



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
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Telephone: 830-265-4366

MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, October 21, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	☐ Present	☒ Absent
Aldersperson Don Hagans	☒ Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	☒ Absent
Aldersperson Lynn Smith	☒ Present	☐ Absent
Aldersperson Terry Smith	☒ Present	☐ Absent

2. Pledge of Allegiance – **Mayor Kelley led the Pledge of Allegiance.**
3. Recognize Visitors – **Terry Chase, Mary Chase, Jackie Garrow, Judy Kelley, and Ken Cooper.**
4. Announcements, Proclamations, or Presentations
5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

Mary Chase asked who is in charge of the trees at the end of Blackbird at Camp Champions.

ACTION ITEMS

6. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- Meeting Minutes for Regular BOA – October 7, 2025
- Water Usage Report – September 2025
- Sales Tax Report – September 2025
- Financial Reports – September 2025

Motion to accept Consent Items made by Terry Smith, seconded by Lynn Smith.

Vote: 3-0

7. **Discussion and/or Possible Action - Discussion and/or Possible Action** – Reschedule the November 4, 2025 Board of Aldermen regular meeting to between November 7, 2025 and November 17, 2025.

Motion to reschedule the November 4, 2025 Board of Aldermen meeting to Monday, November 10, 2025 made by Lynn Smith, seconded by Don Hagans.

Vote: 3-0

DISCUSSION / INFORMATION ITEMS

8. Discussion - Ordinance/resolution for a written investment policy, required by the Texas Public Funds Investment Act.
9. Discussion – Water Infrastructure Bond
 - a. Bond Presentation
 - b. Bond Flyer
 - c. Communication Update
10. Review assignments for the Planning and Zoning Commission
 - a. Review of Current Planning and Zoning Assignments
 - b. The next regular P&Z meeting is scheduled for November 13, 2025, at 6:00 pm.
 - c. Comprehensive Plan Town Hall #2 is scheduled for 6:00 PM on Thursday, October 23, 2025.
11. Legislative Updates
12. Drainage Issues
13. Review Water System
 - a. Maintenance and Operations Issues
 - b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 2
 - iii. 10% Water Reduction Goal
14. Review Solid Waste Services
15. Mayor's Report
16. Aldermen Comments
17. City Staff Comments
 - a. City Administrator
 - b. City Secretary

Next Regular meeting – Monday, November 10, 2025, at 7:00 PM.

Motion to adjourn made by Don Hagans, seconded by Lynn Smith.

Vote: 3-0

Adjournment.

The meeting was adjourned at 7:44 PM.


Olan Kelley, Mayor


Sarah Collard, City Secretary

