



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – REGULAR BOARD OF ALDERMEN MEETING

DATE: Tuesday, October 7, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Pro Tem Terry Nuss called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Aldersperson Don Hagans	✓Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	✓Absent
Aldersperson Lynn Smith	✓Present	☐ Absent
Aldersperson Terry Smith	✓Present	☐ Absent

2. Pledge of Allegiance – **Mayor Pro Tem Terry Nuss led the Pledge of Allegiance.**

3. Recognize Visitors – **There were no visitors.**

4. Announcements, Proclamations, or Presentations

a. **Proclamation: Fire Prevention Week - Postponed**

b. **Chief Tim Campbell, Granite Shoals Fire/Rescue - Postponed**

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

6. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- a. Meeting Minutes for Regular BOA – September 16, 2025

Terry Smith made a motion to approve the consent agenda items, seconded by Lynn Smith.

Vote: 4-0

7. **Discussion and/or Possible Action** – Approve the Voter Information Document to be sent to all registered voters and property owners in the City of Highland Haven.

Motion to approve the Voter Information Document with corrections to be sent to all registered voters and property owners in the City of Highland Haven made by Don Hagans; seconded by Terry Smith.

Vote: 4-0

8. **Discussion and/or Possible Action** – Investment strategies for city's funds. Approve moving forward with creating a resolution for budget update to be presented at the October 21, 2025 Board of Aldermen meeting

and an ordinance/resolution for a written investment policy, required by the Texas Public Funds Investment Act.

No action taken.

DISCUSSION / INFORMATION ITEMS

9. Discussion – Water Infrastructure Bond

- a. Bond Presentation
- b. Bond Flyer
- c. Communication Update

10. Review assignments for the Planning and Zoning Commission

- a. Review of Current Planning and Zoning Assignments
 - i. Update on ordinance review from bills from the Texas 89th Legislative Session
- b. The next regular P&Z meeting is scheduled for October 9, 2025, at 6:00 pm.
- c. Comprehensive Plan Town Hall #2 is scheduled for 6:00 PM on Thursday, October 23, 2025.

11. Legislative Updates

12. Drainage Issues

13. Review Water System

- a. Maintenance and Operations Issues
- b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 2
 - iii. 10% Water Reduction Goal

14. Review Solid Waste Services

15. Mayor's Report

16. Aldermen Comments

17. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Regular meeting – Tuesday, November 4, 2025, at 7:00 p.m., Highland Haven Community Center

Motion to adjourn made by Terry Smith; seconded by Don Hagans.

Vote: 4-0

Adjournment.

The meeting adjourned at 7:58 PM.



Terry Nuss, Mayor Pro Tem



Joseph Adams, City Administrator

