



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, November 18, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☐ Absent
Aldersperson Don Hagans	☐ Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	☐ Absent
Aldersperson Lynn Smith	☐ Present	☐ Absent
Aldersperson Terry Smith	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Announcements, Proclamations, or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- Meeting Minutes for Regular BOA – October 20, 2025
- Meeting Minutes for Special BOA – November 13, 2025
- Sales Tax Report – October 2025
- Water Usage Report – October 2025
- Financials – October 2025

7. Discussion and/or Possible Action – Ballot and Resolution of Votes Cast to Elect Directors for the Burnet Central Appraisal District for the Year 2026-27.

8. Discussion and/or Possible Action – Discuss and possibly approve 2025 Interlocal Agreement with Burnet County.

9. Discussion and/or Possible Action – Consider purchase of easement for “remnant property” located at Willow and Deer Run for existing 10” water main.

10. Discussion and/or Possible Action – Discuss and possibly approve the Letter of engagement for Neffendorf & Blocker, P.C. for Fiscal Year 2025 Audit.

11. Discussion and/or Possible Action – December meeting and holiday schedule

- a. Meeting schedule – Board of Aldermen
- b. Holiday schedule – City Offices

DISCUSSION / INFORMATION ITEMS

12. Discussion - Ordinance/resolution for a written investment policy, required by the Texas Public Funds Investment Act.

13. Discussion – Water Infrastructure Bond

- a. Bond Timeline

14. Marble Falls Area EMS End of Fiscal Year Report

15. Review assignments for the Planning and Zoning Commission

- a. Review of Current Planning and Zoning Assignments
- b. The next regular P&Z meeting is scheduled for December 11, 2025, at 6:00 pm.
- c. Comprehensive Plan Town Hall #3 is scheduled for 6:00 PM on Thursday, November 20, 2025.

16. Legislative Updates

17. Drainage Issues

18. Review Water System

- a. Maintenance and Operations Issues
- b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 2
 - iii. 10% Water Reduction Goal

19. Review Solid Waste Services

20. Mayor's Report

21. Aldermen Comments

22. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Regular meeting – Tuesday, December 2, 2025, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted: November 10, 2025

CERTIFICATION OF POSTING

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON NOVEMBER 10, 2025, AND REMAINED SO POSTED FOR AT LEAST 3 BUSINESS DAYS PRECEDING THE SCHEDULED DATE OF SAID MEETING.

Sarah Collard

Sarah Collard, City Secretary



THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).