



**CITY OF HIGHLAND HAVEN**  
**510 Highland Drive, Suite A**  
**Highland Haven, Texas 78654-8278**  
**Telephone: 830-265-4366**

**MINUTES – REGULAR BOARD OF ALDERMEN MEETING**

**DATE:** Tuesday, March 17, 2026

**TIME:** 7:00 p.m.

**PLACE:** Highland Haven Community Center, 118 Blackbird, Highland Haven, TX

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 7:01 PM.**

Mayor Pro Tem Terry Nuss	✓Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	✓Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	✓Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	✓Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input type="checkbox"/> Present	✓Absent

2. Pledge of Allegiance – **Led by Mayor Kelley.**

3. Recognize Visitors – **Rick Hieb, Judy Kelley, Byrdie Kelley, Keith Neffendorf.**

4. Announcements, Proclamations, or Presentations

5. Public Comment

*(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**Rick Hieb inquired about the status of the two partially completed houses on Wren and Blackbird.**

**ACTION ITEMS**

6. **Consider Consent items:**

*The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.*

- a. Meeting Minutes for Regular BOA – March 3, 2026
- b. Sales Tax Report – February 2026
- c. Water Usage Report – February 2026
- d. Financials – February 2026

**Bruce Robertson made a motion to accept the Consent Items, seconded by Lynn Smith.**

**Vote: 4-0**

7. **Discussion and/or Possible Action:** FY 25 Audit Presentation – Neffendorf & Blocker, P.C.

**Terry Nuss made a motion to accept the FY25 audit report, seconded by Lynn Smith.**

**Vote: 4-0**

8. **Discussion and/or Possible Action:** Review current year budget; amendments/reallocations (intra-fund only)

**Bruce Robertson made a motion to approve the proposed FY 2026 General Fund budget amendments as presented, reallocating funds within the General Fund, including moving funds from Capital Outlay to operating line items to repair and replace infrastructure and cover other minor operating adjustments, with the total General Fund budget remaining unchanged. Don Hagans seconded the motion.**

**Vote: 4-0**

## **DISCUSSION / INFORMATION ITEMS**

9. Discussion – Budget

- a. Potential Projects for Budget FY27
- b. Calendar

10. Discussion – City Signs

- a. City Hall Building
- b. Monument Sign with Message Board

11. Discussion – Water Infrastructure Bond

12. City Attorney Update

- a. Items for Monthly Meeting

13. Review assignments for the Planning and Zoning Commission

- a. Review of Current Planning and Zoning Assignments
- b. The next regular P&Z meeting is scheduled for April 9, 2026, at 6:00 pm.

14. Legislative Updates

15. Drainage Issues

16. Review Water System

- a. Maintenance and Operations Issues
- b. Central Texas Groundwater Conservation District
  - i. Rules Update
  - ii. Pumping Permit
  - iii. Drought Status – Stage 2
  - iv. 10% Water Reduction Goal

17. Review Solid Waste Services

18. Mayor's Report

19. Aldermen Comments

20. City Staff Comments

- a. City Secretary – Area Agency on Aging for Capital Area Survey

Next Regular meeting – Tuesday, April 7, 2026, at 7:00 p.m., Highland Haven Community Center

**A motion to adjourn was made by Terry Nuss; seconded by Bruce Robertson.**

**Vote: 4-0**

Adjournment.

**The meeting adjourned at 8:37 PM.**

*Olan Kelley*  
Olan Kelley, Mayor

Attest:

*Sarah Collard*  
Sarah Collard, City Secretary

