



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
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MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, February 17, 2026

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	☐ Present	☒ Absent
Aldersperson Don Hagans	☒ Present	☐ Absent
Aldersperson Bruce Robertson	☒ Present	☐ Absent
Aldersperson Lynn Smith	☒ Present	☐ Absent
Aldersperson Terry Smith	☐ Present	☒ Absent

2. Pledge of Allegiance – **Led by Mayor Kelley**

3. Recognize Visitors - **Nancy Crumley, Judy Kelley, Jonnie Farris, Rick Hieb, Jackie Garrow, and Tom Weaver.**

4. Announcements, Proclamations, or Presentations: **None.**

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

6. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- Meeting Minutes for Regular BOA – February 3, 2026
- Sales Tax Report – January 2026
- Water Usage Report – January 2026
- Financial Report – January 2026

Lynn Smith made a motion to accept the Consent Items, seconded by Bruce Robertson.

Vote: 3-0

7. **Discussion and/or Possible Action:** Resolution #377 accepting the petition for annexation of property located in Burnet County, Texas, setting an annexation schedule, and providing for open meetings and other related matters.

Don Hagans made a motion to approve Resolution #377, the petition for annexation of property located in Burnet County, Texas, setting an annexation schedule and providing for open meetings and other related matters. Lynn Smith seconded the motion.

Vote: 3-0

8. **Discussion and/or Possible Action:** Resolution #378 authorizing participation in the TexPool Investment Pool, designating authorized representatives, and establishing internal controls for transfers.

Bruce Robertson made a motion to approve Resolution #378, authorizing participation in the TexPool Investment Pool, designating authorized representatives, and establishing internal controls for transfers. The motion was seconded by Don Hagans.

Vote: 3-0

9. **Discussion and/or Possible Action:** Resolution #379 authorizing online banking services for First United Bank for City Administrator.

Don Hagans made a motion to approve Resolution #379 authorizing online banking services for First United Bank for the City Administrator. The motion was seconded by Bruce Roberston.

The motion was amended by Bruce Roberston to request review of the agreement by Highland Haven's city attorney. The amendment to the motion was seconded by Don Hagans.

Vote on amendment: 3-0

Vote on original motion: 3-0

DISCUSSION / INFORMATION ITEMS

10. Discussion – City Election May 2, 2026
- a. Candidate Packets due by 5:00 PM on Friday, February 13, 2026.
 - b. Positions open: One (1) Mayor and two (2) alderpersons
11. Discussion – Water Infrastructure Bond
12. Discussion – Code Enforcement Update
13. Discussion – Additional Attorney Firm(s)
14. Discussion – Explore partnership between City and HHPOA (Highland Haven Property Owners Association)
15. Review assignments for the Planning and Zoning Commission
- a. Review of Current Planning and Zoning Assignments
 - b. The next regular P&Z meeting is scheduled for March 12, 2026, at 6:00 pm.
16. Legislative Updates
17. Drainage Issues
18. Review Water System
- a. Maintenance and Operations Issues
 - b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 2
 - iii. 10% Water Reduction Goal
19. Review Solid Waste Services
20. Mayor's Report
21. Aldermen Comments

Lynn Smith reiterated the free training available for flash flood response. The City will re-post on its website.

22. City Staff Comments

- a. City Administrator – **Andy Adams discussed the 25’ setback from the shoreline and the way the City has interpreted it in the past. Because the ordinance language is not clear, he asked the Board of Aldermen if they would like to discuss the matter further. It will be placed on the March 3, 2026 Board agenda for further discussion.**
- b. City Secretary – **Sarah Collard reiterated the location of the next Board of Aldermen meeting on March 3, 2026 will be AT CITY HALL.**

Next Regular meeting – Tuesday, March 3, at 7:00 p.m., Roscoe Holt Highland Haven City Hall

Motion to adjourn was made by Don Hagans, seconded by Bruce Robertson.

Vote: 3-0

Adjournment.

The meeting adjourned at 8:30 PM.

Olan Kelley
Olan Kelley, Mayor

Sarah Collard
Sarah Collard, City Secretary

