



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – SPECIAL BOARD OF ALDERMEN MEETING

DATE: Thursday, November 13, 2025

TIME: 12:30 p.m.

PLACE: **Roscoe Holt Highland Haven City Hall, 510-A Highland Drive, Highland Haven, TX**

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 12:34 PM.**

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Aldersperson Don Hagans	☐ Present	✓Absent
Aldersperson Bruce Robertson	☐ Present	✓Absent
Aldersperson Lynn Smith	✓Present	☐ Absent
Aldersperson Terry Smith	✓Present	☐ Absent

2. Pledge of Allegiance – **Led by Mayor Kelley**

3. Recognize Visitors – **There were no visitors.**

4. Announcements, Proclamations, or Presentations – **None.**

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

6. **Discussion and/or Possible Action** – Ordinance #138 – Ordinance/resolution of the Board of Aldermen of the City of Highland Haven, Texas Canvassing the Election Returns and Declaring the Results of the Special Bond Election of the City of Highland Haven held on November 4, 2025, on Proposition A and Other Matters in Connection Therewith.

Lynn Smith made a motion to accept Ordinance #138 – Ordinance/resolution of the Board of Aldermen of the City of Highland Haven, Texas Canvassing the Election Returns and Declaring the Results of the Special Bond Election of the City of Highland Haven held on November 4, 2025, on Proposition A and Other Matters in Connection Therewith. The motion was seconded by Terry Nuss.

Roll call vote:

Mayor Pro Tem Terry Nuss	✓Aye	☐ Nay
Aldersperson Don Hagans - ABSENT	☐ Aye	☐ Nay
Aldersperson Bruce Robertson - ABSENT	☐ Aye	☐ Nay
Aldersperson Lynn Smith	✓Aye	☐ Nay
Aldersperson Terry Smith	✓Aye	☐ Nay

Vote: 3-0

7. **Discussion and/or Possible Action** – Approve City Secretary to Complete the Certificate for Ordinance.

Terry Smith made a motion to approve City Secretary to complete the Certificate for Ordinance. Terry Nuss seconded the motion.

Roll call vote:

Mayor Pro Tem Terry Nuss	✓Aye	☐ Nay
Aldersperson Don Hagans - ABSENT	☐ Aye	☐ Nay
Aldersperson Bruce Robertson - ABSENT	☐ Aye	☐ Nay
Aldersperson Lynn Smith	✓Aye	☐ Nay
Aldersperson Terry Smith	✓Aye	☐ Nay

Vote: 3-0

DISCUSSION / INFORMATION ITEMS

8. Aldermen Comments

9. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Regular meeting – Tuesday, November 18, 2025, at 7:00 p.m., Highland Haven Community Center

Motion to adjourn made by Terry Smith, seconded by Lynn Smith.

Vote: 3-0

Adjournment.

The meeting adjourned at 12:39 PM.

Olan Kelley
Olan Kelley, Mayor

Sarah Collard
Sarah Collard, City Secretary

