



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, October 21, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☐ Absent
Aldersperson Don Hagans	☐ Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	☐ Absent
Aldersperson Lynn Smith	☐ Present	☐ Absent
Aldersperson Terry Smith	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Announcements, Proclamations, or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- Meeting Minutes for Regular BOA – October 7, 2025
- Water Usage Report – September 2025
- Sales Tax Report – September 2025
- Financial Reports – September 2025

7. Discussion and/or Possible Action - Discussion and/or Possible Action – Reschedule the November 4, 2025 Board of Aldermen regular meeting to between November 7, 2025 and November 17, 2025

DISCUSSION / INFORMATION ITEMS

8. Discussion - Ordinance/resolution for a written investment policy, required by the Texas Public Funds Investment Act.

9. Discussion – Water Infrastructure Bond

- Bond Presentation
- Bond Flyer
- Communication Update

10. Review assignments for the Planning and Zoning Commission
 - a. Review of Current Planning and Zoning Assignments
 - b. The next regular P&Z meeting is scheduled for November 13, 2025, at 6:00 pm.
 - c. Comprehensive Plan Town Hall #2 is scheduled for 6:00 PM on Thursday, October 23, 2025.
11. Legislative Updates
12. Drainage Issues
13. Review Water System
 - a. Maintenance and Operations Issues
 - b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 2
 - iii. 10% Water Reduction Goal
14. Review Solid Waste Services
15. Mayor's Report
16. Aldermen Comments
17. City Staff Comments
 - a. City Administrator
 - b. City Secretary

Next Regular meeting – Tuesday, November 4, 2025, at 7:00 p.m., Highland Haven Community Center

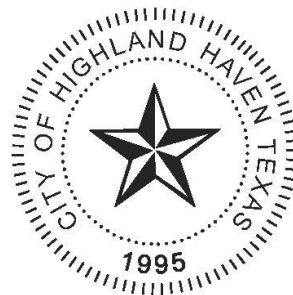
Adjournment.

Posted: October 15, 2025

CERTIFICATION OF POSTING

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON OCTOBER 15, 2025, AND REMAINED SO POSTED FOR AT LEAST 3 BUSINESS DAYS PRECEDING THE SCHEDULED DATE OF SAID MEETING.


Sarah Collard, City Secretary



THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, October 7, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Pro Tem Terry Nuss called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Aldersperson Don Hagans	✓Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	✓Absent
Aldersperson Lynn Smith	✓Present	☐ Absent
Aldersperson Terry Smith	✓Present	☐ Absent

2. Pledge of Allegiance – **Mayor Pro Tem Terry Nuss led the Pledge of Allegiance.**

3. Recognize Visitors – **There were no visitors.**

4. Announcements, Proclamations, or Presentations

a. **Proclamation: Fire Prevention Week - Postponed**

b. **Chief Tim Campbell, Granite Shoals Fire/Rescue - Postponed**

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

6. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- a. Meeting Minutes for Regular BOA – September 16, 2025

Terry Smith made a motion to approve the consent agenda items, seconded by Lynn Smith.

Vote: 4-0

7. **Discussion and/or Possible Action** – Approve the Voter Information Document to be sent to all registered voters and property owners in the City of Highland Haven.

Motion to approve the Voter Information Document with corrections to be sent to all registered voters and property owners in the City of Highland Haven made by Don Hagans; seconded by Terry Smith.

Vote: 4-0

8. **Discussion and/or Possible Action** – Investment strategies for city's funds. Approve moving forward with creating a resolution for budget update to be presented at the October 21, 2025 Board of Aldermen meeting

and an ordinance/resolution for a written investment policy, required by the Texas Public Funds Investment Act.

No action taken.

DISCUSSION / INFORMATION ITEMS

9. Discussion – Water Infrastructure Bond

- a. Bond Presentation
- b. Bond Flyer
- c. Communication Update

10. Review assignments for the Planning and Zoning Commission

- a. Review of Current Planning and Zoning Assignments
 - i. Update on ordinance review from bills from the Texas 89th Legislative Session
- b. The next regular P&Z meeting is scheduled for October 9, 2025, at 6:00 pm.
- c. Comprehensive Plan Town Hall #2 is scheduled for 6:00 PM on Thursday, October 23, 2025.

11. Legislative Updates

12. Drainage Issues

13. Review Water System

- a. Maintenance and Operations Issues
- b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 2
 - iii. 10% Water Reduction Goal

14. Review Solid Waste Services

15. Mayor's Report

16. Aldermen Comments

17. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Regular meeting – Tuesday, November 4, 2025, at 7:00 p.m., Highland Haven Community Center

Motion to adjourn made by Terry Smith; seconded by Don Hagans.

Vote: 4-0

Adjournment.

The meeting adjourned at 7:58 PM.

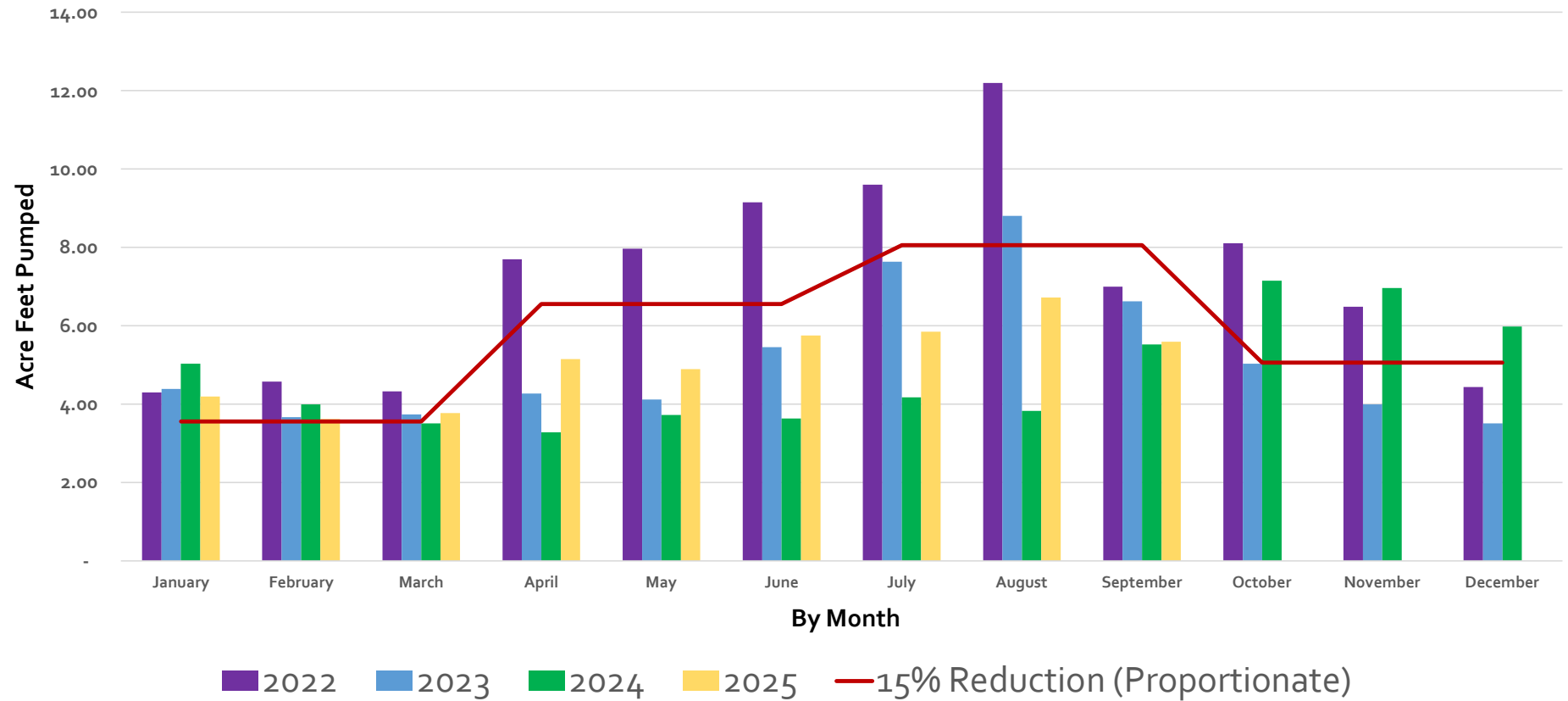


Terry Nuss, Mayor Pro Tem

Joseph Adams, City Administrator



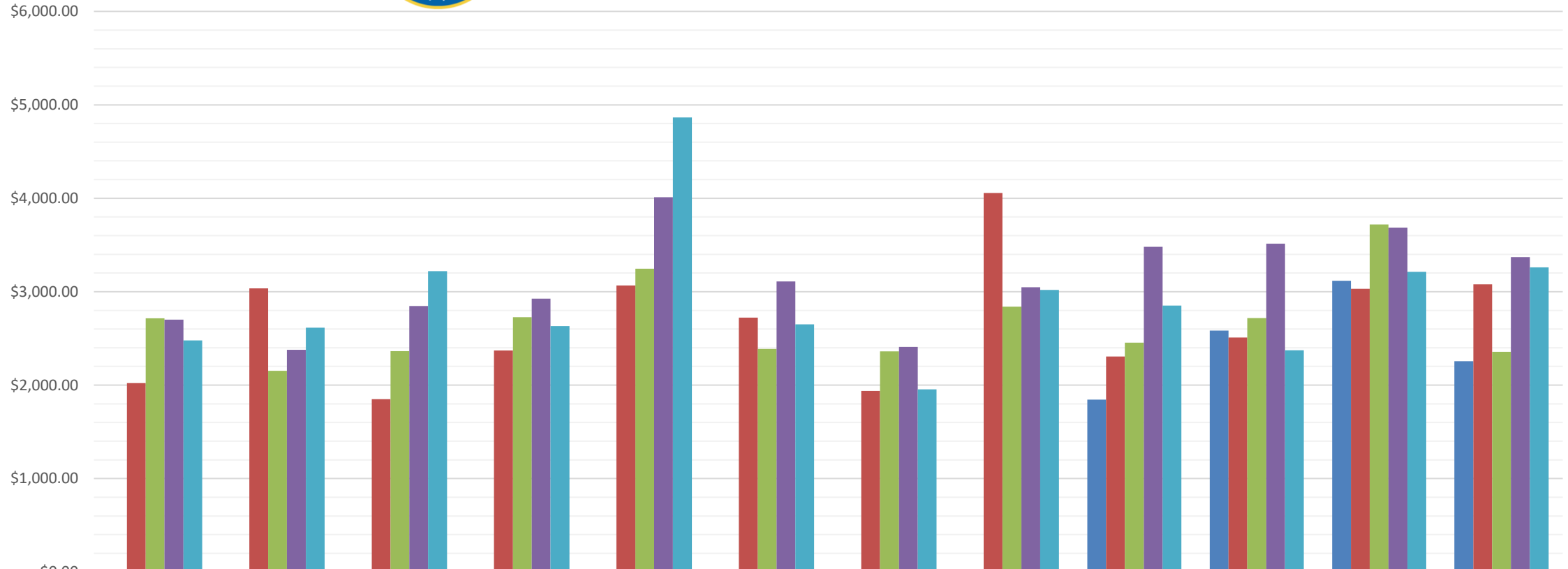
PUMPING – CITY WATER USAGE





City of Highland Haven Sales Tax

■ 2021 ■ 2022 ■ 2023 ■ 2024 ■ 2025



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
■ 2021									\$1,844.82	\$2,584.64	\$3,115.81	\$2,256.74
■ 2022	\$2,020.88	\$3,036.41	\$1,848.93	\$2,369.89	\$3,067.90	\$2,721.37	\$1,939.03	\$4,057.71	\$2,305.26	\$2,508.50	\$3,031.97	\$3,078.37
■ 2023	\$2,715.96	\$2,153.70	\$2,364.18	\$2,728.03	\$3,246.73	\$2,388.05	\$2,361.84	\$2,838.98	\$2,453.38	\$2,716.50	\$3,720.53	\$2,357.56
■ 2024	\$2,701.28	\$2,377.70	\$2,847.22	\$2,924.52	\$4,011.63	\$3,108.80	\$2,409.33	\$3,047.22	\$3,481.26	\$3,514.60	\$3,685.36	\$3,369.76
■ 2025	\$2,478.94	\$2,614.17	\$3,219.00	\$2,631.93	\$4,864.60	\$2,651.26	\$1,954.35	\$3,019.03	\$2,850.69	\$2,373.32	\$3,211.69	\$3,260.18

General Fund

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - September 2025

	Total		
	Actual		Budget
Income			
8000 General Fund Revenue			
8100 Taxes			
8110 Property Taxes Collected	323,193.25		322,136.00
8120 Sales and Use Tax	35,129.16		29,500.00
Total 8100 Taxes	\$ 358,322.41	\$	351,636.00
8200 Franchise Fees			
8210 Cable TV	8,303.77		5,000.00
8220 Electrical	25,764.16		24,000.00
8230 Telephone	148.14		200.00
8240 Solid Waste (deleted)			0.00
Total 8200 Franchise Fees	\$ 34,216.07	\$	29,200.00
8300 Building Permits / Inspections			
8310 Building Permits	13,950.00		25,000.00
8330 Inspections	11,150.00		15,000.00
8340 Forfeited Compliance Deposit	1,200.00		
Total 8300 Building Permits / Inspections	\$ 26,300.00	\$	40,000.00
8400 Other Income			
8410 ROW - License Agreement	500.00		500.00
8420 Miscellaneous Income	0.00		0.00
8430 NSF Check Charge			0.00
Total 8400 Other Income	\$ 500.00	\$	500.00
8500 Charges for Services			
8510 Lot Mowing Program Fees	1,260.00		2,000.00
8520 Copies, FAX & Phone Usage			25.00
8530 Newsletter Copy Fee	150.98		250.00
8540 Newsletter Postage Fee	313.32		350.00
8550 Re-Plat & Variances	800.00		1,200.00
Total 8500 Charges for Services	\$ 2,524.30	\$	3,825.00
8600 Public Safety			
8610 Child Safety Fund	885.16		700.00
8620 OPIOID Abatement Fund	95.19		50.00
Total 8600 Public Safety	\$ 980.35	\$	750.00
8800 Donations & Contributions			
8801 Donations	1,873.00		
8805 Sale of Assets (deleted)			0.00
Total 8800 Donations & Contributions	\$ 1,873.00	\$	0.00
8900 Investment Income			0.00
8910 Interest Income	25,678.50		20,000.00
Total 8900 Investment Income	\$ 25,678.50	\$	20,000.00
Total 8000 General Fund Revenue	\$ 450,394.63	\$	445,911.00
Total Income	\$ 450,394.63	\$	445,911.00
Gross Profit	\$ 450,394.63	\$	445,911.00
Expenses			
60000 EXPENSES - GENERAL FUND			
61100 Personnel Services			
61101 Aministrative Services	85,905.00		85,905.00
61102 Secretary Salary	66,841.72		58,970.00
61103 Acccounting / Utility Coord.	49,163.04		49,163.00
61104 Building Permit Officer	15,648.96		15,649.00

61105 Temporary Employee		3,000.00
61106 City Administrator (deleted)		0.00
61108 Stipend	22,600.00	21,600.00
61110 Payroll Taxes / FICA	20,162.71	17,923.00
61111 Texas Workforce Commission	1.08	700.00
61112 Direct Deposit Fees	616.14	250.00
61113 Employee Health Insurance (deleted)		0.00
61114 Texas Municipal Retirement Cont.	24,939.69	24,712.00
Total 61100 Personnel Services	\$ 285,878.34	\$ 277,872.00
61200 Administrative & Office		
61201 Miscellaneous Office Supplies	2,682.22	2,750.00
61202 Equipment replacement	3,630.14	7,500.00
61203 Newsletter Copy Charge	137.00	300.00
61204 Newsletter Postage	453.00	675.00
61205 Printing, Binding, Reproduction	229.44	1,050.00
61206 Software	2,526.34	6,350.00
61207 Postage	533.10	850.00
61208 Public Notice Publication	930.00	2,100.00
61209 Variances & Re-plats	34.00	1,100.00
61210 Travel Reimbursement		550.00
61211 Schools & Training	5,572.42	7,000.00
61212 Recognition & Awards		250.00
61213 Food & Beverage	176.29	250.00
61214 - Bank Fees	24.74	150.00
Total 61200 Administrative & Office	\$ 16,928.69	\$ 30,875.00
61300 Street Maintenance & Repair		
61301 Contract Repair		5,500.00
61302 Material & Supplies	636.30	6,500.00
Total 61300 Street Maintenance & Repair	\$ 636.30	\$ 12,000.00
61400 Maintenance & Repair		
61401 Equipment Repair & Maintenance	1,472.88	550.00
61402 Buildings / Infrastructure	2,141.00	7,100.00
Total 61400 Maintenance & Repair	\$ 3,613.88	\$ 7,650.00
61500 Professional Services		
61501 Judge Expenses	1,200.00	1,200.00
61502 Accountants Fees-Audit	12,616.55	8,000.00
61503 Attorneys Fees	4,645.00	5,500.00
61504 Ordinance Codification	2,490.00	4,200.00
61505 Burnet County Tax Appraisal Fee	3,836.52	5,000.00
61506 I / T Support	600.00	4,500.00
61507 Lobbying Expense		0.00
61508 Burnet Co Election Fee		4,750.00
61509 Consultant Fees	1,657.99	2,100.00
61510 Website Hosting	3,164.00	2,500.00
61511 Recruitment	43.75	1,050.00
61512 Interactive Web Map Hosting	1,600.00	4,800.00
61520 Fund Accounting Software (deleted)		0.00
Total 61500 Professional Services	\$ 31,853.81	\$ 43,600.00
61600 Utilities		
61601 Electric	1,172.50	1,100.00
61602 Fax (deleted)		0.00
61603 Internet Service (deleted)		0.00
61604 Telephone (deleted)		0.00
61605 Communications	6,341.90	6,550.00
Total 61600 Utilities	\$ 7,514.40	\$ 7,650.00
61700 Services & Charges		

61701 Janitorial Service			650.00
61702 Inspection Fees	6,095.00		7,000.00
61703 Clean Up Deposit Fees	250.00		
61704 Flood Control Labor & Service	1,600.00		
61705 Contract Mowing	1,860.00		1,050.00
61706 Landscaping	205.00		2,100.00
61708 Buoy Maintenance	396.00		8,000.00
61709 Lot Mowing Program Expense	1,705.00		2,000.00
61710 Insurance	6,166.16		6,100.00
61711 Notary Public Cert.	137.53		375.00
61712 Treasurers Bond			300.00
Total 61700 Services & Charges	\$ 18,414.69	\$ 27,575.00	
61800 Membership Fees / Dues			
61801 Capcog	100.00		50.00
61802 Flood Plain Coalition (deleted)			0.00
61803 Texas Municipal League	651.00		675.00
61804 CAMPO	350.00		350.00
61805 Texas Municipal Clerks Assoc	175.00		175.00
Total 61800 Membership Fees / Dues	\$ 1,276.00	\$ 1,250.00	
61900 Public Safety			
61901 Security Camera	1,575.00		3,500.00
61902 Granite Shoals VFD	87,550.00		90,175.00
61903 Marble Falls EMS	14,629.87		14,630.00
61904 Emergency Response Supplies			500.00
61905 Emergency Management Program			5,000.00
Total 61900 Public Safety	\$ 103,754.87	\$ 113,805.00	
62900 Capital Improvement			
62902 3cGeo Mapping	6,400.00		7,000.00
62903 Flock Safety Camera			4,000.00
62904 Radar Sign	7,265.00		12,000.00
Total 62900 Capital Improvement	\$ 13,665.00	\$ 23,000.00	
Total 60000 EXPENSES - GENERAL FUND	\$ 483,535.98	\$ 545,277.00	
66000 Payroll Expenses	0.00		
6777 Disposal Fee-Waste Management	3.79		
Total Expenses	\$ 483,539.77	\$ 545,277.00	
Net Operating Income	-\$ 33,145.14	-\$ 99,366.00	
Other Income			
76000 Interfund Transfers			
76010 Transfers In			
76010.2 Transfer In - HHWS Fund	66,979.00		66,979.00
76010.3 Transfer In - HHSW Fund	35,000.00		35,000.00
Total 76010 Transfers In	\$ 101,979.00	\$ 101,979.00	
Total 76000 Interfund Transfers	\$ 101,979.00	\$ 101,979.00	
Total Other Income	\$ 101,979.00	\$ 101,979.00	
Other Expenses			
76001 Interfund Transfers.			
76020.4 Transfer Out - General Fund CIP (deleted)			0.00
Total 76001 Interfund Transfers.	\$ 0.00	\$ 0.00	
Total Other Expenses	\$ 0.00	\$ 0.00	
Net Other Income	\$ 101,979.00	\$ 101,979.00	
Net Income	\$ 68,833.86	\$ 2,613.00	

Water Fund

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - September 2025

	Total		
	Actual		Budget
Income			
9000 HHWater System Revenue			
9200 Charges for Services			
9210 Water Sales	344,861.16		355,000.00
9211 WS Residential Collection (deleted)			0.00
Total 9210 Water Sales	\$ 344,861.16	\$	355,000.00
9220 Tap Fees	8,000.00		9,000.00
Total 9200 Charges for Services	\$ 352,861.16	\$	364,000.00
9230 HHWS Miscellaneous Income			
9231 Miscellaneous Income	173.85		200.00
Total 9230 HHWS Miscellaneous Income	\$ 173.85	\$	200.00
9250 Investment Income			0.00
9251 Interest Income	1,854.46		3,000.00
Total 9250 Investment Income	\$ 1,854.46	\$	3,000.00
9900 Grant Funding			
9910 CLREF Funding			0.00
Total 9900 Grant Funding	\$ 0.00	\$	0.00
Total 9000 HHWater System Revenue	\$ 354,889.47	\$	367,200.00
Total Income	\$ 354,889.47	\$	367,200.00
Gross Profit	\$ 354,889.47	\$	367,200.00
Expenses			
62000 EXPENSES-WATER SYSTEM FUND			
62150 2016 Bond Series Expenses			
62151 2016 Series Bond Interest	6,251.67		6,270.00
62152 2016 Bond Series Principal	105,000.00		105,000.00
Total 62150 2016 Bond Series Expenses	\$ 111,251.67	\$	111,270.00
62200 Administrative / Office			
62201 Office Supplies	2,178.75		2,600.00
62206 Software	199.90		2,500.00
62207 Postage	2,892.29		4,200.00
62208 Public Notice Publication	325.00		200.00
62210 Travel Reimbursement			200.00
62211 Schools & Training			500.00
62212 Bank Fees	5.15		75.00
62213 Food & Beverage	352.60		500.00
Total 62200 Administrative / Office	\$ 5,953.69	\$	10,775.00
62350 Chemicals			
62351 Misc. Chemicals	2,905.27		3,800.00
Total 62350 Chemicals	\$ 2,905.27	\$	3,800.00
62400 Maintenance & Repairs			
62402 Repairs & Service Work	5,052.50		25,000.00
62403 Buildings / Infrastructure	2,099.00		5,000.00
62405 Material-pipe,pumps,meters	15,543.24		16,000.00

62407 Generator Maint and Repairs	5,073.10	8,300.00
Total 62400 Maintenance & Repairs	\$ 27,767.84	\$ 54,300.00
62500 Professional Services		
62502 Accounting/Audit Fees	4,186.54	8,000.00
62503 Attorneys Fees	210.00	1,100.00
62511 Engineering Fees		1,100.00
62512 Lab Fees	876.44	4,300.00
62513 Contract Operator	75,000.00	80,000.00
62520 Fund Accounting Software (deleted)		0.00
Total 62500 Professional Services	\$ 80,272.98	\$ 94,500.00
62600 Utilities		
62601 Electric	6,930.76	7,800.00
62604 Telephone	419.40	1,000.00
62605 Answering Service (deleted)		0.00
Total 62600 Utilities	\$ 7,350.16	\$ 8,800.00
62700 Services & Charges		
62705 Contract Mowing Expense	180.00	1,600.00
62712 Tap Installation		3,000.00
62713 Storage Facilities	4,570.00	5,300.00
62714 Johnston East Well Water Usage	21.69	500.00
62715 TCEQ	999.60	1,050.00
Total 62700 Services & Charges	\$ 5,771.29	\$ 11,450.00
62800 Membership Fees/Dues		
62806 TRWA Membership		550.00
62807 AWWA Membership		400.00
Total 62800 Membership Fees/Dues	\$ 0.00	\$ 950.00
62900 Capital Projects		
62901 Water Tank Project	78,153.70	
Total 62900 Capital Projects	\$ 78,153.70	\$ 0.00
Total 62000 EXPENSES-WATER SYSTEM FUND	\$ 319,426.60	\$ 295,845.00
6777 Disposal Fee-Waste Management	21.09	
Total Expenses	\$ 319,447.69	\$ 295,845.00
Net Operating Income	\$ 35,441.78	\$ 71,355.00
Other Expenses		
76001 Interfund Transfers		
76020 Transfers Out		
76020.1 Transfer Out to General Fund	66,979.00	66,979.00
Total 76020 Transfers Out	\$ 66,979.00	\$ 66,979.00
Total 76001 Interfund Transfers	\$ 66,979.00	\$ 66,979.00
Total Other Expenses	\$ 66,979.00	\$ 66,979.00
Net Other Income	-\$ 66,979.00	-\$ 66,979.00
Net Income	-\$ 31,537.22	\$ 4,376.00

Solid Waste

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - September 2025

	Total		
	Actual		Budget
Income			
9500 Solid Waste Revenue			
9600 Charges For Services			
9610 SW Residential Collection	133,293.63		131,300.00
Total 9600 Charges For Services	\$ 133,293.63	\$	131,300.00
9650 Franchise Fees			
9651 Waste Services Franchise Fee	5,615.20		5,200.00
Total 9650 Franchise Fees	\$ 5,615.20	\$	5,200.00
9800 Investment Income			
9801 Interest Income	92.83		50.00
Total 9800 Investment Income	\$ 92.83	\$	50.00
Total 9500 Solid Waste Revenue	\$ 139,001.66	\$	136,550.00
Total Income	\$ 139,001.66	\$	136,550.00
Expenses			
63000 EXPENSES - SOLID WASTE FUND			
63500 Professional Services			
63513 Waste Contractor Costs	112,304.11		104,000.00
63514 Houshold Haz Waste Program			2,000.00
63515 Haz Waste Spill Response Fund			2,000.00
63517 Document Shredding			750.00
Total 63500 Professional Services	\$ 112,304.11	\$	108,750.00
Total 63000 EXPENSES - SOLID WASTE FUND	\$ 112,304.11	\$	108,750.00
Total Expenses	\$ 112,304.11	\$	108,750.00
Net Operating Income	\$ 26,697.55	\$	27,800.00
Other Expenses			
76001 Interfund Transfers			
76020 Transfers Out			
76020.1 Transfer Out to General Fund	35,000.00		35,000.00
Total 76020 Transfers Out	\$ 35,000.00	\$	35,000.00
Total 76001 Interfund Transfers	\$ 35,000.00	\$	35,000.00
Total Other Expenses	\$ 35,000.00	\$	35,000.00
Net Other Income	-\$ 35,000.00	-\$	35,000.00
Net Income	-\$ 8,302.45	-\$	7,200.00

Balance Sheet

All Funds

As of September 30, 2025

	General Fund		Water Fund		Solid Waste		Total	
Assets								
Current Assets								
Bank Accounts								
100 Gen Fund - First United	\$	169,846.67	\$	-	\$	-	\$	169,846.67
106 Gen Fund - TexPool -Investment	\$	579,685.90	\$	-	\$	-	\$	579,685.90
203 CNB Water Operating	\$	-	\$	151,850.54	\$	-	\$	151,850.54
205 CNB- HHWS (GO Bond Ser)	\$	-	\$	2,405.53	\$	-	\$	2,405.53
206 TexPool - HHWS Investment	\$	-	\$	37,557.80	\$	-	\$	37,557.80
300 CNB- HH Solid Waste	\$	-	\$	-	\$	81,222.09	\$	81,222.09
Total for Bank Accounts	\$	749,532.57	\$	191,813.87	\$	81,222.09	\$	1,022,568.53
Accounts Receivable								
1150 Accounts Receivable	\$	15,774.74	\$	24,892.68	\$	12,075.75	\$	52,743.17
Total for Accounts Receivable	\$	15,774.74	\$	24,892.68	\$	12,075.75	\$	52,743.17
Other Current Assets								
1230 Due from Other Funds	\$	-	\$	-	\$	-	\$	-
1300 Taxes Receivable	\$	5,158.08	\$	-	\$	-	\$	5,158.08
1350 Prepaid Expenses	\$	-	\$	-	\$	-	\$	-
1499 Undeposited Funds	\$	-	\$	-	\$	-	\$	-
12100 Inventory Asset	\$	-	\$	11,250.00	\$	-	\$	11,250.00
1996 Deferred Loss on Refunding	\$	-	\$	20,420.00	\$	-	\$	20,420.00
1997 AJE Holding Account								
1997.1 AR	\$	-	\$	-	\$	-	\$	-
1997.2 AP	\$	-	\$	-	\$	-	\$	-
Total for 1997 AJE Holding Account	\$	-	\$	-	\$	-	\$	-
Total for Other Current Assets	\$	5,158.08	\$	31,670.00	\$	-	\$	36,828.08
Total for Current Assets	\$	770,465.39	\$	248,376.55	\$	93,297.84	\$	1,112,139.78
Fixed Assets								
15000 Fixed Assets								
15100 City Hall Building	\$	-	\$	-	\$	-	\$	-
15101 City Hall Land	\$	-	\$	-	\$	-	\$	-
15103 Street & Drainage Improvements	\$	-	\$	-	\$	-	\$	-
15105 Furniture & Equipment	\$	-	\$	-	\$	-	\$	-
15200 Highland Haven Water Sys								
15201 HHWS - Infrastructure	\$	-	\$	992,409.00	\$	-	\$	992,409.00
15202 HHWS - Building & Structures	\$	-	\$	45,234.00	\$	-	\$	45,234.00
15203 Equipment	\$	-	\$	62,768.00	\$	-	\$	62,768.00
15205 HHWS-Land	\$	-	\$	20,000.00	\$	-	\$	20,000.00
15209 Intangible Assets	\$	-	\$	170,115.00	\$	-	\$	170,115.00
15210 Construction in Process	\$	-	\$	438,231.50	\$	-	\$	438,231.50
1760 Capital Assets	\$	-	\$	-	\$	-	\$	-
Total for 15000 Fixed Assets	\$	-	\$	-	\$	-	\$	-
Total for 15200 Highland Haven Water Sys	\$	-	\$	1,728,757.50	\$	-	\$	1,728,757.50
16000 Accumulated Depreciation	\$	-	\$	(582,787.22)	\$	-	\$	(582,787.22)
16001 Accumulated Amortization	\$	-	\$	(136,537.42)	\$	-	\$	(136,537.42)
Total for Fixed Assets	\$	-	\$	1,009,432.86	\$	-	\$	1,009,432.86

Other Assets				\$	-			
Total for Assets	\$	770,465.39	\$	1,257,809.41	\$	93,297.84	\$	2,121,572.64
Liabilities and Equity								
Liabilities								
Current Liabilities								
Accounts Payable								
Accounts Payable	\$	245.04	\$	176.30	\$	8,481.52	\$	8,902.86
Total for Accounts Payable	\$	245.04	\$	176.30	\$	8,481.52	\$	8,902.86
Credit Cards								
25000 TIB- Credit Card	\$	-	\$	90.77	\$	-	\$	90.77
Total for Credit Cards	\$	-	\$	90.77	\$	-	\$	90.77
Other Current Liabilities								
20000 Prior Year Accounts Payable	\$	130.00	\$	1,230.00	\$	8,442.68	\$	9,802.68
21000 Const. Deposits/Permits								
21100 Clean-up Deposits	\$	11,950.00	\$	-	\$	-	\$	11,950.00
Total for 21000 Const. Deposits/Permits	\$	11,950.00	\$	-	\$	-	\$	11,950.00
2110 Direct Deposit Liabilities	\$	9,636.96	\$	-	\$	-	\$	9,636.96
22000 Deferred Revenue	\$	5,158.08	\$	-	\$	-	\$	5,158.08
24000 Payroll Liabilities								
2100 Withheld taxes payable	\$	2,510.86	\$	-	\$	-	\$	2,510.86
24100 941 Taxes Payable	\$	952.68	\$	-	\$	-	\$	952.68
24200 TWC - SUI Payable	\$	516.66	\$	-	\$	-	\$	516.66
24300 FUTA Payable	\$	-	\$	-	\$	-	\$	-
Total for 24000 Payroll Liabilities	\$	3,980.20	\$	-	\$	-	\$	3,980.20
2020 Sales Tax Payable	\$	-	\$	-	\$	-	\$	-
2021 Due to Other Funds	\$	-	\$	-	\$	-	\$	-
2060 Retainage Payable	\$	-	\$	38,219.60	\$	-	\$	38,219.60
2140 Accrued Interest Payable	\$	-	\$	502.00	\$	-	\$	502.00
22200 Bonds Payable - Current	\$	-	\$	105,000.00	\$	-	\$	105,000.00
22202 Unearned Revenue	\$	-	\$	17,282.58	\$	-	\$	17,282.58
22000 Sales Tax Payable	\$	-	\$	-	\$	896.92	\$	896.92
Total for Other Current Liabilities	\$	30,855.24	\$	162,234.18	\$	9,339.60	\$	202,429.02
Total for Current Liabilities	\$	31,100.28	\$	162,501.25	\$	17,821.12	\$	211,422.65
Long-term Liabilities								
26000 Long Term Liabilities								
26200 2016 HHWS Bond Payable	\$	-	\$	210,000.00	\$	-	\$	210,000.00
Total for 26000 Long Term Liabilities	\$	-	\$	210,000.00	\$	-	\$	210,000.00
Total for Long-term Liabilities	\$	-	\$	210,000.00	\$	-	\$	210,000.00
Total for Liabilities	\$	31,100.28	\$	372,501.25	\$	17,821.12	\$	421,422.65
Equity								
30000 Net Position								
3900 Unrestricted Net Assets	\$	-	\$	-	\$	-	\$	-
3200 Invested in Capital Asset Net o	\$	-	\$	714,852.86	\$	-	\$	714,852.86
3810 Net Assets Restricted	\$	-	\$	-	\$	-	\$	-
Total for 30000 Net Position	\$	-	\$	714,852.86	\$	-	\$	714,852.86
39000 Retained Earnings	\$	670,531.25	\$	201,992.52	\$	83,779.17	\$	956,302.94
Net Income	\$	68,833.86	\$	(31,537.22)	\$	(8,302.45)	\$	28,994.19
Total for Equity	\$	739,365.11	\$	885,308.16	\$	75,476.72	\$	1,700,149.99
Total for Liabilities and Equity	\$	770,465.39	\$	1,257,809.41	\$	93,297.84	\$	2,121,572.64



City Administrator's Update

HIGHLAND HAVEN

October 17, 2025



Bond Proposition Early Voting Starts Monday, October 20

November Ballot Essentials and Countywide Polling Options

Dear Highland Haven Residents,

I hope this beautiful October weekend is treating you well as we soak up the last of this mild fall warmth. It's been just a week since our last update—where we dove deep into previews for our second Town Hall on Thursday, October 23, at 6 p.m. at the Community Center. If you'd like the full scoop on the agenda, including water and road infrastructure priorities, stormwater projects, and ideas for expanding city services, check out that edition here: [Update #19](#). We hope you'll join us for an evening of collaboration, light refreshments, and your invaluable input—doors open at 5:30 p.m.!

With early voting for the November 4 bond election beginning this Monday, October 20, here is factual information about the ballot measure and voting options. The ballot includes Proposition A, a yes/no (for/against) vote on a \$1,000,000 General Obligation Bond. The bond would fund the purchase of adjacent property to the city's water plant and some infrastructure updates. There would be no increase to taxes or water rates as a result of the bond. For additional details on the proposition, visit www.highlandhaventx.com or contact me at cityadministrator@highlandhaventx.com.

As Burnet County residents, you can cast your ballot at any early voting location countywide. Early voting information:

• **Dates and Hours:**

- Monday, October 20, through Friday, October 24 (8 a.m. to 5 p.m.)
- Monday, October 27, through Wednesday, October 29 (8 a.m. to 5 p.m.)
- Thursday, October 30 and Friday, October 31 (7 a.m. to 7 p.m.)

• **Early Voting Locations:**

- Texas Tech University at Highland Lakes (806 Steve Hawkins Pkwy., Marble Falls, TX 78654).
- AgriLife Extension Auditorium (607 N. Vandeveer St., Burnet, TX 78611).

For more election information, and to confirm your voter registration, visit burnetcountyelections.com or call the Burnet County Elections Office at (512) 715-0217. Mail-in ballots are also available (must be received by Friday October 24)—apply at votetexas.gov.

Your participation in the election process is appreciated. For questions about voting or the proposition, feel free to reach out.

As always, stay informed, stay involved, and thank you for being an engaged part of our community!

City Administrator
Highland Haven, TX
cityadministrator@highlandhaventx.com