



CITY OF HIGHLAND HAVEN
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MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, January 6, 2026

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor Kelley called the meeting to order at 7:00 PM.

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Aldersperson Don Hagans	✓Present	☐ Absent
Aldersperson Bruce Robertson	✓Present	☐ Absent
Aldersperson Lynn Smith	✓Present	☐ Absent
Aldersperson Terry Smith	✓Present	☐ Absent

2. Pledge of Allegiance – Mayor Kelley led the Pledge of Allegiance

3. Recognize Visitors – Jackie Garrow, Matt Myers, Tom Weaver, Sherry Moore, Judy Kelley, Terry Chase, and Mary Chase.

4. Announcements, Proclamations, or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

Tom Weaver commented about a permit application he received that requires a clarification of ordinance language regarding the 25' setback.

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- Meeting Minutes for Regular BOA – December 16, 2025
- Sales Tax Report – November 2025
- Financial Reports – November 2025
- Water Usage Report – November 2025

Terry Nuss made a motion to accept the consent agenda items, seconded by Terry Smith.

Vote: 5-0 on all items except “Item a. Meeting Minutes for Regular BOA – December 16, 2025” (Lynn Smith recused from that item resulting in vote of 4-0 for said minutes as she was not in attendance at the meeting.)

7. **Discussion and/or Possible Action:** Ordinance/resolution for a written investment policy, required by the Texas Public Funds Investment Act.
- a. Policy
 - b. Resolution

Terry Smith made a motion to approve the Investment Policy, seconded by Lynn Smith.

Terry Smith amended the motion to incorporate the recommended changes proposed, seconded by Bruce Robertson.

Vote on Amendment: 5-0

Vote on Original Motion: 5-0

8. **Discussion and/or Possible Action:** Solid Waste Services

No action taken

9. **Discussion and/or Possible Action:** RFQ for Multiple Attorney Firms

No action taken

DISCUSSION / INFORMATION ITEMS

10. Discussion – City Election May 2, 2026
- a. Candidate Packets – Filing Period: January 14, 2026 - February 13, 2026
 - b. Order of Election – January 20, 2026 Board of Aldermen Meeting
11. Discussion – Water Infrastructure Bond
12. Review assignments for the Planning and Zoning Commission
- a. Review of Current Planning and Zoning Assignments
 - b. The next regular P&Z meeting is scheduled for January 8, 2026, at 6:00 pm.
 - c. Comprehensive Plan Town Hall #4 is scheduled for 6:00 PM on Thursday, January 22, 2026.
13. Legislative Updates
14. Drainage Issues
15. Review Water System
- a. Maintenance and Operations Issues
 - b. Central Texas Groundwater Conservation District
 - i. Rules Update
 - ii. Pumping Permit
 - iii. Drought Status – Stage 2
 - iv. 10% Water Reduction Goal
16. Review Solid Waste Services
17. Mayor's Report
- The Mayor announced Terry Nuss has been re-elected to the Burnet Central Appraisal District Board of Directors for the term 2026-2027.**
18. Aldermen Comments
19. City Staff Comments
- a. City Administrator
 - b. City Secretary

Next Regular meeting – Tuesday, January 20, 2026, at 7:00 p.m., Highland Haven Community Center

Motion to adjourn made by Terry Nuss, seconded by Bruce Robertson.

Vote: 5-0

Adjournment.

The meeting adjourned at 8:15 PM.

Olan Kelley
Olan Kelley, Mayor

Sarah Collard
Sarah Collard, City Secretary

