



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMEN MEETING

DATE: Tuesday, September 16, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☐ Absent
Aldersperson Don Hagans	☐ Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	☐ Absent
Aldersperson Lynn Smith	☐ Present	☐ Absent
Aldersperson Terry Smith	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Announcements, Proclamations, or Presentations – Chief Tim Campbell, Granite Shoals Fire Rescue

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- Meeting Minutes for Regular BOA – September 2, 2025
- Water Usage Report – August 2025
- Sales Tax Report – August 2025
- Financials – August 2025

7. Discussion and/or Possible Action – Approve date, time, agenda, and flyer for Comprehensive Plan Town Hall Meeting #2.

- Thursday, October 23, 2025 at 6:00 PM
- Agenda
- Flyer

8. Discussion and/or Possible Action – Capital Area Council of Governments (CAPCOG): Appoint General Assembly Representative

9. Discussion and/or Possible Action – Resolution #246 Rev. 16 – Designation of the official newspaper in which the City of Highland Haven, TX will publish public notices for FY 2025-26.

10. **Discussion and/or Possible Action** – Website, email and software update

- a. TownWeb
- b. Email Provider
- c. Software

DISCUSSION / INFORMATION ITEMS

11. Discussion – Water Infrastructure Bond

- a. Bond Presentation
- b. Bond Flyer
- c. Communication Update

12. Fund Accounting Software

- a. RFQ
- b. Timeline

13. Review assignments for the Planning and Zoning Commission

- a. Review of Current Planning and Zoning Assignments
- b. The next regular P&Z meeting is scheduled for October 9, 2025, at 6:00 pm.
- c. Comprehensive Plan Town Hall #1 is scheduled for 6:00 PM on Thursday, September 25, 2025.

14. Legislative Updates

- a. Special Session Legislative Update

15. Drainage Issues

16. Review Water System

- a. Maintenance and Operations Issues
- b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 2
 - iii. 10% Water Reduction Goal

17. Review Solid Waste Services

18. Mayor's Report

- a. Annexation Update
- b. Remanent Property at Willow and Deer Run Update

19. Aldermen Comments

20. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Regular meeting – Tuesday, September 16, 2025, at 7:00 p.m., Highland Haven Community Center
Adjournment.

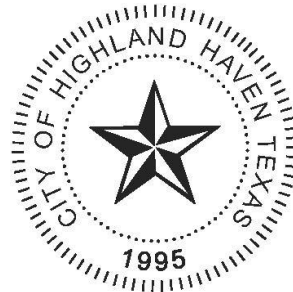
Posted: September 9, 2025

CERTIFICATION OF POSTING

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON SEPTEMBER 9, 2025, AND REMAINED SO POSTED FOR AT LEAST 3 BUSINESS DAYS PRECEDING THE SCHEDULED DATE OF SAID MEETING.

Sarah Collard

Sarah Collard, City Secretary



THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).