



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – SPECIAL BOARD OF ALDERMEN MEETING

DATE: Thursday, November 13, 2025

TIME: 12:30 p.m.

PLACE: **Roscoe Holt Highland Haven City Hall, 510-A Highland Drive, Highland Haven, TX**

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☐ Absent
Aldersperson Don Hagans	☐ Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	☐ Absent
Aldersperson Lynn Smith	☐ Present	☐ Absent
Aldersperson Terry Smith	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Announcements, Proclamations, or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Discussion and/or Possible Action – Ordinance #138 – Ordinance/resolution of the Board of Aldermen of the City of Highland Haven, Texas Canvassing the Election Returns and Declaring the Results of the Special Bond Election of the City of Highland Haven held on November 4, 2025, on Proposition A and Other Matters in Connection Therewith.

7. Discussion and/or Possible Action – Approve City Secretary to Complete the Certificate for Ordinance.

DISCUSSION / INFORMATION ITEMS

8. Aldermen Comments

9. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Regular meeting – Tuesday, November 18, 2025, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted: November 6, 2025

CERTIFICATION OF POSTING

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON NOVEMBER 6, 2025, AND REMAINED SO POSTED FOR AT LEAST 3 BUSINESS DAYS PRECEDING THE SCHEDULED DATE OF SAID MEETING.

Sarah Collard

Sarah Collard, City Secretary



THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).

ORDINANCE NO. 138

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HIGHLAND HAVEN, TEXAS CANVASSING THE ELECTION RETURNS AND DECLARING THE RESULTS OF THE SPECIAL BOND ELECTION OF THE CITY OF HIGHLAND HAVEN HELD ON NOVEMBER 4, 2025, ON PROPOSITION A AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, on August 12, 2025, the Board of Aldermen (the “Board”) of the City of Highland Haven, Texas (the “City”) called a special election (the “Election”) to be held on November 4, 2025, to authorize the approval by voters in the City of bonds for the purposes hereinafter identified; and

WHEREAS, pursuant to Chapter 67 of the Texas Election Code, the Board has reviewed and investigated all matters pertaining to this Election, including the calling, notices, election officers, holding and returns thereof; and

WHEREAS, the Board hereby canvasses the returns of this Election, at which there was submitted to all resident, qualified voters of the City for their action thereupon, the following propositions:

City of Highland Haven Proposition A

"Shall the Board of Aldermen of the City of Highland Haven, Texas, be authorized to issue general obligation bonds of the City in the principal amount of \$1,000,000 for the purpose of purchasing property for the city’s water system and constructing improvements and upgrades to the water infrastructure, such bonds to mature serially or otherwise over a period not to exceed twenty (20) years from their date of issuance, to be issued and sold in one or more series at any price or prices and bearing interest at a rate or rates (fixed, floating, variable or otherwise, and not to exceed the maximum rate allowed by law) as shall be determined within the discretion of the Board of Alderman at the time of issuance or sale of the bonds, and to levy and collect ad valorem taxes on all taxable property within the City sufficient to pay the principal of and interest on said bonds as they become due and provide a sinking fund to pay the bonds at maturity?"

WHEREAS, the Board has diligently inquired into the poll lists and the official election returns which were duly and lawfully made available to the Board by the election officials holding and conducting such Election; and the official election returns showing separately the votes cast in the Election; and,

WHEREAS, from these returns, the Board hereby finds that the following votes were cast in the Election by voters who were resident, qualified voters of the City as indicated on the election results which are attached as Exhibit “A” to this Ordinance, the totals of which are included below:

CITY OF HIGHLAND HAVEN PROPOSITION A

THIS IS A TAX INCREASE. The issuance of general obligation bonds in an amount not to exceed \$1,000,000 for the purpose of purchasing property for the city's water system and constructing improvements and upgrades to the water infrastructure and the levy of taxes sufficient to pay the principal of and interest on the bonds.

	<u>For</u>	<u>Against</u>
EARLY VOTING	45	18
ELECTION DAY	79	44
TOTAL	124	62

NOW, THEREFORE, IT IS ACCORDINGLY FOUND, DECLARED, AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HIGHLAND HAVEN, TEXAS THAT:

Section 1. Election; Returns; Canvass. The Board officially finds, determines, and declares that the Election was duly and properly conducted, that proper legal notice of such Election was duly given in the English language and the Spanish language (to the extent required by law), that proper election officers were duly appointed prior to the Election; that the Election was duly and legally held, that all resident, qualified voters of the City were permitted to vote at the Election, that due returns of the results of the Election have been made and delivered, and that the Board has duly canvassed such returns, all in accordance with the laws of the State of Texas and of the United States of America, and the ordinance calling the election.

Section 2. Preamble Incorporation. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as part of the judgment and findings of the Board.

Section 3. Election Results Propositions. A MAJORITY of the resident, qualified voters of the City voting in such Election, have voted **FOR** the authorization and issuance of an amount not to exceed \$1,000,000 in bonds and the levy and pledge of the tax in payment thereof, together with the costs of any credit agreements related thereto, as provided in the Proposition. The Board hereby finds that Proposition A **DID** carry at the Election, and that the City is accordingly authorized to issue and sell the bonds in accordance with the authority granted in Proposition A and with law.

Section 4. Inconsistent Provisions. All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters ordered herein.

Section 5. Governing Law. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 6. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Board hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 7. Notice of Meeting. The Board officially finds, determines, recites and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance is adopted was posted on a bulletin board located at a place convenient to the public at the City's administrative offices as required by the Open Meetings Law, Chapter 551, Texas Government Code, as amended; and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter thereof was discussed, considered and formally acted upon.

Section 8. Authorization to Execute. The Mayor or in their absence, the Mayor Pro-Tem is authorized to execute and the City Secretary is authorized to attest this Ordinance on behalf of the Board; and the Mayor, or in their absence, the Mayor Pro-Tem is authorized to do all other things legal and necessary in connection with the holding and consummation of the Election.

Section 9. Effective Date. This Ordinance is effective immediately upon its passage and approval.

[The remainder of this page is intentionally left blank.]

PASSED AND APPROVED this 13th day of November 2025.

Olan Kelley, Mayor

ATTEST:

Sarah Collard, City Secretary



EXHIBIT A

Election Results

Official Canvas Report

November 4 2025 Constitutional Amendment Official

Run Time4:18 PM

Run Date11/12/2025

Burnet County, Texas

Constitutional Amendments & Local Elections

11/4/2025

Page 1

Official Results

Registered Voters

186 of 388 = 47.94%

Polling Places Reporting

13 of 13 = 100.00%

SPECIAL BOND ELECTION, CITY OF HIGHLAND HAVEN, TEXAS HIGHLAND HAVEN PROPOSITION A

Precinct	FOR	AGAINST	Cast Votes	Undervotes	Overvotes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
09	124	62	186	0	0	1	62	123	186	388	47.94%
Totals	124	62	186	0	0	1	62	123	186	388	47.94%

Official Canvas Report

November 4 2025 Constitutional
Amendment Official

Run Time 4:18 PM

Run Date 11/12/2025

Burnet County, Texas

Constitutional Amendments & Local Elections

11/4/2025

Page 2

Official Results

Registered Voters

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Polling Places Reporting

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*** End of report ***

Official Cumulative Report

November 4 2025 Constitutional
Amendment Official

Run Time 4:20 PM
Run Date 11/12/2025

Burnet County, Texas

Constitutional Amendments & Local Elections

11/4/2025
Page 1

Official Results

Registered Voters
186 of 388 = 47.94%

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SPECIAL BOND ELECTION, CITY OF HIGHLAND HAVEN, TEXAS HIGHLAND HAVEN PROPOSITION A

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
FOR		1	100.00%	44	70.97%	79	64.23%	124	66.67%
AGAINST		0	0.00%	18	29.03%	44	35.77%	62	33.33%
Cast Votes:		1	100.00%	62	100.00%	123	100.00%	186	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

*** End of report ***

Polling Place Results

November 4 2025 Constitutional Amendment Official

Run Time4:15 PM

Run Date11/12/2025

Burnet County, Texas

Constitutional Amendments & Local Elections

11/4/2025

Page 1

Official Results

Registered Voters

186 of 388 = 47.94%

Polling Places Reporting

13 of 13 = 100.00%

09

186 of 388 registered voters = 47.94%

SPECIAL BOND ELECTION, CITY OF HIGHLAND HAVEN, TEXAS HIGHLAND HAVEN PROPOSITION A									
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FOR		1	100.00%	44	70.97%	79	64.23%	124	66.67%
AGAINST		0	0.00%	18	29.03%	44	35.77%	62	33.33%
Cast Votes:		1	100.00%	62	100.00%	123	100.00%	186	100.00%
Undervotes:		0		0		0		0	
Overvotes:		0		0		0		0	

*** End of report ***

CERTIFICATE FOR ORDINANCE

THE STATE OF TEXAS §
COUNTY OF BURNET §
CITY OF HIGHLAND HAVEN §

I, the undersigned, City Secretary of said City, do hereby certify as follows:

1. That on the 13th day of November 2025, a Special meeting of the Board of Aldermen of said City (the "Board"), was held at the regular meeting place in the City Hall, located at 510 Highland Drive, Suite A, Highland Haven, Texas, and the roll was called of the duly constituted officers and members of the said Board, to-wit:

Olan Kelley	Mayor
Tery Nuss	Mayor Pro Tem/Alderman
Lynn Smith	Alderman/Treasurer
Terry Smith	Alderman
Don Hagans	Alderman
Bruce Robertson	Alderman

and all of said persons were present, except for the following: Don Hagans and Bruce Robertson; thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting a written Ordinance entitled:

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HIGHLAND HAVEN, TEXAS CANVASSING THE ELECTION RETURNS AND
DECLARING THE RESULTS OF THE SPECIAL BOND ELECTION OF THE
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was duly introduced for consideration of said Board and read in full. It was then duly moved and seconded that said Ordinance be passed; and, after due discussion, said motion, carrying with it the passage of said Ordinance, prevailed and carried by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

2. A true, full and correct copy of the aforesaid Ordinance passed at the meeting described in the above and foregoing paragraph is attached to and follows this Certificate; said Ordinance has been duly recorded in the official minutes of said Board of Aldermen; the above and foregoing paragraph is a true, full and correct excerpt from said minutes of said meeting pertaining to the passage of said Ordinance; the persons named in the above and foregoing paragraph, at the time of said meeting and the passage of said Ordinance, were the duly chosen, qualified and acting officers and members of said Board of Aldermen as indicated therein; each of said officers and

members was duly and sufficiently notified officially and personally in advance, of the time, place and purpose of the aforesaid meeting and that said Ordinance would be introduced and considered for passage at said meeting, and each of said officers and members consented in advance to the holding of said meeting for such purpose; and said meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

[Remainder of this page intentionally left blank.]

SIGNED AND SEALED this 13th day of November 2025.



Sarah Collard, City Secretary
City of Highland Haven, Texas