



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, March 3, 2026

TIME: 7:00 p.m.

PLACE: Roscoe Holt Highland Haven City Hall, 510-A Highland Dr., Highland Haven

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Aldersperson Don Hagans	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Aldersperson Bruce Robertson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance – **Led by Mayor Kelley.**

3. Recognize Visitors – **Tom Weaver, Jackie Garrow, Travis Zander, and Randy Park**

4. Announcements, Proclamations, or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

6. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

a. Meeting Minutes for Regular BOA – February 17, 2026

Bruce Robertson made a motion to accept the Consent Items; seconded by Lynn Smith.

Vote: 2-0, 1 abstained (Terry Smith, who was absent from February 17, 2026 meeting)

7. **Discussion and/or Possible Action:** Certification of Unopposed Candidates

8. **Discussion and/or Possible Action:** Cancellation of Election for May 2, 2026

A motion to cancel the May 2, 2026 election based on certification of unopposed candidates was made by Terry Smith, seconded by Bruce Robertson.

Vote: 3-0

9. **Discussion and/or Possible Action:** Ordinance #119 Revision #1: ETJ Ordinance; set public hearing date

A motion to approve Ordinance #119 Revision #1: ETJ Ordinance was made by Bruce Roberston and seconded by Terry Smith.

Vote: 3-0

10. **Discussion and/or Possible Action:** 25' Setback from Shoreline – Ordinance Language Clarification

A motion to assign the Planning and Zoning Commission to clarify ordinance language related to the 25' setback from shoreline was made by Terry Smith and seconded by Lynn Smith

Vote: 3-0

DISCUSSION / INFORMATION ITEMS

11. Discussion – Texas Cooperative Liquid Assets Securities System (Texas CLASS), Travis E. Zander, CPA

12. Discussion – City Budget for FY27

- a. Calendar
- b. Format

13. Discussion – Water Infrastructure Bond

14. Update on Annexation of Lots 176 & 177

- a. Public Hearing and Notices – Planning & Zoning Commission on March 12, 2026
- b. Public Hearing and Notices – Board of Aldermen on April 7, 2026

15. City Attorney Update

16. Review assignments for the Planning and Zoning Commission

- a. Review of Current Planning and Zoning Assignments
- b. The next regular P&Z meeting is scheduled for February 12, 2026, at 6:00 pm.

17. Legislative Updates

- a. Legislative Priorities
- b. Legislative Advocacy

18. Drainage Issues

19. Review Water System

- a. Maintenance and Operations Issues
 - i. Redbird Issue
 - ii. Shady Acres Issue
- b. Central Texas Groundwater Conservation District
 - i. Rules Update
 - 1. Building/Staffing/Education Center
 - 2. Management Zones
 - ii. Pumping Permit
 - iii. Drought Status – Stage 2
 - iv. 10% Water Reduction Goal

20. Review Solid Waste Services

21. Mayor's Report

22. Aldermen Comments

23. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Regular meeting – Tuesday, March 17, 2026, at 7:00 p.m., Highland Haven Community Center

A motion to adjourn was made by Bruce Robertson and seconded by Terry Smith.

Vote: 3-0

Adjournment.

The meeting adjourned at 8:58 PM.



Olan Kelley

Olan Kelley, Mayor

Attest:

Sarah Collard

Sarah Collard, City Secretary