



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
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MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, February 3, 2026

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	☐ Present	☒ Absent
Alderperson Don Hagans	☒ Present	☐ Absent
Alderperson Bruce Robertson	☐ Present	☒ Absent
Alderperson Lynn Smith	☒ Present	☐ Absent
Alderperson Terry Smith	☒ Present	☐ Absent

2. Pledge of Allegiance – **Mayor Kelley led the Pledge.**
3. Recognize Visitors – **Johnnie Farris, Greg Rabaey, Mary Chase, Terry Chase, Linda Ray, Judy Kelley.**
4. Announcements, Proclamations, or Presentations: **None.**
5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

- a. **Greg Rabaey would like for the Highland Haven Property Owners Association to collaborate with the City of Highland Haven for improvements to parks. He would like an item on a future agenda expressly to define the relationship between the two entities.**
- b. **Mary Chase reported that the trees are trimmed along Blackbird.**

ACTION ITEMS

6. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- a. Meeting Minutes for Regular BOA – January 20, 2026

Terry Smith made a motion to accept the Consent Items, seconded by Don Hagans.

Vote: 3-0

7. **Discussion and/or Possible Action:** Petition for voluntary annexation – Lots 176 and 177
- a. Accept Petition for Lots 176 and 177
- b. Set date for public hearing – March 3, 2026

No action was taken as documents had not been executed at the time of the Board's meeting.

DISCUSSION / INFORMATION ITEMS

8. Discussion – City Election May 2, 2026
 - a. Candidate Packets – Filing Period January 14-February 13
 - b. Open offices: 1 Mayor, 2 Alderpersons
9. Discussion – Water Infrastructure Bond
10. Discussion – Investment Policy
 - a. Open TexPool account for Solid Waste Fund to maintain FDIC security
 - b. Draft resolution outlining financial internal controls including authorized signatories
11. Discussion – Additional Attorney Firm(s)
12. Review assignments for the Planning and Zoning Commission
 - a. Review of Current Planning and Zoning Assignments
 - b. The next regular P&Z meeting is scheduled for February 12, 2026, at 6:00 pm.
13. Legislative Updates
14. Drainage Issues
15. Review Water System
 - a. Maintenance and Operations Issues
 - i. Generator update
 - ii. Winter storm update
 - b. Central Texas Groundwater Conservation District
 - i. Rules Update
 - ii. Pumping Permit
 - iii. Drought Status – Stage 2
 - iv. 10% Water Reduction Goal
16. Review Solid Waste Services
17. Mayor's Report
18. Aldermen Comments
19. City Staff Comments
 - a. City Administrator
 - b. City Secretary

Next Regular meeting – Tuesday, February 17, 2026, at 7:00 p.m., Highland Haven Community Center

Terry Smith motioned to adjourn, seconded by Don Hagans.

Vote: 3-0

Adjournment.

Meeting adjourned at 7:52 PM.



Olan Kelley, Mayor



Sarah Collard, City Secretary

