



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, March 17, 2026

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Announcements, Proclamations, or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- a. Meeting Minutes for Regular BOA – **March 3, 2026**
- b. **Sales Tax Report** – February 2026
- c. **Water Usage Report** – February 2026
- d. **Financials** – February 2026

7. **Discussion and/or Possible Action:** FY 25 Audit Presentation – Neffendorf & Blocker, P.C.

8. **Discussion and/or Possible Action:** **Review current year budget; amendments/reallocations** (intra-fund only)

DISCUSSION / INFORMATION ITEMS

9. Discussion – Budget

- a. **Potential Projects for Budget FY27**
- b. **Calendar**

- 10. Discussion – **City Signs**
 - a. City Hall Building
 - b. Monument Sign with Message Board
- 11. Discussion – **Water Infrastructure Bond**
- 12. **City Attorney Update**
 - a. Items for Monthly Meeting
- 13. **Review assignments for the Planning and Zoning Commission**
 - a. Review of Current Planning and Zoning Assignments
 - b. The next regular P&Z meeting is scheduled for April 9, 2026, at 6:00 pm.
- 14. **Legislative Updates**
- 15. **Drainage Issues**
- 16. **Review Water System**
 - a. Maintenance and Operations Issues
 - b. Central Texas Groundwater Conservation District
 - i. Rules Update
 - ii. Pumping Permit
 - iii. Drought Status – Stage 2
 - iv. 10% Water Reduction Goal
- 17. Review **Solid Waste Services**
- 18. Mayor’s Report
- 19. Aldermen Comments
- 20. City Staff Comments
 - a. City Secretary – Area Agency on Aging for Capital Area Survey

Next Regular meeting – Tuesday, April 7, 2026, at 7:00 p.m., Highland Haven Community Center
Adjournment.

Posted: March 10, 2026

CERTIFICATION OF POSTING

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW. HIGHLANDHAVENTX.COM ON MARCH 10, 2026, AND REMAINED SO POSTED FOR AT LEAST 3 BUSINESS DAYS PRECEDING THE SCHEDULED DATE OF SAID MEETING.



Sarah Collard

Sarah Collard, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, March 3, 2026

TIME: 7:00 p.m.

PLACE: **Roscoe Holt Highland Haven City Hall, 510-A Highland Dr., Highland Haven**

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Aldersperson Don Hagans	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Aldersperson Bruce Robertson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance – **Led by Mayor Kelley.**

3. Recognize Visitors – **Tom Weaver, Jackie Garrow, Travis Zander, and Randy Park**

4. Announcements, Proclamations, or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

6. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

a. Meeting Minutes for Regular BOA – February 17, 2026

Bruce Robertson made a motion to accept the Consent Items; seconded by Lynn Smith.

Vote: 2-0, 1 abstained (Terry Smith, who was absent from February 17, 2026 meeting)

7. **Discussion and/or Possible Action:** Certification of Unopposed Candidates

8. **Discussion and/or Possible Action:** Cancellation of Election for May 2, 2026

A motion to cancel the May 2, 2026 election based on certification of unopposed candidates was made by Terry Smith, seconded by Bruce Robertson.

Vote: 3-0

9. **Discussion and/or Possible Action:** Ordinance #119 Revision #1: ETJ Ordinance; set public hearing date

A motion to approve Ordinance #119 Revision #1: ETJ Ordinance was made by Bruce Roberston and seconded by Terry Smith.

Vote: 3-0

10. **Discussion and/or Possible Action:** 25' Setback from Shoreline – Ordinance Language Clarification

A motion to assign the Planning and Zoning Commission to clarify ordinance language related to the 25' setback from shoreline was made by Terry Smith and seconded by Lynn Smith

Vote: 3-0

DISCUSSION / INFORMATION ITEMS

11. Discussion – Texas Cooperative Liquid Assets Securities System (Texas CLASS), Travis E. Zander, CPA

12. Discussion – City Budget for FY27

- a. Calendar
- b. Format

13. Discussion – Water Infrastructure Bond

14. Update on Annexation of Lots 176 & 177

- a. Public Hearing and Notices – Planning & Zoning Commission on March 12, 2026
- b. Public Hearing and Notices – Board of Aldermen on April 7, 2026

15. City Attorney Update

16. Review assignments for the Planning and Zoning Commission

- a. Review of Current Planning and Zoning Assignments
- b. The next regular P&Z meeting is scheduled for February 12, 2026, at 6:00 pm.

17. Legislative Updates

- a. Legislative Priorities
- b. Legislative Advocacy

18. Drainage Issues

19. Review Water System

- a. Maintenance and Operations Issues
 - i. Redbird Issue
 - ii. Shady Acres Issue
- b. Central Texas Groundwater Conservation District
 - i. Rules Update
 - 1. Building/Staffing/Education Center
 - 2. Management Zones
 - ii. Pumping Permit
 - iii. Drought Status – Stage 2
 - iv. 10% Water Reduction Goal

20. Review Solid Waste Services

21. Mayor's Report

22. Aldermen Comments

23. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Regular meeting – Tuesday, March 17, 2026, at 7:00 p.m., Highland Haven Community Center

A motion to adjourn was made by Bruce Robertson and seconded by Terry Smith.

Vote: 3-0

Adjournment.

The meeting adjourned at 8:58 PM.



Olan Kelley, Mayor

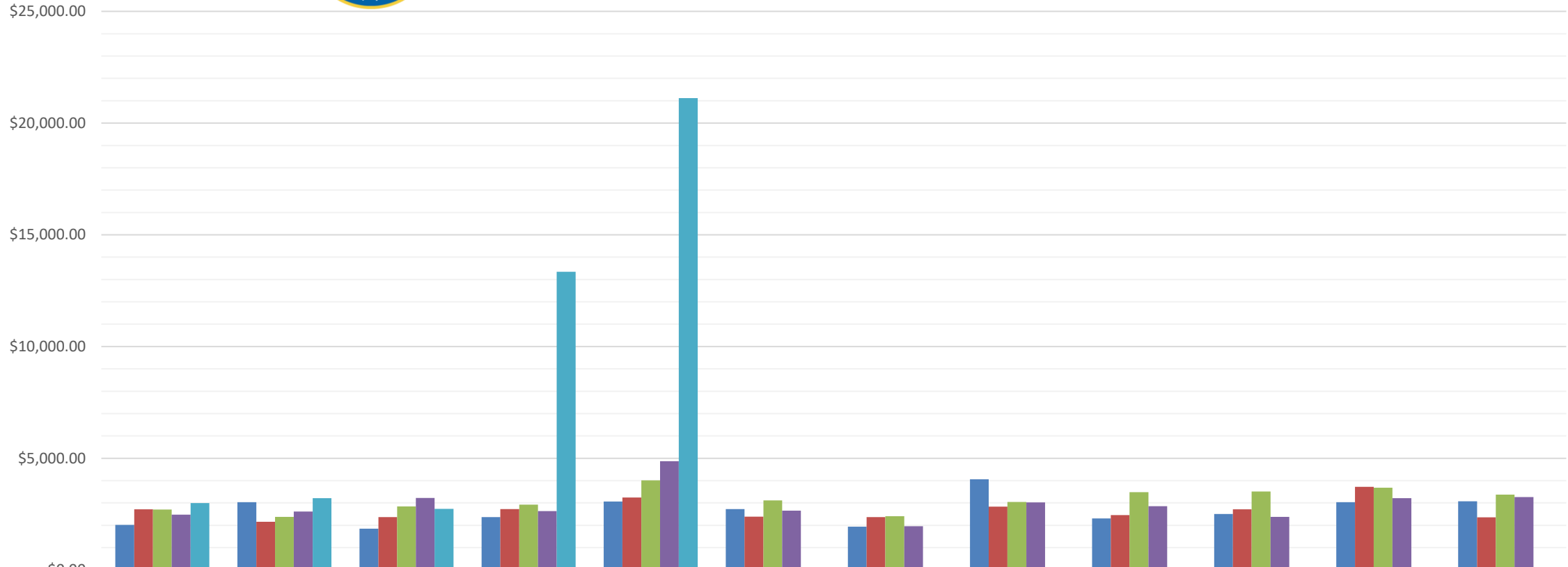
Attest:

Sarah Collard, City Secretary



City of Highland Haven Sales Tax

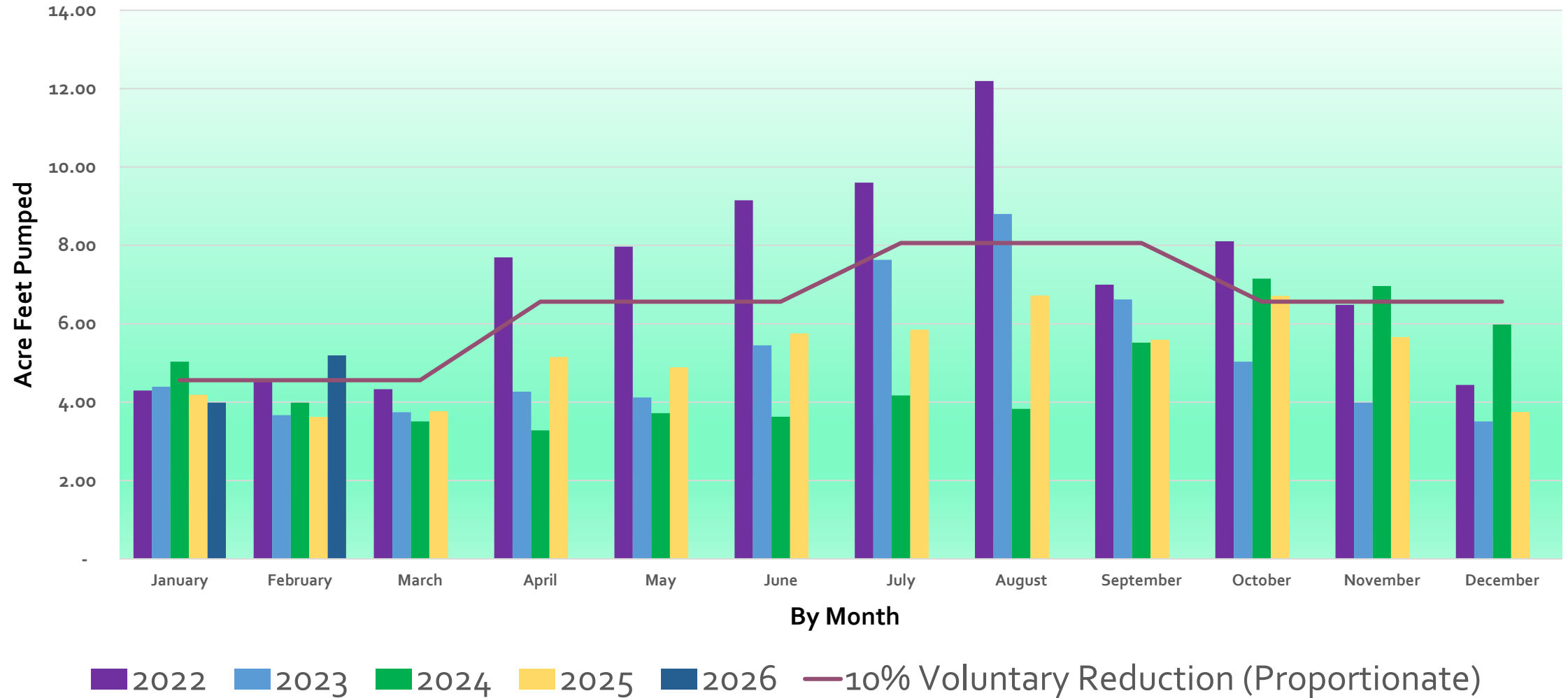
■ 2022 ■ 2023 ■ 2024 ■ 2025 ■ 2026



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
■ 2022	\$2,020.88	\$3,036.41	\$1,848.93	\$2,369.89	\$3,067.90	\$2,721.37	\$1,939.03	\$4,057.71	\$2,305.26	\$2,508.50	\$3,031.97	\$3,078.37
■ 2023	\$2,715.96	\$2,153.70	\$2,364.18	\$2,728.03	\$3,246.73	\$2,388.05	\$2,361.84	\$2,838.98	\$2,453.38	\$2,716.50	\$3,720.53	\$2,357.56
■ 2024	\$2,701.28	\$2,377.70	\$2,847.22	\$2,924.52	\$4,011.63	\$3,108.80	\$2,409.33	\$3,047.22	\$3,481.26	\$3,514.60	\$3,685.36	\$3,369.76
■ 2025	\$2,478.94	\$2,614.17	\$3,219.00	\$2,631.93	\$4,864.60	\$2,651.26	\$1,954.35	\$3,019.03	\$2,850.69	\$2,373.32	\$3,211.69	\$3,260.18
■ 2026	\$2,998.39	\$3,216.31	\$2,735.22	\$13,347.78	\$21,121.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



PUMPING – CITY WATER USAGE



General Fund
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
October 2025 - February 2026

	Total		
	Actual	YTD Budget	Annual Budget
Income			
8000 General Fund Revenue			
8100 Taxes			
8110 Property Taxes Collected	372,497.76	372,500.00	399,247.00
8120 Sales and Use Tax	43,419.47	9,900.00	30,500.00
Total 8100 Taxes	\$ 415,917.23	\$ 382,400.00	\$ 429,747.00
8200 Franchise Fees			
8210 Cable TV	1,734.42	2,050.00	5,000.00
8220 Electrical	12,962.75	12,000.00	24,000.00
8230 Telephone		90.00	200.00
Total 8200 Franchise Fees	\$ 14,697.17	\$ 14,140.00	\$ 29,200.00
8300 Building Permits / Inspections			
8310 Building Permits	7,400.00	9,525.00	25,000.00
8330 Inspections	6,095.00	5,775.00	15,000.00
Total 8300 Building Permits / Inspections	\$ 13,495.00	\$ 15,300.00	\$ 40,000.00
8400 Other Income			
8410 ROW - License Agreement	500.00	500.00	500.00
Total 8400 Other Income	\$ 500.00	\$ 500.00	\$ 500.00
8500 Charges for Services			
8510 Lot Mowing Program Fees		0.00	2,000.00
8520 Copies, FAX & Phone Usage		10.00	30.00
8530 Newsletter Copy Fee	91.34	105.00	250.00
8540 Newsletter Postage Fee	302.00	145.00	350.00
8550 Re-Plat & Variances		600.00	1,200.00
Total 8500 Charges for Services	\$ 393.34	\$ 860.00	\$ 3,830.00
8600 Public Safety			
8610 Child Safety Fund	218.88	325.00	700.00
8620 OPIOID Abatement Fund		50.00	50.00
Total 8600 Public Safety	\$ 218.88	\$ 375.00	\$ 750.00
8800 Donations & Contributions			
8801 Donations	875.00		
Total 8800 Donations & Contributions	\$ 875.00	\$ 0.00	\$ 0.00
8900 Investment Income			
8910 Interest Income	9,983.91	8,250.00	20,000.00
Total 8900 Investment Income	\$ 9,983.91	\$ 8,250.00	\$ 20,000.00
Total 8000 General Fund Revenue	\$ 456,080.53	\$ 421,825.00	\$ 524,027.00
Sales	260.00		
Total Income	\$ 456,340.53	\$ 421,825.00	\$ 524,027.00
Gross Profit	\$ 456,340.53	\$ 421,825.00	\$ 524,027.00
Expenses			
60000 EXPENSES - GENERAL FUND			
61100 Personnel Services			
61101 Administrative Services	39,791.65	39,791.65	95,500.00
61102 Secretary Salary	22,835.79	25,416.65	61,000.00

61103 Accounting / Utility Coord.	21,666.65	21,666.65	52,000.00
61104 Building Permit Officer	6,520.40	6,666.65	16,000.00
61105 Temporary Employee		1,250.00	3,000.00
61108 Stipend	9,450.00	9,450.00	22,680.00
61110 Payroll Taxes / FICA	7,877.48	7,974.60	19,139.00
61111 Texas Workforce Commission		291.65	700.00
61112 Direct Deposit Fees	389.05	104.15	250.00
61113 Health Insurance/ Stipend		0.00	0.00
61114 Texas Municipal Retirement Cont.	9,193.18	8,820.85	21,170.00
Total 61100 Personnel Services	\$ 117,724.20	\$ 121,432.85	\$ 291,439.00
61200 Administrative & Office			
61201 Miscellaneous Office Supplies	759.04	1,197.90	2,875.00
61202 Equipment replacement	190.31	2,400.00	7,825.00
61203 Newsletter Copy Charge	43.00	125.00	300.00
61204 Newsletter Postage	78.00	290.00	700.00
61205 Printing, Binding, Reproduction		458.35	1,100.00
61206 Software	6,623.66	2,770.85	6,650.00
61207 Postage	721.60	354.15	850.00
61208 Public Notice Publication	1,458.00	895.00	2,150.00
61209 Variances & Re-plats		500.00	1,100.00
61210 Travel Reimbursement	316.12	200.00	550.00
61211 Schools & Training	4,377.12	1,000.00	7,300.00
61212 Recognition & Awards		125.00	300.00
61213 Food & Beverage	876.86	125.00	300.00
61214 - Bank Fees	-2.64	62.50	150.00
Total 61200 Administrative & Office	\$ 15,441.07	\$ 10,503.75	\$ 32,150.00
61300 Street Maintenance & Repair			
61301 Contract Repair		1,375.00	5,500.00
61302 Material & Supplies	732.22	3,350.00	6,700.00
Total 61300 Street Maintenance & Repair	\$ 732.22	\$ 4,725.00	\$ 12,200.00
61400 Maintenance & Repair			
61401 Equipment Repair & Maintenance		1,250.00	3,000.00
61402 Buildings / Infrastructure		2,250.00	5,000.00
Total 61400 Maintenance & Repair	\$ 0.00	\$ 3,500.00	\$ 8,000.00
61500 Professional Services			
61501 Judge Expenses	500.00	500.00	1,200.00
61502 Accountants Fees-Audit	2,043.54	0.00	8,950.00
61503 Attorneys Fees	1,242.50	2,350.00	5,750.00
61504 Ordinance Codification	1,730.00	2,500.00	4,350.00
61505 Burnet County Tax Appraisal Fee	2,866.30	2,625.00	5,250.00
61506 I / T Support		2,050.00	5,000.00
61508 Burnet Co Election Fee	1,521.41	2,500.00	5,000.00
61509 Consultant Fees	750.00	900.00	2,200.00
61510 Website Hosting		0.00	3,000.00
61511 Recruitment		437.50	1,050.00
61512 Interactive Web Map Hosting	2,000.00	2,050.00	5,000.00
Total 61500 Professional Services	\$ 12,653.75	\$ 15,912.50	\$ 46,750.00
61600 Utilities			
61601 Electric	375.17	460.00	1,150.00
61605 Communications	3,407.07	2,812.50	6,750.00
Total 61600 Utilities	\$ 3,782.24	\$ 3,272.50	\$ 7,900.00

61700 Services & Charges			
61701 Janitorial Service		300.00	675.00
61702 Inspection Fees	3,815.00	3,025.00	7,300.00
61705 Contract Mowing	1,700.00	0.00	1,050.00
61706 Landscaping		700.00	2,100.00
61708 Buoy Maintenance	2,613.41	4,000.00	8,000.00
61709 Lot Mowing Program Expense		250.00	2,000.00
61710 Insurance	6,381.76	6,500.00	6,500.00
61711 Notary Public Cert.		400.00	400.00
61712 Treasurers Bond		325.00	325.00
Total 61700 Services & Charges	\$ 14,510.17	\$ 15,500.00	\$ 28,350.00
61800 Membership Fees / Dues			
61801 Capcog		50.00	50.00
61803 Texas Municipal League	684.00	700.00	700.00
61804 CAMPO		0.00	360.00
61805 Texas Municipal Clerks Assoc	125.00	75.00	180.00
61806 Texas City Managers Assoc.		125.00	300.00
Total 61800 Membership Fees / Dues	\$ 809.00	\$ 950.00	\$ 1,590.00
61900 Public Safety			
61901 Security Camera	8,531.02	2,958.35	7,100.00
61902 Granite Shoals VFD		38,700.00	92,880.00
61903 Marble Falls EMS	7,680.72	6,416.65	15,400.00
61904 Emergency Response Supplies		208.35	500.00
61905 Emergency Management Program		2,083.35	5,000.00
Total 61900 Public Safety	\$ 16,211.74	\$ 50,366.70	\$ 120,880.00
62900 Capital Improvement			
62905 City Vehicle/UTV		8,333.35	20,000.00
62906 City Tools		2,083.35	5,000.00
62907 Fund Accounting Software		8,333.35	20,000.00
62908 Capital Reserve		6,350.85	15,242.00
62909 Bond Interest Payments		19,500.00	46,800.00
Total 62900 Capital Improvement	\$ 0.00	\$ 44,600.90	\$ 107,042.00
Total 60000 EXPENSES - GENERAL FUND	\$ 181,864.39	\$ 270,764.20	\$ 656,301.00
Total Expenses	\$ 181,864.39	\$ 270,764.20	\$ 656,301.00
Net Operating Income	\$ 274,476.14	\$ 151,060.80	-\$ 132,274.00
Other Income			
76000 Interfund Transfers			
76010 Transfers In			
76010.2 Transfer In - HHWS Fund			65,479.00
76010.3 Transfer In - HHSW Fund			20,000.00
Total 76010 Transfers In	\$ 0.00	\$ 0.00	\$ 85,479.00
Total 76000 Interfund Transfers	\$ 0.00	\$ 0.00	\$ 85,479.00
Total Other Income	\$ 0.00	\$ 0.00	\$ 85,479.00
Net Other Income	\$ 0.00	\$ 0.00	\$ 85,479.00
Net Income	\$ 274,476.14	\$ 151,060.80	-\$ 46,795.00

Balance Sheet
General Fund
As of February 28, 2026

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
100 Gen Fund - First United	265,725.46
106 Gen Fund - TexPool -Investment	762,364.96
Total for Bank Accounts	\$1,028,090.42
Accounts Receivable	
1200 Accounts Receivable	14,274.74
Total for Accounts Receivable	\$14,274.74
Other Current Assets	
1230 Due from Other Funds	0.00
1300 Taxes Receivable	5,158.08
1350 Prepaid Expenses	0.00
1499 Undeposited Funds	0.00
1997 AJE Holding Account	
1997.1 AR	0.00
1997.2 AP	0.00
Total for 1997 AJE Holding Account	\$0.00
Total for Other Current Assets	\$5,158.08
Total for Current Assets	\$1,047,523.24
Fixed Assets	
15000 Fixed Assets	
15100 City Hall Building	0.00
15101 City Hall Land	0.00
15103 Street & Drainage Improvements	0.00
15105 Furniture & Equipment	0.00
Total for 15000 Fixed Assets	\$0.00
16000 Accumulated Depreciation	0.00
Total for Fixed Assets	\$0.00
Total for Assets	\$1,047,523.24
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	3,573.52
Total for Accounts Payable	\$3,573.52
Credit Cards	
25000 TIB- Credit Card	0.00

Total for Credit Cards	\$0.00
Other Current Liabilities	
20000 Prior Year Accounts Payable	130.00
21000 Const. Deposits/Permits	
21100 Clean-up Deposits	11,800.00
Total for 21000 Const. Deposits/Permits	\$11,800.00
2110 Direct Deposit Liabilities	9,636.96
22000 Deferred Revenue	5,158.08
24000 Payroll Liabilities	
2100 Withheld taxes payable	1,814.09
24100 941 Taxes Payable	952.68
24200 TWC - SUI Payable	516.66
24300 FUTA Payable	0.00
Total for 24000 Payroll Liabilities	\$3,283.43
Total for Other Current Liabilities	\$30,008.47
Total for Current Liabilities	\$33,581.99
Total for Liabilities	\$33,581.99
Equity	
30000 Net Position	0.00
3900 Unrestricted Net Assets	0.00
Total for 30000 Net Position	\$0.00
39000 Retained Earnings	739,465.11
Net Income	274,476.14
Total for Equity	\$1,013,941.25
Total for Liabilities and Equity	\$1,047,523.24

Accrual Basis Thursday, March 12, 2026 06:00 PM GMTZ

Water Fund
Budget vs. Actuals: FY_2025_2026 - FY26 P&L
October 2025 - February 2026

	Total		
	Actual	Budget	Budget
Income			
9000 HHWater System Revenue			
9200 Charges for Services			
9210 Water Sales	169,833.31	153,680.85	368,834.00
9220 Tap Fees	14,000.00	3,750.00	9,000.00
Total 9200 Charges for Services	\$ 183,833.31	\$ 157,430.85	\$ 377,834.00
9230 HHWS Miscellaneous Income			
9231 Miscellaneous Income		83.35	200.00
Total 9230 HHWS Miscellaneous Income	\$ 0.00	\$ 83.35	\$ 200.00
9250 Investment Income			
9251 Interest Income	699.99	625.00	1,500.00
Total 9250 Investment Income	\$ 699.99	\$ 625.00	\$ 1,500.00
Total 9000 HHWater System Revenue	\$ 184,533.30	\$ 158,139.20	\$ 379,534.00
Total Income	\$ 184,533.30	\$ 158,139.20	\$ 379,534.00
Gross Profit	\$ 184,533.30	\$ 158,139.20	\$ 379,534.00
Expenses			
62000 EXPENSES-WATER SYSTEM FUND			
62150 2016 Bond Series Expenses			
62151 2016 Series Bond Interest	2,077.89	2,077.89	4,180.00
62152 2016 Bond Series Principal			105,000.00
Total 62150 2016 Bond Series Expenses	\$ 2,077.89	\$ 2,077.89	\$ 109,180.00
62200 Administrative / Office			
62201 Office Supplies	196.85	1,083.35	2,600.00
62206 Software		1,062.50	2,550.00
62207 Postage	921.20	1,750.00	4,200.00
62208 Public Notice Publication		83.35	200.00
62210 Travel Reimbursement		83.35	200.00
62211 Schools & Training		208.35	500.00
62212 Bank Fees	20.00	31.25	75.00
62213 Food & Beverage		208.35	500.00
Total 62200 Administrative / Office	\$ 1,138.05	\$ 4,510.50	\$ 10,825.00
62350 Chemicals			
62351 Misc. Chemicals	901.96	1,625.00	3,900.00
Total 62350 Chemicals	\$ 901.96	\$ 1,625.00	\$ 3,900.00
62400 Maintenance & Repairs			
62402 Repairs & Service Work	86.47	12,500.00	30,000.00
62403 Buildings / Infrastructure		2,083.35	5,000.00
62405 Material-pipe,pumps,meters	259.40	8,333.35	20,000.00

62407 Generator Maint and Repairs	5,036.50	3,541.65	8,500.00
Total 62400 Maintenance & Repairs	\$ 5,382.37	\$ 26,458.35	\$ 63,500.00
62500 Professional Services			
62502 Accounting/Audit Fees	1,800.00	3,437.50	8,250.00
62503 Attorneys Fees		458.35	1,100.00
62511 Engineering Fees		458.35	1,100.00
62512 Lab Fees	244.00	1,833.35	4,400.00
62513 Contract Operator	30,000.00	37,500.00	90,000.00
Total 62500 Professional Services	\$ 32,044.00	\$ 43,687.55	\$ 104,850.00
62600 Utilities			
62601 Electric	3,122.54	3,333.35	8,000.00
62604 Telephone		416.65	1,000.00
Total 62600 Utilities	\$ 3,122.54	\$ 3,750.00	\$ 9,000.00
62700 Services & Charges			
62705 Contract Mowing Expense		687.50	1,650.00
62712 Tap Installation	1,950.00	1,291.65	3,100.00
62713 Storage Facilities	5,907.00	2,270.85	5,450.00
62714 Johnston East Well Water Usage		208.35	500.00
62715 TCEQ	999.60	458.35	1,100.00
Total 62700 Services & Charges	\$ 8,856.60	\$ 4,916.70	\$ 11,800.00
62800 Membership Fees/Dues			
62806 TRWA Membership		239.60	575.00
62807 AWWA Membership		177.10	425.00
Total 62800 Membership Fees/Dues	\$ 0.00	\$ 416.70	\$ 1,000.00
Total 62000 EXPENSES-WATER SYSTEM FUND	\$ 53,523.41	\$ 87,442.69	\$ 314,055.00
Total Expenses	\$ 53,523.41	\$ 87,442.69	\$ 314,055.00
Net Operating Income	\$ 131,009.89	\$ 70,696.51	\$ 65,479.00
Other Expenses			
76001 Interfund Transfers			
76020 Transfers Out			
76020.1 Transfer Out to General Fund			65,479.00
Total 76020 Transfers Out	\$ 0.00	\$ 0.00	\$ 65,479.00
Total 76001 Interfund Transfers	\$ 0.00	\$ 0.00	\$ 65,479.00
Total Other Expenses	\$ 0.00	\$ 0.00	\$ 65,479.00
Net Other Income	\$ 0.00	\$ 0.00	-\$ 65,479.00
Net Income	\$ 131,009.89	\$ 70,696.51	\$ 0.00

Thursday, Mar 12, 2026 11:55:17 AM GMT-7 - Accrual Basis

Balance Sheet
Water Fund
As of February 28, 2026

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
203 CNB Water Operating	282,077.46
205 CNB- HHWS (GO Bond Ser)	2,406.52
206 TexPool - HHWS Investment	38,163.48
Total for Bank Accounts	\$322,647.46
Accounts Receivable	
1200 Accounts Receivable	24,892.68
Total for Accounts Receivable	\$24,892.68
Other Current Assets	
12100 Inventory Asset	11,250.00
1499 Undeposited Funds	0.00
1996 Deferred Loss on Refunding	20,420.00
1997 AJE Holding Account	
1997.1 AR	0.00
1997.2 AP	0.00
Total for 1997 AJE Holding Account	\$0.00
Total for Other Current Assets	\$31,670.00
Total for Current Assets	\$379,210.14
Fixed Assets	
15000 Fixed Assets	
15200 Highland Haven Water Sys	
15201 HHWS - Infrastructure	992,409.00
15202 HHWS - Building & Structures	45,234.00
15203 Equipment	62,768.00
15205 HHWS-Land	20,000.00
15209 Intangible Assets	170,115.00
15210 Construction in Process	438,231.50
1760 Capital Assets	0.00
Total for 15200 Highland Haven Water Sys	\$1,728,757.50
Total for 15000 Fixed Assets	\$1,728,757.50
16000 Accumulated Depreciation	-582,787.22
16001 Accumulated Amortization	-136,537.42
Total for Fixed Assets	\$1,009,432.86
Total for Assets	\$1,388,643.00
Liabilities and Equity	
Liabilities	

Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total for Accounts Payable	\$0.00
Credit Cards	
25000 TIB - Credit Card	90.77
Total for Credit Cards	\$90.77
Other Current Liabilities	
20000 Prior Year Accounts Payable	1,230.00
2020 Sales Tax Payable	0.00
2021 Due to Other Funds	0.00
2060 Retainage Payable	38,219.60
2140 Accrued Interest Payable	502.00
22200 Bonds Payable - Current	105,000.00
22202 Unearned Revenue	17,282.58
Total for Other Current Liabilities	\$162,234.18
Total for Current Liabilities	\$162,324.95
Long-term Liabilities	
26000 Long Term Liabilities	
26200 2016 HHWS Bond Payable	210,000.00
Total for 26000 Long Term Liabilities	\$210,000.00
Total for Long-term Liabilities	\$210,000.00
Total for Liabilities	\$372,324.95
Equity	
30000 Net Position	
3200 Invested in Capital Asset Net o	714,852.86
3810 Net Assets Restricted	0.00
3900 Unrestricted Net Assets	0.00
Total for 30000 Net Position	\$714,852.86
39000 Retained Earnings	170,455.30
Net Income	131,009.89
Total for Equity	\$1,016,318.05
Total for Liabilities and Equity	\$1,388,643.00

Accrual Basis Thursday, March 12, 2026 06:59 PM GMTZ

Solid Waste
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
October 2025 - February 2026

	Total		
	Actual	YTD Budget	Annual Budget
Income			
9500 Solid Waste Revenue			
9600 Charges For Services			
9610 SW Residential Collection	44,829.74	57,443.75	137,865.00
Total 9600 Charges For Services	\$ 44,829.74	\$ 57,443.75	\$ 137,865.00
9650 Franchise Fees			
9651 Waste Services Franchise Fee	2,222.67	2,229.15	5,350.00
Total 9650 Franchise Fees	\$ 2,222.67	\$ 2,229.15	\$ 5,350.00
9800 Investment Income			
9801 Interest Income	33.89	10.40	25.00
Total 9800 Investment Income	\$ 33.89	\$ 10.40	\$ 25.00
Total 9500 Solid Waste Revenue	\$ 47,086.30	\$ 59,683.30	\$ 143,240.00
Total Income	\$ 47,086.30	\$ 59,683.30	\$ 143,240.00
Expenses			
63000 EXPENSES - SOLID WASTE FUND			
63500 Professional Services			
63513 Waste Contractor Costs	44,453.64	45,066.65	108,160.00
63514 Household Haz Waste Program		833.35	2,000.00
63515 Haz Waste Spill Response Fund		833.35	2,000.00
63516 Bulk Trash Pick-UP		1,041.65	2,500.00
63517 Document Shredding		312.50	750.00
Total 63500 Professional Services	\$ 44,453.64	\$ 48,087.50	\$ 115,410.00
Total 63000 EXPENSES - SOLID WASTE FUND	\$ 44,453.64	\$ 48,087.50	\$ 115,410.00
Total Expenses	\$ 44,453.64	\$ 48,087.50	\$ 115,410.00
Net Operating Income	\$ 2,632.66	\$ 11,595.80	\$ 27,830.00
Other Expenses			
76001 Interfund Transfers			
76020 Transfers Out			
76020.1 Transfer Out to General Fund			20,000.00
Total 76020 Transfers Out	\$ 0.00	\$ 0.00	\$ 20,000.00
Total 76001 Interfund Transfers	\$ 0.00	\$ 0.00	\$ 20,000.00
Total Other Expenses	\$ 0.00	\$ 0.00	\$ 20,000.00
Net Other Income	\$ 0.00	\$ 0.00	-\$ 20,000.00
Net Income	\$ 2,632.66	\$ 11,595.80	\$ 7,830.00

Balance Sheet
Solid Waste
As of February 28, 2026

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
300 CNB- HH Solid Waste	82,960.44
Total for Bank Accounts	\$82,960.44
Accounts Receivable	
1150 Accounts Receivable	12,075.75
Total for Accounts Receivable	\$12,075.75
Total for Current Assets	\$95,036.19
Total for Assets	\$95,036.19
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	8,477.45
Total for Accounts Payable	\$8,477.45
Credit Cards	
25000 TIB Card Service Center	0.00
Total for Credit Cards	\$0.00
Other Current Liabilities	
20000 Prior Year Accounts Payable	8,442.68
22000 Sales Tax Payable	6.68
Total for Other Current Liabilities	\$8,449.36
Total for Current Liabilities	\$16,926.81
Total for Liabilities	\$16,926.81
Equity	
39000 Retained Earnings	75,476.72
Net Income	2,632.66
Total for Equity	\$78,109.38
Total for Liabilities and Equity	\$95,036.19

Accrual Basis Thursday, March 12, 2026 07:05 PM GMTZ



March 13, 2026

Subject: Item 8 - Discussion and/or Action: Review current year budget; amendments/reallocations

To the City of Highland Haven Board of Aldermen,

Overview

Staff has reviewed projected expenditures for the City’s three main funds: **General Fund, Water Fund, and Solid Waste Fund.**

- All proposed changes are **reallocations within each fund.**
- **Total fund expenditures remain at or below the adopted budget.**
- **No additional spending** requests are being made.

Under Texas Local Government Code §102.010, the Board of Aldermen has the authority to make changes in the adopted budget during the fiscal year. Because these amendments do not increase total spending in any fund, a simple Board vote is sufficient, and no public hearing is required.

These amendments ensure the budget matches actual spending trends and anticipated costs. Updating the budget in this way is a best practice because it keeps our records accurate, simplifies reporting and auditing, and ensures the budget reflects where the City is actually spending, rather than leaving line items inflated even if the total fund is unchanged.

General Fund (\$656,301 total)

Category	Original Budget	Projected Budget	Explanation
Personnel	\$ 291,439	\$ 294,269	TMRS higher than expected
Admin & Office	\$ 32,150	\$ 33,050	Town Halls, Software, Training added costs
Street Maint/Repair	\$ 12,200	\$ 10,700	Adjusted for projected spending
Maintenance & Repair	\$ 8,000	\$ 28,000	Funds moved to replace broken digital sign
Professional Services	\$ 46,750	\$ 48,900	Audit and Website higher costs
Utilities	\$ 7,900	\$ 9,400	Increased costs for new firewall (cybersecurity)
Charges for Services	\$ 28,350	\$ 27,407	Adjusted for projected spending
Membership Fees & Dues	\$ 1,590	\$ 1,519	Adjusted for projected spending
Public Safety	\$ 120,880	\$ 123,780	Flock Safety higher than budget
Capital Outlay	\$ 107,042	\$ 79,276	City Vehicle/UTV removed; Capital Outlay reduced
Total	\$ 656,301	\$ 656,301	Total Remains the Same

More on next page



Water Fund

Category	Original Budget	Projected Budget	Explanation
Bond Expenses	\$ 109,180	\$ 109,180	No Change
Admin & Office	\$ 10,825	\$ 10,825	No Change
Chemicals	\$ 3,900	\$ 3,900	No Change
Maintenance & Repair	\$ 63,500	\$ 58,893	Based on current spending trends
Professional Services	\$ 104,850	\$ 108,600	Higher Audit Costs
Utilities	\$ 9,000	\$ 9,000	No Change
Services & Charges	\$ 11,800	\$ 12,657	Increase in TCEQ and Storage Facility
Membership Fees & Dues	\$ 1,000	\$ 1,000	No Change
Capital Projects	\$ 1,000,000	\$ 1,000,000	No Change
Total	\$ 1,314,055	\$ 1,314,055	Total Remains the same

Solid Waste Fund

- Revenues and expenses are aligned with the waste management contract.
- Projected changes are minimal (revenues down 2.24%, expenses down 3.03%) and do not require Board action.

Key Points

1. All changes are within funds, so total expenditures remain at or below the adopted budget.
2. No fund exceeds its adopted total, and these amendments do not require a public hearing.
3. General Fund major reallocations include:
 - o Maintenance & Repair increase for replacement sign & digital board
 - o Capital Outlay decrease due to City Vehicle/UTV removal and reduced Capital Reserve
 - o Personnel and other small adjustments to reflect actual costs
4. Water Fund changes are minimal; no Board action required.
5. Solid Waste Fund changes are minimal; no Board action required.

Recommendation: Staff recommends the Board approve the proposed general fund budget amendments as presented. Below is a sample motion:

“I move that the Board of Aldermen approve the proposed FY 2026 General Fund budget amendments as presented, reallocating funds within the General Fund, including moving funds from Capital Outlay to operating line items to repair and replace infrastructure and cover other minor operating adjustments, with the total General Fund budget remaining unchanged.”

Sincerely,
 Andy Adams
 Highland Haven
 City Administrator
 (830) 265-4366
 cityadministrator@highlandhaventx.com

Highland Haven General Fund Operating		Actual FY 23-24	Actual FY 24-25	Adopted Budget FY 25-26 TR:1505	Projected Ending Budget FY 25-26 TR:1505	Percent Different Green + Yellow = Red -
	Tax Rate	0.12600	0.12600	0.15050	0.15050	
	Total Taxable Value	233,064,574	255,663,779	265,280,620	265,280,620	
	Beginning Balance	\$ 652,731.05	\$ 687,270.55	\$ 749,532.57	\$ 749,532.57	
8000 - General Fund Revenues						
Taxes						
8100	8110 Property Taxes Collected	\$ 300,673.99	\$ 323,193.25	\$ 399,247.33	\$ 400,000.00	0.19%
	8140 Sales Tax	\$ 37,702.13	\$ 35,129.16	\$ 30,500	\$ 55,000	80.33%
Total	Taxes	\$ 338,376.12	\$ 358,322.41	\$ 429,747	\$ 455,000	5.88%
Franchise Fees						
8200	8210 Cable TV	\$ 3,161.88	\$ 8,303.77	\$ 5,000	\$ 4,800	-4.00%
	8220 Electrical	\$ 24,589.14	\$ 25,764.16	\$ 24,000	\$ 24,000	0.00%
	8230 Telephone	\$ 281.97	\$ 148.14	\$ 200	\$ 200	0.00%
Total	Franchise Fees	\$ 28,032.99	\$ 34,216.07	\$ 29,200	\$ 29,000	-0.68%
Development Services						
8300	8310 Building Permit Fees	\$ 21,085.00	\$ 13,950.00	\$ 25,000	\$ 15,000	-40.00%
	8330 Inspection Fees	\$ 15,775.00	\$ 11,995.00	\$ 15,000	\$ 12,000	-20.00%
	8340 Clean up Deposit Forfeitures	\$ 5,175.00	\$ 1,200.00	\$ -	\$ -	
Total	Development Services	\$ 42,035.00	\$ 27,145.00	\$ 40,000	\$ 27,000	-32.50%
Other Income						
8400	8410 ROW-License Agreement	\$ 500.00	\$ 500.00	\$ 500	\$ 500	0.00%
	8420 Misc Income	\$ 152.00	\$ -	\$ -	\$ -	#DIV/0!
Total	Other Income	\$ 652.00	\$ 500.00	\$ 500	\$ 500	0.00%
Charges for Services						
8500	8510 Lot Mowing Program Fees	\$ 1,170.00	\$ 1,260.00	\$ 2,000	\$ 1,250	-37.50%
	8520 Copy, FAX & Phone Usage	\$ 21.00	\$ -	\$ 25	\$ -	-100.00%
	8530 Newsletter Copy Fee	\$ 230.86	\$ 150.98	\$ 250	\$ 150	-40.00%
	8540 Newsletter Postage Fee	\$ 372.00	\$ 313.32	\$ 350	\$ 300	-14.29%
	8550 Replat & Variances	\$ 3,200.00	\$ 800.00	\$ 1,200	\$ 1,200	0.00%
Total	Charges for Services	\$ 4,993.86	\$ 2,524.30	\$ 3,825	\$ 2,900	-24.18%
Public Safety						
8600	8610 Burnet Child Safety	\$ 801.96	\$ 885.16	\$ 700	\$ 700	0.00%
	8620 OPIOD Abatement	\$ 19.51	\$ 95.19	\$ 50	\$ 50	0.00%
Total	Public Safety	\$ 821.47	\$ 980.35	\$ 750	\$ 750	0.00%
Donations & Contributions						
8800	8801 Donations/Sponsorships	\$ -	\$ 1,873.00	\$ -	\$ 875	#DIV/0!
	8810 Grants	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Total	Donations & Contributions	\$ -	\$ 1,873.00	\$ -	\$ 875	#DIV/0!
Interest & Income from Investments						
8900	8910 Interest Income	\$ 30,624.19	\$ 25,678.50	\$ 20,000	\$ 20,000	0.00%
Total	Interest & Income from Investments	\$ 30,624.19	\$ 25,678.50	\$ 20,000	\$ 20,000	0.00%
8000	General Fund Revenue	\$ 445,535.63	\$ 451,239.63	\$ 524,022	\$ 536,025	2.29%
60000 - General Fund Expenses						
Personnel Services						
	61101 Administrative Services	\$ 58,562.77	\$ 85,905.00	\$ 95,500	\$ 95,500	0.00%
	61102 City Secretary	\$ 58,803.09	\$ 66,841.72	\$ 61,000	\$ 59,000	-3.28%
	61103 Accounting/Utility Coordinator	\$ 35,331.02	\$ 49,163.04	\$ 52,000	\$ 52,000	0.00%
	61104 Building Permits/Development	\$ 15,772.03	\$ 15,648.96	\$ 16,000	\$ 16,000	0.00%
61100	61105 Temporary Employees	\$ 3,910.00	\$ -	\$ 3,000	\$ 3,000	0.00%
	61110 FICA Matching	\$ 13,023.51	\$ 20,162.71	\$ 19,139	\$ 19,139	0.00%
	61111 Texas Workforce Commission	\$ 751.75	\$ 1.08	\$ 700	\$ 700	0.00%
	61112 Direct Deposit Fees	\$ 222.25	\$ 616.14	\$ 250	\$ 250	0.00%
	61113 Health Insurance/Stipend	\$ 7,500.00	\$ 22,600.00	\$ 22,680	\$ 22,680	0.00%
	61114 TMRS	\$ 13,355.03	\$ 24,939.69	\$ 21,170	\$ 26,000	22.82%
Total	Personnel Services	\$ 207,231.45	\$ 285,878.34	\$ 291,439	\$ 294,269	0.97%
Administrative & Office						
	61201 Office Supplies	\$ 2,621.85	\$ 2,682.22	\$ 2,875	\$ 2,875	0.00%
	61202 Equipment Replacement	\$ 2,048.49	\$ 3,630.14	\$ 7,825	\$ 7,500	-4.15%

Highland Haven General Fund Operating		Actual FY 23-24	Actual FY 24-25	Adopted Budget FY 25-26 TR:1505	Projected Ending Budget FY 25-26 TR:1505	Percent Different Green + Yellow = Red -
	61203 Newsletter Copy Charge	\$ 226.49	\$ 137.00	\$ 300	\$ 200	-33.33%
	61204 Newsletter Postage	\$ 470.00	\$ 453.00	\$ 700	\$ 500	-28.57%
	61205 Printing Binding Reproduction	\$ 469.68	\$ 229.44	\$ 1,100	\$ 1,000	-9.09%
	61206 Software	\$ 3,068.12	\$ 2,526.34	\$ 6,650	\$ 7,000	5.26%
61200	61207 Postage	\$ 426.07	\$ 533.10	\$ 850	\$ 850	0.00%
	61208 Public Notice Publication	\$ (761.00)	\$ 930.00	\$ 2,150	\$ 2,150	0.00%
	61209 Variances & Re-plats	\$ 832.00	\$ 34.00	\$ 1,100	\$ 1,100	0.00%
	61210 Travel Reimbursement	\$ -	\$ -	\$ 550	\$ 550	0.00%
	61211 Schools & Training	\$ 3,950.00	\$ 5,472.42	\$ 7,300	\$ 8,000	9.59%
	61212 Recognition & Awards	\$ 65.98	\$ -	\$ 300	\$ 300	0.00%
	61213 Food & Beverage	\$ -	\$ 176.29	\$ 300	\$ 1,000	233.33%
	61214 Bank Fees	\$ -	\$ 24.74	\$ 150	\$ 25	-83.33%
	61215 Misc. Expense	\$ 200.00	\$ -	\$ -	\$ -	#DIV/0!
Total	Administrative & Office	\$ 13,617.68	\$ 16,828.69	\$ 32,150	\$ 33,050	2.80%
	Street Maintenance & Repair					
61300	61301 Contract Repair	\$ -	\$ -	\$ 5,500	\$ 4,000	-27.27%
	61302 Street Material & Supplies	\$ 3,878.77	\$ 636.30	\$ 6,700	\$ 6,700	0.00%
Total	Street Maintenance & Repair	\$ 3,878.77	\$ 636.30	\$ 12,200	\$ 10,700	-12.30%
	Maintenance & Repair					
61400	61401 Equipment Repair & Maintenance	\$ 2,078.15	\$ 1,472.88	\$ 3,000	\$ 3,000	0.00%
	61402 Buildings/Infrastructure	\$ -	\$ 2,141.00	\$ 5,000	\$ 25,000	400.00%
Total	Maintenance & Repair	\$ 2,078.15	\$ 3,613.88	\$ 8,000	\$ 28,000	250.00%
	Professional Services					
	61501 Judge Expense	\$ 1,200.00	\$ 1,200.00	\$ 1,200	\$ 1,200	0.00%
	61502 Accounting/Audit Fees	\$ 10,280.00	\$ 12,616.55	\$ 8,950	\$ 12,000	34.08%
	61503 Attorney Fees	\$ 2,939.50	\$ 4,645.00	\$ 5,750	\$ 5,750	0.00%
	61504 Ordinance Codification	\$ 4,615.00	\$ 2,490.00	\$ 4,350	\$ 4,000	-8.05%
	61505 Burnet County Tax Appraisal Fee	\$ 4,582.17	\$ 3,836.52	\$ 5,250	\$ 5,250	0.00%
61500	61506 Information Technology Support	\$ 4,692.00	\$ 600.00	\$ 5,000	\$ 5,000	0.00%
	61507 Lobbying Expense	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	61508 Burnet County Election Fee	\$ 75.00	\$ -	\$ 5,000	\$ 2,500	-50.00%
	61509 Consultants	\$ -	\$ 1,657.99	\$ 2,200	\$ 2,200	0.00%
	61510 Web Site Hosting	\$ 4,015.00	\$ 3,164.00	\$ 3,000	\$ 5,000	66.67%
	61511 Recruitment	\$ 453.82	\$ 43.75	\$ 1,050	\$ 1,000	-4.76%
	61512 Interactive Web Map Hosting	\$ -	\$ 1,600.00	\$ 5,000	\$ 5,000	0.00%
Total	Professional Services	\$ 32,852.49	\$ 31,853.81	\$ 46,750	\$ 48,900	4.60%
	Utilities					
61600	61601 Electric	\$ 1,152.30	\$ 1,172.50	\$ 1,150	\$ 1,150	0.00%
	61605 Communications	\$ 6,258.69	\$ 6,341.90	\$ 6,750	\$ 8,250	22.22%
Total	Utilities	\$ 7,410.99	\$ 7,514.40	\$ 7,900	\$ 9,400	18.99%
	Charges For Services					
	61701 Janitorial Service	\$ 116.32	\$ -	\$ 675	\$ 500	-25.93%
	61702 Inspection Fees	\$ 7,740.00	\$ 6,940.00	\$ 7,300	\$ 7,300	0.00%
	61703 Clean Up Deposit Fees	\$ -	\$ 250.00	\$ -	\$ -	#DIV/0!
	61704 Flood Control Labor & Service	\$ -	\$ 1,600.00	\$ -	\$ -	#DIV/0!
61700	61705 Contract Mowing	\$ 305.00	\$ 1,860.00	\$ 1,050	\$ 2,000	90.48%
	61706 Landscaping	\$ 300.00	\$ 205.00	\$ 2,100	\$ 2,500	19.05%
	61708 Buoy Maintenance	\$ 4,485.53	\$ 396.00	\$ 8,000	\$ 6,000	-25.00%
	61709 Lot Mowing Program Expense	\$ 790.00	\$ 1,705.00	\$ 2,000	\$ 2,000	0.00%
	61710 Insurance	\$ 4,644.22	\$ 6,166.16	\$ 6,500	\$ 6,382	-1.82%
	61711 Notary Public Cert.	\$ 350.46	\$ 137.53	\$ 400	\$ 400	0.00%
	61712 Treasures Bond	\$ -	\$ -	\$ 325	\$ 325	0.00%
Total	Charges For Services	\$ 18,731.53	\$ 19,259.69	\$ 28,350	\$ 27,407	-3.33%
	Membership Fees/Dues					
	61801 CAPCOG	\$ 50.00	\$ 100.00	\$ 50	\$ 50	0.00%
61800	61803 Texas Municipal League	\$ 651.00	\$ 651.00	\$ 700	\$ 684	-2.29%
	61804 CAMPO	\$ 350.00	\$ 350.00	\$ 360	\$ 360	0.00%

Highland Haven General Fund Operating		Actual FY 23-24	Actual FY 24-25	Adopted Budget FY 25-26 TR.:1505	Projected Ending Budget FY 25-26 TR.:1505	Percent Different Green + Yellow = Red -
	61805 Texas Municipal Clerks Assoc.	\$ 175.00	\$ 175.00	\$ 180	\$ 125	-30.56%
	61806 Texas City Managers Assoc.	\$ -	\$ 3.79	\$ 300	\$ 300	0.00%
Total	Membership Fees/Dues	\$ 1,226.00	\$ 1,279.79	\$ 1,590	\$ 1,519	-4.47%
	Public Safety					
	61901 Security Camera/Flock Annual	\$ 1,849.99	\$ 1,575.00	\$ 7,100	\$ 10,000	40.85%
61900	61902 Granite Shoals VFD	\$ 87,550.00	\$ 87,550.00	\$ 92,880	\$ 92,880	0.00%
	61903 Marble Falls EMS	\$ 13,933.20	\$ 14,629.87	\$ 15,400	\$ 15,400	0.00%
	61904 Emergency Response Supplies	\$ -	\$ -	\$ 500	\$ 500	0.00%
	61905 Emergency Management Pro.	\$ -	\$ -	\$ 5,000	\$ 5,000	0.00%
Total	Public Safety	\$ 103,333.19	\$ 103,754.87	\$ 120,880	\$ 123,780	2.40%
	Capital Outlay					
	62901 3CGEO GIS Mapping	\$ 5,135.00	\$ 6,400.00	\$ -	\$ -	#DIV/0!
	62902 Flock Safety Camera	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	62903 Radar Traffic Signs	\$ -	\$ 7,265.00	\$ -	\$ -	#DIV/0!
62900	62904 Bond Interest Payments	\$ -	\$ -	\$ 46,800	\$ 46,800	0.00%
	62905 City Vehicle/UTV	\$ -	\$ -	\$ 20,000	\$ -	-100.00%
	62906 City Tools	\$ -	\$ -	\$ 5,000	\$ 5,000	0.00%
	62907 Fund Accounting Software	\$ -	\$ -	\$ 20,000	\$ 20,000	0.00%
	62908 Capital Reserve	\$ 8,958.18	\$ -	\$ 15,242	\$ 7,476	-50.95%
Total	Capital Outlay	\$ 14,093.18	\$ 13,665.00	\$ 107,042	\$ 79,276	-25.94%
60000	General Fund Expenses	\$ 404,453.43	\$ 484,284.77	\$ 656,301	\$ 656,301	0.00%
76000 - Interfund Transfers						
	Transfers In					
76010	76010 Transfers in from HHWS Fund	\$ 62,000.00	\$ 66,979.00	\$ 65,479	\$ 65,479	0.00%
	76010 Transfers in From Solid Waste	\$ 15,000.00	\$ 35,000.00	\$ 20,000	\$ 20,000	0.00%
	76010 Other Transfers in	\$ -	\$ -	\$ -	\$ -	
Total	Transfers In	\$ 77,000.00	\$ 101,979.00	\$ 85,479	\$ 85,479	0.00%
	Transfers Out					
	76020-1 Transfers To General Fund	\$ -	\$ -	\$ -	\$ -	
76020	76020-2 Transfers to Water Fund	\$ 100,000.00	\$ -	\$ -	\$ -	
	76020-3 Transfers to Solid Waste Fund	\$ -	\$ -	\$ -	\$ -	
	76020-4 Transfers to GF CIP	\$ -	\$ -	\$ -	\$ -	
	76020-5 Transfers to HHWS CIP	\$ -	\$ -	\$ -	\$ -	
Total	Transfers Out	\$ 100,000.00	\$ -	\$ -	\$ -	
	Total Revenues and Transfers In	\$ 522,535.63	\$ 553,218.63	\$ 609,501	\$ 621,504	1.97%
	Total Expenses and Transfers Out	\$ 504,453.43	\$ 484,284.77	\$ 656,301	\$ 656,301	0.00%
	Balance: Total Revenues and Transfers in Minus Total Expenses and Transfers out	\$ 18,082.20	\$ 68,933.86	\$ (46,800)	\$ (34,797)	-25.65%
	Total Revenues, Transfers In Plus Beginning Balance	\$ 1,175,266.68	\$ 1,240,489.18	\$ 1,359,034	\$ 1,371,037	0.88%
	Ending Balance	\$ 670,813.25	\$ 756,204.41	\$ 717,975	\$ 722,212	0.59%
	30% Ending Balance	\$ 151,336.03	\$ 145,285.43	\$ 196,890	\$ 196,890	
	50% Ending Balance	\$ 252,226.72	\$ 242,142.39	\$ 328,151	\$ 328,150	

Highland Haven Water Fund Operating				Actual FY 23-24	Actual FY 24-25	Adopted Budget FY 25-26	Projected Ending Budget FY 25-26	Percent Different Green + Yellow = Red -
Beginning Balance				\$ 453,476	\$ 223,132	\$ 149,353	\$ 149,353	
9000 - Water Fund Revenues								
Charges for Services								
	9210	Water Sales Base Charges	\$ 256,155	\$ 332,817	\$ 322,272	\$ 323,000		0.23%
	9210	Water Sales Volumetric Charges	\$ -	\$ -	\$ 46,562	\$ 50,000		7.38%
	9220	Tap Fees	\$ 4,500	\$ 9,000	\$ 9,000	\$ 14,000		55.56%
	9225	Contractor Repair Charges	\$ 583	\$ -	\$ -	\$ -		#DIV/0!
Total		Charges for Services	\$ 261,238	\$ 341,817	\$ 377,834	\$ 387,000		2.43%
		Percentage of Total	94.98%	99.43%	27.39%	27.87%		
Miscellaneous Income								
	9231	Miscellaneous Income	\$ 45	\$ 200	\$ 200	\$ 200		0.00%
Total		Miscellaneous Income	\$ 45	\$ 200	\$ 200	\$ 200		0.00%
		Percentage of Total	0.02%	0.06%	0.01%	0.01%		
Interest & Income from Investments								
	9251	Interest Income	\$ 13,775	\$ 1,750	\$ 1,500	\$ 1,500		0.00%
Total		Interest & Income from Investments	\$ 13,775	\$ 1,750	\$ 1,500	\$ 1,500		0.00%
		Percentage of Total	5.01%	0.51%	0.11%	0.11%		
Grant Funding								
	9910	Grant Funding	\$ -	\$ -	\$ -	\$ -		#DIV/0!
Total		Grant Funding	\$ -	\$ -	\$ -	\$ -		#DIV/0!
Other Financing Sources								
	9951	2025 GO Bond Proceeds	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000		0.00%
Total		Other Financing Sources	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000		0.00%
		Percentage of Total	0.00%	0.00%	72.49%	72.01%		
9000		Water Fund Revenue	\$ 275,058	\$ 343,767	\$ 1,379,534	\$ 1,388,700		0.66% 2.42%
62000 - Water Fund Expenses								
Bond Expenses								
	62151	Interest Expense (2019)	\$ 8,253	\$ 6,270	\$ 4,180	\$ 4,180		0.00%
	62152	Bond Principal (2019)	\$ 100,000	\$ 105,000	\$ 105,000	\$ 105,000		0.00%
Total		Bond Expenses	\$ 108,253	\$ 111,270	\$ 109,180	\$ 109,180		0.00%
		Percentage of Total	17.88%	26.65%	7.91%	7.91%		
Administrative & Office								
	62201	Office Supplies	\$ 446	\$ 2,600	\$ 2,600	\$ 2,600		0.00%
	62206	Software	\$ 2,152	\$ 2,500	\$ 2,550	\$ 2,550		0.00%
	62207	Postage	\$ 3,689	\$ 3,250	\$ 4,200	\$ 4,200		0.00%
	62208	Public Notice Publication	\$ -	\$ 450	\$ 200	\$ 200		0.00%
	62210	Travel Reimbursement	\$ -	\$ -	\$ 200	\$ 200		0.00%
	62211	Schools & Training	\$ 319	\$ 250	\$ 500	\$ 500		0.00%
	62212	Bank Fees	\$ 5	\$ 45	\$ 75	\$ 75		0.00%
	62213	Food & Beverage	\$ -	\$ 200	\$ 500	\$ 500		0.00%
Total		Administrative & Office	\$ 6,611	\$ 9,295	\$ 10,825	\$ 10,825		0.00%
		Percentage of Total	1.09%	2.23%	0.78%	0.78%		
Chemicals								
	62351	Chemicals	\$ 3,489	\$ 3,000	\$ 3,900	\$ 3,900		0.00%
Total		Chemicals	\$ 3,489	\$ 3,000	\$ 3,900	\$ 3,900		0.00%
		Percentage of Total	0.58%	0.72%	0.28%	0.28%		
Maintenance & Repair								
	62402	Repairs & Service Work	\$ 10,513	\$ 15,148	\$ 30,000	\$ 26,643		-11.19%
	62403	Buildings/Infrastructure	\$ 3,774	\$ 4,000	\$ 5,000	\$ 5,000		0.00%
	62405	Material-pipe,pumps,meters	\$ 11,558	\$ 18,000	\$ 20,000	\$ 17,250		-13.75%
	62407	Generator Maint. & Repairs	\$ 2,486	\$ 8,300	\$ 8,500	\$ 10,000		17.65%
Total		Maintenance & Repair	\$ 28,331	\$ 45,448	\$ 63,500	\$ 58,893		-7.26%
		Percentage of Total	4.68%	10.88%	4.60%	4.27%		
Professional Services								
	62502	Accounting/Audit Fees	\$ 4,860	\$ 4,000	\$ 8,250	\$ 12,000		45.45%
	62503	Attorney Fees	\$ 725	\$ 800	\$ 1,100	\$ 1,100		0.00%
	62511	Engineering Fees	\$ -	\$ 500	\$ 1,100	\$ 1,100		0.00%
	62512	Lab Fees	\$ 1,901	\$ 3,000	\$ 4,400	\$ 4,400		0.00%
	62513	Contract Operator	\$ 30,000	\$ 75,000	\$ 90,000	\$ 90,000		0.00%
Total		Professional Services	\$ 37,486	\$ 83,300	\$ 104,850	\$ 108,600		3.58%
		Percentage of Total	6.19%	19.95%	7.60%	7.87%		

		Utilities						
62600	62601 Electric	\$ 5,684	\$ 7,750	\$ 8,000	\$ 8,000		0.00%	
	62604 Telephone	\$ 420	\$ 750	\$ 1,000	\$ 1,000		0.00%	
	62605 Answering Service	\$ 112	\$ -	\$ -	\$ -		#DIV/0!	
Total	Utilities	\$ 6,216	\$ 8,500	\$ 9,000	\$ 9,000		0.00%	
	Percentage of Total	1.03%	2.04%	0.65%	0.65%			
	Services & Charges							
	62705 Contract Mowing Expense	\$ 645	\$ 650	\$ 1,650	\$ 1,650		0.00%	
62700	62712 Tap Installation	\$ 1,100	\$ 3,000	\$ 3,100	\$ 3,100		0.00%	
	62713 Storage Facilities	\$ 515	\$ 4,750	\$ 5,450	\$ 5,907		8.39%	
	62714 Johnson East Well Water Usage	\$ 61	\$ 500	\$ 500	\$ 500		0.00%	
	62715 TCEQ	\$ 961	\$ 1,750	\$ 1,100	\$ 1,500		36.36%	
Total	Services & Charges	\$ 3,282	\$ 10,650	\$ 11,800	\$ 12,657		7.26%	
	Percentage of Total	0.54%	2.55%	0.86%	0.92%			
	Membership Fees/Dues							
62800	62806 TRWA Membership	\$ -	\$ 550	\$ 575	\$ 575		0.00%	
	62807 AWWA	\$ -	\$ 400	\$ 425	\$ 425		0.00%	
Total	Membership Fees/Dues	\$ -	\$ 950	\$ 1,000	\$ 1,000		0.00%	
	Percentage of Total	0.00%	0.23%	0.07%	0.07%			
	Capital Projects							
	62901 Water Tank Project	\$ 349,734	\$ 78,154	\$ -	\$ -		#DIV/0!	
62900	62905 Bond Issuance Cost	\$ -	\$ -	\$ 75,000	\$ 75,000		0.00%	
	62906 Land Acquisition	\$ -	\$ -	\$ 750,000	\$ 750,000		0.00%	
	62907 Water Infrastructure Impr.	\$ -	\$ -	\$ 175,000	\$ 175,000		0.00%	
Total	Capital Projects	\$ 349,734	\$ 78,154	\$ 1,000,000	\$ 1,000,000		0.00%	
	Percentage of Total	57.77%	18.72%	72.49%	72.49%			
62000	Water Fund Expenses	\$ 543,402	\$ 350,567	\$ 1,314,055	\$ 1,314,055		0.00%	
							0.00%	
76000 - Interfund Transfers								
	Transfers In							
76010	76010 Transfers in from General Fund	\$ 100,000	\$ -	\$ -	\$ -			
	76010 Transfers in From Solid Waste	\$ -	\$ -	\$ -	\$ -			
	76010 Other Transfers in	\$ -	\$ -	\$ -	\$ -			
Total	Transfers In	\$ 100,000	\$ -	\$ -	\$ -			
	Transfers Out							
	76020-1 Transfers To General Fund	\$ 62,000	\$ 66,979	\$ 65,479	\$ 65,479		0.00%	
76020	76020-2 Transfers to Water Fund	\$ -	\$ -	\$ -	\$ -			
	76020-3 Transfers to Solid Waste Fund	\$ -	\$ -	\$ -	\$ -			
	76020-4 Transfers to GF CIP	\$ -	\$ -	\$ -	\$ -			
	76020-5 Transfers to HHWS CIP	\$ -	\$ -	\$ -	\$ -			
Total	Transfers Out	\$ 62,000	\$ 66,979	\$ 65,479	\$ 65,479		0.00%	
	Percentage of Total	10.24%	16.04%	4.75%	4.75%			
	Total Revenues and Transfers In	\$ 375,058	\$ 343,767	\$ 1,379,534	\$ 1,388,700		0.66%	
	Total Expenses and Transfers Out	\$ 605,402	\$ 417,546	\$ 1,379,534	\$ 1,379,534		0.00%	
	Balance: Total Revenues and Transfers in Minus Total Expenses and Transfers out	\$ (230,344)	\$ (73,779)	\$ (0)	\$ 9,166		18059.00%	
	Total Revenues, Transfers In Plus Beginning Balance	\$ 828,534	\$ 566,899	\$ 1,528,887	\$ 1,538,053		0.60%	
	Ending Balance	\$ 223,132	\$ 149,353	\$ 149,353	\$ 158,519		6.14%	
	30% Ending Balance	\$ 181,621	\$ 125,264	\$ 113,860	\$ 113,860			
	50% Ending Balance	\$ 302,701	\$ 208,773	\$ 189,767	\$ 189,767			

Highland Haven Solid Waste Operating		Actual FY 23-24	Actual FY 24-25	Adopted Budget FY 25-26	Projected Ending Budget FY 25-26	Percent Different Green + Yellow = Red -
Beginning Balance		\$ 61,718	\$ 80,146	\$ 82,946	\$ 82,946	
9000 - Water Fund Revenues						
Charges for Services						
9600	9610 Trash Sales	\$ 127,231	\$ 131,300	\$ 137,865	\$ 134,438	-2.49%
Total	Charges for Services	\$ 127,231	\$ 131,300	\$ 137,865	\$ 134,438	-2.49%
	Percentage of Total	96.21%	96.16%	96.25%	96.01%	
Franchise Fees						
9650	9651 Franchise Fees	\$ 4,940	\$ 5,200	\$ 5,350	\$ 5,344	-0.12%
Total	Franchise Fees	\$ 4,940	\$ 5,200	\$ 5,350	\$ 5,344	-0.12%
	Percentage of Total	3.74%	3.81%	3.73%	3.82%	
Sales Tax						
9700	9721 Timely Filing Discount	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	9722 Sales Tax Collected	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Total	Sales Tax	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	Percentage of Total	0.00%	0.00%	0.00%	0.00%	
Interest & Income from Investments						
9800	9801 Interest Income	\$ 74	\$ 50	\$ 25	\$ 250	900.00%
Total	Interest & Income from Investments	\$ 74	\$ 50	\$ 25	\$ 250	900.00%
	Percentage of Total	0.06%	0.04%	0.02%	0.18%	
9500	Solid Waste Fund Revenue	\$ 132,245	\$ 136,550	\$ 143,240	\$ 140,031	-2.24%
63000 - Solid Waste Fund Expenses						
Professional Services						
	63502 Accounting/Audit Fees	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	63513 Waste Contractor Cost	\$ 98,797	\$ 104,000	\$ 108,160	\$ 108,160	0.00%
63500	63514 Household Haz. Waste	\$ -	\$ 2,000	\$ 2,000	\$ 1,000	-50.00%
	63515 Haz Waste Response Fund	\$ -	\$ 2,000	\$ 2,000	\$ 1,000	-50.00%
	63516 Bulk Trash Pick-up	\$ -	\$ -	\$ 2,500	\$ 1,000	-60.00%
	63517 Document Shredding	\$ 110	\$ 750	\$ 750	\$ 750	0.00%
Total	Professional Services	\$ 98,907	\$ 108,750	\$ 115,410	\$ 111,910	-3.03%
	Percentage of Total	86.83%	81.31%	85.23%	84.84%	
Taxes & Fees						
63700	63830 Sales Tax Paid	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Total	Taxes & Fees	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	Percentage of Total	0.00%	0.00%	0.00%	0.00%	
62000	Solid Waste Fund Expenses	\$ 98,907	\$ 108,750	\$ 115,410	\$ 111,910	-3.03%
76000 - Interfund Transfers						
Transfers In						
76010	76010 Transfers in from Water Fund	\$ -	\$ -	\$ -	\$ -	
	76010 Transfers in From Solid Waste	\$ -	\$ -	\$ -	\$ -	
	76010 Other Transfers in	\$ -	\$ -	\$ -	\$ -	
Total	Transfers In	\$ -	\$ -	\$ -	\$ -	
Transfers Out						
	76020-1 Transfers To General Fund	\$ 15,000	\$ 25,000	\$ 20,000	\$ 20,000	0.00%
76020	76020-2 Transfers to Water Fund	\$ -	\$ -	\$ -	\$ -	
	76020-3 Transfers to Solid Waste Fund	\$ -	\$ -	\$ -	\$ -	
	76020-4 Transfers to GF CIP	\$ -	\$ -	\$ -	\$ -	
	76020-5 Transfers to HHWS CIP	\$ -	\$ -	\$ -	\$ -	
Total	Transfers Out	\$ 15,000	\$ 25,000	\$ 20,000	\$ 20,000	0.00%
	Percentage of Total	13.17%	18.69%	14.77%	15.16%	
Total Revenues and Transfers In		\$ 132,245	\$ 136,550	\$ 143,240	\$ 140,031	-2.24%
Total Expenses and Transfers Out		\$ 113,907	\$ 133,750	\$ 135,410	\$ 131,910	-2.58%
Balance: Total Revenues and Transfers in Minus Total Expenses and Transfers out		\$ 18,338	\$ 2,800	\$ 7,830	\$ 8,121	3.72%
Total Revenues, Transfers In Plus Beginning Balance		\$ 193,963	\$ 216,696	\$ 226,186	\$ 222,977	-1.42%
Ending Balance		\$ 80,056	\$ 82,946	\$ 90,776	\$ 91,067	0.32%
30% Ending Balance		\$ 34,172	\$ 40,125	\$ 40,623	\$ 39,573	
50% Ending Balance		\$ 56,954	\$ 66,875	\$ 67,705	\$ 65,955	



March 13, 2026

Subject: Item 9 (a) - Discussion on Budget: Potential Projects for FY27

To the City of Highland Haven Board of Aldermen,

Background

As we begin preparing the budget for FY27, staff is starting to identify potential projects and initiatives for each of the City's funds. Examples of projects currently under consideration include:

- Replacement or upgrade of the water system generator
- Implementation of Automated Metering Infrastructure (AMI)
- A drainage study to evaluate current and future needs
- Major street repair or replacement projects

This is an early stage of the process, and no final decisions have been made regarding funding or prioritization.

Purpose of This Discussion

The Board's input is requested to help guide staff as we develop the FY27 budget. Specifically, we are seeking feedback on:

- Projects or initiatives the Board would like to prioritize for consideration in each fund
- Any new ideas or needs the Board believes should be included
- General direction on how to approach budgeting for capital projects versus operating needs

Staff is not presenting a formal recommendation at this time; this discussion is intended to gather input and ensure Board priorities are reflected in the draft budget.

Moving Forward

Following this discussion, staff will compile the input received and incorporate it into the preliminary budget for FY27. This will allow the Board to review and consider funding options for these projects in upcoming budget workshops.

Please let me know if you would like any additional information or examples of potential projects before the meeting.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com

March 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	Texas Independence Day Holiday	Regular BOA Election Cancellation Order				
8	9	10	11	12	13	14
				P&Z Zoning: Public Hearing		
15	16	17	18	19	20	21
		Regular BOA FY25 Audit Presentation				
22	23	24	25	26	27	28
29	30	31	1	2	3	4
Financial Statements from Municipal Audit due						
5	6	Notes Dates in Yellow are State Deadlines				

April 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3 Good Friday Holiday	4
5	6	7 Regular BOA Annexation - Public Hearing	8	9 P&Z	10	11
12	13	14	15	16	17	18
19	20	21 Budget Workshop 5:00 PM Regular BOA 7:00	22	23	24	25
26	27	28	29	30	1	2
3	4	Notes				

May 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	1	2
					One Year Deadline to Post Candidacy Info on Website	Election Day
3	4	5	6	7	8	9
		Regular BOA First day of Canvass Period			FIRST DAY elected officials may assume duties of office.	
10	11	12	13	14	15	16
			Last Day of Canvass Period	P&Z		
17	18	19	20	21	22	23
		Budget Workshop 5:00 PM Regular BOA 7:00 PM Oaths of Office				
24	25	26	27	28	29	30
	Memorial Day Holiday					
31	1	Notes				

June 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1 Last Day Elected Officials Qualify and Assume Office	2 Regular BOA	3	4	5	6
7	8	9	10	11 P&Z	12	13
14	15	16 Budget Workshop 5:00 PM Regular BOA 7:00	17	18	19 Juneteenth Holiday	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	Notes				

July 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
28	29	30	1 File Budget with City Secretary for July 31 Adoption (30 days prior to tax rate adoption)	2 File Budget with City Secretary for Aug. 1 Adoption (30 days prior to tax rate adoption)	3 Independence Day Holiday	4	
5	6	7 Regular BOA Review of Proposed Budget	8 File Budget with City Secretary for Aug.7 Adoption (30 days prior to tax rate adoption)	9 P&Z	10	11	
12	13	14	15	16	17	18 Deadline to File Proposed Budget with City Secretary	
19	20	21 Regular BOA Review of Proposed Budget	22	23	24	25 Estimated Tax Values Due from Burnet CAD	
26	27	28	29	30	31	1	
2	3	Notes Dates in Yellow are State Deadlines					

August 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3	4 Regular BOA Public Hearing on Budget & Tax Rate	5	6 Deadline to Publish Notice of Budget Hearing in Newspaper	7 Deadline - No New Revenue and VATR Rates submitted to BOA and website	8
9	10 These votes require BOA Super Majority. Special BOA Meeting to Adopt Budget by Record Vote 4:00 PM	11 Special BOA Meeting to Adopt Tax Rate by Record Vote 9:00 AM	12	13 P&Z	14	15
16	17 Deadline to Adopt Budget by Record Vote; <u>Deadline to Order Special Election.</u>	18 Regular BOA	19	20	21	22
23	24	25	26	27	28	29
30	31	Notes Dates in Yellow are State Deadlines	*** There must be 30 days between filing budget with City Secretary and the actual adoption of the budget. Hard deadline from State of TX is July 18 for August 17 adoption, so must adjust dates accordingly.			



March 13, 2026

Subject: Item 10 - Discussion on City Signs

To the City of Highland Haven Board of Aldermen,

Background

This item provides an opportunity for the Board to discuss several sign-related projects associated with City Hall and the surrounding property. These include the replacement of the outdoor bulletin board, potential updates to the City Hall building sign, and options for replacing the electronic message board located on the monument sign along Highland Drive.

a. City Hall Bulletin Board (Outdoor)

Last year, the Highland Haven Ladies Club generously donated funds for the purchase of a new outdoor bulletin board to replace the existing one located near City Hall. The current bulletin board has reached the end of its useful life due to age and deterioration, and staff has concerns that it may not withstand a significant wind event.

The City purchased the replacement bulletin board last year and has been storing it until installation could be arranged. Earlier this year, the City Secretary was asked to obtain bids for removal of the existing bulletin board and installation of the replacement unit. It took some time to locate multiple vendors willing to perform the work, but a second bid was recently received.

After reviewing the proposals, staff authorized the City Secretary to proceed with selecting a vendor and scheduling the work. The City has since signed the proposal/invoice from the selected contractor and is coordinating scheduling for the installation.

Based on the contractor's current workload, the replacement is expected to be completed within the next one to two months, if not sooner.

A copy of the signed proposal for the work is attached for the Board's reference.

b. City Hall Building Sign

Earlier this fiscal year, the Ladies Club also obtained a proposal for a new City Hall building sign intended to replace the existing lettering currently mounted to the brick exterior of the building. The proposed design is similar in style to the new monument sign installed at the entrance to the community last year.

Following receipt of the proposal, the Ladies Club donated the full amount of funding needed to construct the proposed sign.

At this time, the City has not taken action to approve the design, and the project has not moved forward. Staff would like guidance from the Board on how they would like to proceed.

Possible options include:

- Placing the current proposal on a future agenda for formal consideration, or
- Directing staff to explore additional design options for the building sign.

While the proposed sign is consistent with the design used at the community entrance, the Board may wish to discuss whether this is the preferred design for City Hall or whether alternative styles should be considered.

For reference, staff has attached:

- The proposal and design rendering provided to the Ladies Club
- A photo of the current City Hall signage

more on next page



c. Monument Sign with Message Board

The electronic message board located on the monument sign along Highland Drive stopped functioning last year and is no longer able to receive updates.

Staff spent several months troubleshooting the issue with the sign manufacturer. After reviewing the condition of the unit, the manufacturer advised that the most practical solution would be replacement of the electronic display. The existing display has reached the end of its intended service life, and newer models offer improved resolution, reliability, and easier software operation.

It is important to note that this project would not involve replacing the entire monument sign structure. The proposal would simply involve removing the existing electronic display and installing a new digital message board within the existing monument frame.

Last fall, staff obtained preliminary pricing from a sign company for replacement options. These options, along with installation costs, are included in the materials attached to this memo.

As discussed earlier during the budget amendment item, funding was proposed to be moved from capital outlay to allow for replacement of the electronic display if the Board chooses to proceed.

The message board serves as an important tool for notifying residents about community events, meetings, and other city information, and its absence has been noticeable over the past year.

If the Board would like to pursue replacing the display, staff can prepare a Request for Proposals (RFP) and solicit competitive bids for the project.

Attached for reference are:

- Photos of the existing electronic message board
- The display replacement options and pricing provided to staff

Purpose of Discussion

This item is presented for discussion and direction from the Board regarding the City's signage projects. No formal action is required at this time.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com

ESTIMATE

Signs Across Texas LLC.
P.O. Box 1653
Kingsland, TX 78639

sataccounting@signsacrosstexas.co
m
+1 (325) 388-9258



Bill to
Sarah Collard
Highland Haven

Estimate details

Estimate no.: 2975
Estimate date: 02/12/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Rental	Rental Full Day - Mini Skid Steer with 12" auger attachment	1	\$400.00	\$400.00
2.	Service / Removal and Installation	Service / Removal of Existing Bulletin (2 hr @ \$125) Haul off/Disposal (\$150)	1	\$400.00	\$400.00
3.	Service / Removal and Installation	Service / Installation - Assembly and Installation of New Bulletin (1hr) Digging Holes, Setting Bulletin and Temporary Bracing - 3 trips (2.5hrs) - 36" x 12" hole size, pole 24" in ground with concrete - 3 trips required (first trip dig hole and concrete 1' footer, 2nd trip set sign, pour remaining 2' of footer and install temporary bracing, 3rd trip remove temporary bracing	3.5	\$125.00	\$437.50

Subtotal \$1,237.50

See attached -
Sales Tax Exempt

← Sales tax \$0.00 ~~\$77.34~~

Total \$1,314.84

Accepted date

Accepted by

3/10/2026

**ROSCOE L HOLT
HIGHLAND HAVEN
CITY HALL**

**ROSCOE L HOLT
HIGHLAND HAVEN
CITY HALL**



SIGNS2GO - MARBLE FALLS

813 12th STREET
TX 78654

Estimate

Date	Estimate #
11/12/2025	4574

Name / Address
CITY OF HIGHLAND HAVEN OLAN KELLEY 830-265-4366 OFFICE mayor@highlandhaventx.com patsy68craven@gmail.com

Project

Description	Qty	Cost	Total
4'H X 8'W CEDAR SIGN WITH 6"H BLACK ACRYLIC LETTERS & COLORED CITY LOGO PRODUCED & INSTALLED NOTE: DUE TO TARIFFS, INCREASING COSTS OF SUPPLIES & SHIPPING, PRICING IS SUBJECT TO CHANGE. PLEASE CONFIRM AT TIME OF ORDER. CURRENTLY, QUOTES ARE GOOD TO END OF BUSINESS DAY.	1	870.41	870.41
		Total	\$870.41

Customer Signature _____



OPTION 1



2' x 5' Digital EMC Single Faced
 4mm, 10mm, 15mm Pitch
 Cloud Based Programming
 Edge to Edge Viewing
 Front Serviceable
 3 Yr. Parts Warranty
 Lifetime Technical Service
 UL Listed, ETL Listed

Keep Current



COMMUNICATION

Wireless Antennas, Cloud Based Programming
 Light Sensor: Included
 Temp Sensor: NA, Temp from the Cloud

OPTION 1 PACKAGE PRICING

6mm **\$15,675**
 ULTRA-HIGH RESOLUTION

10mm **\$13,847**
 HIGH RESOLUTION

15mm **\$12,936**
 ENHANCED RESOLUTION

- * Installation Included In Above Pricing
- * 50% DEPOSIT | 50% BALANCE
- * Shipped Ready For Installation With All Necessary Mounting Brackets Attached
- * Manufactured in Louisville, KY
- * Shipping Included in Above Pricing
- * Proper Electrical Responsibility of Customer
- * Prices good for 90 days

OPTION 2



3' x 5' Digital EMC Single Faced
 4mm, 10mm, 15mm Pitch
 Cloud Based Programming
 Edge to Edge Viewing
 Front Serviceable
 3 Yr. Parts Warranty
 Lifetime Technical Service
 UL Listed, ETL Listed



COMMUNICATION

Wireless Antennas, Cloud Based Programming
 Light Sensor: Included
 Temp Sensor: NA, Temp from the Cloud

OPTION 2 PACKAGE PRICING

6mm **\$19,384**
 ULTRA-HIGH RESOLUTION

10mm **\$17,319**
 HIGH RESOLUTION

15mm **\$16,154**
 ENHANCED RESOLUTION

- * Installation Included In Above Pricing
- * 50% DEPOSIT | 50% BALANCE
- * Shipped Ready For Installation With All Necessary Mounting Brackets Attached
- * Manufactured in Louisville, KY
- * Shipping Included in Above Pricing
- * Proper Electrical Responsibility of Customer
- * Prices good for 90 days



March 13, 2026

Subject: Item 11 - Discussion on Water Infrastructure Bond

To the City of Highland Haven Board of Aldermen,

Background

This standing discussion item allows the Board to receive updates on the \$1 million general obligation bond approved by voters on November 4, 2025 (Proposition A), which authorized funding for water system upgrades and related infrastructure, including potential property acquisition for the water system.

Recent Development

There are no new updates since the last meeting. Staff continues to monitor progress regarding communications with the property owner and other steps required for the bond and potential property acquisition.

As previously noted, once an agreement is in place for any property purchase, it generally takes 6–12 weeks to sell the bonds and finalize related transactions.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com



March 13, 2026

Subject: Item 12 - Discussion on City Attorney Update: Items for Monthly Meeting

To the City of Highland Haven Board of Aldermen,

Background

On Thursday, March 12, we held our first monthly check-in meeting with the City Attorney. This new recurring meeting was established after discussions about ways to improve responsiveness and communication, and the initial meeting was very productive.

Purpose of this Discussion

As part of improving these monthly check-ins, staff proposes adding this item to each Board agenda. The intent is to provide a regular opportunity for the Board of Aldermen to share items or questions that you would like included in these monthly meetings with the City Attorney.

This ensures that:

- The Board can provide input on topics that require legal review or advice.
- Staff can prepare in advance to make the check-in meetings efficient and focused.
- The City Attorney is aware of Board priorities and can provide timely guidance.

Staff is not presenting recommendations at this time but seeks input from the Board on what items you would like included in future monthly check-ins.

Please let me know your thoughts or if you would like additional information prior to the meeting.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com



March 13, 2026

Subject: Item 13 - Discussion on Planning and Zoning Commission Assignments

To the City of Highland Haven Board of Aldermen,

Background

This item allows the Board to review current alderman assignments to the Planning and Zoning (P&Z) Commission and receive updates on the Commission's work.

a. Review of Current Assignments

Current assignments remain as previously established (each alderman appoints a member to serve a term aligned with their own, per city ordinances). No changes are proposed at this time.

b. Commission Work and Key Activities

The next regular P&Z Commission meeting is scheduled for April 9, 2026, at 6:00 pm.

The P&Z Commission continues to work on several projects:

1. 25-Foot Setback from Water

- Connie Smith and Linda Ray are reviewing the 25-foot setback as directed by the Board at the last meeting.
- They will provide recommendations on how to proceed at the April and/or May P&Z meetings.
- Following their review, the P&Z will recommend if and how the current ordinance should be updated.

2. Signs Ordinance

- A draft ordinance was presented at the March 12 meeting, and the Commission provided extensive feedback.
- John and I are updating the draft based on these comments and will present a revised version at the next meeting.

3. Water Wells

- Lorinda and I have a meeting scheduled for Monday, March 23 to discuss potential updates to the ordinance.

4. Water Well Storage Tanks

- A draft ordinance has been presented and initial feedback received.
- Linda and I will review comments and prepare an updated draft ordinance for the next P&Z meetings.

5. Comprehensive Plan

- The Commission has completed edits to the Introduction section.
- They will review the section in full once edits are sent to them.
- Following that, the Commission will move into topic sections, exploring the details introduced in the Introduction.

Purpose of Discussion

This item is intended to:

- Provide the Board with updates on Commission progress
- Allow discussion regarding priorities or additional direction for the P&Z Commission
- Keep the Board informed as drafts and recommendations are prepared for future consideration

No formal action is requested at this time.

Sincerely,

Andy Adams, City Administrator, (830) 265-4366, cityadministrator@highlandhaventx.com



March 13, 2026

Subject: Item 14 - Discussion on Legislative Updates

To the City of Highland Haven Board of Aldermen,

Background

This standing item provides an opportunity to discuss any relevant developments from the Texas Legislature or federal government that could impact municipalities. Topics often include areas such as property taxes, water policy, elections, grants, and local governance.

While the next regular legislative session will not occur until 2027, work during the interim period often shapes the bills that will ultimately be filed and debated.

Update

(a) Legislative Priorities:

- Earlier this year, Lieutenant Governor Dan Patrick released a series of Interim Charges that will guide Senate committees as they study issues ahead of the next legislative session. These topics frequently form the basis for legislation in the following session.
 - Some of the broad policy areas identified include:
 - Further property tax reductions
 - Protection of taxpayer funds and prevention of fraud or abuse
 - Security of critical infrastructure and supply chains
 - Education-related initiatives and curriculum policies
 - Other statewide policy issues identified by legislative leadership
 - While many of these items are focused on broader statewide policy, they can sometimes lead to legislation that has unintended impacts on smaller municipalities.

(b) Legislative Advocacy

- Even during non-session years, it is important for cities to maintain communication with local legislators. Much of the groundwork for legislation is done during the interim through committee hearings, studies, and stakeholder input.
- Organizations such as the Texas Municipal League (TML) will continue to provide updates and guidance on issues affecting cities and best practices for communicating with legislators as the 2027 legislative session approaches.

Staff will continue tracking TML alerts and legislative news. Discussion only—no action requested. Please let me know if you'd like staff to research a specific topic or bill.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com



March 13, 2026

Subject: Item 15 - Discussion on Drainage Issues

To the City of Highland Haven Board of Aldermen,

Background

This recurring item is included on the agenda to allow discussion of any reported drainage concerns (e.g., flooding, standing water, culverts, or stormwater issues) following rain events or resident reports. It helps document problems for potential follow-up or improvements.

Update

While we did receive some rainfall since the last Board meeting, and no new drainage complaints or issues have been reported. No standing water or flooding events noted in that period, beyond normal expectations.

This item remains on the agenda as a precautionary placeholder in case of future rain. In order to tackle any drainage issues, the City will need to consider program or project costs in the upcoming budget cycle. Discussion only if the Board has observations or resident feedback to share—no action requested.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com



March 13, 2026

Subject: Item 16 - Discussion on Water System

To the City of Highland Haven Board of Aldermen,

Background

This standing item allows review of the City's water system, including maintenance/operations, compliance with the Central Texas Groundwater Conservation District (CTGCD), and any related issues.

a. Maintenance and Operations Issues

- Since the last update, the Mayor and I followed up with the homeowners involved in the Shady Acres water loss incident discussed at the previous meeting. The situation stemmed from a drain line being left open after the winter freeze, which resulted in significant water loss before it was discovered.
- During our conversation, the homeowners were very understanding about the situation and expressed strong support for implementing Automated Metering Infrastructure (AMI) in the future to help detect leaks or unusual water usage more quickly. They indicated they would be willing to speak in support of AMI or other monitoring improvements if the City moves forward with those types of system upgrades.
- This situation continues to serve as a good example of how real-time monitoring technology could help prevent similar events in the future.

b. Central Texas Groundwater Conservation District

- The Mayor and I also briefly discussed potential next steps related to the City's groundwater permit with our City Attorney. We will continue reviewing options and will bring forward additional information as appropriate.
- At this time, there are no major updates from the District since our last report. Staff will continue monitoring District actions and communications that could affect the City's water system.
- The CTGCD Board of Directors is scheduled to meet on March 18, 2026, at 9:00 am. The Mayor plans to attend, but the City Administrator will be out of town.
- Drought Status – The District remains at Stage 2 (Moderate) drought restrictions (reduced from Stage 4 earlier in 2025). This includes a 10% voluntary water reduction goal. City usage continues to be monitored for compliance.

No action is requested at this time—discussion only if the Board has questions or observations.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com



March 13, 2026

Subject: Item 17 - Discussion on Solid Waste Services

To the City of Highland Haven Board of Aldermen,

Background

This recurring item allows review of the City's solid waste collection services, including contract performance, resident feedback, and any operational guidelines.

Update

Burnet county will be hosting a BOPATE waste collection event on Saturday April 18 from 9 a.m. - 1 p.m. Please see the flyer below for more information.

There are no new updates regarding Solid Waste Services in regards to our Waste Management contract. We will continue to monitor this program and provide feedback on any issues or problems as they arise.

Sincerely,
Andy Adams
Highland Haven
City Administrator
(830) 265-4366
cityadministrator@highlandhaventx.com

BURNET COUNTY BOPATE* WASTE COLLECTION EVENT



*Batteries, Oil, Paint,
Antifreeze, Tires, Electronics

Burnet County Reuse and Recycle Center

Saturday, April 18, 2026
9:00 am - 1:00 pm
2411 FM 963 (2 Miles E of 281)
Burnet, TX 78611

PLEASE BRING

- Automobile Tires (24" or less) **NO RIMS**
First 10 Tires Free - \$3 per tire after 10
- Latex Paint **NO Oil based paint**
- Lead-Acid and Rechargeable Batteries
- Televisions **NO Consoles**
- Small Electronics
- Antifreeze
- Scrap Metal **NO Lawnmowers or Appliances**
- Used Motor Oil and Oil Filters

DO NOT BRING

- Tires with Rims
- Appliances
- Containers larger than 5 gallons
- Console Televisions or Furniture
- Medical or pharmaceutical items
- **ANY** chemicals or Household Hazardous Waste

**A FULL CHEMICAL DISPOSAL EVENT WILL BE
HELD IN BURNET
OCTOBER 2026**

Commissioner Jim Luther, Jr. - (512) 715-4112
Commissioner Damon Beierle - (512) 715-2611
Commissioner Chad Collier - (830) 265-0483
Commissioner Joe Don Dockery - (512) 715-2911

**RESIDENTAL ITEMS ONLY!
NO INDUSTRIAL OR
COMMERCIAL/BUSINESS WASTE**

Made Possible by: Burnet County · Burnet · Bertram · Marble Falls · Meadowlakes
Cottonwood Shores · Granite Shoals · Highland Haven · Horseshoe Bay
Reliable Tire Disposal · Central Texas Groundwater Conservation District
Hill Country Recycling · Goodwill Central Texas · Green Planet
Burnet County Community Services Restitution Program
33rd/424th Judicial Districts Intermediate Sanction Facility



**CENTRAL TEXAS
GROUNDWATER
CONSERVATION
DISTRICT**

Thank you for participating in Burnet County's Recycling Program!

DID

Every aquifer in Burnet County has a local recharge area that is a direct pathway for freshwater & potential contaminants to enter

YOU

1 gallon of used motor oil can contaminate 1 million gallons of freshwater

KNOW

Recycling your waste helps preserve groundwater quality - it is difficult and very expensive to clean contaminated groundwater

Over 50% of the people in Burnet County are dependent upon groundwater for their homes

**GET GROUNDWATER
NEWS AND TIPS BY
SIGNING UP FOR
OUR NEWSLETTER**



The mission of the groundwater district is to protect and enhance the groundwater resources of Burnet County. We adopt and enforce rules to protect groundwater users and also to maintain the economic vitality of the communities we serve. To learn more about Burnet County Aquifers and your well, visit www.centraltexasgcd.org or call us at 512-756-4900.

**Water is for
every Texan.
Every Texan
should be
for Water.**

**BURNET
COUNTY
RUNS ON
WATER**



Burnet County relies on 6 aquifers, and parts of all 5 Highland Lakes. Most creeks & streams start from groundwater.

Rocks Matter: Burnet County's unique geology contributes to a complex aquifer system.



Water is the key ingredient for life in Texas- it's the heart of everything we do. It's the lifeblood of our state.