Falls, TX 78654

RE: Proposed Annexation

Dear Mr. Campbell,

At the request of the property owner, the City of Highland Haven, Texas, has initiated an annexation that requires notice be provided to the emergency medical services provider. A property description for the annexation area is enclosed.

To allow for public comment, questions, and general input on the annexation as proposed, the city has scheduled a Public Hearing on April 7, 2026, at 7:00 PM at the Highland Haven Community Center, 118 Blackbird, Highland Haven, Texas.

It is important that you have all the facts relating to this pending annexation and the potential impact on the county. I encourage you to contact my office with any questions or comments.

Sincerely,

Olan Kelley
Mayor

Pursuant to Section 43.9051 of the Texas Local Government Code, the City provides this Notice of Proposed Annexation to the emergency medical services provider ("Marble Falls Area EMS").

1. Property description of the proposed annexation is described is enclosed herein (see below).
2. Financial impact upon Marble Falls Area EMS resulting from the annexation, if any, including any changes in utility costs, if any, are set forth below:

No additional financial impact is expected as a result of the annexation.

3. For any identified financial impact, the City of Highland Haven will set forth the following proposals to abate, reduce, or limit any financial impact upon Marble Falls Area EMS:

None. See above.

Property Description

Being Lots Nos. One Hundred Seventy-Six (176) and One Hundred Seventy-Seven (177) in Shady Acres Section Two, in Burnet County, Texas, according to plat recorded in Volume 1, Page 56, of the Plat Records of Burnet County, Texas, LESS AND EXCEPT any property already within the city limits of the City of Highland Haven, Texas.

AN ORDINANCE OF THE CITY OF HIGHLAND HAVEN, TEXAS

ORDINANCE NO. 139

AN ORDINANCE OF THE CITY OF HIGHLAND HAVEN, TEXAS ANNEXING A PARCEL OF PROPERTY LOCATED IN BURNET COUNTY, TEXAS, INTO THE CORPORATE LIMITS OF THE CITY OF HIGHLAND HAVEN, TEXAS, AT THE REQUEST OF THE PROPERTY OWNER; APPROVING AN AGREEMENT FOR THE PROVISION OF SERVICES FOR THE ANNEXED AREA; MAKING FINDINGS OF FACT; PROVIDING A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR OPEN MEETINGS AND OTHER RELATED MATTERS.

WHEREAS, the City of Highland Haven, Texas, is a Texas type A general law municipality authorized by State law to annex territory lying adjacent and contiguous to the City;

WHEREAS, the owners of the property, as described herein, have made written request for the City to annex such property in compliance with the *Tex. Loc. Gov't. Code*;

WHEREAS, the property is adjacent and contiguous to the present city limits;

WHEREAS, the City Council heard and has decided to grant the owners' request that the City annex said property;

WHEREAS, a public hearing was conducted prior to consideration of this Ordinance in accordance with §43.0673 of the *Tex. Loc. Gov't. Code*;

WHEREAS, notice of the public hearing was published not more than twenty (20) nor less than ten (10) days prior to the public hearing;

WHEREAS, the City intends to provide services to the property to be annexed according to the agreement for the provision of services attached hereto as Exhibit A.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND HAVEN, TEXAS:

SECTION 1. That all of the above premises and findings of fact are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. All portions of the property described in Exhibit B, attached hereto and incorporated by reference herein for all purposes (hereinafter referred to as the "Annexed Property"), not previously annexed into the City, are hereby annexed into the corporate limits of the City of Highland Haven:

SECTION 3. That the provision of services agreement submitted herewith is hereby approved as part of this Ordinance, made a part hereof and attached hereto as Exhibit A.

SECTION 4. That the future owners and inhabitants of the Annexed Property shall be entitled to all of the rights and privileges of the City as set forth in the provisions of the services agreement attached hereto as Exhibit A, and are further bound by all acts, ordinances, and all other legal action now in full force and effect and all those which may be hereafter adopted.

SECTION 5. That the official map and boundaries of the City, heretofore adopted and amended be and hereby are amended so as to include the Annexed Property as part of the City of Highland Haven.

SECTION 6. That the Annexed Property shall be temporarily zoned District R1 as provided in the City Zoning Ordinance, as amended, until permanent zoning is established, therefore.

SECTION 7. That if any provision of this Ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 8. That this Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the *Tex. Loc. Gov't. Code*.

SECTION 9. That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapter. 551, Tex. Gov't. Code*.

PASSED AND APPROVED on this ____ day of _____, 2026.

ATTEST:

CITY OF HIGHLAND HAVEN, TEXAS

Sarah Collard, City Secretary

Olan Kelley, Mayor

Exhibit A

SERVICE AGREEMENT

[SEE ATTACHED]

**AGREEMENT REGARDING POST-ANNEXATION PROVISION OF SERVICES
FOR PROPERTY TO BE ANNEXED INTO THE CITY OF HIGHLAND HAVEN**

This Agreement is entered into by and between the City of Highland Haven, Texas, a municipal corporation (hereinafter, the “City”), and Fredi F. Franki (hereinafter, the “Owner”). The City and the Owner may be referred to herein singularly as “Party” or collectively as the “Parties.”

RECITALS

WHEREAS, upon the request of the Owner, the City intends to institute annexation proceedings for an area of land described more in **Exhibit A** and attached hereto and incorporated by reference herein, less and except any property previously annexed by the City (the “Subject Property”); and

WHEREAS, Section 43.0672, Loc. Gov’t. Code, requires the Parties to enter into a written agreement identifying a list of public services to be provided to the Subject Property and a schedule for the provision of those services that are not otherwise provided on the effective date of the annexation; and

WHEREAS, this Agreement shall be deemed effective on the effective date of an ordinance approved by the City annexing the Subject Property (hereinafter, the “Effective Date”); and

WHEREAS, the infrastructure provided for herein and that are existing are sufficient to service the Subject Property on the same terms and conditions as other similarly situated properties currently within the City limits and no capital improvements are required to offer municipal services on the same terms and conditions as other similarly situated properties within the City; and

WHEREAS, it is found that all statutory requirements have been satisfied and the City is authorized by *Chapter 43, Loc. Gov’t. Code*, to annex the Subject Property into the City; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

The following services and schedule represent the provision of services agreed to between the Owner of the Subject Property and the City establishing a program under which the City will provide municipal services to the Subject Property, as required by section 43.0672 of the Texas Local Government Code. The services detailed herein will be provided at a level consistent with service levels provided to other similarly situated areas within the City.

The following services will be provided for the Subject Property on the Effective Date of annexation:

(1) **General Municipal Services.** Pursuant to the requests of the Owner and this Agreement, the following services shall be provided immediately from the effective date of the annexation:

A. Police protection as follows:

Routine patrols of areas, radio response to calls for police service and all other police services now being offered to the citizens of the City. Upon annexation, police protection will be provided to the Subject Property at a level consistent with the service to other areas of the City with similar population density and characteristics.

B. Fire protection and Emergency Medical Services as follows:

Fire protection now being offered to the citizens of the City through the contracted firefighting force and the volunteer firefighting force. Emergency Medical Services is consistent with services now being offered to the citizens of the City.

C. Solid waste collection services as follows:

Residential solid waste collection and services are now being offered to the citizens of the City. The City provides residential solid waste collection services within the City CCN (Certificate of Convenience and Necessity) limits for a fee under a contract between the City and private refuse collection operator. This service will be provided for a fee to any person within the Subject Property requesting the service after the Effective Date of annexation.

D. Animal control as follows:

Service by present personnel, equipment and facilities or by contract with a third party, consistent with services now being offered to the citizens of the City.

E. Inspection services in conjunction with building permits and routine City code enforcement services by present personnel, equipment and facilities. Municipal Court and General Administration services will also be available to property owners and residents in the Subject Property on the same basis those facilities are available to current City property owners and residents.

F. Maintenance of other City facilities, buildings, and service.

G. Land use regulation as follows:

On the effective date of annexation, the zoning jurisdiction of the City shall be extended to include the annexed area, and the use of all property therein shall be grandfathered; and shall be temporarily zoned "District R1" with the intent to rezone the Subject Property upon request of the Owner or staff. The Planning & Zoning Commission and the Board of Aldermen will consider rezoning the Subject Property at future times in response to requests submitted by the Owners or authorized city staff. The City will impose and enforce its adopted ordinances, including but not limited to, zoning, subdivision development, site development and building code regulations within the Subject Property upon the Effective Date of the annexation. Enforcement will be in accordance with City ordinances. Development plans and plats for projects within the Subject Property will be reviewed for compliance with City standards.

(2) **Scheduled Municipal Services.** Due to the size and vacancy of the Subject Property, the plans and schedule for the development of the Subject Property, the following municipal services will be provided on a schedule and at increasing levels of service as provided herein:

A. Water service and maintenance of water facilities as follows:

(i) Inspection of water distribution lines as provided by statutes of the State of Texas.

(ii) In accordance with the applicable rules and regulations for the provision of water service, water service will be provided to the Subject Property, or applicable portions thereof, by the utility holding a water certificate of convenience and necessity ("CCN") for the Subject Property, or portions thereof as applicable, or absent a water CCN, by the utility in whose

jurisdiction the Subject Property, or portions thereof as applicable, is located, in accordance with all the ordinances, regulations, and policies of the City in effect from time to time for the extension of water service. If connected to the City's water utility system, the Subject Property's owner shall construct the internal water lines and pay the costs of line extension and construction of such facilities necessary to provide water service to the Subject Property as required in City ordinances. Upon acceptance of the water lines within the Subject Property and any off-site improvements, water service will be provided by the City utility department on the same terms, conditions and requirements as are applied to all similarly situated areas and customers of the City; subject to all the ordinances, regulations and policies of the City in effect from time to time. The system will be accepted by the City in accordance with its usual acceptance and maintenance policies. New water line extensions will be installed and extended upon request under the same costs and terms as with other similarly situated customers of the City. The ordinances of the City in effect at the time a request for service is submitted shall govern the costs and request for service. The continued use of a water well that is in use on the effective date of the annexation and is in compliance with applicable rules and regulations shall be permitted and such use may continue until the Subject Property's owner requests and is able to connect to the City's water utility system.

B. The City does not own or operate a sewer system. On-site septic systems must be approved by LCRA. The continued use of a septic system that is in use on the effective date of the annexation and is in compliance with all applicable rules and regulations shall be permitted and such use may continue until the Subject Property owner requests and is able to connect to the City's wastewater utility system.

C. Maintenance of streets and rights-of-way as appropriate as follows:

(i) Provide maintenance services on existing public streets within the Subject Property and other streets that are hereafter constructed and finally accepted by the City. The maintenance of the streets and roads will be limited as follows:

1. Emergency maintenance of streets, repair of hazardous potholes, measures necessary for traffic flow, etc., and

2. Routine maintenance as presently performed by the City.

D. The City will maintain existing public streets within the Subject Property, and following installation and acceptance of new roadways by the City as provided by city ordinance, including any required traffic signals, traffic signs, street markings, other traffic control devices and street lighting, the City will maintain such newly constructed public streets, roadways and rights-of-way within the boundaries of the Subject Property, as follows:

(i) As provided in C(i)(1) and C(i)(2) above;

(ii) Reconstruction and resurfacing of streets, installation of drainage facilities, construction of curbs, gutters and other such major improvements as the need therefore is determined by the governing body under City policies;

(iii) Installation and maintenance of traffic signals, traffic signs, street markings and other traffic control devices as the need therefore is established by appropriate study and traffic standards; and

(iv) Installation and maintenance of street lighting in accordance with established policies of the City;

E. The outer boundaries of the Subject Property abut existing roadways. The Owner agrees that no improvements are required on such roadways to service the Subject Property.

(3) **Capital Improvements.** Construction of the following capital improvements shall be initiated after the effective date of the annexation: None. Upon development of the Subject Property or redevelopment, the Owner will be responsible for the development costs the same as a developer in a similarly situated area under the ordinances in effect at the time of development or redevelopment. No additional capital improvements are necessary at this time to service the Subject Property the same as similarly situated properties. When deemed necessary, capital improvement acquisition or construction will occur in accordance with applicable ordinances and regulations and the adopted capital improvement plans of the City, as applicable and amended, which are incorporated herein by reference.

(4) **Term.** If not previously expired, this agreement expires at the end of ten (10) years.

(5) **Property Description.** The legal description of the Subject Property is as set forth in the Annexation Ordinance and exhibits attached to the Annexation Ordinance to which this Agreement is attached.

(6) **Binding Effect/Authority.** This Agreement binds and inures to the benefit of the Parties and their respective heirs, successors, and permitted assigns. Each Party further warrants that each signatory to this Agreement is legally authorized to bind the respective individual or entity for the purposes established herein.

(7) **Choice of Law.** This Agreement will be construed under the laws of the State of Texas, without regard to choice-of-law rules of any jurisdiction. Venue for any dispute shall lie exclusively in Burnet County, Texas.

(8) **Counterparts.** This Agreement may be executed in any number of counterparts with the same effect as if all signatory Parties had signed the same document. All counterparts will be construed together and will constitute one and the same instrument.

(9) **Legal Construction.** If any provision in this Agreement is for any reason found to be unenforceable, to the extent the unenforceability does not destroy the basis of the bargain among the Parties, the unenforceability will not affect any other provision hereof, and this Agreement will be construed as if the unenforceable provision had never been a part of the Agreement. Whenever context requires, the singular will include the plural and neuter include the masculine or feminine gender, and vice versa. Headings in this Agreement are for reference only and are not intended to restrict or define the text of any section. This Agreement will not be construed more or less favorably between the Parties by reason of authorship or origin of language.

(10) **Entire Agreement.** This Agreement contains the entire Agreement between the Parties relating to the rights herein granted and the obligations herein assumed and cannot be varied except by written agreement of the Parties. Any oral representation or modification concerning this instrument shall be of no force and effect except for any subsequent modification in writing, signed by the Party to be charged.

EXECUTED and AGREED to by the Parties this the ____ day of _____, 20__.

ATTEST:

THE CITY OF HIGHLAND HAVEN, TEXAS

Sarah Collard, City Secretary

Olan Kelley, Mayor

OWNER(S):

Name (print): _____

Title: _____

Date: _____

Name (print): _____

Title: _____

Date: _____

STATE OF TEXAS §

§

COUNTY OF _____ §

§

This instrument was acknowledged before me on the ____ day of _____,
20__ by _____.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the __day of _____ 20__.

(SEAL)

Notary Public - State of Texas

Exhibit B

PROPERTY DESCRIPTION

Being Lots Nos. One Hundred Seventy-Six (176) and One Hundred Seventy-Seven, in Shady Acres, Section Two, in Burnet County, Texas, according to plat recorded in Volume 1, Page 56, of the Plat Records of Burnet County, Texas, less and except any property already within the boundaries of the City of Highland Haven, Texas.



April 1, 2026

Subject: Item 10 - Discussion and/or Possible Action: City Signs

To the City of Highland Haven Board of Aldermen,

Background

This item provides an opportunity for the Board to discuss and provide direction on two sign-related projects associated with City Hall and the monument sign along Highland Drive.

a. City Hall Building Sign

Earlier this fiscal year, the Highland Haven Ladies Club obtained a proposal for a new City Hall building sign intended to replace the existing lettering mounted to the brick exterior of the building. The proposed design is similar in style to the monument sign installed at the entrance to the community.

The Ladies Club has generously donated the full amount of funding needed to construct the proposed sign.

At this time, no formal action has been taken on the design, and the project has not moved forward.

Staff will provide:

- The proposed design and rendering submitted by the Ladies Club
- Additional examples of alternative sign styles for consideration

Staff is requesting direction from the Board on how to proceed. This may include:

- Selecting a preferred design to move forward with, or
- Directing staff to further explore alternative options

b. Monument Sign with Message Board

As previously discussed, the electronic message board located on the monument sign along Highland Drive is no longer functional and has reached the end of its service life.

Funding for replacement of the digital display has since been approved.

In addition to replacing the display, staff is proposing a modification to the overall sign layout to improve visibility and aesthetics. This would include:

- Installing a new digital message board approximately 3 feet tall by 5 feet wide, positioned lower within the existing monument structure
- Replacing the existing "Highland Haven" panel located beneath the current display with a new sign element installed above the digital display

Staff will provide mock-up images illustrating the proposed configuration.

Staff also explored the option of installing a significantly larger digital display spanning most of the monument base (approximately 4 feet by 8 feet, or 105.5 inches wide). Based on discussions with a sign vendor, typical pricing for displays of that size ranges from \$1,000 to \$1,500 per square foot (\$35,000 to \$48,000).

At this time, staff is seeking Board direction on whether to leave the sign as and work towards a digital sign that takes up the entirety of the base structure, or move forwards with a new 3'x5' sign positioned lower than the current sign and adding a new Highland Haven sign on top.



Purpose of This Item

The purpose of this item is to receive Board direction on the City Hall building sign and to direct staff to solicit quotes for the monument sign and digital message board replacement, or look at funding a larger replacement sign.

Moving Forward

Based on Board direction:

- Staff will proceed with finalizing the design and installation approach for the City Hall building sign
- If approved, staff will solicit quotes for the monument sign improvements and return to the Board with proposals for consideration

Please let me know if you would like any additional information prior to the meeting.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com

ROSCOE L HOLT
HIGHLAND HAVEN
CITY HALL

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April 2, 2026

Subject: Item 11 - Discussion: General Fund Draft Budget FY27

To the City of Highland Haven Board of Aldermen,

Background

Staff has prepared a draft General Fund budget for FY27 for discussion with the Board of Aldermen. This draft budget is intended to present a range of possible budget outcomes based on allowable property tax rates, current economic conditions, and known or anticipated cost changes.

The City's General Fund is primarily supported by property tax revenue, which remains the City's only city-controlled revenue source that can be forecasted with a high degree of certainty. Other revenues, while important, are more variable and are treated conservatively in the budgeting process.

The draft materials are provided to support discussion, direction, and refinement in advance of formal budget adoption later in the fiscal year.

Draft General Fund Budget - Overview (Attachment 1)

The draft General Fund budget includes six columns for reference:

1. FY26 Adopted Budget
2. FY26 Projected Year-End Budget
3. FY27 No New Revenue (NNR) Rate
4. FY27 Voter Approval Rate (VAR – 3.5%)
5. FY27 De Minimis Rate
6. Percentage Change from FY26 to FY27

The three FY27 tax-rate scenarios are provided to show the range of potential budget capacity available to the City. Staff's discussion and analysis primarily focus on the Voter Approval Rate (VAR) scenario, which represents a middle-ground approach and reflects the maximum rate allowable without triggering a tax election.

FY27 Revenue Assumptions (VAR Scenario)

Under the VAR scenario:

- FY26 property tax revenue totaled \$399,247
- A 3.5% increase results in approximately \$14,000 in additional property tax revenue (\$413,221)

In keeping with past practice, revenue projections are conservative, while expenditure projections assume planning for all foreseeable costs.

The only other significant adjustment to revenues is in building permit revenue, which has been reduced from \$40,000 to \$30,000 to better reflect a typical year rather than a best-case development scenario.

Total General Fund revenues under the draft budget are \$533,496.

In addition, the following interfund transfers are budgeted to offset General Fund personnel costs associated with water and solid waste operations:

- Water Fund Transfer: \$62,977
- Solid Waste Fund Transfer: \$25,000

This brings total revenues and transfers in to \$621,473.



FY27 Expenditures – Major Areas (VAR Scenario)

Personnel Services

Personnel costs include a placeholder 3.5% adjustment for salaries and benefits, reflected consistently across all FY27 scenarios.

A detailed personnel services worksheet is provided in Attachment 2, which shows adjustment options ranging from 0% to 5%, resulting in total personnel costs between \$296,812.00 and \$311,441.12.

The 3.5% scenario totals \$307,052.39.

The Board will discuss potential personnel adjustments in executive session at the April 21 Board of Aldermen meeting.

Administrative and Office

This category increases from \$33,050 to \$37,250, primarily due to additional funding for:

- Schools and training
- Travel reimbursement
- Recognition and awards
- Food and beverage

These adjustments support monthly staff, Board, and Planning & Zoning training, as well as travel and conference expenses for Texas Municipal League (TML) and other required or beneficial conferences.

Street Maintenance and Repair / Maintenance and Repair

These areas remain close to FY26 levels, as no major adjustment is currently anticipated.

Professional Services

Professional services reflect the largest year-over-year change, increasing from approximately \$49,000 to \$79,000.

Key drivers include:

- Funding for new fund accounting software (approximately \$20,000)
- Code enforcement services (approximately \$5,000)
- Adjustments for attorney fees, website costs, and accounting/audit services (approximately \$5,000)

Utilities

Utility costs are aligned with FY26 projected ending balances and reflect an estimated 8% increase, consistent with changes to PEC rates and Vyve services.

Charges for Services

Increases in this category are primarily related to:

- Insurance
- Contract mowing and landscaping

These changes are associated with additional property acquired by the City through the bond election approved in November, which impacts both insurance coverage and ongoing maintenance needs.

Public Safety

Public safety costs increase in alignment with contract adjustments for fire protection and EMS service.

Capital Outlay

Capital outlay consists solely of the interest-only payment on the bond issued for recent property acquisition.

- FY27 Interest-Only Payment: \$50,000
- As approved by voters, the first two years of payments are interest-only and funded from General Fund reserves
- Beginning after FY27, bond payments will transition to the Water Fund, replacing the retiring water system bond



Budget Summary

- Total FY27 Draft Expenses: \$671,377
- The approximately \$50,000 difference between revenues and expenses is attributable to the interest-only bond payment, funded from reserves.

Additional Attachments

Attachment 2 – Personnel Services Worksheet

Provides:

- Salary adjustment scenarios (0%–5%)
- Resulting cost ranges
- Average salaries for comparable small Texas cities
- Amounts funded by General Fund vs Transfers from Water Fund and Solid Waste Fund

Attachment 3 – VAR Budget Line-Item Breakdown

This attachment further explains the VAR budget by categorizing:

Revenues

- City-controlled revenues (property taxes, interfund transfers)
- Operational revenues (sales tax, franchise fees, development fees, interest, charges for services, public safety)
- Ending balance column identifying reserve usage for bond interest

Expenses

- Essential costs
 - State-mandated and compliance costs
 - Core city functions
- Operational costs
- Ending balance column reflecting bond interest payment

The purpose of this breakdown is to clearly demonstrate that:

- Essential costs are supported by stable, city-controlled revenues
- Operational costs rely on less predictable operational revenue streams

Consumer Price Index (CPI) and Legislative Impacts

In addition to internal budget drivers, staff considered broader Consumer Price Index (CPI) trends when preparing the FY27 draft budget. The most recent CPI data available, through February 2026, reflects a 2.4% year-over-year increase, with core inflation (excluding food and energy) at approximately 2.5%. While inflation has moderated from prior years, elevated costs continue to be observed in several areas relevant to municipal operations, including utilities, insurance, professional services, training, and contractual services.

More recent geopolitical events have introduced additional uncertainty, particularly related to energy markets and utility pricing, which may place upward pressure on costs in future reporting periods. While these impacts are not yet reflected in published CPI data, they reinforce the need for a cautious and flexible budgeting approach.

CPI trends are also an important reference point when evaluating personnel compensation adjustments, as they provide context for changes in cost of living and labor market pressures affecting employee recruitment and retention. For FY27 and future budget cycles, CPI data will remain one of several factors considered by the Board when determining appropriate salary and benefit adjustments, alongside budget capacity, operational needs, and long-term financial sustainability.



CITY OF
HIGHLAND HAVEN
EST. 1995

www.highlandhaventx.com

(830) 265-4366

Purpose of This Item

The purpose of this item is to discuss the draft FY27 General Fund budget, review available revenue and expenditure options, and receive initial direction from the Board ahead of budget refinement and formal consideration later in the fiscal year.

Moving Forward

Staff will incorporate Board feedback, including direction on personnel adjustments, operational priorities, and funding allocations, and will continue refining the FY27 budget in preparation for future budget workshops and adoption. On Tuesday April 21, the Board of Aldermen will have a Budget Workshop at 5 p.m., followed by the regular schedule Board of Aldermen meeting at 7 p.m.

Please let me know if you would like any additional information prior to the meeting.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com

Highland Haven General Fund <u>Operating</u>			Adopted Budget FY 25-26 TR.:1505	Projected Ending Budget FY 25-26 TR.:1505	Proposed Budget FY 26-27 NNR TR.:14612	Proposed Budget FY 26-27 VAR TR.:15123	Proposed Budget FY 26-27 De Minimis TR.:32911	Percentage Difference VAR and FY26				
<u>Tax Rate</u>			0.15050	0.15050	0.14612	0.15123	0.32911					
<u>Total Taxable Value</u>			265,280,620	265,280,620	273,239,039	273,239,039	273,239,039					
<u>Beginning Balance</u>			\$ 749,532.57	\$ 749,532.57	\$ 722,211.81	\$ 722,211.81	\$ 722,211.81					
8000 - General Fund Revenues												
Taxes												
8100	8110 Property Taxes Collected	\$	399,247	\$	400,000	\$	399,247	\$	413,221	\$	899,247	
	8140 Sales Tax	\$	30,500	\$	55,000	\$	35,000	\$	35,000	\$	35,000	
Total	Taxes	\$	429,747	\$	455,000	\$	434,247	\$	448,221	\$	934,247	4.30%
	Taxes Percentage of Total		82.01%		84.88%		83.59%		84.02%		91.64%	
Franchise Fees												
8200	8210 Cable TV	\$	5,000	\$	4,800	\$	6,000	\$	6,000	\$	6,000	
	8220 Electrical	\$	24,000	\$	24,000	\$	24,000	\$	24,000	\$	24,000	
	8230 Telephone	\$	200	\$	200	\$	200	\$	200	\$	200	
Total	Franchise Fees	\$	29,200	\$	29,000	\$	30,200	\$	30,200	\$	30,200	3.42%
	Franchise Fees Percentage of Total		5.57%		5.41%		5.81%		5.66%		2.96%	
Development Services												
8300	8310 Building Permit Fees	\$	25,000	\$	15,000	\$	20,000	\$	20,000	\$	20,000	
	8330 Inspection Fees	\$	15,000	\$	12,000	\$	10,000	\$	10,000	\$	10,000	
	8340 Clean up Deposit Forfeitures	\$	-	\$	-	\$	-	\$	-	\$	-	
Total	Development Services	\$	40,000	\$	27,000	\$	30,000	\$	30,000	\$	30,000	-25.00%
	Development Services Percentage of Total		7.63%		5.04%		5.77%		5.62%		2.94%	
Other Income												
8400	8410 ROW-License Agreement	\$	500	\$	500	\$	500	\$	500	\$	500	
	8420 Misc Income	\$	-	\$	-	\$	-	\$	-	\$	-	
Total	Other Income	\$	500	\$	500	\$	500	\$	500	\$	500	0.00%
	Other Percentage of Total		0.10%		0.09%		0.10%		0.09%		0.05%	
Charges for Services												
8500	8510 Lot Mowing Program Fees	\$	2,000	\$	1,250	\$	2,000	\$	2,000	\$	2,000	
	8520 Copy, FAX & Phone Usage	\$	25	\$	-	\$	25	\$	25	\$	25	
	8530 Newsletter Copy Fee	\$	250	\$	150	\$	250	\$	250	\$	250	
	8540 Newsletter Postage Fee	\$	350	\$	300	\$	350	\$	350	\$	350	
	8550 Replat & Variances	\$	1,200	\$	1,200	\$	1,200	\$	1,200	\$	1,200	
Total	Charges for Services	\$	3,825	\$	2,900	\$	3,825	\$	3,825	\$	3,825	0.00%
	Charges for Services Percentage of Total		0.73%		0.54%		0.74%		0.72%		0.38%	
Public Safety												
8600	8610 Burnet Child Safety	\$	700	\$	700	\$	700	\$	700	\$	700	
	8620 OPIOD Abatement	\$	50	\$	50	\$	50	\$	50	\$	50	
Total	Public Safety	\$	750	\$	750	\$	750	\$	750	\$	750	0.00%
	Public Safety Percentage of Total		0.14%		0.14%		0.14%		0.14%		0.07%	
Donations & Contributions												
8800	8801 Donations/Sponsorships	\$	-	\$	875	\$	-	\$	-	\$	-	
	8810 Grants	\$	-	\$	-	\$	-	\$	-	\$	-	
Total	Donations & Contributions	\$	-	\$	875	\$	-	\$	-	\$	-	#DIV/0!
	Donations & Contributions Percentage of Total		0.00%		0.16%		0.00%		0.00%		0.00%	
Interest & Income from Investments												
8900	8910 Interest Income	\$	20,000	\$	20,000	\$	20,000	\$	20,000	\$	20,000	
Total	Interest & Income from Investments	\$	20,000	\$	20,000	\$	20,000	\$	20,000	\$	20,000	0.00%
	Interest Income Percentage of Total		3.82%		3.73%		3.85%		3.75%		1.96%	
8000	General Fund Revenue	\$	524,022	\$	536,025	\$	519,522	\$	533,496	\$	1,019,522	1.81%
60000 - General Fund Expenses												
Personnel Services												
	61101 Administrative Services	\$	95,500	\$	95,500	\$	98,843	\$	98,843	\$	98,843	
	61102 City Secretary	\$	61,000	\$	59,000	\$	63,135	\$	63,135	\$	63,135	
	61103 Accounting/Utility Coordinator	\$	52,000	\$	52,000	\$	53,820	\$	53,820	\$	53,820	
	61104 Building Permits/Development	\$	16,000	\$	16,000	\$	16,560	\$	16,560	\$	16,560	
61100	61105 Temporary Employees	\$	3,000	\$	3,000	\$	3,000	\$	3,000	\$	3,000	
	61110 FICA Matching	\$	19,139	\$	19,139	\$	19,801	\$	19,801	\$	19,801	

	61111 Texas Workforce Commission	\$ 700	\$ 700	\$ 750	\$ 750	\$ 750	
	61112 Direct Deposit Fees	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	
	61113 Health Insurance/Stipend	\$ 22,680	\$ 22,680	\$ 23,474	\$ 23,474	\$ 23,474	
	61114 TMRS	\$ 21,170	\$ 26,000	\$ 27,420	\$ 27,420	\$ 27,420	
Total	Personnel Services	\$ 291,439	\$ 294,269	\$ 307,052	\$ 307,052	\$ 307,052	4.34%
	Percentage of Total	44.41%	44.84%	45.73%	45.73%	45.73%	
	Administrative & Office						
	61201 Office Supplies	\$ 2,875	\$ 2,875	\$ 3,000	\$ 3,000	\$ 3,000	
	61202 Equipment Replacement	\$ 7,825	\$ 7,500	\$ 8,000	\$ 8,000	\$ 8,000	
	61203 Newsletter Copy Charge	\$ 300	\$ 200	\$ 250	\$ 250	\$ 250	
	61204 Newsletter Postage	\$ 700	\$ 500	\$ 500	\$ 500	\$ 500	
	61205 Printing Binding Reproduction	\$ 1,100	\$ 1,000	\$ 1,250	\$ 1,250	\$ 1,250	
	61206 Software	\$ 6,650	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	
61200	61207 Postage	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	
	61208 Public Notice Publication	\$ 2,150	\$ 2,150	\$ 2,150	\$ 2,150	\$ 2,150	
	61209 Variances & Re-plats	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	
	61210 Travel Reimbursement	\$ 550	\$ 550	\$ 1,000	\$ 1,000	\$ 1,000	
	61211 Schools & Training	\$ 7,300	\$ 8,000	\$ 10,000	\$ 10,000	\$ 10,000	
	61212 Recognition & Awards	\$ 300	\$ 300	\$ 1,000	\$ 1,000	\$ 1,000	
	61213 Food & Beverage	\$ 300	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
	61214 Bank Fees	\$ 150	\$ 25	\$ 150	\$ 150	\$ 150	
Total	Administrative & Office	\$ 32,150	\$ 33,050	\$ 37,250	\$ 37,250	\$ 37,250	15.86%
	Percentage of Total	4.90%	5.04%	5.55%	5.55%	5.55%	
	Street Maintenance & Repair						
61300	61301 Contract Repair	\$ 5,500	\$ 4,000	\$ 6,000	\$ 6,000	\$ 6,000	
	61302 Street Material & Supplies	\$ 6,700	\$ 6,700	\$ 6,500	\$ 6,500	\$ 6,500	
Total	Street Maintenance & Repair	\$ 12,200	\$ 10,700	\$ 12,500	\$ 12,500	\$ 12,500	2.46%
	Percentage of Total	1.86%	1.63%	1.86%	1.86%	1.86%	
	Maintenance & Repair						
61400	61401 Equipment Repair & Maintenan	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
	61402 Buildings/Infrastructure	\$ 5,000	\$ 25,000	\$ 5,000	\$ 5,000	\$ 5,000	
Total	Maintenance & Repair	\$ 8,000	\$ 28,000	\$ 8,000	\$ 8,000	\$ 8,000	0.00%
	Percentage of Total	1.22%	4.27%	1.19%	1.19%	1.19%	
	Professional Services						
	61501 Judge Expense	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	
	61502 Accounting/Audit Fees	\$ 8,950	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	
	61503 Attorney Fees	\$ 5,750	\$ 5,750	\$ 7,500	\$ 7,500	\$ 7,500	
	61504 Ordinance Codification	\$ 4,350	\$ 4,000	\$ 4,500	\$ 4,500	\$ 4,500	
	61505 Burnet County Tax Appraisal Fe	\$ 5,250	\$ 5,250	\$ 5,500	\$ 5,500	\$ 5,500	
	61506 Information Technology Support	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
61500	61507 Lobbying Expense	\$ -	\$ -	\$ -	\$ -	\$ -	
	61508 Burnet County Election Fee	\$ 5,000	\$ 2,500	\$ 5,000	\$ 5,000	\$ 5,000	
	61509 Consultants	\$ 2,200	\$ 2,200	\$ 2,250	\$ 2,250	\$ 2,250	
	61510 Web Site Hosting	\$ 3,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
	61511 Recruitment	\$ 1,050	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
	61512 Interactive Web Map Hosting	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
	61520 Fund Accounting Software	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	
	61521 Code Enforcement	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	
	61522 Other	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	Professional Services	\$ 46,750	\$ 48,900	\$ 78,950	\$ 78,950	\$ 78,950	61.45%
	Percentage of Total	7.12%	7.45%	11.76%	11.76%	11.76%	
	Utilities						
61600	61601 Electric	\$ 1,150	\$ 1,150	\$ 1,250	\$ 1,250	\$ 1,250	
	61605 Communications	\$ 6,750	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	
Total	Utilities	\$ 7,900	\$ 9,400	\$ 9,500	\$ 9,500	\$ 9,500	1.06%
	Percentage of Total	1.20%	1.43%	1.42%	1.42%	1.42%	
	Charges For Services						
	61701 Janitorial Service	\$ 675	\$ 500	\$ 700	\$ 700	\$ 700	
	61702 Inspection Fees	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300	
	61705 Contract Mowing	\$ 1,050	\$ 2,000	\$ 4,500	\$ 4,500	\$ 4,500	
61700	61706 Landscaping	\$ 2,100	\$ 2,500	\$ 5,000	\$ 5,000	\$ 5,000	
	61708 Buoy Maintenance	\$ 8,000	\$ 6,000	\$ 8,000	\$ 8,000	\$ 8,000	
	61709 Lot Mowing Program Expense	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
	61710 Insurance	\$ 6,500	\$ 6,382	\$ 10,000	\$ 10,000	\$ 10,000	
	61711 Notary Public Cert.	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	
	61712 Treasures Bond	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	

Total	Charges For Services	\$ 28,350	\$ 27,407	\$ 38,225	\$ 38,225	\$ 38,225	34.83%
	Percentage of Total	4.32%	4.18%	5.69%	5.69%	5.69%	
	Membership Fees/Dues						
61800	61801 CAPCOG	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	
	61803 Texas Municipal League	\$ 700	\$ 684	\$ 700	\$ 700	\$ 700	
	61804 CAMPO	\$ 360	\$ 360	\$ 365	\$ 365	\$ 365	
	61805 Texas Municipal Clerks Assoc.	\$ 180	\$ 125	\$ 185	\$ 185	\$ 185	
	61806 Texas City Managers Assoc.	\$ 300	\$ 300	\$ 350	\$ 350	\$ 350	
Total	Membership Fees/Dues	\$ 1,590	\$ 1,519	\$ 1,650	\$ 1,650	\$ 1,650	3.77%
	Percentage of Total	0.24%	0.23%	0.25%	0.25%	0.25%	
	Public Safety						
61900	61901 Security Camera/Flock Annual	\$ 7,100	\$ 10,000	\$ 9,000	\$ 9,000	\$ 9,000	
	61902 Granite Shoals VFD	\$ 92,880	\$ 92,880	\$ 97,500	\$ 97,500	\$ 97,500	
	61903 Marble Falls EMS	\$ 15,400	\$ 15,400	\$ 16,250	\$ 16,250	\$ 16,250	
	61904 Emergency Response Supplies	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	
	61905 Emergency Management Pro.	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Total	Public Safety	\$ 120,880	\$ 123,780	\$ 128,250	\$ 128,250	\$ 128,250	3.61%
	Percentage of Total	18.42%	18.86%	19.10%	19.10%	19.10%	
	Capital Outlay						
62900	62901 3CGEO GIS Mapping	\$ -	\$ -	\$ -	\$ -	\$ -	
	62902 Flock Safety Camera	\$ -	\$ -	\$ -	\$ -	\$ -	
	62903 Radar Traffic Signs	\$ -	\$ -	\$ -	\$ -	\$ -	
	62904 Bond Interest Payments	\$ 46,800	\$ 46,800	\$ 50,000	\$ 50,000	\$ 50,000	
	62905 City Vehicle/UTV	\$ 20,000	\$ -	\$ -	\$ -	\$ -	
	62906 City Tools	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	
	62907 Fund Accounting Software	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	
	62911 Sirens (SB3)	\$ -	\$ -	\$ -	\$ -	\$ -	
	62911 Drainage Study	\$ -	\$ -	\$ -	\$ -	\$ -	
	62908 Capital Reserve	\$ 15,242	\$ 7,476	\$ -	\$ -	\$ -	
	62909 Project 6	\$ -	\$ -	\$ -	\$ -	\$ -	
	62910 Project 7	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	Capital Outlay	\$ 107,042	\$ 79,276	\$ 50,000	\$ 50,000	\$ 50,000	-36.93%
	Percentage of Total	16.31%	12.08%	7.45%	7.45%	7.45%	
60000	General Fund Expenses	\$ 656,301	\$ 656,301	\$ 671,377	\$ 671,377	\$ 671,377	2.30%
76000 - Interfund Transfers							
	Transfers In						
76010	76010 Transfers in from HHWS Fund	\$ 65,479	\$ 65,479	\$ 62,977	\$ 62,977	\$ 62,977	-3.82%
	76010 Transfers in From Solid Waste	\$ 20,000	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	25.00%
	76010 Other Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	Transfers In	\$ 85,479	\$ 85,479	\$ 87,977	\$ 87,977	\$ 87,977	2.92%
	Transfers Out						
76020	76020-1 Transfers To General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
	76020-2 Transfers to Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
	76020-3 Transfers to Solid Waste Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
	76020-4 Transfers to GF CIP	\$ -	\$ -	\$ -	\$ -	\$ -	
	76020-5 Transfers to HHWS CIP	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues and Transfers In		\$ 609,501	\$ 621,504	\$ 607,499	\$ 621,473	\$ 1,107,499	-0.01%
Total Expenses and Transfers Out		\$ 656,301	\$ 656,301	\$ 671,377	\$ 671,377	\$ 671,377	2.30%
Balance: Total Revenues and Transfers in Minus Total Expenses and Transfers out		\$ (46,800)	\$ (34,797)	\$ (63,878)	\$ (49,905)	\$ 436,121	
Total Revenues, Transfers In Plus Beginning Balance		\$ 1,359,034	\$ 1,371,037	\$ 1,329,711	\$ 1,343,685	\$ 1,829,711	
Ending Balance		\$ 717,975	\$ 722,212	\$ 658,333	\$ 672,307	\$ 1,158,333	
30% Ending Balance		\$ 196,890	\$ 196,890	\$ 201,413	\$ 201,413	\$ 201,413	
50% Ending Balance		\$ 328,151	\$ 328,150	\$ 335,689	\$ 335,689	\$ 335,689	

	FY 25-26	1% Adj.	3.5% Adj.	5% Adj.	Notes
City Administrator	\$ 95,500	\$ 96,455	\$ 98,843	\$ 100,275	City Administrator Salary - Average for Small Cities FY24-25 \$98,316
City Secretary	\$ 61,000	\$ 61,610	\$ 63,135	\$ 64,050	City Secretary Salary - Average for Small Cities FY24-25 \$59,687
Accounting/Utility Coordinator	\$ 52,000	\$ 52,520	\$ 53,820	\$ 54,600	Accounting/Billing Coordinator Salary - Average for Small Cities FY24-25 \$55,619
Building Permits/Development	\$ 16,000	\$ 16,160	\$ 16,560	\$ 16,800	Building Permits Salary - Average for Small Cities FY24-25 \$18,104
Temporary Employees	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	Temporary Employees as needed cost set aside
FICA Matching	\$ 19,139	\$ 19,328	\$ 19,801	\$ 20,084	Social Security Taxes
Texas Workforce Commission	\$ 700	\$ 750	\$ 750	\$ 750	Texas Workforce Commission Fees
Direct Deposit Fees	\$ 250	\$ 250	\$ 250	\$ 250	Direct Deposit Bank Fees
Health Insurance/Stipend	\$ 22,680	\$ 22,907	\$ 23,474	\$ 23,814	In lieu of Health Insurance, Stipend for employees to purchase their own insurance
TMRS	\$ 26,493	\$ 26,758	\$ 27,420	\$ 27,818	City contributions to Texas Municipal Retirement Systems
Total	\$ 296,762	\$ 299,738	\$ 307,052	\$ 311,441	Totals
		1.00%	3.47%	4.95%	Percentage Difference from FY25-26

Salary Options for Current Employees for Fiscal Year 2026-2027																	
Position	25-26 Sal	1.00%	3.50%	5.00%	Average Salary From TML Salary Study 2024/2025 For Smallest Size Cities												
City Administrator	\$ 95,500.00	\$ 96,455.00	\$ 98,842.50	\$ 100,275.00	City Administrator	\$											\$ 98,316.00
City Secretary	\$ 61,000.00	\$ 61,610.00	\$ 63,135.00	\$ 64,050.00	City Secretary	\$											\$ 59,687.00
Accounting/Utility Coordinator	\$ 52,000.00	\$ 52,520.00	\$ 53,820.00	\$ 54,600.00	Accounting/Utility Coordinator	\$											\$ 55,619.00
Building Permits	\$ 16,000.00	\$ 16,160.00	\$ 16,560.00	\$ 16,800.00	Building Permits	\$											\$ 18,104.00
Total Personnel Costs	\$ 296,812.00	\$ 299,737.82	\$ 307,052.39	\$ 311,441.12													
Total Cost to General Fund	\$ 211,810.34	\$ 213,886.15	\$ 219,075.67	\$ 222,189.38													

0% Adjustment for Staff																
Position	Hrs Worked/Day	Days Worked/Week	Total Hrs per week	Work Hours Annually	Meetings 2 hr each	Avg Hrs per month	Salary	Stipend	Total Annual Salary	Monthly Salary	Hourly Rate	FICA	TMRS	Total Payroll Expense	Allocation to Utilities	Utility Expense
City Administrator	8	5	40	2080	72	179.33	\$ 95,500.00	\$ 9,960.00	\$ 105,460.00	\$ 8,788.33	\$ 49.01	\$ 8,067.69	\$ 12,085.72	\$ 125,613.41	40%	\$ 50,245.36
City Secretary	8	5	40	2080	72	179.33	\$ 61,000.00	\$ 6,360.00	\$ 67,360.00	\$ 5,613.33	\$ 31.30	\$ 5,153.04	\$ 7,719.46	\$ 80,232.50	0%	\$ -
Accounting/Utility Coordinator	8	5	40	2080	0	173.33	\$ 52,000.00	\$ 6,360.00	\$ 58,360.00	\$ 4,863.33	\$ 28.06	\$ 4,464.54	\$ 6,688.06	\$ 69,512.60	50%	\$ 34,756.30
Building Permits	4	5	20	1040	0	86.67	\$ 16,000.00	\$ -	\$ 16,000.00	\$ 1,333.33	\$ 15.38	\$ 1,224.00	\$ -	\$ 17,224.00	0%	\$ -
Temporary Employee							\$ 3,000.00	\$ 0	\$ 3,000.00			\$ 229.50	\$ 0	\$ 3,229.50		
Totals							\$ 227,500.00	\$ 22,680.00	\$ 250,180.00	\$ 20,598.33		\$ 19,138.77	\$ 26,493.23	\$ 295,812.00		\$ 85,001.66
Total Personnel Cost + Texas Workforce Commission Fees and Bank Fees for Direct Deposit																\$ 296,812.00

1% Staff Adjustment for 2026-27																
Position	Hrs Worked/Day	Days Worked/Week	Total Hrs per week	Work Hours Annually	Meetings 2 hr each	Avg Hrs per month	Salary	Stipend	Total Annual Salary	Monthly Salary	Hourly Rate	FICA	TMRS	Total Payroll Expense	Allocation to Utilities	Utility Expense
City Administrator	8	5	40	2080	72	179.33	\$ 96,455.00	\$ 10,059.60	\$ 106,514.60	\$ 8,876.22	\$ 49.50	\$ 8,148.37	\$ 12,206.57	\$ 126,869.54	40%	\$ 50,747.82
City Secretary	8	5	40	2080	72	179.33	\$ 61,610.00	\$ 6,423.60	\$ 68,033.60	\$ 5,669.47	\$ 31.61	\$ 5,204.57	\$ 7,796.65	\$ 81,034.82	0%	\$ -
Accounting/Utility Coordinator	8	5	40	2080	0	173.33	\$ 52,520.00	\$ 6,423.60	\$ 58,943.60	\$ 4,911.97	\$ 28.34	\$ 4,509.19	\$ 6,754.94	\$ 70,207.72	50%	\$ 35,103.86
Building Permits	4	5	20	1040	0	86.67	\$ 16,160.00	\$ -	\$ 16,160.00	\$ 1,346.67	\$ 15.54	\$ 1,236.24	\$ -	\$ 17,396.24	0%	\$ -
Temporary Employee							\$ 3,000.00	\$ 0	\$ 3,000.00			\$ 229.50	\$ 0	\$ 3,229.50		
Totals							\$ 229,745.00	\$ 22,906.80	\$ 252,651.80	\$ 20,804.32		\$ 19,327.86	\$ 26,758.16	\$ 298,737.82		\$ 85,851.68
Total Personnel Cost + Texas Workforce Commission Fees and Bank Fees for Direct Deposit																\$ 299,737.82

3.5% Staff Adjustment for 2026-27																
Position	Hrs Worked/Day	Days Worked/Week	Total Hrs per week	Work Hours Annually	Meetings 2 hr each	Avg Hrs per month	Salary	Stipend	Total Annual Salary	Monthly Salary	Hourly Rate	FICA	TMRS	Total Payroll Expense	Allocation to Utilities	Utility Expense
City Administrator	8	5	40	2080	72	179.33	\$ 98,842.50	\$ 10,308.60	\$ 109,151.10	\$ 9,095.93	\$ 50.72	\$ 8,350.06	\$ 12,508.72	\$ 130,009.88	40%	\$ 52,003.95
City Secretary	8	5	40	2080	72	179.33	\$ 63,135.00	\$ 6,582.60	\$ 69,717.60	\$ 5,809.80	\$ 32.40	\$ 5,333.40	\$ 7,989.64	\$ 83,040.63	0%	\$ -
Accounting/Utility Coordinator	8	5	40	2080	0	173.33	\$ 53,820.00	\$ 6,582.60	\$ 60,402.60	\$ 5,033.55	\$ 29.04	\$ 4,620.80	\$ 6,922.14	\$ 71,945.54	50%	\$ 35,972.77
Building Permits	4	5	20	1040	0	86.67	\$ 16,560.00	\$ -	\$ 16,560.00	\$ 1,380.00	\$ 15.92	\$ 1,266.84	\$ -	\$ 17,826.84	0%	\$ -
Temporary Employee							\$ 3,000.00	\$ 0	\$ 3,000.00			\$ 229.50	\$ 0	\$ 3,229.50		
Totals							\$ 235,357.50	\$ 23,473.80	\$ 258,831.30	\$ 21,319.28		\$ 19,800.59	\$ 27,420.49	\$ 306,052.39		\$ 87,976.72
Total Personnel Cost + Texas Workforce Commission Fees and Bank Fees for Direct Deposit																\$ 307,052.39

5% Staff Adjustment for 2026-27																
Position	Hrs Worked/Day	Days Worked/Week	Total Hrs per week	Work Hours Annually	Meetings 2 hr each	Avg Hrs per month	Salary	Stipend	Total Annual Salary	Monthly Salary	Hourly Rate	FICA	TMRS	Total Payroll Expense	Allocation to Utilities	Utility Expense
City Administrator	8	5	40	2080	72	179.33	\$ 100,275.00	\$ 10,458.00	\$ 110,733.00	\$ 9,227.75	\$ 51.46	\$ 8,471.07	\$ 12,690.00	\$ 131,894.08	40%	\$ 52,757.63
City Secretary	8	5	40	2080	72	179.33	\$ 64,050.00	\$ 6,678.00	\$ 70,728.00	\$ 5,894.00	\$ 32.87	\$ 5,410.69	\$ 8,105.43	\$ 84,244.12	0%	\$ -
Accounting/Utility Coordinator	8	5	40	2080	0	173.33	\$ 54,600.00	\$ 6,678.00	\$ 61,278.00	\$ 5,106.50	\$ 29.46	\$ 4,687.77	\$ 7,022.46	\$ 72,988.23	50%	\$ 36,494.11
Building Permits	4	5	20	1040	0	86.67	\$ 16,800.00	\$ -	\$ 16,800.00	\$ 1,400.00	\$ 16.15	\$ 1,285.20	\$ -	\$ 18,085.20	0%	\$ -
Temporary Employee							\$ 3,000.00	\$ 0	\$ 3,000.00			\$ 229.50	\$ 0	\$ 3,229.50		
Totals							\$ 238,725.00	\$ 23,814.00	\$ 262,539.00	\$ 21,628.25		\$ 20,084.23	\$ 27,817.89	\$ 310,441.12		\$ 89,251.74
Total Personnel Cost + Texas Workforce Commission Fees and Bank Fees for Direct Deposit																\$ 311,441.12

**Highland Haven General Fund
Operating**

**Proposed
Budget
FY 26-27
VAR
TR.:15123**

Tax Rate 0.15123
Total Taxable Value 273,239,039
Beginning Balance \$ 722,211.81

8000 - General Fund Revenues				City Controlled Revenue	Transfers	Operational Revenues	Ending Balance	Total
Taxes					\$ 87,977		\$ 50,000	\$ 137,977
8100	8110 Property Taxes Collected	\$ 413,221	\$ 413,220.99	\$ -	\$ -	\$ -	\$ -	\$ 413,220.99
	8140 Sales Tax	\$ 35,000	\$ -	\$ -	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00
Total	Taxes	\$ 448,221	\$ 413,220.99	\$ -	\$ -	\$ 35,000	\$ -	\$ 448,221
Taxes Percentage of Total 84.02%								
Franchise Fees								
8200	8210 Cable TV	\$ 6,000	\$ -	\$ -	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
	8220 Electrical	\$ 24,000	\$ -	\$ -	\$ 24,000.00	\$ -	\$ -	\$ 24,000.00
	8230 Telephone	\$ 200	\$ -	\$ -	\$ 200.00	\$ -	\$ -	\$ 200.00
Total	Franchise Fees	\$ 30,200	\$ -	\$ -	\$ 30,200	\$ -	\$ -	\$ 30,200
Franchise Fees Percentage of Total 5.66%								
Development Services								
8300	8310 Building Permit Fees	\$ 20,000	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
	8330 Inspection Fees	\$ 10,000	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
	8340 Clean up Deposit Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Development Services	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000
Development Services Percentage of Total 5.62%								
Other Income								
8400	8410 ROW-License Agreement	\$ 500	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00
	8420 Misc Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Other Income	\$ 500	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500
Other Percentage of Total 0.09%								
Charges for Services								
8500	8510 Lot Mowing Program Fees	\$ 2,000	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
	8520 Copy, FAX & Phone Usage	\$ 25	\$ -	\$ -	\$ 25.00	\$ -	\$ -	\$ 25.00
	8530 Newsletter Copy Fee	\$ 250	\$ -	\$ -	\$ 250.00	\$ -	\$ -	\$ 250.00
	8540 Newsletter Postage Fee	\$ 350	\$ -	\$ -	\$ 350.00	\$ -	\$ -	\$ 350.00
	8550 Replat & Variances	\$ 1,200	\$ -	\$ -	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00
Total	Charges for Services	\$ 3,825	\$ -	\$ -	\$ 3,825	\$ -	\$ -	\$ 3,825
Charges for Services Percentage of Total 0.72%								
Public Safety								
8600	8610 Burnet Child Safety	\$ 700	\$ -	\$ -	\$ 700.00	\$ -	\$ -	\$ 700.00
	8620 OPIOD Abatement	\$ 50	\$ -	\$ -	\$ 50.00	\$ -	\$ -	\$ 50.00
Total	Public Safety	\$ 750	\$ -	\$ -	\$ 750	\$ -	\$ -	\$ 750
Public Safety Percentage of Total 0.14%								
Donations & Contributions								
8800	8801 Donations/Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	8810 Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Donations & Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations & Contributions Percentage of Total 0.00%								
Interest & Income from Investments								
8900	8910 Interest Income	\$ 20,000	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
Total	Interest & Income from Investments	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000
Interest Income Percentage of Total 3.75%								
8000	General Fund Revenue	\$ 533,496	\$ 413,220.99	\$ 87,977	\$ 120,275	\$ 50,000	\$ 533,496	
				\$ 501,197.71		\$ 120,275	\$ 50,000	\$ 671,473
60000 - General Fund Expenses				State Mandated Compliance with State Law	Essential - Core Functions	Operational	Ending Balance	Total
Personnel Services								
61100	61101 Administrative Services	\$ 98,843	\$ -	\$ 98,843	\$ -	\$ -	\$ -	\$ 98,843
	61102 City Secretary	\$ 63,135	\$ 63,135	\$ -	\$ -	\$ -	\$ -	\$ 63,135
	61103 Accounting/Utility Coordinator	\$ 53,820	\$ -	\$ 53,820	\$ -	\$ -	\$ -	\$ 53,820
	61104 Building Permits/Development	\$ 16,560	\$ -	\$ -	\$ 16,560	\$ -	\$ -	\$ 16,560
	61105 Temporary Employees	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000
	61110 FICA Matching	\$ 19,801	\$ 5,333	\$ 13,200	\$ 1,267	\$ -	\$ -	\$ 19,801

Membership Fees/Dues													
	61801 CAPCOG	\$	50	\$	-	\$	-	\$	50	\$	-	\$	50
61800	61803 Texas Municipal League	\$	700	\$	-	\$	-	\$	700	\$	-	\$	700
	61804 CAMPO	\$	365	\$	-	\$	-	\$	365	\$	-	\$	365
	61805 Texas Municipal Clerks Assoc.	\$	185	\$	-	\$	-	\$	185	\$	-	\$	185
	61806 Texas City Managers Assoc.	\$	350	\$	-	\$	-	\$	350	\$	-	\$	350
Total	Membership Fees/Dues	\$	1,650	\$	-	\$	-	\$	1,650	\$	-	\$	1,650
	Percentage of Total		0.25%										
Public Safety													
	61901 Security Camera/Flock Annual	\$	9,000	\$	-	\$	9,000	\$	-	\$	-	\$	9,000
61900	61902 Granite Shoals VFD	\$	97,500	\$	-	\$	97,500	\$	-	\$	-	\$	97,500
	61903 Marble Falls EMS	\$	16,250	\$	-	\$	16,250	\$	-	\$	-	\$	16,250
	61904 Emergency Response Supplies	\$	500	\$	-	\$	500	\$	-	\$	-	\$	500
	61905 Emergency Management Pro.	\$	5,000	\$	5,000	\$	-	\$	-	\$	-	\$	5,000
Total	Public Safety	\$	128,250	\$	5,000	\$	123,250	\$	-	\$	-	\$	128,250
	Percentage of Total		19.10%										
Capital Outlay													
	62901 3CGEO GIS Mapping	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	62902 Flock Safety Camera	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	62903 Radar Traffic Signs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	62904 Bond Interest Payments	\$	50,000	\$	-	\$	-	\$	-	\$	50,000	\$	50,000
	62905 City Vehicle/UTV	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
62900	62906 City Tools	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	62907 Fund Accounting Software	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	62911 Sirens (SB3)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	62911 Drainage Study	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	62908 Capital Reserve	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	62909 Project 6	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	62910 Project 7	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total	Capital Outlay	\$	50,000	\$	-	\$	-	\$	-	\$	50,000	\$	50,000
	Percentage of Total		7.45%										
60000	General Fund Expenses	\$	671,377	\$	146,116	\$	374,685	\$	100,577	\$	50,000	\$	671,377
				\$	520,801	\$	100,577	\$	50,000	\$	671,377		

76000 - Interfund Transfers			
Transfers In			
76010	76010 Transfers in from HHWS Fund	\$	62,977
	76010 Transfers in From Solid Waste	\$	25,000
	76010 Other Transfers in	\$	-
Total	Transfers In	\$	87,977
Transfers Out			
	76020-1 Transfers To General Fund	\$	-
76020	76020-2 Transfers to Water Fund	\$	-
	76020-3 Transfers to Solid Waste Fund	\$	-
	76020-4 Transfers to GF CIP	\$	-
	76020-5 Transfers to HHWS CIP	\$	-
Total	Transfers Out	\$	-
Total Revenues and Transfers In		\$	621,473
Total Expenses and Transfers Out		\$	671,377
Balance: Total Revenues and Transfers in Minus Total Expenses and Transfers out		\$	(49,905)
Total Revenues, Transfers In Plus Beginning Balance		\$	1,343,685
Ending Balance		\$	672,307
30% Ending Balance		\$	201,413
50% Ending Balance		\$	335,689



April 2, 2026

Subject: Item 12 - Discussion on Water Infrastructure Bond

To the City of Highland Haven Board of Aldermen,

Background

This standing discussion item allows the Board to receive updates on the \$1 million general obligation bond approved by voters on November 4, 2025 (Proposition A), which authorized funding for water system upgrades and related infrastructure, including potential property acquisition for the water system.

Recent Development

There are no new updates since the last meeting. Staff continues to monitor progress regarding communications with the property owner and other steps required for the bond and potential property acquisition.

As previously noted, once an agreement is in place for any property purchase, it generally takes 6–12 weeks to sell the bonds and finalize related transactions.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com



April 2, 2026

Subject: Item 13 - Discussion on City Attorney Update: Items for Monthly Meeting

To the City of Highland Haven Board of Aldermen,

Background

On Thursday, March 12, we held our first monthly check-in meeting with the City Attorney. This new recurring meeting was established after discussions about ways to improve responsiveness and communication, and the initial meeting was very productive.

Purpose of this Discussion

As part of improving these monthly check-ins, staff proposes adding this item to each Board agenda. The intent is to provide a regular opportunity for the Board of Aldermen to share items or questions that you would like included in these monthly meetings with the City Attorney.

This ensures that:

- The Board can provide input on topics that require legal review or advice.
- Staff can prepare in advance to make the check-in meetings efficient and focused.
- The City Attorney is aware of Board priorities and can provide timely guidance.

Staff is not presenting recommendations at this time but seeks input from the Board on what items you would like included in future monthly check-ins.

Please let me know your thoughts or if you would like additional information prior to the meeting.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com



April 2, 2026

Subject: Item 14 - Discussion on Planning and Zoning Commission Assignments

To the City of Highland Haven Board of Aldermen,

Background

This item allows the Board to review current alderman assignments to the Planning and Zoning (P&Z) Commission and receive updates on the Commission's work.

a. Review of Current Assignments

Current assignments remain as previously established (each alderman appoints a member to serve a term aligned with their own, per city ordinances). No changes are proposed at this time.

b. Commission Work and Key Activities

The next regular P&Z Commission meeting is scheduled for April 9, 2026, at 6:00 pm.

The P&Z Commission continues to work on several projects:

1. 25-Foot Setback from Water

- Connie Smith and Linda Ray are reviewing the 25-foot setback as directed by the Board at the last meeting.
- They will provide recommendations on how to proceed at the April and/or May P&Z meetings.
- Following their review, the P&Z will recommend if and how the current ordinance should be updated.

2. Signs Ordinance

- A draft ordinance was presented at the March 12 meeting, and the Commission provided extensive feedback.
- John and I are updating the draft based on these comments and will present a revised version at the next meeting.

3. Water Wells

- Lorinda and I have a met and will present a recommendation to the Planning and Zoning Commission at the April 9 meeting.

4. Water Well Storage Tanks

- A draft ordinance has been presented and initial feedback received.
- Linda and I will review comments and prepare an updated draft ordinance for the next P&Z meetings.

5. Comprehensive Plan

- The Commission has completed edits to the Introduction section.
- They will review the section in full once edits are sent to them.
- Following that, the Commission will move into topic sections, exploring the details introduced in the Introduction.

Purpose of Discussion

This item is intended to:

- Provide the Board with updates on Commission progress
- Allow discussion regarding priorities or additional direction for the P&Z Commission
- Keep the Board informed as drafts and recommendations are prepared for future consideration

No formal action is requested at this time.

Sincerley,

Andy Adams, City Administrator, (830) 265-4366, cityadministrator@highlandhaventx.com



April 2, 2026

Subject: Item 15 - Discussion on Legislative Updates

To the City of Highland Haven Board of Aldermen,

Background

This standing item provides an opportunity to discuss any relevant developments from the Texas Legislature or federal government that could impact municipalities. Topics often include areas such as property taxes, water policy, elections, grants, and local governance.

While the next regular legislative session will not occur until 2027, work during the interim period often shapes the bills that will ultimately be filed and debated.

Update

(a) Legislative Priorities:

- Earlier this year, Lieutenant Governor Dan Patrick released a series of Interim Charges that will guide Senate committees as they study issues ahead of the next legislative session. These topics frequently form the basis for legislation in the following session.
 - Some of the broad policy areas identified include:
 - Further property tax reductions
 - Protection of taxpayer funds and prevention of fraud or abuse
 - Security of critical infrastructure and supply chains
 - Education-related initiatives and curriculum policies
 - Other statewide policy issues identified by legislative leadership
 - While many of these items are focused on broader statewide policy, they can sometimes lead to legislation that has unintended impacts on smaller municipalities.

(b) Legislative Advocacy

- Even during non-session years, it is important for cities to maintain communication with local legislators. Much of the groundwork for legislation is done during the interim through committee hearings, studies, and stakeholder input.
- Organizations such as the Texas Municipal League (TML) will continue to provide updates and guidance on issues affecting cities and best practices for communicating with legislators as the 2027 legislative session approaches.

Staff will continue tracking TML alerts and legislative news. Discussion only—no action requested. Please let me know if you'd like staff to research a specific topic or bill.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com



April 2, 2026

Subject: Item 16 - Discussion on Drainage Issues

To the City of Highland Haven Board of Aldermen,

Background

This recurring item is included on the agenda to allow discussion of any reported drainage concerns (e.g., flooding, standing water, culverts, or stormwater issues) following rain events or resident reports. It helps document problems for potential follow-up or improvements.

Update

While we did receive some rainfall since the last Board meeting, no new drainage complaints or issues have been reported. No standing water or flooding events noted in that period, beyond normal expectations.

This item remains on the agenda as a precautionary placeholder in case of future rain. In order to tackle any drainage issues, the City will need to consider program or project costs in the upcoming budget cycle. Discussion only if the Board has observations or resident feedback to share—no action requested.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com



April 2, 2026

Subject: Item 17 - Discussion on Water System

To the City of Highland Haven Board of Aldermen,

Background

This standing item allows review of the City's water system, including maintenance/operations, compliance with the Central Texas Groundwater Conservation District (CTGCD), and any related issues.

a. Maintenance and Operations Issues

- There are no new maintenance or operational issues to report on at this time. Staff will continue to work with our water operator to identify any items that need to be addressed moving forward.

b. Central Texas Groundwater Conservation District

- The Mayor and I also briefly discussed potential next steps related to the City's groundwater permit with our City Attorney. We will continue reviewing options and will bring forward additional information as appropriate.
- At this time, there are no major updates from the District since our last report. Staff will continue monitoring District actions and communications that could affect the City's water system.
- The CTGCD Board of Directors met on March 18, 2026, at 9:00 am. The Mayor attended and may add comments about what happened during the meeting.
- Drought Status — The District is now at Stage 3 drought restrictions (increased from Stage 2 in March 2026). This includes a 20% voluntary water reduction goal. City usage continues to be monitored for compliance.

No action is requested at this time—discussion only if the Board has questions or observations.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com



CITY OF
HIGHLAND HAVEN
EST. 1995

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(830) 265-4366

April 2, 2026

Subject: Item 18 - Discussion on Solid Waste Services

To the City of Highland Haven Board of Aldermen,

Background

This recurring item allows review of the City's solid waste collection services, including contract performance, resident feedback, and any operational guidelines.

Update

Burnet county will be hosting a BOPATE waste collection event on Saturday April 18 from 9 a.m. - 1 p.m. Please see the flyer below for more information.

There are no new updates regarding Solid Waste Services in regards to our Waste Management contract. We will continue to monitor this program and provide feedback on any issues or problems as they arise.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com

BURNET COUNTY BOPATE* WASTE COLLECTION EVENT



*Batteries, Oil, Paint,
Antifreeze, Tires, Electronics

Burnet County Reuse and Recycle Center

Saturday, April 18, 2026
9:00 am - 1:00 pm
2411 FM 963 (2 Miles E of 281)
Burnet, TX 78611

PLEASE BRING

- Automobile Tires (24" or less) **NO RIMS**
First 10 Tires Free - \$3 per tire after 10
- Latex Paint **NO Oil based paint**
- Lead-Acid and Rechargeable Batteries
- Televisions **NO Consoles**
- Small Electronics
- Antifreeze
- Scrap Metal **NO Lawnmowers or Appliances**
- Used Motor Oil and Oil Filters

DO NOT BRING

- Tires with Rims
- Appliances
- Containers larger than 5 gallons
- Console Televisions or Furniture
- Medical or pharmaceutical items
- **ANY** chemicals or Household Hazardous Waste

**A FULL CHEMICAL DISPOSAL EVENT WILL BE
HELD IN BURNET
OCTOBER 2026**

Commissioner Jim Luther, Jr. - (512) 715-4112
Commissioner Damon Beierle - (512) 715-2611
Commissioner Chad Collier - (830) 265-0483
Commissioner Joe Don Dockery - (512) 715-2911

RESIDENTIAL ITEMS ONLY!
**NO INDUSTRIAL OR
COMMERCIAL/BUSINESS WASTE**

Made Possible by: Burnet County · Burnet · Bertram · Marble Falls · Meadowlakes
Cottonwood Shores · Granite Shoals · Highland Haven · Horseshoe Bay
Reliable Tire Disposal · Central Texas Groundwater Conservation District
Hill Country Recycling · Goodwill Central Texas · Green Planet
Burnet County Community Services Restitution Program
33rd/424th Judicial Districts Intermediate Sanction Facility



**CENTRAL TEXAS
GROUNDWATER
CONSERVATION
DISTRICT**

Thank you for participating in Burnet County's Recycling Program!

DID

YOU

KNOW

Every aquifer in Burnet County has a local recharge area that is a direct pathway for freshwater & potential contaminants to enter

1 gallon of used motor oil can contaminate 1 million gallons of freshwater

Recycling your waste helps preserve groundwater quality - it is difficult and very expensive to clean contaminated groundwater

Over 50% of the people in Burnet County are dependent upon groundwater for their homes

**GET GROUNDWATER
NEWS AND TIPS BY
SIGNING UP FOR
OUR NEWSLETTER**



The mission of the groundwater district is to protect and enhance the groundwater resources of Burnet County. We adopt and enforce rules to protect groundwater users and also to maintain the economic vitality of the communities we serve. To learn more about Burnet County Aquifers and your well, visit www.centraltexasgcd.org or call us at 512-756-4900.

**Water is for
every Texan.
Every Texan
should be
for Water.**

**BURNET
COUNTY
RUNS ON
WATER**



Burnet County relies on 6 aquifers, and parts of all 5 Highland Lakes. Most creeks & streams start from groundwater.

Rocks Matter: Burnet County's unique geology contributes to a complex aquifer system.



Water is the key ingredient for life in Texas- it's the heart of everything we do. It's the lifeblood of our state.