CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, October 7, 2025
TIME: 7:00 p.m.
PLACE: ***Highland Haven Community Center***

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐Present	☐Absent
Alderperson Don Hagans	☐Present	☐Absent
Alderperson Bruce Robertson	☐Present	☐Absent
Alderperson Lynn Smith	☐Present	☐Absent
Alderperson Terry Smith	☐Present	☐Absent

2. Pledge of Allegiance
3. Recognize Visitors
4. Announcements, Proclamations, or Presentations
   a. **Proclamation: Fire Prevention Week**
   b. **Chief Tim Campbell, Granite Shoals Fire/Rescue**
5. Public Comment

   (At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. **Consider Consent items:**
   The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.
   a. Meeting Minutes for Regular BOA – September 16, 2025
7. **Discussion and/or Possible Action** – Approve the Voter Information Document to be sent to all registered voters and property owners in the City of Highland Haven.
8. **Discussion and/or Possible Action** – Investment strategies for city's funds. Approve moving forward with creating a resolution for budget update to be presented at the October 21, 2025 Board of Aldermen meeting and an ordinance/resolution for a written investment policy, required by the Texas Public Funds Investment Act.

DISCUSSION / INFORMATION ITEMS

9. Discussion – Water Infrastructure Bond
   a. Bond Presentation
   b. Bond Flyer

   c. Communication Update

10. Review assignments for the Planning and Zoning Commission
    a. Review of Current Planning and Zoning Assignments
        i. Update on ordinance review from bills from the Texas 89th Legislative Session
    b. The next regular P&Z meeting is scheduled for October 9, 2025, at 6:00 pm.
    c. Comprehensive Plan Town Hall #2 is scheduled for 6:00 PM on Thursday, October 23, 2025.
11. Legislative Updates
12. Drainage Issues
13. Review Water System
    a. Maintenance and Operations Issues
    b. Central Texas Groundwater Conservation District
        i. Pumping Permit
        ii. Drought Status – Stage 2
        iii. 10% Water Reduction Goal
14. Review Solid Waste Services
15. Mayor's Report
16. Aldermen Comments
17. City Staff Comments
    a. City Administrator
    b. City Secretary

Next Regular meeting – Tuesday, October 21, 2025, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted: October 1, 2025

CERTIFICATION OF POSTING

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW. HIGHLANDHAVENTX.COM ON SEPTEMBER 30, 2025, AND REMAINED SO POSTED FOR AT LEAST 3 BUSINESS DAYS PRECEDING THE SCHEDULED DATE OF SAID MEETING.

Sarah Collard

Sarah Collard, City Secretary

CITY OF HIGHLAND HAVEN TEXAS
1995

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).

CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMEN MEETING

DATE: Tuesday, September 16, 2025
TIME: 7:00 p.m.
PLACE: ***Highland Haven Community Center***

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	✓Present	☐Absent
Alderperson Don Hagans	✓Present	☐Absent
Alderperson Bruce Robertson	✓Present	☐Absent
Alderperson Lynn Smith	✓Present	☐Absent
Alderperson Terry Smith	✓Present	☐Absent

2. Pledge of Allegiance – **Mayor Kelley led the Pledge of Allegiance**
3. Recognize Visitors – **Tom Weaver**
4. Announcements, Proclamations, or Presentations
5. Public Comment

   (At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

   There were no public comments.

ACTION ITEMS

6. **Consider Consent items:**
   The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.
   a. Meeting Minutes for Regular BOA – September 2, 2025
   b. Water Usage Report – August 2025
   c. Sales Tax Report – August 2025
   d. Financials – August 2025

   Terry Nuss made a motion to accept the Consent Items, seconded by Lynn Smith.
   Vote: 5-0

7. **Discussion and/or Possible Action** – Approve date, time, agenda, and flyer for Comprehensive Plan Town Hall Meeting #2.
   a. Thursday, October 23, 2025 at 6:00 PM
   b. Agenda
   c. Flyer

Don Hagans made a motion to accept Octboer 23, 2025 for the Comprehensive Plan Town Hall Meeting #2, seconded by Terry Smith.
Vote: 5-0

8. **Discussion and/or Possible Action** – Capital Area Council of Governments (CAPCOG): Appoint General Assembly Representative

   Terry Smith made a motion to nominate Mayor Kelley to be the CAPCOG General Assembly Representative for Highland Haven, seconded by Don Hagans.
   Vote: 5-0

9. **Discussion and/or Possible Action** – Resolution #246 Rev. 16 – Designation of the official newspaper in which the City of Highland Haven, TX will publish public notices for FY 2025-26.

   Lynn Smith made a motion to approve Resolution #246 (Rev. 16) designating The Highlander as the official newspaper in which the City of Highland Haven, TX will publish public notices for FY 2025-26. The motion was seconded by Terry Nuss.
   Vote: 5-0

10. **Discussion and/or Possible Action** – Website, email and software update
    a. TownWeb
    b. Email Provider
    c. Software

Terry Smith made a motion to proceed with the TownWeb website upgrade, email migration away from Google, and software upgrade for 6 of the 16 Microsoft licenses. The motion was seconded by Terry Nuss.
Vote: 5-0

DISCUSSION / INFORMATION ITEMS

11. Discussion – Water Infrastructure Bond
    a. Bond Presentation
    b. Bond Flyer
    c. Communication Update
12. Fund Accounting Software
    a. RFQ
    b. Timeline
13. Review assignments for the Planning and Zoning Commission
    a. Review of Current Planning and Zoning Assignments
    b. The next regular P&Z meeting is scheduled for October 9, 2025, at 6:00 pm.
    c. Comprehensive Plan Town Hall #1 is scheduled for 6:00 PM on Thursday, September 25, 2025.
14. Legislative Updates
    a. Special Session Legislative Update
15. Drainage Issues
16. Review Water System
    a. Maintenance and Operations Issues
    b. Central Texas Groundwater Conservation District

        i. Pumping Permit
        ii. Drought Status – Stage 2
        iii. 10% Water Reduction Goal

17. Review Solid Waste Services
18. Mayor’s Report
    a. Annexation Update
    b. Remnant Property at Willow and Deer Run Update
19. Aldermen Comments
20. City Staff Comments
    a. City Administrator
    b. City Secretary

Next Regular meeting – Tuesday, October 7, 2025, at 7:00 p.m., Highland Haven Community Center

A motion to adjourn was made by Lynn Smith, seconded by Don Hagans.
Vote: 5-0

Adjournment.

The meeting adjourned at 7:46 PM.

____
Olan Kelley, Mayor

____
Sarah Collard, City Secretary

Voter Information Guide: Highland Haven Proposition A Bond Election

Election Date: Tuesday, November 4, 2025 **Polling Hours:** 7:00 AM to 7:00 PM **Election Type:** Special Election for General Obligation Bonds

This guide provides essential information about the upcoming bond election for the City of Highland Haven, Texas. It's designed to help you understand the proposition, voting options, and impacts. For official details, visit the Burnet County Elections website or contact the Burnet County Elections Administrator at (512) 715-5287 or elections@burnetcountytx.gov.

About the Proposition

Proposition A: Shall the Board of Aldermen of the City of Highland Haven, Texas, be authorized to issue general obligation bonds for the city's water system and constructing improvements and upgrades to the water infrastructure, such bonds to mature serially or otherwise over a period not to exceed twenty (20) years from their date of issuance at a rate or rates (fixed, floating, variable or otherwise) not to exceed the maximum rate allowed by law, as shall be determined within the discretion of the Board of Aldermen, and to pay for the bonds and the interest on the bonds from an ad valorem tax levied on all taxable property within the City sufficient to pay principal of and interest on said bonds as they become due and provide a sinking fund to pay the bonds at maturity?

- **Purpose:** Purchasing property for the city's water system and constructing water infrastructure upgrades to ensure the health, safety, and welfare of residents.
- **Principal Amount:** $1,000,000
- **Estimated Interest:** $457,730 (at 4.55% rate)
- **Estimated Total Cost (Principal + Interest):** $1,457,730
- **Term:** Up to 20 years
- **How Funds Are Repaid (Legal Structure):** Through an ad valorem (property) tax on all taxable property in the City, without limit as to rate or amount (as required for voter authorization of general obligation bonds under Texas law).
- **City's Repayment Plan:** While the bonds include a pledge to property taxes, the Board of Aldermen intends to repay them entirely from revenues generated by the water system (enterprise fund), without levying a debt service tax or increasing property taxes. Following approval, the Board will adopt an ordinance formalizing this revenue-based repayment. This new bond will replace an existing water system

bond that is nearing full payoff, at a slightly smaller principal amount, allowing the City to continue essential upgrades without impacting property taxes.

This bond will help upgrade our community's water system, addressing critical infrastructure needs without impacting sales or other non-property taxes.

Tax Impact

If approved and repaid using the legal ad valorem tax pledge (maximum scenario), the bonds may result in a tax increase. However, per the City's plan, no property tax increase is anticipated, as repayment will come from water system revenues. Based on current estimates (as of August 2025) for the maximum tax scenario:

Description	**Amount**
Principal Amount of Debt Obligations	$1,000,000
Estimated Interest for Debt Obligations	$457,730
Estimated Combined Principal and Interest for Repayment Over 20 Years	$1,457,730
Outstanding Debt Obligations of the City (as of August 2025)	$315,000
Interest on Outstanding Debt Obligations	$90,275
Estimated Combined Principal and Interest on All Outstanding Debt	$1,862,005
Maximum Annual Increase in Amount of Residence Homestead Taxes with a Taxable Value of $100,000	$37.30

- **Current City Ad Valorem Tax Rate:** $0.1260 per $100 of assessed valuation.
- **Assumptions:** This uses a 4.55% interest rate, no growth in assessed values, and full amortization over 20 years. Actual rates and impacts may vary based on market conditions at issuance. These figures represent the maximum potential if taxes were levied; the City's intent is revenue repayment only.
- **Note:** Taxes sufficient to pay the bonds *may* be imposed if needed, but the plan is to avoid this. For personalized estimates or confirmation of the no-tax-increase plan, contact the City Secretary at (830) 265-4366 or citysecretary@highlandhaventx.com.

Who Can Vote?

- **Eligibility:** U.S. citizens, 18 years or older on Election Day, not convicted of a felony (or fully served sentence), not declared mentally incapacitated, and residents of Highland Haven.
- **Registration Deadline:** Monday, October 6, 2025 (30 days before Election Day; note: this is just days away from today, October 3, 2025). Register online at VoteTexas.gov or in person/by mail to your county voter registrar.

Voting Options

Burnet County uses countywide Vote Centers—voters may cast ballots at **any** open location (no precinct restriction).

Early Voting (October 20–31, 2025)

Vote early in person—no excuse needed. Hours: 8:00 AM–5:00 PM (Monday–Friday).

Date	**Day**	**Main Location: AgriLife Extension Auditorium (607 N. Vandeveer St., Burnet, TX 78611)**	**Other Locations (Examples)**
Oct 20–24	Mon–Fri	Open	Various (see full list below)
Oct 27–31	Mon–Fri	Open	Various (see full list below)

Full Early Voting Schedule and Locations: See Exhibit A in the official ordinance or visit the Burnet County Elections website for the complete list, including Spanish version.

Election Day Voting (November 4, 2025)

Vote at any open Vote Center from 7:00 AM–7:00 PM. Examples of open locations:

- Burnet County AgriLife (607 N. Vandeveer St., Burnet, TX 78611) – OPEN
- Spicewood Community Center (Granite Shoals, TX 78654) – OPEN
- Hoover Valley Volunteer Fire Dept. (Burnet, TX 78611) – OPEN
- 303 CR 118B, Burnet 78611 Center – OPEN
- Bertram Community Center (Bertram, TX 78605) – OPEN
- 2285 FM 1174, Lampasas 76550 – OPEN

Closed Locations (Examples): 607 N. Vandeveer St. (Methodist Church), 4807 Valley View (Granite Shoals), etc. Check the website for updates.

Absentee/Mail-In Voting

- **Apply by:** Friday, October 24, 2025 (received, not postmarked).
- **How:** Submit application to Joint Early Voting Clerk: 220 S. Pierce St., Burnet, TX 78611 (or fax: 512-715-5287; email: elections@burnetcountytx.gov).
- **Return Ballot:** By 7:00 PM on Election Day (Nov 4) if not postmarked, or postmarked by 7:00 PM and received by Nov 5, 5:00 PM.
- **Eligibility:** Age 65+, disability, out of county, etc. (no excuse needed for most).

Sample Ballot

The ballot will appear substantially as follows:

[ ] FOR

> Highland Haven Proposition A: THIS IS A TAX INCREASE. The issuance of general obligation bonds in an amount not to exceed $1,000,000 for the purpose of purchasing property for the city's water system and constructing improvements and upgrades to the water infrastructure, and the levy of taxes sufficient to pay the principal of and interest on the bonds.

[ ] AGAINST

Frequently Asked Questions

- **Why this bond?** To improve water infrastructure for safer, more reliable service to residents, replacing an existing bond without a tax hike.
- **Will it raise my taxes?** No—the City plans to repay fully from water system revenues, avoiding any property tax increase. The tax estimates above are required disclosures for the legal structure but do not reflect the actual plan.
- **What if it passes/fails?** If passed, bonds can be issued and repaid from water funds; if failed, no bonds or changes.

Get Involved: Your vote matters! For questions, reach the City Secretary (Sarah Collard) at citysecretary@highlandhaventx.gov or Burnet County Elections.

This document complies with Texas Election Code requirements. Prepared based on Ordinance #136 (adopted August 12, 2025). Updates may occur—verify with official sources. Versión en español disponible en el sitio web del Condado de Burnet.

EXHIBIT B

VOTER INFORMATION DOCUMENT (not part of the contract with voters)
Required Information Under Government Code Section 1251.052(b)(2)

The measure will appear on the ballot substantially as follows:

Official Ballot

Highland Haven Proposition A

[ ] For [ ] Against	THIS IS A TAX INCREASE. The issuance of general obligation bonds in an amount not to exceed $1,000,000 for the purpose of purchasing property for the city's water system and constructing improvements and upgrades to the water infrastructure and the levy of taxes sufficient to pay the principal of and interest on the bonds.

1) Principal amount of debt obligations to be authorized.	$1,000,000
2) Estimated interest for the debt obligations to be authorized presuming an interest rate of 4.55%.	$457,730.00
3) Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized over 20 years.	$1,457,730.00
4) As of August 12, 2025, the principal of all outstanding debts obligations of the City.	$315,000
5) As of August 12, 2025, the estimated remaining interest on all outstanding debt obligations of the City.	$9,402.75
6) As of August 12, 2025, the estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the City over 20 years.	$324,402.75
7) The estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of $100,000 to repay the debt obligations to be authorized, if approved. This figure assumes the amortization of the City's debt obligations, including outstanding debt obligations and the proposed debt obligation; no growth of appraised values within the City; and the assumed interest rate on the proposed debt obligations.	$37.30

(DOCUMENTO DE INFORMATIVO PARA LOS VOTANTES (no forma parte del contrato con las votantes)

Información requerida bajo la Sección 1251.052(b)(2) del Código Gubernamental

Esta medida aparecerá en la boleta sustancialmente de la siguiente manera:

Boleta Oficial

Proposición A Del Ciudad De Highland Haven

[ ] A Favor

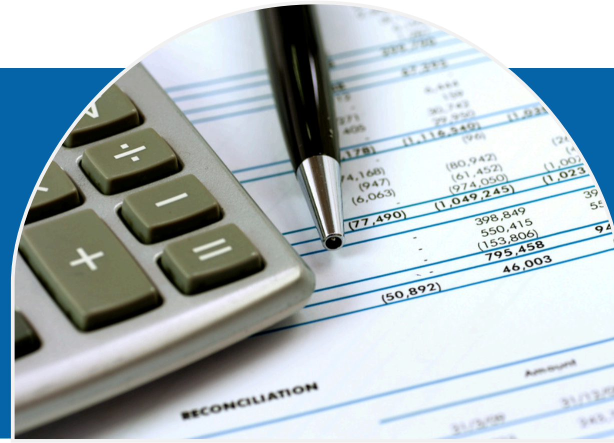
ESTE ES UN AUMENTO DE IMPUESTOS. La emisión de bonos de obligación general por un monto no superior a $1,000,000 para la adquisición de propiedades para el sistema de agua de la ciudad y la construcción de mejoras y modernizaciones en la infraestructura hídrica, así como la imposición de impuestos suficientes para pagar el capital y los intereses de los bonos.

[ ] En Contra

1) Cantidad principal de las obligaciones de deuda a autorizar.	$1,000,000
2) Intereses estimados de las obligaciones de deuda a autorizar, suponiendo una tasa de interés de 4.55%.	$457,730.00
3) Principal e intereses combinados estimados requeridos para pagar puntual y totalmente las obligaciones de deuda a autorizar durante 20 años.	$1,457,730.00
4) Al 12 de agosto de 2025, el principal de todas las obligaciones de deudas pendientes del Ciudad.	$315,000
5) Al 12 de agosto de 2025, los intereses restantes estimados de todas las obligaciones de deuda pendientes del Ciudad.	$9,402.75
6) Al 12 de agosto de 2025, el principal y los intereses combinados estimados requeridos para pagar puntual y totalmente las obligaciones de deuda pendientes del Ciudad durante 20 años.	$324,402.75
7) El aumento anual máximo estimado en la cantidad de impuestos que se impondrían en una residencia primaria en el Ciudad con un valor de tasación de $100,000 para pagar las obligaciones de deuda a autorizar, si se aprueban. Esta cifra supone la amortización de las obligaciones de deuda del Ciudad, incluidas las obligaciones de deuda pendientes y la obligación de deuda propuesta; ningún crecimiento de los valores tasados dentro del Ciudad; y la supuesta tasa de interés sobre las obligaciones de deuda propuestas.	$37.30

CITY OF HIGHLAND HAVEN

STREAMLINING OUR CITY'S INVESTMENTS FOR EFFICIENCY



OPTIMIZING OUR FUNDS:
FROM CURRENT PRACTICES TO SMARTER INVESTMENTS

PRESENTED BY: ANDY ADAMS
OCTOBER 7, 2025

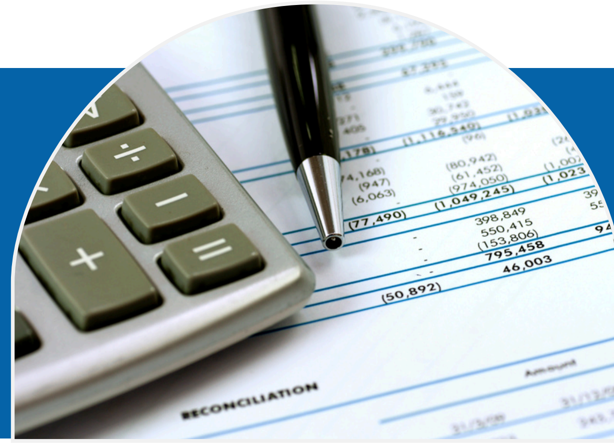
OUR CURRENT PROCESS

OPPORTUNITIES FOR EFFICIENCY

RECOMMENDED STEPS

BOARD ACTIONS NEEDED

OUR CURRENT PROCESS: WHERE WE STAND



OVERVIEW:

We manage three funds (General, Water, Solid Waste) with operating accounts for daily needs and investment accounts for the General Fund and Water Fund with TexPool. We have not adopted a state mandated investment policy, and large surpluses often sit idle in our operating accounts.

KEY DETAILS:

General Fund: $166k in operating account; $578k invested in TexPool. 22% of the fund is in a daily operating account, and 78% of the fund is invested.

Water Fund: $152k in operating account; $37k invested in TexPool, $2k in bond payment account. 79% of the fund is in a daily operating account, 20% of the fund is invested, and 1% is in a bond account.

Solid Waste Fund: All $81k in operating account, no investments. This fund manages our contract with Waste Management.

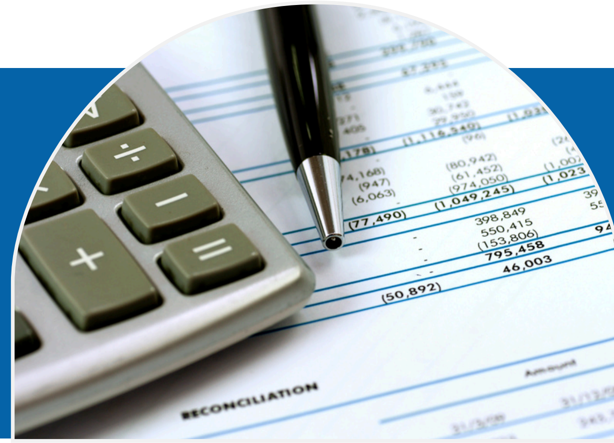
DAILY FLOW:

Revenue/expenses all derive from operating accounts; there is no current plan or policy for investments, and investment accounts grow strictly on their current balances. The bond account acts simply as a vessel for annual bond payments, with a minimum account balance to keep the account active.

CITY OF HIGHLAND HAVEN

COMPANY CASE STUDY

The company's new strategic solution delivers remarkable performance improvements for the client.



CURRENT ACCOUNT BALANCES

GENERAL FUND BALANCES

Operating Account: **$ 166,398.72**
TexPool Investment Account: **$ 577,667.09**
Total General Fund: **$ 744,065.81**

WATER FUND BALANCES

Operating Account: **$ 152,009.27**
TexPool Investment Account: **$ 37,427.00**
Bond Account: **$ 2,427.33**
Total Water Fund: **$ 191,863.60**

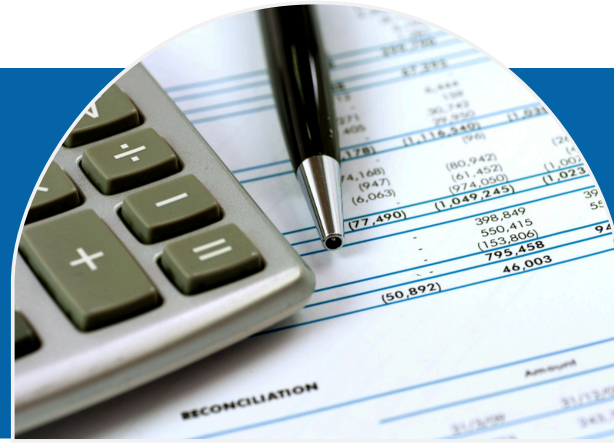
SOLID WASTE FUND BALANCES

Operating Account: **$ 81,213.55**

TOTAL FUND BALANCES AND PROJECTED INVESTMENT INCOME

Operating Accounts: **$ 369,621.54**
TexPool Investment Accounts: **$ 615,094.09**
Bond Account: **$ 2,427.33**
Total of All City Accounts: **$ 987,142.96**
Total Projected Investment Income FY2026: **$ 21,525.00**
Interest Percentage on Total of Accounts: **2.18%**

OPPORTUNITIES FOR EFFICIENCY



CORE ISSUE:

Idle cash in operating accounts makes investment growth stagnant; no investment policy risks non-compliance with state law (Public Funds Investment Act 1995).

EFFICIENCY OPPORTUNITIES:

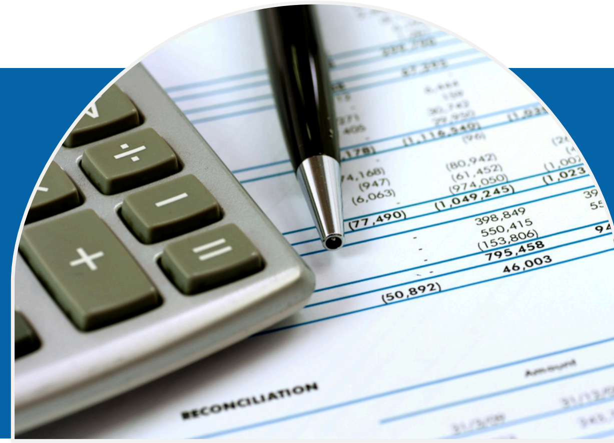
- Identify buffer amounts in each operating account, and shift excesses to TexPool. Currently $615k in investment accounts, with the ability to move to $815k.
- Move idle cash from Solid Waste Fund to Water Fund Investment account. Along with internally moving money from the water operating account to the water investment account, interest income could jump four to five times it’s current budgeted amount.
- In each month from October through July, transfer $5k from water operating fund to water investment fund to create more interest income throughout the fiscal year, before annual bond payment and General Fund transfer are due in August and September.

BENEFITS:

- Operating accounts function with enough cash to never be overdrawn throughout the year, and investment accounts more fully realize their potential for gain.
- Money used to make annual bond payment has a chance to grow in an investment account before payment is due at the end of the fiscal year. This same concept applies to the transfer from the Water Fund to the General Fund at the end of the year.
- Moving cash from the Solid Waste Fund to the Water Fund offers more flexibility long term due to transferring from one enterprise/revenue fund to another.

CITY OF HIGHLAND HAVEN

RECOMMENDED STEPS FOR EFFICIENCY



SHORT-TERM (OCTOBER 2025):

- Adopt formal investment policy that covers state authorized investment options (like TexPool), and all state requirements listed in the Public Funds Investment Act
- Authorize the City Administrator to move forward with development of an investment plan based on the city's current situation (proposed plan below):
  - Identify acceptable buffers in operating accounts for each fund:
    - **General Fund:** $100,000
    - **Water Fund:** $50,000
    - **Solid Waste Fund:** $40,000
  - Intra-Fund Transfers:
    - Move General Fund excess operating ($66k) to General Fund investment account with TexPool
    - Move Water Fund excess operating ($102k) to Water Fund investment account with TexPool
  - Interfund Transfer:
    - Via Budget Amendment Resolution, move solid waste excess ($41k) to Water investment account with TexPool
      - We have the option to make this an Interfund Loan or a Permanent Transfer. The recommendation is to make it a Permanent Transfer, as we have no need to transfer the money back to the Solid Waste Fund currently, and it's much simpler.
  - Monthly Automation: $5k Water operating to Water Investment from October to July; skip Aug/Sep due to large outflows (bond payment, general fund transfer)

ONGOING:

- Weekly monitoring of operating accounts to make sure spending is on track with projections.
- Monthly reports to the Board of Aldermen about activity in the operating and investment accounts.
- Annual policy review, and update as needed.

CITY OF HIGHLAND HAVEN

GENERAL FUND

Improving interest income projections by 29% by reallocating funds from the operating account to the investment account

GENERAL FUND CURRENT BALANCES

Operating Account: **$ 166,398.72**
Investment Account: **$ 577,667.09**
Total General Fund: **$ 744,065.81**

RECOMMENDED CHANGES

1. Transfer $ 66,398.72 from operating account to investment account

GENERAL FUND UPDATED BALANCES

Operating Account: **$ 100,000.00**
Investment Account: **$ 644,065.81**
Total General Fund: **$ 744,065.81**

MONTH	REVENUE	EXPENSES	OPERATING	INVESTMENT
October 2025	$ 17,905.65	$ 73,847.25	$ 44,058.40	$ 645,902.74
November 2025	$ 44,872.30	$ 50,181.58	$ 38,749.11	$ 648,053.59
December 2025	$ 152,016.80	$ 39,954.54	$ 150,811.38	$ 650,211.61
January 2026	$ 77,483.15	$57,150.97	$ 171,143.55	$ 652,376.81
February 2026	$ 122,247.17	$ 47,289.93	$ 246,100.80	$ 654,549.23
March 2026	$ 17,504.05	$ 43,583.71	$ 220,021.14	$ 656,728.88
April 2026	$ 9,816.78	$ 55,887.54	$ 173,950.39	$ 658,915.79
May 2026	$ 19,389.86	$ 48,583.72	$ 144,756.53	$ 661,109.98
June 2026	$ 7,264.61	$ 36,454.23	$ 115,566.91	$ 663,311.47
July 2026	$ 9,497.09	$ 73,938.82	$ 51,125.18	$ 665,520.30
August 2026	$ 19,112.30	$ 47,710.03	$ 22,527.45	$ 667,736.48
September 2026	$ 92,391.23	$ 81,718.68*	$ 80,000.00	$ 621,254.70*
Total	$ 615,326.82	$ 656,301.00		

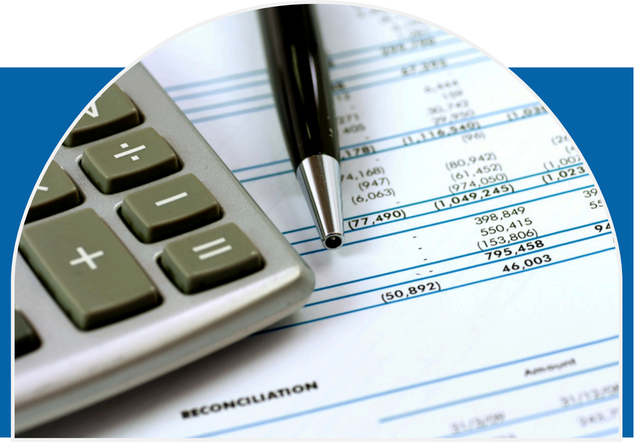
ORIGINAL PROJECTED INTEREST: $ 20,000.00

NEW PROJECTED INTEREST: $ 25,894.23

CITY OF HIGHLAND HAVEN

WATER FUND

Improving interest income projections by 421% by reallocating funds from the operating account to the investment account and moving solid waste surplus to the investment account



WATER FUND CURRENT BALANCES

Operating Account: **$ 152,009.27**
Investment Account: **$ 37,427.00**
Bond Account: **$2,427.33**
Total Water Fund: **$ 191,841.60**

RECOMMENDED CHANGES

1. Transfer $102,009.27 from operating account to investment account
2. Transfer $41,213.55 from solid waste to investment account
3. Transfer $5,000 per month from operating to investment.

WATER FUND UPDATED BALANCES

Operating Account: **$ 50,000.00**
Investment Account: **$ 180,649.82**
Bond Account: **$ 2,427.33**
Total Water Fund: **$ 233,077.15**

MONTH	REVENUE	EXPENSES	OPERATING	INVESTMENT
October 2025	$ 28,379.62	$ 12,119.95	$ 61,124.68	$ 185,784.81
November 2025	$ 32,929.46	$ 22,582.47	$ 65,852.45	$ 191,404.03
December 2025	$ 26,184.18	$ 53,957.73	$ 32,440.96	$ 197,041.98
January 2026	$ 29,478.96	$14,182.34	$ 42,080.83	$ 202,698.72
February 2026	$ 35,935.83	$ 12,091.13	$ 60,249.93	$ 208,374.31
March 2026	$ 34,572.82	$ 14,640.21	$ 74,488.02	$ 214,068.82
April 2026	$ 28,029.89	$ 9,523.43	$ 87,280.98	$ 219,782.32
May 2026	$ 34,969.50	$ 17,039.34	$ 99,478.61	$ 225,514.85
June 2026	$ 33,872.75	$ 12,859.65	$ 114,740.07	$ 231,266.49
July 2026	$ 37,623.23	$ 13,990.44	$ 132,602.06	$ 237,037.30
August 2026	$ 33,077.31	$ 116,982.79*	$ 96,451.53	$ 189,282.35*
September 2026	$ 30,788.87	$ 79,564.52*	$ 50,000.00	$ 186,958.23*
Total	$ 385,842.42	$ 379,534.00		

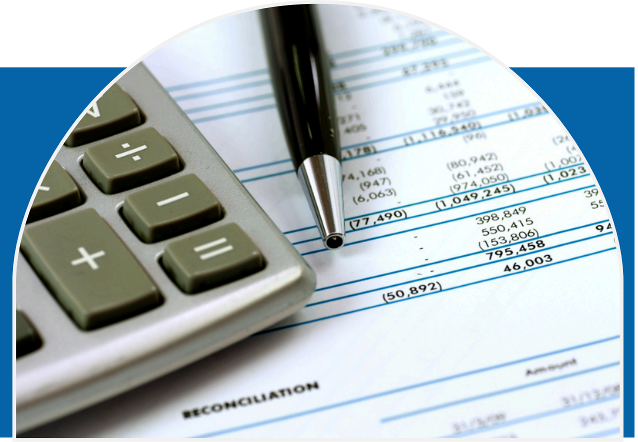
ORIGINAL PROJECTED INTEREST: $ 1,500.00

NEW PROJECTED INTEREST: $ 7,808.42

CITY OF HIGHLAND HAVEN

SOLID WASTE FUND

Invest existing surplus in water investment account for investment efficiency



SOLID WASTE FUND CURRENT BALANCES

Operating Account: **$ 81,213.55**

RECOMMENDED CHANGES

1. Transfer $41,213.55 from operating account to water investment account via budget ammendment

SOLID WASTE FUND UPDATED BALANCES

Operating Account: **$ 40,000.00**

MONTH	REVENUE	EXPENSES	OPERATING
October 2025	$ 11,936.66	$ 9,617.50	$ 42,319.16
November 2025	$ 11,936.67	$ 9,617.50	$ 44,638.33
December 2025	$ 11,936.67	$ 9,617.50	$ 46,957.50
January 2026	$ 11,936.66	$ 9,617.50	$ 49,276.66
February 2026	$ 11,936.67	$ 9,617.50	$ 51,595.83
March 2026	$ 11,936.67	$ 9,617.50	$ 53,915.00
April 2026	$ 11,936.66	$ 9,617.50	$ 56,234.16
May 2026	$ 11,936.67	$ 9,617.50	$ 58,553.33
June 2026	$ 11,936.67	$ 9,617.50	$ 60,872.50
July 2026	$ 11,936.66	$ 9,617.50	$ 63,191.66
August 2026	$ 11,936.67	$ 9,617.50	$ 65,510.83
September 2026	$ 11,936.67	$ 29,617.50	$ 47,830.00
Total	$ 143,240.00	$ 135,410.00	

COMPANY CASE STUDY

The company's new strategic solution delivers remarkable performance improvements for the client.

ORIGINAL PROJECTED ENDING BALANCES

GENERAL FUND BALANCES

Operating Account: **$ 99,598.72**
TexPool Investment Account: **$ 597,667.09**
Total General Fund: **$ 697,265.81**

WATER FUND BALANCES

Operating Account: **$ 150,509.27**
TexPool Investment Account: **$ 38,927.00**
Bond Account: **$ 2,427.33**
Total Water Fund: **$ 191,863.60**

SOLID WASTE FUND BALANCES

Operating Account: **$ 89,043.55**

TOTAL FUND BALANCES AND PROJECTED INVESTMENT INCOME

Operating Accounts: **$ 339,151.54**
TexPool Investment Accounts: **$ 636,594.09**
Bond Account: **$ 2,427.33**
Total of All City Accounts: **$ 978,172.96**
Total Projected Investment Income FY2026:
$ 21,525.00
Interest Percentage on Total of Accounts:
2.18%

NEW PROJECTED ENDING BALANCES

GENERAL FUND BALANCES

Operating Account: **$ 80,000.00**
TexPool Investment Account: **$ 623,160.04**
Total General Fund: **$ 703,160.04**

WATER FUND BALANCES

Operating Account: **$ 50,000.00**
TexPool Investment Account: **$ 186,958.23**
Bond Account: **$ 2,427.33**
Total Water Fund: **$ 239,385.56**

SOLID WASTE FUND BALANCES

Operating Account: **$ 47,830**

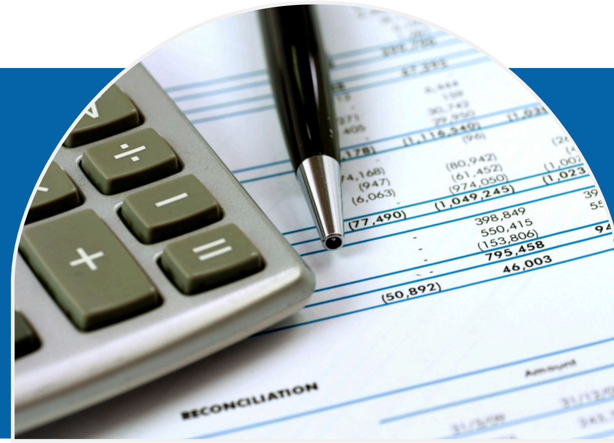
TOTAL FUND BALANCES AND PROJECTED INVESTMENT INCOME

Operating Accounts: **$ 177,830.00**
TexPool Investment Accounts: **$ 810,118.27**
Bond Account: **$ 2,427.33**
Total of All City Accounts: **$ 990,375.60**
Total Projected Investment Income FY2026:
$ 33,634.24
Interest Percentage on Total of Accounts:
3.40%

INCOME GAINED:

$ 12,202.64

ATTACHMENTS AND QUESTIONS



ATTACHMENTS:

- Draft Investment Policy for Highland Haven
- Draft Ordinance for adopting Investment Policy
- Draft Resolution for Intra-Fund and Interfund transfers via a budget amendment

QUESTIONS:

THANK YOU!

DRAFT CITY OF HIGHLAND HAVEN INVESTMENT POLICY

Effective Date: October [day], 2025 **Approved by:** Board of Aldermen, Resolution/Ordinance No. [XX-2025] **Annual Review Date:** October 1 of each fiscal year **Investment Officer:** City Administrator, Andy Adams

I. INTRODUCTION AND PURPOSE

This Investment Policy (the "Policy") is adopted pursuant to the Public Funds Investment Act (PFIA), Texas Government Code Chapter 2256, to govern the investment of all public funds of the City of [City Name], Texas (the "City"), a Type A general-law municipality. The Policy ensures that all investments prioritize the preservation of capital, liquidity, and yield, while promoting diversification and compliance with state law. It applies to all funds under the City's control, including but not limited to the General Fund, Water Fund, Solid Waste Fund, and any bond or reserve accounts.

The Policy will be reviewed and approved annually by the Board of Aldermen. Any material changes require adoption by ordinance or resolution. The City Administrator is designated as the Investment Officer, responsible for implementing this Policy and completing PFIA-required training annually (at least once every two years for the officer and biennially for the governing body).

II. OBJECTIVES

In order of priority, the City's investment objectives are:

1. **Safety of Principal**: Investments shall preserve capital and avoid undue risk.
2. **Liquidity**: Funds must be available when needed for operations, debt service, or emergencies.
3. **Yield**: Investments shall seek competitive market rates consistent with the above objectives.
4. **Diversification**: The portfolio shall mitigate risks through diversification by type, issuer, and maturity.
5. **Compliance and Transparency**: All activities shall adhere to PFIA, Texas Local Government Code, and this Policy, with full disclosure to the Board.

III. SCOPE

This Policy applies to all City public funds, including operating, reserve, and investment accounts (e.g., TexPool holdings). Excluded are pass-through funds held in a custodial capacity (e.g., grant funds with restrictions prohibiting investment).

IV. AUTHORIZED INVESTMENT INSTRUMENTS

The City is authorized to invest in the following instruments, as permitted by PFIA §2256.004 (updated as of October 2025). Investments must be investment-grade (minimum BBB/Baa or equivalent) and purchased at par or below.

Authorized Investment	Maximum Maturity	Maximum % of Portfolio	Minimum Rating	Notes
Obligations of the U.S. Government or Agencies (e.g., Treasury bills, notes)	3 years from date of purchase	100%	N/A	Fully collateralized by U.S. full faith and credit.
Direct Obligations of Texas or Its Agencies (e.g., Texas Treasury notes)	2 years	100%	N/A	Backed by the State of Texas.
Fully Collateralized Certificates of Deposit (FDIC-insured banks)	1 year	25% per issuer	N/A	Collateralized at 102% of market value; daily mark-to-market.
Secured Repurchase Agreements (backed by U.S./Texas obligations)	7 days (overnight preferred)	50%	N/A	Third-party custody; collateral at 102%.
Local Government Investment Pools (e.g., TexPool, TexSTAR)	N/A (daily liquidity)	100%	AAAm (or equivalent)	Rated by S&P/Moody's; complies with SEC Rule 2a-7.
Money Market Mutual Funds (SEC-registered, no-load)	N/A	50%	AAAm	Invested in short-term, high-quality securities.
Bankers' Acceptances	6 months	15%	A-1/P-1	Issued by domestic banks.
Commercial Paper	270 days	15%	A-1/P-1 (short-term)	Non-subordinated; max 10% per issuer.

Authorized Investment	Maximum Maturity	Maximum % of Portfolio	Minimum Rating	Notes
Corporate Bonds/Debentures	5 years	25%	A (long-term)	Max 5% per issuer.
No-Load Mutual Funds (investing in authorized types)	N/A	50%	AAAm	Prospectus review required annually.

- **Prohibitions**: No derivatives, structured notes, inverse floaters, or investments with principal at risk (e.g., mortgage-backed securities beyond U.S. agencies). No investments exceeding 30% of issuer's outstanding obligations.

V. INVESTMENT STRATEGIES AND METHODS

A. Portfolio Management

- **Diversification**: No more than 25% of the portfolio in any single issuer (except U.S./Texas obligations or pools). Limit sector exposure (e.g., max 20% financials).
- **Maturity Limits**: Individual securities ≤2 years (3 years for U.S. obligations); weighted average maturity (WAM) ≤1 year; weighted average life (WAL) ≤3 years.
- **Liquidity**: At least 50% of the portfolio in overnight or ≤90-day maturities to meet cash flow needs.

B. Selection Process

- **Competitive Bidding**: For CDs and repurchase agreements, solicit bids from at least three qualified providers (e.g., via phone/email; document for audit).
- **Broker/Dealer Selection**: Maintain a pre-qualified list of 5–10 brokers (e.g., those registered with the SEC, no felony convictions). Annual review; prioritize those with municipal experience.
- **Pools**: Default to TexPool (or similar AAAm-rated pools) for simplicity and daily liquidity.

C. Safekeeping and Custody

- All securities held in third-party safekeeping (e.g., via TexPool or bank custodian). No bearer form. Monthly confirmations reconciled by staff.

VI INVESTMENT OFFICER RESPONSIBILITIES

The Investment Officer (City Administrator) shall:

- Execute all transactions in compliance with this Policy.
- Complete annual PFIA training (e.g., via Texas Municipal League).
- Monitor market conditions, credit ratings, and portfolio performance.
- Ensure diversification and maturity limits are maintained.

VII REPORTING AND REVIEW

A Quarterly Reports

The Investment Officer shall provide the Board a written report within 30 days of each quarter-end, including:

- Portfolio inventory (par value, cost, market value).
- Income earned, realized/unrealized gains/losses.
- Compliance certification (e.g., "All investments conform to Policy").
- Weighted average yield, WAM/WAL, and maturity distribution.

B Annual Review

- The Board shall review and approve the Policy annually (by October 1).
- Submit updates to brokers/pools.
- Conduct an independent audit of investments in the annual CAFR (GASB-compliant).

C Exceptions

Any deviation requires prior Board approval and documentation of rationale.

VIII TRAINING AND CONFLICTS

- **Training**: Investment Officer: Annual; Governing Body/Delegates: Biennial.
- **Conflicts**: Disclose any personal financial interests; no self-dealing (PFIA §2256.020).

IX EMERGENCY PROVISIONS

In crises (e.g., market disruption), the Investment Officer may liquidate holdings for liquidity, with immediate Board notification.

X. AMENDMENTS

This Policy may be amended by majority vote of the Board via ordinance or resolution.

Adopted this [day] day of October, 2025.

[City Administrator Name], Investment Officer

Approved by the Board of Aldermen:

[Mayor Name], Mayor

ATTEST:

[City Secretary Name], City Secretary

Draft ORDINANCE NO. [XX-2025]

AN ORDINANCE OF THE CITY OF HIGHLAND HAVEN, TEXAS, ADOPTING AN INVESTMENT POLICY COMPLIANT WITH THE TEXAS PUBLIC FUNDS INVESTMENT ACT; DESIGNATING THE INVESTMENT OFFICER; PROVIDING FOR ANNUAL REVIEW; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Highland Haven, Texas (the "City"), is a Type A general-law municipality subject to the Public Funds Investment Act (PFIA), Texas Government Code Chapter 2256; and

WHEREAS, the PFIA requires the City's governing body to adopt a written investment policy by ordinance or resolution to ensure safe, liquid, and prudent management of public funds; and

WHEREAS, the attached Exhibit A constitutes the City's Investment Policy, which emphasizes preservation of capital, liquidity, and yield; authorizes only PFIA-permitted investments (including TexPool); sets maximum maturities and diversification standards; designates the City Administrator as Investment Officer; and requires annual training and reporting; and

WHEREAS, this policy applies to all City funds, including the General Fund, Water Fund, and Solid Waste Fund, and will be reviewed annually by the Board of Aldermen;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HIGHLAND HAVEN, TEXAS:

Section 1. The recitals above are incorporated as findings.

Section 2. The Investment Policy attached as Exhibit A is hereby adopted and incorporated by reference.

Section 3. The City Administrator is designated as the City's Investment Officer, responsible for executing the policy and attending required PFIA training.

Section 4. The Board shall review and approve this policy annually, with any amendments adopted by ordinance or resolution.

Section 5. This Ordinance shall be effective immediately upon passage.

PASSED AND APPROVED this [day] day of [month], 2025.

[Mayor Name], Mayor

ATTEST:

[City Secretary Name], City Secretary

APPROVED AS TO FORM:

[City Attorney Name], City Attorney

DRAFT RESOLUTION NO. XX-2025

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF [CITY NAME], TEXAS, APPROVING INTERNAL FUND REALLOCATIONS AND INVESTMENT TRANSFERS FOR FISCAL EFFICIENCY; AMENDING THE FISCAL YEAR 2025-2026 BUDGET TO AUTHORIZE AN INTERFUND TRANSFER OF SURPLUS FUNDS FROM THE SOLID WASTE FUND TO THE WATER FUND; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Highland Haven, Texas (the "City"), is a Type A general-law municipality organized under the laws of the State of Texas, including Chapter 101 of the Texas Local Government Code; and

WHEREAS, on August 12, 2025, the Board of Aldermen (the "Board") adopted the Fiscal Year 2025-2026 Budget (the "Budget") for the City's General Fund, Water Fund, and Solid Waste Fund, which promotes fiscal responsibility, self-sustaining enterprise operations, and prudent investment of public funds in compliance with the Public Funds Investment Act (Texas Government Code Chapter 2256); and

WHEREAS, the City's current fund balances as of October 1, 2025, are as follows:

- General Fund Operating: $166,398.72; General Fund Investments (TexPool): $577,667.09;
- Water Fund Operating: $152,009.27; Water Fund Investments (TexPool): $37,427.00; Water Fund Bond Account: $2,405.33;
- Solid Waste Fund Operating: $81,213.55;

WHEREAS, to enhance operational efficiency, maintain liquidity buffers, and maximize investment returns (currently ~4-5% via TexPool), City staff recommends the following internal reallocations and transfers, all serving municipal purposes under Texas Local Government Code §102.010:

1. **General Fund Internal Reallocation**: Transfer $66,398.72 from General Fund Operating to General Fund Investments, resulting in a $100,000 operating buffer and $644,065.81 in investments. This aligns with budgeted totals and requires no Budget amendment.
2. **Water Fund Internal Reallocation**: Transfer $102,009.27 from Water Fund Operating to Water Fund Investments, resulting in a $50,000 operating buffer and $139,436.27 in investments. Additionally, transfer $5,000 monthly from operating to investments (January–July 2025 only, totaling $35,000), with August bond payment split ($53,545 from operating, $53,545 from investments) and September transfer to

General Fund ($64,024 from operating + $1,455 from investments = $65,479 total, as budgeted). This aligns with budgeted totals and requires no Budget amendment, but will boost projected Water interest income from $1,500 to ~$6,500 annually.

3. **Solid Waste Fund Surplus Transfer**: Transfer $41,213.55 from Solid Waste Fund Operating to Water Fund Investments (resulting in a $40,000 operating buffer and Water investments at $180,649.82), structured as a surplus interfund loan or permanent transfer for investment pooling. This peer-to-peer move between enterprise funds promotes self-sufficiency under Texas Local Government Code Chapter 552 and adds ~$1,700 in annual city-wide earnings; and

WHEREAS, these actions maintain all operating minima ($100,000 General, $50,000 Water, $40,000 Solid Waste), support budgeted operations (General planned deficit for bonds, Water breakeven, Solid Waste surplus with $20,000 September transfer to General), and increase total TexPool investments to ~$659,000, generating ~$27,500 annually (up ~$4,500 from prior year); and

WHEREAS, the Budget, as adopted, did not explicitly include the Solid Waste surplus transfer; and

WHEREAS, amending the Budget to authorize this transfer is necessary for strict compliance with Texas Local Government Code §102.001 et seq., and serves the public interest by optimizing returns without impacting debt covenants or grant restrictions; and

WHEREAS, attached as Exhibit A are detailed monthly revenue/expense projections, balance summaries, and charts illustrating the impacts, including the Water interest income boost to ~$7,800 annually (over 5x the budgeted $1,500) upon including the Solid Waste transfer;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HIGHLAND HAVEN, TEXAS:

Section 1. The recitals set forth above are incorporated herein as findings of fact.

Section 2. The Board approves and authorizes: (a) The internal reallocations in the General and Water Funds as described in the Whereas clauses; (b) The interfund transfer of $41,213.55 from Solid Waste Fund Operating Account to Water Fund Investments Account effective October 31, 2025, documented as a short-term interest-bearing loan (repayable within 5 years at TexPool rates) or permanent surplus transfer, at the discretion of the City Administrator; (c) Monthly $5,000 transfers in the Water Fund as described.

Section 3. The Budget is hereby amended as follows:

- In the Solid Waste Fund, add $41,213.55 to Expenses under a new line item: "Transfer Out – Surplus to Water Fund Investments" (non-recurring, FY 2025-2026 only);
- In the Water Fund, add $41,213.55 to Revenues under a new line item: "Transfer In – From Solid Waste Fund" (non-recurring, FY 2025-2026 only). All other Budget provisions remain unchanged.

Section 4. The City Administrator is authorized to execute all necessary journal entries, investment instructions to TexPool, and documentation, and to file this amendment with the City Clerk and County Clerk as required by Texas Local Government Code §102.009.

Section 5. This Resolution shall be effective immediately upon adoption.

PASSED AND APPROVED this [day] day of October, 2025, by the following vote of the Board of Aldermen: [Aye/Nay/Abstain votes to be recorded].

[Mayor Name], Mayor

ATTEST:

[City Secretary Name], City Secretary

APPROVED AS TO FORM:

[City Attorney Name], City Attorney

Highland Haven Water Bond

Election Day: November 4, 2025

What's on the ballot?

Proposition A

- $ 1,000,000 General Obligation Bond
- Purchase 8.35 acres of land next to the water system that house two of the city's four wells
- Fund some water infrastructure upgrades

State Law Requirements

No Debt Tax or Water Rate Increases

- This bond **will not** require the city to create a debt service tax or raise water rates.
- However, **State Law requires** the following statement to be on the ballot:

"THIS IS A PROPERTY TAX INCREASE"

Ballot Proposition Language

THIS IS A TAX INCREASE SPECIAL BOND ELECTION, CITY OF HIGHLAND HAVEN, TEXAS

HIGHLAND HAVEN PROPOSITION A

The issuance of general obligation bonds in an amount not to exceed $1,000,000 for the purpose of purchasing property for the city's water system and constructing improvements and upgrades to the water infrastructure and the levy of taxes sufficient to pay the principal of and interest on the bonds.

☐ **FOR**

☐ **AGAINST**

Voting **FOR** means approving the issuance of the bond

Voting **AGAINST** means not wanting the issuance of the bond

Highland Haven Water Bond

Election Day: November 4, 2025

Election Information

Important Dates and Information

- **Monday, October 6, 2025** - Last day to **register to vote**
- **Monday, October 20, 2025** - **First day** of **early voting**
- **Friday, October 24, 2025** - Last day to apply for a Ballot by mail
- **Friday, October 31, 2025** - **Last day** of **early voting**
- **Tuesday, November 4, 2025 - Election Day**

*For information on polling sites, operating hours, registering to vote, or other general election information, please contact the Burnet County elections office at (512) 715-5288 or visit their website at **www.burnetcountyelections.com.**

Please direct any questions you may have about the bond to one or more of the listed contacts below:

- **Email** the **City Administrator:** cityadministrator@highlandhaventx.com
- **Call** the **City Administrator:** (830) 613-5372
- Stop by **City Hall:** Monday-Friday 9 a.m. - 1 p.m., 2 p.m. - 5 p.m.
- **Board of Aldermen Meetings:** 1st and 3rd Tuesday of each month at 7 p.m. at the community center

Code Enforcement: H.B. 4765 and S.B. 1367

☐ Ordinance Addition -

☒ Ordinance Change – Chapter 4.03 and 1.03 add new language to match state law and cite state law

☐ Policy Update/Review/Resolution

☐ Does not apply

Third-Party Review of Home Backup Power Installations: S.B. 1202

☐ Ordinance Addition

☒ Ordinance Change – Chapter 4.07

☒ Policy Update/Review/Resolution – Update policy to include new guidance for inspections

☐ Does not apply

Regulation Home Backup Power Installations: S.B. 1252

☒ Ordinance Addition – Add language about what is allowed and what isn't

☒ Ordinance Change – Chapter 4.07, cite state law about what can be regulated and what can't

☐ Policy Update/Review/Resolution

☐ Does not apply

No-Impact Home-Based Business Regulations: H.B. 2464

☐ Ordinance Addition

☒ Ordinance Change – Chapter 9.02.004(y) update ordinance to match what is allowed and what isn't under new state law

☐ Policy Update/Review/Resolution

☐ Does not apply

Manufactured Housing: S.B. 785

☒ Ordinance Addition

☒ Ordinance Change – Explore all options for how to comply and still meet the desires of the community in regards to not allowing manufactured housing

☒ Policy Update/Review/Resolution

☐ Does not apply

Annual City Audits: S.B. 1851

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – create a resolution for laying out audit timeline requirements, full policy and procedures manual

☐ Does not apply

Ballot Proposition Language: S.B. 506 and S.B. 1025

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution

☐ Does not apply

Bidding Threshold: S.B. 1173

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution

☐ Does not apply

Bond and Property Tax Reporting: H.B. 103 and H.B. 3526

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution

☐ Does not apply

Councilmember Right of Access: H.B. 4310

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – clarifying resolution maybe

☐ Does not apply

Cybersecurity and AI Training: H.B. 150 and H.B. 3512

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – Look at HR manual, and include all language added with AI training

☐ Does not apply

Development Moratoria: H.B. 2559

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – make note in operations manual about what is required if needed

☒ Does not apply

Disannexation: S.B. 1844

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – Make note in operations manual

☒ Does not apply

Emergency Service Districts Disannexation: S.B. 2965

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – probably need to address what we would do with Shady Acres/Nobles if they ever ask to be annexed, lets look at definition of annexation to get more of a guide that may help offer clarity

☒ Does not apply

Extraterritorial Jurisdiction: H.B. 2512 and S.B. 1566

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – add language to policy manual about ETJ and cities responsibilities

☐ Does not apply

New Requirements for Impact Fees: S.B. 1883

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – need some clarification on state definition of impact fees and how that applies to our current fee structure

☒ Does not apply

Notice Required for Exclusive Solid Waste Franchise Agreements: H.B. 5057

☐ Ordinance Addition

☒ Ordinance Change – check to make sure ordinance aligns with language

☒ Policy Update/Review/Resolution

☐ Does not apply

Open Meetings Act: H.B. 1522 and H.B. 3711

☐ Ordinance Addition

☒ Ordinance Change – make sure language aligns in ordinance with language in bill

☒ Policy Update/Review/Resolution

☐ Does not apply

Property Tax Reform: H.B. 9, S.B. 1453, S.B. 1023, H.B. 30

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – maybe try to address in the policy manual, however doesn't specifically apply to an individual policy or ordinance in the city

☒ Does not apply

Public Notice in Digital Newspapers: S.B. 1062

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – check back with daily trib and see if they put classifieds online

☒ Does not apply

Public Info. Act Changes: H.B.4212, H.B.4219, H.B.1893, S.B.765, H.B.2788, and H.B.3112

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – HB 4212 (be aware of grants otherwise does not apply), HB 4219 (related to public information act make sure policy works with this), HB 3112 (relates to public information and cybersecurity, make sure policy aligns with this)

☒ Does not apply – HB 1893, SB 765, HB 2788

Utilities: H.B. 29, H.B. 685, H.B. 1318, and H.B. 1991

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – HB 1318 (review to see how it applies to us), HB 1991 (internet publication standards for water system, add to policy manual and make sure current policy matches), HB 685 (look if this applies to shady aces and nobles),

☒ Does not apply – HB 29

Water Funding and Planning: S.B. 7, S.B. 480, and S.B. 1261

☐ Ordinance Addition

☐ Ordinance Change

☒ Policy Update/Review/Resolution – SB 480 (interlocal agreements for water resources, check our current policies)

☒ Does not apply – SB 7 (state projects only), SB 1261 (only for large projects over 750 mil)

Zoning Notice and Protest Procedures: H.B. 24 and H.B. 4506

☐ Ordinance Addition

☒ Ordinance Change – Update ordinances for zoning changes 1.02, 1.03, 9.02

☒ Policy Update/Review/Resolution – Add to policy manual

☐ Does not apply