



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMEN SPECIAL MEETING

DATE: Tuesday, August 12, 2025

TIME: 12:00 PM Noon

PLACE: **Highland Haven City Hall, 510 Highland Drive, Suite A, Highland Haven, TX 78654**

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☐ Absent
Alderpersion Don Hagans	☐ Present	☐ Absent
Alderpersion Bruce Robertson	☐ Present	☐ Absent
Alderpersion Lynn Smith	☐ Present	☐ Absent
Alderpersion Terry Smith	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

5. Budget Presentation

6. Public Hearings Regarding:

- a. **Ordinance #134: Adoption of City Budget for Fiscal Year 2025-26**
- b. **Ordinance #068 REV. 13 – Establishing Water Rates and Fees Effective January 2026**
- c. **Ordinance #105 REV. 1 – Establishing Solid Waste Rates Effective January 2026**

7. Discussion and/or Possible Action – Ordinance #134: Adoption of City Budget for Fiscal Year 2025-2026.

Mayor Pro Tem Terry Nuss	☐ For	☐ Against	☐ Absent
Alderpersion Don Hagans	☐ For	☐ Against	☐ Absent
Alderpersion Bruce Robertson	☐ For	☐ Against	☐ Absent
Alderpersion Lynn Smith	☐ For	☐ Against	☐ Absent
Alderpersion Terry Smith	☐ For	☐ Against	☐ Absent

8. Discussion and/or Possible Action – Ordinance #068 REV. 13 – Adoption of Highland Haven Water System Rates 2026.

9. Discussion and/or Possible Action – Ordinance #105 REV. 1 – Adoption of Highland Haven Solid Waste Rates 2026.

10. **Discuss and/or Possible Action** – Ratify the ad valorem total property tax revenue increase for 2026.

Mayor Pro Tem Terry Nuss	☐ For	☐ Against	☐ Absent
Aldersperson Don Hagans	☐ For	☐ Against	☐ Absent
Aldersperson Bruce Robertson	☐ For	☐ Against	☐ Absent
Aldersperson Lynn Smith	☐ For	☐ Against	☐ Absent
Aldersperson Terry Smith	☐ For	☐ Against	☐ Absent

11. **Discussion and/or Possible Action:** Ordinance #136: Election order for a bond election on November 4, 2025 for water infrastructure.

Mayor Pro Tem Terry Nuss	☐ For	☐ Against	☐ Absent
Aldersperson Don Hagans	☐ For	☐ Against	☐ Absent
Aldersperson Bruce Robertson	☐ For	☐ Against	☐ Absent
Aldersperson Lynn Smith	☐ For	☐ Against	☐ Absent
Aldersperson Terry Smith	☐ For	☐ Against	☐ Absent

12. Aldermen Comments

13. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Special meeting – Wednesday, August 13, 2025 at 9:00 AM, Highland Haven City Hall
Next Regular meeting – Tuesday, August 19, 2025, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted: August 7, 2025

CERTIFICATION OF POSTING

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT [WWW. HIGHLANDHAVENTX.COM](http://WWW.HIGHLANDHAVENTX.COM) ON AUGUST 7, 2025, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.


Sarah Collard, City Secretary



THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).

CITY OF HIGHLAND HAVEN
ORDINANCE # 134
August 12, 2025

**AN ORDINANCE ADOPTING THE CITY OF HIGHLAND HAVEN, TEXAS
FISCAL YEAR 2026 BUDGET, BEGINNING OCTOBER 1, 2025, AND ENDING
SEPTEMBER 30, 2026.**

Whereas, each General Law Type A municipality in the State of Texas is required by Texas Local Government Code ("LGC"), §102.002 to adopt an annual budget prior to October 1 of the upcoming fiscal year; and

Whereas, the Mayor, acting as Budget Officer under LGC, §102.005, did prepare a proposed budget and filed same with the City Secretary on July 11, 2025; and

Whereas, required Notice of Public Hearing was published in the Highlander Newspaper, Highland Haven City Hall and posted on the City's website in accordance with LGC, §102.065; and

Whereas, the Board of Aldermen, pursuant to such Notice of Public Hearing, did hold a public meeting on the proposed budget on August 12, 2025; and

Whereas, the Final Budget for FY 2026 reflects more property tax revenue compared to the Final Budget for FY 2025.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
HIGHLAND HAVEN, TEXAS:**

SECTION 1. That the appropriations for the fiscal year beginning October 1, 2025, and ending September 30, 2026, for the Support, Maintenance and Operation of the General Government of the City of Highland Haven, Texas be fixed and determined for said term in accordance with the expenditures shown in the City's Annual Budget for Fiscal Year 2025-2026, a copy of which is attached hereto as Exhibit "A."

SECTION 2. That the appropriations for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026 for the payment of Debt Service requirements, if any, of the City of Highland Haven be fixed and determined as for said term in accordance with the payments shown in Exhibit "A."

SECTION 3. That the budget, as shown in words and figures in Exhibit "A", is hereby approved in all respects and adopted as the City's Annual Budget for the Fiscal Year beginning October 1, 2025 and ending September 30, 2026.

PASSED AND APPROVED on this the 12th day of August 2025, by the Board of Aldermen of the City of Highland Haven, Texas, by a record of the vote as noted below during a meeting opened to the public, with time, place and purpose given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

Alderman Lynn Smith:	Aye____; Nay ____; Abstain ____; Absent ____
Alderman Don Hagans:	Aye____; Nay ____; Abstain ____; Absent ____
Alderman Terry Nuss:	Aye____; Nay ____; Abstain ____; Absent ____
Alderman Bruce Robertson:	Aye____; Nay ____; Abstain ____; Absent ____
Alderman Terry Smith:	Aye____; Nay ____; Abstain ____; Absent ____

Olan Kelley, Mayor

Attest:

Sarah Collard, City Secretary

Approved as to Form:



Barbara Boulware-Wells, City Attorney

City of Highland Haven
FY 25-26 Budget
August 12, 2025

"The proposed tax rate will raise more taxes than last year's budget. This budget will raise more total property taxes than last year's budget by \$73,217 (a 22.46% increase), and of that amount \$3,065 is tax revenue to be raised from new property added to the tax roll this year. The proposed tax rate is \$0.1505 per \$100 valuation, compared to the no-new revenue rate of \$0.1229 per \$100 and the voter-approval tax rate of \$0.1272 per \$100. The proposed tax rate does not exceed the de minimis rate (\$0.3113 per \$100), which allows adoption without voter approval under Texas Tax Code Section 26.05."

Pursuant to the Texas Local Government Code Chapter 102, the proposed budget is available at the Highland Haven City Hall, 510-A Highland Drive, Highland Haven, TX 78654, and on the City's website at www.highlandhaventx.com. Please contact the Mayor at 830-265-4336 with questions.



Olan Kelley, Mayor



Sarah Collard, City Secretary

Highland Haven General Fund Operating		Actual FY 22-23	Actual FY 23-24	FY 24-25 Adopted Budget	Estimated Ending Budget FY 24-25	Proposed Budget FY 25-26 De Minimis TR.:1505
Tax Rate		0.12600	0.12600	0.12600	0.12600	0.15050
Total Taxable Value		198,043,400	233,064,574	255,663,779	255,663,779	265,280,620
Beginning Balance		\$ 506,369.00	\$ 652,729.00	\$ 681,271.00	\$ 681,271.00	\$ 692,085.00
8000 - General Fund Revenues						
Taxes						
8100	8110 Property Taxes Collected	\$ 252,353	\$ 300,674	\$ 322,136	\$ 322,136	\$ 399,247
	8140 Sales Tax	\$ 32,045	\$ 37,479	\$ 29,500	\$ 31,000	\$ 30,500
Total	Taxes	\$ 284,398	\$ 338,153	\$ 351,636	\$ 353,136	\$ 429,747
Franchise Fees						
8200	8210 Cable TV	\$ 7,150	\$ 5,065	\$ 5,000	\$ 7,000	\$ 5,000
	8220 Electrical	\$ 23,665	\$ 24,902	\$ 24,000	\$ 24,500	\$ 24,000
	8230 Telephone	\$ 345	\$ 207	\$ 200	\$ 175	\$ 200
Total	Franchise Fees	\$ 31,160	\$ 30,174	\$ 29,200	\$ 31,675	\$ 29,200
Development Services						
8300	8310 Building Permit Fees	\$ 14,605	\$ 21,085	\$ 25,000	\$ 12,500	\$ 25,000
	8330 Inspection Fees	\$ 12,350	\$ 15,775	\$ 15,000	\$ 8,000	\$ 15,000
	8340 Clean up Deposit Forfeitures	\$ -	\$ 5,175	\$ -	\$ 1,200	\$ -
Total	Development Services	\$ 26,955	\$ 42,035	\$ 40,000	\$ 21,700	\$ 40,000
Other Income						
8400	8410 ROW-License Agreement	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
	8420 Misc Income	\$ 35	\$ 152	\$ -	\$ -	\$ -
Total	Other Income	\$ 535	\$ 652	\$ 500	\$ 500	\$ 500
Charges for Services						
8500	8510 Lot Mowing Program Fees	\$ 1,595	\$ 1,080	\$ 2,000	\$ 750	\$ 2,000
	8520 Copy, FAX & Phone Usage	\$ 14	\$ 21	\$ 25	\$ -	\$ 25
	8530 Newsletter Copy Fee	\$ 191	\$ 231	\$ 250	\$ 175	\$ 250
	8540 Newsletter Postage Fee	\$ 352	\$ 372	\$ 350	\$ 350	\$ 350
	8550 Replat & Variances	\$ 400	\$ 3,200	\$ 1,200	\$ 1,000	\$ 1,200
Total	Charges for Services	\$ 2,552	\$ 4,904	\$ 3,825	\$ 2,275	\$ 3,825
Public Safety						
8600	8610 Burnet Child Safety	\$ 798	\$ 802	\$ 700	\$ 700	\$ 700
	8620 OPIOD Abatement	\$ 100	\$ 20	\$ 50	\$ 100	\$ 50
Total	Public Safety	\$ 898	\$ 822	\$ 750	\$ 800	\$ 750
Donations & Contributions						
8800	8801 Donations/Sponsorships	\$ 400	\$ -	\$ -	\$ 1,873	\$ -
	8810 Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Donations & Contributions	\$ 400	\$ -	\$ -	\$ 1,873	\$ -
Interest & Income from Investments						
8900	8910 Interest Income	\$ 15,472	\$ 30,625	\$ 20,000	\$ 21,000	\$ 20,000
Total	Interest & Income from Investments	\$ 15,472	\$ 30,625	\$ 20,000	\$ 21,000	\$ 20,000
8000	General Fund Revenue	\$ 362,370	\$ 447,365	\$ 445,911	\$ 432,959	\$ 524,022
60000 - General Fund Expenses						
Personnel Services						
61100	61101 Administrative Services	\$ 20,000	\$ 54,584	\$ 85,905	\$ 85,905	\$ 95,500
	61102 City Secretary	\$ 50,242	\$ 56,096	\$ 58,970	\$ 67,505	\$ 61,000
	61103 Accounting/Utility Coordinator	\$ 48,069	\$ 33,033	\$ 49,163	\$ 49,163	\$ 52,000
	61104 Building Permits/Development	\$ 10,800	\$ 15,120	\$ 15,649	\$ 15,649	\$ 16,000
	61105 Temporary Employees	\$ -	\$ 3,910	\$ 3,000	\$ -	\$ 3,000
	61110 FICA Matching	\$ 9,877	\$ 13,024	\$ 17,923	\$ 19,500	\$ 19,139
	61111 Texas Workforce Commission	\$ 36	\$ 752	\$ 700	\$ 700	\$ 700
	61112 Direct Deposit Fees	\$ 82	\$ 223	\$ 250	\$ 150	\$ 250
	61113 Health Insurance/Stipend	\$ -	\$ 7,500	\$ 21,600	\$ 22,600	\$ 22,680
	61114 TMRS	\$ -	\$ 13,355	\$ 24,712	\$ 24,712	\$ 21,170
Total	Personnel Services	\$ 139,106	\$ 197,597	\$ 277,872	\$ 285,884	\$ 291,439
Administrative & Office						
	61201 Office Supplies	\$ 1,000	\$ 2,622	\$ 2,750	\$ 2,750	\$ 2,875
	61202 Equipment Replacement	\$ -	\$ 11,007	\$ 7,500	\$ 6,000	\$ 7,825

Highland Haven General Fund Operating		Actual FY 22-23	Actual FY 23-24	FY 24-25 Adopted Budget	Estimated Ending Budget FY 24-25	Proposed Budget FY 25-26 De Minimis TR.:1505
61200	61203 Newsletter Copy Charge	\$ 346	\$ 227	\$ 300	\$ 150	\$ 300
	61204 Newsletter Postage	\$ 558	\$ 470	\$ 675	\$ 550	\$ 700
	61205 Printing Binding Reproduction	\$ 318	\$ 470	\$ 1,050	\$ 650	\$ 1,100
	61206 Software	\$ 7,209	\$ 3,069	\$ 6,350	\$ 6,000	\$ 6,650
	61207 Postage	\$ 440	\$ 426	\$ 850	\$ 500	\$ 850
	61208 Public Notice Publication	\$ 664	\$ 364	\$ 2,100	\$ 1,800	\$ 2,150
	61209 Variances & Re-plats	\$ 273	\$ 832	\$ 1,100	\$ 200	\$ 1,100
	61210 Travel Reimbursement	\$ -	\$ -	\$ 550	\$ -	\$ 550
	61211 Schools & Training	\$ 3,425	\$ 3,950	\$ 7,000	\$ 6,000	\$ 7,300
	61212 Recognition & Awards	\$ -	\$ 66	\$ 250	\$ 250	\$ 300
	61213 Food & Beverage	\$ 159	\$ -	\$ 250	\$ 250	\$ 300
	61214 Bank Fees	\$ 20	\$ -	\$ 150	\$ 400	\$ 150
	Total Administrative & Office	\$ 14,412	\$ 23,703	\$ 30,875	\$ 25,500	\$ 32,150
	Street Maintenance & Repair					
61300	61301 Contract Repair	\$ -	\$ -	\$ 5,500	\$ 3,000	\$ 5,500
	61302 Street Material & Supplies	\$ 152	\$ 3,879	\$ 6,500	\$ 6,000	\$ 6,700
Total	Street Maintenance & Repair	\$ 152	\$ 3,879	\$ 12,000	\$ 9,000	\$ 12,200
	Maintenance & Repair					
61400	61401 Equipment Repair & Maintenance	\$ 190	\$ 339	\$ 550	\$ 750	\$ 3,000
	61402 Buildings/Infrastructure	\$ 355	\$ 1,740	\$ 7,100	\$ 5,500	\$ 5,000
Total	Maintenance & Repair	\$ 545	\$ 2,079	\$ 7,650	\$ 6,250	\$ 8,000
	Professional Services					
61500	61501 Judge Expense	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
	61502 Accounting/Audit Fees	\$ 7,645	\$ 10,280	\$ 8,000	\$ 11,500	\$ 8,950
	61503 Attorney Fees	\$ 1,317	\$ 2,940	\$ 5,500	\$ 3,500	\$ 5,750
	61504 Ordinance Codification	\$ -	\$ 4,615	\$ 4,200	\$ 4,000	\$ 4,350
	61505 Burnet County Tax Appraisal Fee	\$ 3,507	\$ 4,583	\$ 5,000	\$ 5,000	\$ 5,250
	61506 Information Technology Support	\$ 3,500	\$ 4,692	\$ 4,500	\$ 3,750	\$ 5,000
	61507 Lobbying Expense	\$ -	\$ -	\$ -	\$ -	\$ -
	61508 Burnet County Election Fee	\$ 716	\$ 75	\$ 4,750	\$ 250	\$ 5,000
	61509 Consultants	\$ -	\$ -	\$ 2,100	\$ 1,750	\$ 2,200
	61510 Web Site Hosting	\$ 1,534	\$ 4,015	\$ 2,500	\$ 3,500	\$ 3,000
	61511 Recruitment	\$ 600	\$ 454	\$ 1,050	\$ 50	\$ 1,050
	61512 Interactive Web Map Hosting	\$ -	\$ -	\$ 4,800	\$ 1,600	\$ 5,000
Total	Professional Services	\$ 20,019	\$ 32,854	\$ 43,600	\$ 36,100	\$ 46,750
	Utilities					
61600	61601 Electric	\$ 1,093	\$ 1,153	\$ 1,100	\$ 1,200	\$ 1,150
	61605 Communications	\$ 4,822	\$ 6,259	\$ 6,550	\$ 6,550	\$ 6,750
Total	Utilities	\$ 5,915	\$ 7,412	\$ 7,650	\$ 7,750	\$ 7,900
	Charges For Services					
61700	61701 Janitorial Service	\$ 186	\$ 117	\$ 650	\$ 250	\$ 675
	61702 Inspection Fees	\$ 5,530	\$ 7,610	\$ 7,000	\$ 6,000	\$ 7,300
	61703 Clean Up Deposit Fees	\$ -	\$ -	\$ -	\$ 250	\$ -
	61704 Flood Control Labor & Service	\$ -	\$ -	\$ -	\$ 1,500	\$ -
	61705 Contract Mowing	\$ 85	\$ 305	\$ 1,050	\$ 500	\$ 1,050
	61706 Landscaping	\$ 238	\$ 300	\$ 2,100	\$ 750	\$ 2,100
	61708 Buoy Maintenance	\$ -	\$ 4,486	\$ 8,000	\$ 6,000	\$ 8,000
	61709 Lot Mowing Program Expense	\$ 1,495	\$ 790	\$ 2,000	\$ 1,200	\$ 2,000
	61710 Insurance	\$ 3,130	\$ 4,645	\$ 6,100	\$ 6,166	\$ 6,500
	61711 Notary Public Cert.	\$ -	\$ 351	\$ 375	\$ 375	\$ 400
	61712 Treasures Bond	\$ 260	\$ -	\$ 300	\$ 300	\$ 325
Total	Charges For Services	\$ 10,924	\$ 18,604	\$ 27,575	\$ 23,291	\$ 28,350
	Membership Fees/Dues					
61800	61801 CAPCOG	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
	61803 Texas Municipal League	\$ 632	\$ 651	\$ 675	\$ 651	\$ 700
	61804 CAMPO	\$ 350	\$ 350	\$ 350	\$ 350	\$ 360
	61805 Texas Municipal Clerks Assoc.	\$ 150	\$ 175	\$ 175	\$ 175	\$ 180
	61806 Texas City Managers Assoc.	\$ -	\$ -	\$ -	\$ -	\$ 300

Highland Haven General Fund Operating		Actual FY 22-23	Actual FY 23-24	FY 24-25 Adopted Budget	Estimated Ending Budget FY 24-25	Proposed Budget FY 25-26 De Minimis TR:1505
Total	Membership Fees/Dues	\$ 1,182	\$ 1,226	\$ 1,250	\$ 1,226	\$ 1,590
	Public Safety					
61901	Security Camera/Flock Annual	\$ 1,728	\$ 1,850	\$ 3,500	\$ 2,550	\$ 7,100
61902	Granite Shoals VFD	\$ 85,000	\$ 87,550	\$ 90,175	\$ 87,550	\$ 92,880
61903	Marble Falls EMS	\$ 13,527	\$ 13,934	\$ 14,630	\$ 14,630	\$ 15,400
61904	Emergency Response Supplies	\$ -	\$ -	\$ 500	\$ -	\$ 500
61905	Emergency Management Pro.	\$ 500	\$ -	\$ 5,000	\$ 2,000	\$ 5,000
Total	Public Safety	\$ 100,755	\$ 103,334	\$ 113,805	\$ 106,730	\$ 120,880
	Capital Outlay					
62901	3CGEO GIS Mapping	\$ -	\$ 5,135	\$ 7,000	\$ 6,800	\$ -
62902	Flock Safety Camera	\$ -	\$ -	\$ 4,000	\$ 3,000	\$ -
62903	Radar Traffic Signs	\$ -	\$ -	\$ 12,000	\$ 8,000	\$ -
62904	Bond Interest Payments	\$ -	\$ -	\$ -	\$ -	\$ 46,800
62905	City Vehicle/UTV	\$ -	\$ -	\$ -	\$ -	\$ 20,000
62906	City Tools	\$ -	\$ -	\$ -	\$ -	\$ 5,000
62907	Fund Accounting Software	\$ -	\$ -	\$ -	\$ -	\$ 20,000
62908	Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ 15,242
Total	Capital Outlay	\$ -	\$ 5,135	\$ 23,000	\$ 17,800	\$ 107,042
60000	General Fund Expenses	\$ 293,010	\$ 395,823	\$ 545,277	\$ 519,531	\$ 656,301
76000 - Interfund Transfers						
	Transfers In					
76010	76010 Transfers in from HHWS Fund	\$ 62,000	\$ 62,000	\$ 66,979	\$ 66,979	\$ 65,479
	76010 Transfers in From Solid Waste	\$ 15,000	\$ 15,000	\$ 35,000	\$ 25,000	\$ 20,000
	76010 Other Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Transfers In	\$ 77,000	\$ 77,000	\$ 101,979	\$ 91,979	\$ 85,479
	Transfers Out					
76020-1	Transfers To General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
76020-2	Transfers to Water Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ -
76020-3	Transfers to Solid Waste Fund	\$ -	\$ -	\$ -	\$ -	\$ -
76020-4	Transfers to GF CIP	\$ -	\$ -	\$ -	\$ -	\$ -
76020-5	Transfers to HHWS CIP	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Transfers Out	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Total Revenues and Transfers In		\$ 439,370	\$ 524,365	\$ 547,890	\$ 524,938	\$ 609,501
Total Expenses and Transfers Out		\$ 293,010	\$ 495,823	\$ 545,277	\$ 519,531	\$ 656,301
Balance: Total Revenues and Transfers in Minus Total Expenses and Transfers out		\$ 146,360	\$ 28,542	\$ 2,613	\$ 5,407	\$ (46,800)
Total Revenues, Transfers In Plus Beginning Balance		\$ 945,739	\$ 1,177,094	\$ 1,229,161	\$ 1,206,209	\$ 1,301,586
Ending Balance		\$ 652,729	\$ 681,271	\$ 683,884	\$ 692,085	\$ 660,527
30% Ending Balance		\$ 87,903	\$ 148,747	\$ 163,583	\$ 155,859	\$ 196,890
50% Ending Balance		\$ 146,505	\$ 247,912	\$ 272,639	\$ 259,766	\$ 328,151

Highland Haven Water Fund Operating		Actual FY 22-23	Actual FY 23-24	FY 24-25 Adopted Budget	Estimated Ending Budget FY 24-25	Proposed Budget FY 25-26
Beginning Balance		\$ 489,786	\$ 453,476	\$ 223,132	\$ 223,132	\$ 149,353
9000 - Water Fund Revenues						
Charges for Services						
9200	9210 Water Sales Base Charges	\$ 257,741	\$ 256,155	\$ 355,000	\$ 332,817	\$ 322,272
	9210 Water Sales Volumetric Charges	\$ -	\$ -	\$ -	\$ -	\$ 46,562
	9220 Tap Fees	\$ 5,350	\$ 4,500	\$ 9,000	\$ 9,000	\$ 9,000
	9225 Contractor Repair Charges	\$ -	\$ 583	\$ -	\$ -	\$ -
Total	Charges for Services	\$ 263,091	\$ 261,238	\$ 364,000	\$ 341,817	\$ 377,834
	Percentage of Total	95.71%	94.98%	99.13%	99.43%	27.39%
Miscellaneous Income						
9230	9231 Miscellaneous Income	\$ 682	\$ 45	\$ 200	\$ 200	\$ 200
Total	Miscellaneous Income	\$ 682	\$ 45	\$ 200	\$ 200	\$ 200
	Percentage of Total	0.25%	0.02%	0.05%	0.06%	0.01%
Interest & Income from Investments						
9250	9251 Interest Income	\$ 11,104	\$ 13,775	\$ 3,000	\$ 1,750	\$ 1,500
Total	Interest & Income from Investments	\$ 11,104	\$ 13,775	\$ 3,000	\$ 1,750	\$ 1,500
	Percentage of Total	4.04%	5.01%	0.82%	0.51%	0.11%
Grant Funding						
9900	9910 Grant Funding	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Grant Funding	\$ -	\$ -	\$ -	\$ -	\$ -
Other Financing Sources						
9950	9951 2025 GO Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Total	Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
	Percentage of Total	0.00%	0.00%	0.00%	0.00%	72.49%
9000	Water Fund Revenue	\$ 274,877	\$ 275,058	\$ 367,200	\$ 343,767	\$ 1,379,534
62000 - Water Fund Expenses						
Bond Expenses						
62150	62151 Interest Expense (2019)	\$ 10,221	\$ 8,253	\$ 6,270	\$ 6,270	\$ 4,180
	62152 Bond Principal (2019)	\$ 100,000	\$ 100,000	\$ 105,000	\$ 105,000	\$ 105,000
Total	Bond Expenses	\$ 110,221	\$ 108,253	\$ 111,270	\$ 111,270	\$ 109,180
	Percentage of Total	35.42%	17.88%	30.67%	26.65%	7.91%
Administrative & Office						
62200	62201 Office Supplies	\$ 1,770	\$ 446	\$ 2,600	\$ 2,600	\$ 2,600
	62206 Software	\$ 6,976	\$ 2,152	\$ 2,500	\$ 2,500	\$ 2,550
	62207 Postage	\$ 3,076	\$ 3,689	\$ 4,200	\$ 3,250	\$ 4,200
	62208 Public Notice Publication	\$ -	\$ -	\$ 200	\$ 450	\$ 200
	62210 Travel Reimbursement	\$ -	\$ -	\$ 200	\$ -	\$ 200
	62211 Schools & Training	\$ -	\$ 319	\$ 500	\$ 250	\$ 500
	62212 Bank Fees	\$ 34	\$ 5	\$ 75	\$ 45	\$ 75
	62213 Food & Beverage	\$ -	\$ -	\$ 500	\$ 200	\$ 500
Total	Administrative & Office	\$ 11,856	\$ 6,611	\$ 10,775	\$ 9,295	\$ 10,825
	Percentage of Total	3.81%	1.09%	2.97%	2.23%	0.78%
Chemicals						
62350	62351 Chemicals	\$ 2,547	\$ 3,489	\$ 3,800	\$ 3,000	\$ 3,900
Total	Chemicals	\$ 2,547	\$ 3,489	\$ 3,800	\$ 3,000	\$ 3,900
	Percentage of Total	0.82%	0.58%	1.05%	0.72%	0.28%
Maintenance & Repair						
62400	62402 Repairs & Service Work	\$ 12,438	\$ 10,513	\$ 25,000	\$ 15,148	\$ 30,000
	62403 Buildings/Infrastructure	\$ 2,904	\$ 3,774	\$ 5,000	\$ 4,000	\$ 5,000
	62405 Material-pipe,pumps,meters	\$ 9,687	\$ 11,558	\$ 16,000	\$ 18,000	\$ 20,000
	62407 Generator Maint. & Repairs	\$ -	\$ 2,486	\$ 8,300	\$ 8,300	\$ 8,500
Total	Maintenance & Repair	\$ 25,029	\$ 28,331	\$ 54,300	\$ 45,448	\$ 63,500
	Percentage of Total	8.04%	4.68%	14.97%	10.88%	4.60%
Professional Services						
62500	62502 Accounting/Audit Fees	\$ 7,470	\$ 4,860	\$ 8,000	\$ 4,000	\$ 8,250
	62503 Attorney Fees	\$ 360	\$ 725	\$ 1,100	\$ 800	\$ 1,100
	62511 Engineering Fees	\$ 1,316	\$ -	\$ 1,100	\$ 500	\$ 1,100
	62512 Lab Fees	\$ 302	\$ 1,901	\$ 4,300	\$ 3,000	\$ 4,400

	62513 Contract Operator	\$	30,000	\$	30,000	\$	80,000	\$	75,000	\$	90,000
Total	Professional Services	\$	39,448	\$	37,486	\$	94,500	\$	83,300	\$	104,850
	Percentage of Total		12.68%		6.19%		26.05%		19.95%		7.60%
	Utilities										
62600	62601 Electric	\$	6,100	\$	5,684	\$	7,800	\$	7,750	\$	8,000
	62604 Telephone	\$	419	\$	420	\$	1,000	\$	750	\$	1,000
	62605 Answering Service	\$	1,045	\$	112	\$	-	\$	-	\$	-
Total	Utilities	\$	7,564	\$	6,216	\$	8,800	\$	8,500	\$	9,000
	Percentage of Total		2.43%		1.03%		2.43%		2.04%		0.65%
	Services & Charges										
62700	62705 Contract Mowing Expense	\$	135	\$	645	\$	1,600	\$	650	\$	1,650
	62712 Tap Installation	\$	1,850	\$	1,100	\$	3,000	\$	3,000	\$	3,100
	62713 Storage Facilities	\$	461	\$	515	\$	5,300	\$	4,750	\$	5,450
	62714 Johnson East Well Water Usage	\$	67	\$	61	\$	500	\$	500	\$	500
	62715 TCEQ	\$	961	\$	961	\$	1,050	\$	1,750	\$	1,100
Total	Services & Charges	\$	3,474	\$	3,282	\$	11,450	\$	10,650	\$	11,800
	Percentage of Total		1.12%		0.54%		3.16%		2.55%		0.86%
	Membership Fees/Dues										
62800	62806 TRWA Membership	\$	-	\$	-	\$	550	\$	550	\$	575
	62807 AWWA	\$	-	\$	-	\$	400	\$	400	\$	425
Total	Membership Fees/Dues	\$	-	\$	-	\$	950	\$	950	\$	1,000
	Percentage of Total		0.00%		0.00%		0.26%		0.23%		0.07%
	Capital Projects										
62900	62901 Water Tank Project	\$	49,048	\$	349,734	\$	-	\$	78,154	\$	-
	62905 Bond Issuance Cost	\$	-	\$	-	\$	-	\$	-	\$	75,000
	62906 Land Acquisition	\$	-	\$	-	\$	-	\$	-	\$	750,000
	62907 Water Infrastructure Impr.	\$	-	\$	-	\$	-	\$	-	\$	175,000
Total	Capital Projects	\$	49,048	\$	349,734	\$	-	\$	78,154	\$	1,000,000
	Percentage of Total		15.76%		57.77%		0.00%		18.72%		72.49%
62000	Water Fund Expenses	\$	249,187	\$	543,402	\$	295,845	\$	350,567	\$	1,314,055
76000 - Interfund Transfers											
	Transfers In										
76010	76010 Transfers in from General Fund	\$	-	\$	100,000	\$	-	\$	-	\$	-
	76010 Transfers in From Solid Waste	\$	-	\$	-	\$	-	\$	-	\$	-
	76010 Other Transfers in	\$	-	\$	-	\$	-	\$	-	\$	-
Total	Transfers In	\$	-	\$	100,000	\$	-	\$	-	\$	-
	Transfers Out										
76020	76020-1 Transfers To General Fund	\$	62,000	\$	62,000	\$	66,979	\$	66,979	\$	65,479
	76020-2 Transfers to Water Fund	\$	-	\$	-	\$	-	\$	-	\$	-
	76020-3 Transfers to Solid Waste Fund	\$	-	\$	-	\$	-	\$	-	\$	-
	76020-4 Transfers to GFCIP	\$	-	\$	-	\$	-	\$	-	\$	-
	76020-5 Transfers to HHWS CIP	\$	-	\$	-	\$	-	\$	-	\$	-
Total	Transfers Out	\$	62,000	\$	62,000	\$	66,979	\$	66,979	\$	65,479
	Percentage of Total		19.92%		10.24%		18.46%		16.04%		4.75%
Total Revenues and Transfers In		\$	274,877	\$	375,058	\$	367,200	\$	343,767	\$	1,379,534
Total Expenses and Transfers Out		\$	311,187	\$	605,402	\$	362,824	\$	417,546	\$	1,379,534
Balance: Total Revenues and Transfers in Minus Total Expenses and Transfers out		\$	(36,310)	\$	(230,344)	\$	4,376	\$	(73,779)	\$	(0)
Total Revenues, Transfers In Plus Beginning Balance		\$	764,663	\$	828,534	\$	590,332	\$	566,899	\$	1,528,887
Ending Balance		\$	453,476	\$	223,132	\$	227,508	\$	149,353	\$	149,353
30% Ending Balance		\$	93,356	\$	181,621	\$	108,847	\$	125,264	\$	113,860
50% Ending Balance		\$	155,594	\$	302,701	\$	181,412	\$	208,773	\$	189,767

Highland Haven Solid Waste Operating		Actual FY 22-23	Actual FY 23-24	FY 24-25 Adopted Budget	Estimated Ending Budget FY 24-25	Proposed Budget FY 25-26
Beginning Balance		\$ 45,953	\$ 61,718	\$ 80,146	\$ 80,146	\$ 82,946
9000 - Water Fund Revenues						
Charges for Services						
9600	9610 Trash Sales	\$ 121,430	\$ 127,231	\$ 131,300	\$ 131,300	\$ 137,865
Total	Charges for Services	\$ 121,430	\$ 127,231	\$ 131,300	\$ 131,300	\$ 137,865
	Percentage of Total	96.22%	96.21%	96.16%	96.16%	96.25%
Franchise Fees						
9650	9651 Franchise Fees	\$ 4,710	\$ 4,940	\$ 5,200	\$ 5,200	\$ 5,350
Total	Franchise Fees	\$ 4,710	\$ 4,940	\$ 5,200	\$ 5,200	\$ 5,350
	Percentage of Total	3.73%	3.74%	3.81%	3.81%	3.73%
Sales Tax						
9700	9721 Timely Filing Discount	\$ -	\$ -	\$ -	\$ -	\$ -
	9722 Sales Tax Collected	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -
	Percentage of Total	0.00%	0.00%	0.00%	0.00%	0.00%
Interest & Income from Investments						
9800	9801 Interest Income	\$ 56	\$ 74	\$ 50	\$ 50	\$ 25
Total	Interest & Income from Investments	\$ 56	\$ 74	\$ 50	\$ 50	\$ 25
	Percentage of Total	0.04%	0.06%	0.04%	0.04%	0.02%
9500	Solid Waste Fund Revenue	\$ 126,196	\$ 132,245	\$ 136,550	\$ 136,550	\$ 143,240
63000 - Solid Waste Fund Expenses						
Professional Services						
	63502 Accounting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	63513 Waste Contractor Cost	\$ 94,182	\$ 98,797	\$ 104,000	\$ 104,000	\$ 108,160
63500	63514 Household Haz. Waste	\$ 1,000	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
	63515 Haz Waste Response Fund	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
	63516 Bulk Trash Pick-up	\$ -	\$ -	\$ -	\$ -	\$ 2,500
	63517 Document Shredding	\$ 250	\$ 110	\$ 750	\$ 750	\$ 750
Total	Professional Services	\$ 95,432	\$ 98,907	\$ 108,750	\$ 108,750	\$ 115,410
	Percentage of Total	86.42%	86.83%	75.65%	81.31%	85.23%
Taxes & Fees						
63700	63830 Sales Tax Paid	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Taxes & Fees	\$ -	\$ -	\$ -	\$ -	\$ -
	Percentage of Total	0.00%	0.00%	0.00%	0.00%	0.00%
62000	Solid Waste Fund Expenses	\$ 95,432	\$ 98,907	\$ 108,750	\$ 108,750	\$ 115,410
76000 - Interfund Transfers						
Transfers In						
76010	76010 Transfers in from Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	76010 Transfers in From Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -
	76010 Other Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out						
	76020-1 Transfers To General Fund	\$ 15,000	\$ 15,000	\$ 35,000	\$ 25,000	\$ 20,000
76020	76020-2 Transfers to Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	76020-3 Transfers to Solid Waste Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	76020-4 Transfers to GF CIP	\$ -	\$ -	\$ -	\$ -	\$ -
	76020-5 Transfers to HHWS CIP	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Transfers Out	\$ 15,000	\$ 15,000	\$ 35,000	\$ 25,000	\$ 20,000
	Percentage of Total	13.58%	13.17%	24.35%	18.69%	14.77%
Total Revenues and Transfers In		\$ 126,196	\$ 132,245	\$ 136,550	\$ 136,550	\$ 143,240
Total Expenses and Transfers Out		\$ 110,432	\$ 113,907	\$ 143,750	\$ 133,750	\$ 135,410
Balance: Total Revenues and Transfers in Minus Total Expenses and Transfers out		\$ 15,764	\$ 18,338	\$ (7,200)	\$ 2,800	\$ 7,830
Total Revenues, Transfers In Plus Beginning Balance		\$ 172,149	\$ 193,963	\$ 216,696	\$ 216,696	\$ 226,186
Ending Balance		\$ 61,717	\$ 80,056	\$ 72,946	\$ 82,946	\$ 90,776
30% Ending Balance		\$ 33,130	\$ 34,172	\$ 43,125	\$ 40,125	\$ 40,623
50% Ending Balance		\$ 55,216	\$ 56,954	\$ 71,875	\$ 66,875	\$ 67,705

**Note: No change in rates
from 2025 to 2026.**

**Ordinance # 068
Highland Haven Water Fees
Effective January 2026
Exhibit "A"**

FEES	2026 Rates	Notes
Tap Fees		
5/8"	\$6,000.00	
Meters larger than 5/8"	\$8,000.00	
Tap Install Street Cut Fee	\$2,000.00	
New/Transfer Service Application Fee		
New/Transfer Service Application Fee	\$100.00	non-refundable
Deposit	\$250.00	
Out of Town Base Water Rate/Month Usage		
0-2000 Gals	64.00	
Highland Haven Base Water Rate/Month Usage		
0-2000 Gals	59.00	
Water Use Rate per 1000 gallons plus Base Water Rate		
2001-5000	\$5.50	
5001-10000	\$5.75	
10001-15000	\$6.00	
15001-20000	\$6.25	
20001-25000	\$8.25	
25001 and above	\$9.25	
Camp Champion Base Water Rate/Month Usage		
0-250,000	\$2,250.00	
Camp Champion Water Use Rate per 1000 gallons used		
250,001 and above	\$10.00	
Other Fees		
Late Fee	\$10 or 10%	Late Fee is applied to any bill not paid by the 15th of the month
Disconnect Fee	\$150.00	Service Disconnect is ordered on the 26th of the month for any unpaid account and Disconnect Fee is applied to account.
Reconnect Fee	\$150.00	
Return Check Fee	\$35.00	Plus Bank Charges
Customer Service Inspection Fee	Cost plus \$100	Required inspection for a new single family residence (SFR), major remodeling of a SFR and SFR's where a cross connection with another water source has been found.
Technical Service Fee	Cost plus \$100	Required for managerial, technical, or consultancy services.
Meter Re-Read Fee	\$100.00	Meter Re-Read Fee is applied if property owner requests this service and problem is found on the owners side of meter
Meter Flow Test Fee	\$100.00	Meter Flow Test Fee is applied if property owner requests this service and problem is found on the owners side of meter
Meter Calibration Test Fee	Cost plus \$100	Meter Calibration Test Fee is applied if property owner requests this service and problem is found on the owners side of meter
Meter Relocation Fee	Cost plus \$100	Meter Relocation Fee is applied if property owner requests this service
Leak Check Fee	\$100.00	Leak Check Fee is applied if property owner requests this service and leak is found on owners side of meter
Pressure Test Fee	\$100.00	Pressure Test Fee is applied if property owner requests this service and problem is found on owners side of meter.
Highland Haven Water System Policies		
* Property Owner is responsible for any outstanding water bills for a rental home		
* Water service will be immediately disconnected if cross-connection to another water source is found. Property owner will be charged the Disconnect Fee.		

Exhibit "A"
Ordinance # 105
Highland Haven Solid Waste Services Fees

FEES	Rates 2026	Notes
Monthly Residential Waste Services Fee	\$31.33	Service includes one 95 gal wheeled poly cart for landfill waste and one 95 gal wheeled poly cart for recycling waste. Weekly landfill pickup (Thursday) and twice monthly recycle pickup. (3% increase per contract)
Sales Tax	8.25%	Required Sales Tax based on services billed monthly
Additional poly cart	\$12.55	Monthly fee, (3% increase per contract)
Replacement Polycart	\$150	Replacement cost in the event of loss or damage by customer. There is no charge to replace worn Polycarts due to normal use.
Service Activation Fee	\$100	Non-refundable fee to establish Monthly Residential Service for accounts opened after May 2, 2019
Late Payment Fee	Greater of \$10 or 10%	Late Fee is applied to any bill not paid by the 15th of the month
Service Termination Fee	\$150	Service Termination Fee for any unpaid account (30 days late)
Return Check Fee	\$35 Plus	Plus Bank Charges
Unusual Accumulation Collection Fee	Cost plus \$100	Fee for servicing poly cart at unpaid account address or special trash services requested by customer (cost per pickup)
Hazardous, Non-recyclable or Unacceptable Waste Cleanup Fee	Cost plus \$250	Fees associated with actual cleanup costs passed on from solid waste service provider to the City for cleanup of any Hazardous, Non-recyclable or Unacceptable Waste disposed of in solid waste/recycling poly carts and associated spillage plus \$250.
Highland Haven Solid Waste Services Policies		
* Property Owner is responsible for any outstanding solid waste services fees for a rental home		

City of Highland Haven
ORDINANCE #136
August 12, 2025

AN ORDINANCE OF THE CITY OF HIGHLAND HAVEN, TEXAS, ORDERING A SPECIAL ELECTION TO BE HELD ON NOVEMBER 4, 2025, FOR THE PURPOSE OF AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS IN THE AMOUNT OF \$1,000,000 FOR PURCHASING PROPERTY FOR THE CITY'S WATER SYSTEM AND CONSTRUCTING WATER INFRASTRUCTURE UPGRADES; PROVIDING FOR THE CONDUCT OF THE ELECTION; AUTHORIZING COORDINATION WITH BURNET COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Aldermen of the City of Highland Haven, Texas, (the "Board of Aldermen") finds that purchasing property for the city's water system and upgrading water infrastructure are necessary to ensure the health, safety, and welfare of the residents; and

WHEREAS, the issuance of general obligation bonds requires voter approval pursuant to the Texas Constitution and Texas Government Code Chapter 1251; and

WHEREAS, the Board of Aldermen desires to call a special election on November 4, 2025, to submit a proposition for the issuance of such bonds to the qualified voters of the City; and

WHEREAS, the City intends to coordinate with the Burnet County Elections Administrator to conduct the election in accordance with the Texas Election Code;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HIGHLAND HAVEN, TEXAS:

Section 1. Election Ordered

A special election is hereby ordered to be held in the City of Highland Haven, Texas, on **November 4, 2025**, which is seventy-eight (78) or more days from the date of the adoption of this ordinance (the "Ordinance") within and throughout the City, and is not less than fifteen (15) or more than ninety (90 days) from the date of the adoption hereof, for the purpose of submitting the following proposition to the qualified voters of the City:

PROPOSITION A:

" Shall the Board of Aldermen of the City of Highland Haven, Texas, be authorized to issue general obligation bonds of the City in the principal amount of \$1,000,000 for the purpose of purchasing property for the city's water system and constructing improvements and upgrades to the water infrastructure, such bonds to mature serially or otherwise over a period not to exceed twenty (20) years from their date of issuance, to be issued and sold in one or more series at any price or prices and bearing interest at a rate or rates (fixed, floating, variable or otherwise, and not to exceed the

maximum rate allowed by law) as shall be determined within the discretion of the Board of Alderman at the time of issuance or sale of the bonds, and to levy and collect ad valorem taxes on all taxable property within the City sufficient to pay the principal of and interest on said bonds as they become due and provide a sinking fund to pay the bonds at maturity?"

The ballot shall be suitable for use with an electronic voting system, as for voting by mail and shall otherwise conform to the requirements of the Texas Election Code as to permit electors to vote "FOR" or "AGAINST" the aforesaid measure which shall appear on the ballot substantially as follows:

Official Ballot

Highland Haven Proposition A

[] For THIS IS A TAX INCREASE. The issuance of general obligation bonds in an amount not to exceed \$1,000,000 for the purpose of purchasing property for the city's water system and constructing improvements and upgrades to the water infrastructure and the levy of taxes sufficient to pay the principal of and interest on the bonds.

[] Against

Section 2. Purpose and Amount

The bonds shall be issued in the principal amount of **\$1,000,000** for the purpose of purchasing property for the city's water system and constructing improvements and upgrades to the water infrastructure, as authorized by the Texas Constitution and statutes.

Section 3. Tax Pledge

The bonds shall be payable from the levy and collection of a direct and continuing ad valorem tax, without limit as to rate or amount, on all taxable property within the City, sufficient to pay the principal of and interest on the bonds as they become due.

Section 4. Polling Places and Times

The election shall be conducted at voting locations designated by the Burnet County Elections Administrator, in coordination with the City Secretary, pursuant to an election services contract or agreement, in accordance with the Texas Election Code, Chapter 1251 of the Texas Government Code, and the Constitution and laws of the State of Texas and the United States of America. The polls shall be open from **7:00 AM to 7:00 PM** on election day, November 4, 2025. All voting locations and the hours that locations will be open to be used for the election are attached as **Exhibit A** and incorporated herein by reference.

The Mayor and City Secretary and their designees, in consultation with the Burnet County Elections Administrator, are hereby authorized to modify Exhibit A to include additional or

different early voting locations. The main early voting location will be located at Agrilife Extension Auditorium, 607 N. Vandever, Burnet, TX 78611.

The early voting period begins Monday, October 20, 2025, and ends Friday, October 31, 2025. Early voting for the election shall be conducted jointly with other political subdivisions, if any. The Burnet County Elections Administrator shall serve as the Joint Early Voting Clerk and shall appoint any necessary deputy early voting clerks to assist. The City Secretary shall serve as Early Voting Clerk for the City. Applications for ballot by mail shall be addressed to the Joint Early Voting Clerk at the following address:

Burnet County Joint Early Voting Clerk
220 S. Pierce St
Burnet, TX 78611

Additional contact information:

Phone: 512-715-5288

Fax: 512-715-5287

Website: <https://burnetcountyelections.com/>

Email: elections@burnetcountytexas.org

An original, signed application for a ballot by mail may also be submitted via fax to the number above or emailed to the address provided above. The original application must be mailed to the Joint Early Voting Clerk and must be received within four (4) business days of the submission of the application by fax or email. The period to apply for a ballot by mail is January 1, 2025, through October 24, 2025. The application must be received by the Joint Early Voting Clerk by October 24, 2025, (postmarking by the deadline is insufficient).

Section 5. Election Procedures

The election shall be conducted in accordance with the Texas Election Code. The City Secretary is authorized to:

1. Enter into an election services contract or agreement with the Burnet County Elections Administrator to conduct the election.
2. Prepare and post the notice of election as required by law, including publication in a newspaper of general circulation in the City on the same day in each of two successive weeks between October 5, 2025, and October 25, 2025, with the first publication being no later than October 21, 2025, and posting on the City website, and at City Hall or another public place by October 14, 2025.
3. Prepare and post the Ordinance calling the election as required by law, including posting at three public places within the City, the City Hall, the City website, and coordinating with the Burnet County Elections Administrator to post the Ordinance at all early voting and election day voting locations.

4. Prepare and post a voter information document, if required by Texas Government Code Section 1251.003, by October 14, 2025, on the City's website, in three public places within the City, and coordinating with the Burnet County Elections Administrator to post the voter information document at all early voting and election day voting locations.
5. Post the proposition language and a sample ballot on the City website by October 14, 2025.
6. Provide election materials in English and Spanish, if required by Texas Election Code Section 272.002.

Section 6. Debt Service and Tax Rate Information of the City

The following information is provided in accordance with the provisions of Section 3.009(b), Texas Election Code and is calculated based on bond market conditions as of the date of the adoption of this Ordinance; is further explained in one or more voter information documents attached to this Ordinance; and is not intended to serve as a cap or other restriction should the bonds be authorized at the election.

1. The Proposition language that will appear on the ballot is set forth in Section 1 hereof.
2. The purpose for which the bonds are to be authorized is set forth in Sections 1 and 2 hereof.
3. The principal amount of the debt obligations to be authorized is \$1,000,000.
4. Taxes sufficient to pay the annual principal of and interest on the general obligation bonds may be imposed.
5. The maximum interest rate for any series of bonds authorized at the election, based on market conditions as of the date of this Ordinance, is 4.55%.
6. If the bonds are approved, they may be issued in one or more series to mature over a period not to exceed twenty (20) years from the date of issuance of each series of bonds.
7. The aggregate amount of the outstanding principal of the City's debt obligations as of the date of this Ordinance is \$315,000.
8. The aggregate amount of the outstanding interest in the debt obligations of the City as of the date of this Ordinance is \$9,402.75.
9. The ad valorem debt service tax rate for the City as of the date of this Ordinance is \$0.1260 per \$100 of taxable assessed valuation.

Section 7. Coordination with Burnet County

The City Secretary is authorized to coordinate with the Burnet County Elections Administrator to finalize polling locations, early voting schedules, and other election logistics, and to ensure compliance with all applicable election laws.

Section 8. Necessary Actions

The Mayor and City Secretary, in consultation with the City Attorney and bond counsel, shall have the authority to take, or cause to be taken, all actions reasonable and necessary to ensure that the election is fairly held and returns properly counted and tabulated for canvass by the Board of Alderman, which actions are hereby ratified and confirmed. Without limiting the generality of the immediately preceding sentence, the Mayor and City Secretary and their designees are hereby authorized to complete and update, as necessary, the exhibits attached hereto with voting locations and other information as same is made available by the Burnet County Elections Administrator.

Section 9. Preamble Incorporation

The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Board of Alderman.

Section 10. Inconsistent Provisions

All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters found herein.

Section 11. Governing Law

This Ordinance shall be construed and enforced in accordance with the ordinances and resolutions of the City of Highland Haven, Texas, and the laws of the State of Texas and the United States of America.

Section 12. Severability

If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Board of Aldermen hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 13. Notice of Meeting

The Board of Aldermen officially finds, determines, recites, and declares that written notice of the date, hour, place, and subject of the meeting at which this Ordinance is adopted was posted on a notice board located at a place convenient to the public at the City Hall for at least seventy-two (72) hours preceding the scheduled time of the meeting as required by the Open Meetings Law, Chapter 551, Texas Government Code, as amended; and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter thereof was discussed, considered and formally acted upon.

Section 14. Authorization to Execute

The Mayor or Mayor Pro Tem is authorized to execute and the City Secretary is authorized to attest to this Ordinance on behalf of the Board of Aldermen, and the Mayor or Mayor Pro Tem is authorized to do all other things legal and necessary in connection with the holding and consummation of the election.

Section 15. Effective Date

This Ordinance shall take effect immediately upon its adoption.

ADOPTED this **12th day of August, 2025**, by the Board of Aldermen of the City of Highland Haven, Texas.

Olan Kelley, Mayor

ATTEST:

Sarah Collard, City Secretary

APPROVED AS TO FORM:

Gregory Miller, Bond Counsel



EXHIBIT A

November 4, 2025, Early Voting
El 4 de noviembre de 2025, Votación Adelante

Special Bond Election
Elección de Bonos Especiales

City of Highland Haven, Texas
Ciudad de Highland Haven, Texas

Voting location <i>Sitio de Votación</i>	Address <i>Domicilio</i>	City <i>Ciudad</i>
Agrilife Extension Auditorium (MAIN EARLY VOTING LOCATION)	607 N. Vandever	Burnet, TX 78611
Texas Tech at Highland Lakes	806 Steve Hawkins Pkwy.	Marble Falls, TX 78654

Sunday <i>Domingo</i>	Monday <i>Lunes</i>	Tuesday <i>Martes</i>	Wednesday <i>Miércoles</i>	Thursday <i>Jueves</i>	Friday <i>Viernes</i>	Saturday <i>Sábado</i>
	October 20 <i>el 20 de oct.</i> 8am-5pm	October 21 <i>el 21 de oct.</i> 8am-5pm	October 22 <i>el 22 de oct.</i> 8am-5pm	October 23 <i>el 23 de oct.</i> 8am-5pm	October 24 <i>el 24 de oct.</i> 8am-5pm	
	October 27 <i>el 27 de oct.</i> 8am-5pm	October 28 <i>el 28 de oct.</i> 8am-5pm	October 29 <i>el 29 de oct.</i> 8am-5pm	October 30 <i>el 30 de oct.</i> 7am-7pm	October 31 <i>el 31 de oct.</i> 7am-7pm	

Burnet County has County Wide Polling Locations known as Vote Centers. Voters may vote at any voting location in the County. You do not have to vote in your home precinct.

Precinct Number	Location	Status
All	Burnet County AgriLife 607 N. Vandever St., Burnet 78611	OPEN
All	Grace United Methodist Church 4007 Valley View, Granite Shoals 78654	CLOSED
All	Spicewood Community Center 7901 CR 404, Spicewood 78669	OPEN
All	Silver Creek Community Center 101 CR 128, Burnet 78611	CLOSED
All	Smithwick Community Center 10800 E. FM 1431, Marble Falls 78654	CLOSED
All	Cassie Subdivision Community Center 3920 FM 690, Burnet 78611	CLOSED
All	Hoover Valley Volunteer Fire Dept.	OPEN

	303 CR 118B, Burnet 78611	
All	Highland Haven Community Center 118 Blackbird Dr., Highland Haven, TX 78654	OPEN
All	Iglesia Bautista Church Hall (CR 330 and FM 243) 4000 W. FM 243, Bertram 78605	CLOSED
All	Naruna Church Bldg. 9170 FM 1478 Lampasas 76550	CLOSED
All	Bertram Community Center 340 S. Garbiel St., Bertram 78605	OPEN
All	Joppa Fellowship Hall 8447 CR 210, Joppa, TX 78605	CLOSED
All	Lake Victor Community Center 200 Lake Ave., Lake Victor 78611	CLOSED
All	Briggs Firehouse 2285 Hwy 183, Briggs 78605	OPEN
All	Oakalla Community Center 29011 FM 963, Oakalla 78608	OPEN
All	Granite Shoals Comm Center 1208 N. Phillips Ranch Rd, Granite Shoals 78654	OPEN
All	Texas Tech University at Highland Lakes 806 Steve Hawkins Pkwy., Marble Falls, 78654	OPEN
All	Meadowlakes City Hall 177 Broadmoor St # B, Meadowlakes, TX 78654	CLOSED
All	Church of Christ 711 Broadway, Marble Falls 78654	OPEN

EXHIBIT B

VOTER INFORMATION DOCUMENT (not part of the contract with voters)
Required Information Under Government Code Section 1251.052(b)(2)

The measure will appear on the ballot substantially as follows:

Official Ballot

Highland Haven Proposition A

☐ For

THIS IS A TAX INCREASE. The issuance of general obligation bonds in an amount not to exceed \$1,000,000 for the purpose of purchasing property for the city's water system and constructing improvements and upgrades to the water infrastructure and the levy of taxes sufficient to pay the principal of and interest on the bonds.

☐ Against

1) Principal amount of debt obligations to be authorized.	\$1,000,000
2) Estimated interest for the debt obligations to be authorized presuming an interest rate of 4.55%.	\$457,730.00
3) Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized over 20 years.	\$1,457,730.00
4) As of August 12, 2025, the principal of all outstanding debts obligations of the City.	\$315,000
5) As of August 12, 2025, the estimated remaining interest on all outstanding debt obligations of the City.	\$9,402.75
6) As of August 12, 2025, the estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the City over 20 years.	\$324,402.75
7) The estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved. This figure assumes the amortization of the City's debt obligations, including outstanding debt obligations and the proposed debt obligation; no growth of appraised values within the City; and the assumed interest rate on the proposed debt obligations.	\$37.30

(DOCUMENTO DE INFORMATIVO PARA LOS VOTANTES (no forma parte del contrato con las votantes)

Información requerida bajo la Sección 1251.052(b)(2) del Código Gubernamental

Esta medida aparecerá en la boleta sustancialmente de la siguiente manera:

Boleta Oficial

Proposición A Del Ciudad De Highland Haven

☐ A Favor

ESTE ES UN AUMENTO DE IMPUESTOS. La emisión de bonos de obligación general por un monto no superior a \$1,000,000 para la adquisición de propiedades para el sistema de agua de la ciudad y la construcción de mejoras y modernizaciones en la infraestructura hídrica, así como la imposición de impuestos suficientes para pagar el capital y los intereses de los bonos.

☐ En Contra

1) Cantidad principal de las obligaciones de deuda a autorizar.	\$1,000,000
2) Intereses estimados de las obligaciones de deuda a autorizar, suponiendo una tasa de interés de 4.55%.	\$457,730.00
3) Principal e intereses combinados estimados requeridos para pagar puntual y totalmente las obligaciones de deuda a autorizar durante 20 años.	\$1,457,730.00
4) Al 12 de agosto de 2025, el principal de todas las obligaciones de deudas pendientes del Ciudad.	\$315,000
5) Al 12 de agosto de 2025, los intereses restantes estimados de todas las obligaciones de deuda pendientes del Ciudad.	\$9,402.75
6) Al 12 de agosto de 2025, el principal y los intereses combinados estimados requeridos para pagar puntual y totalmente las obligaciones de deuda pendientes del Ciudad durante 20 años.	\$324,402.75
7) El aumento anual máximo estimado en la cantidad de impuestos que se impondrían en una residencia primaria en el Ciudad con un valor de tasación de \$100,000 para pagar las obligaciones de deuda a autorizar, si se aprueban. Esta cifra supone la amortización de las obligaciones de deuda del Ciudad, incluidas las obligaciones de deuda pendientes y la obligación de deuda propuesta; ningún crecimiento de los valores tasados dentro del Ciudad; y la supuesta tasa de interés sobre las obligaciones de deuda propuestas.	\$37.30