



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMEN SPECIAL MEETING

DATE: Tuesday, August 12, 2025

TIME: 12:00 PM Noon

PLACE: Highland Haven City Hall, 510 Highland Drive, Suite A, Highland Haven, TX 78654

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 12:00 PM.**

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Aldersperson Don Hagans	✓Present	☐ Absent
Aldersperson Bruce Robertson	✓Present	☐ Absent
Aldersperson Lynn Smith	✓Present	☐ Absent
Aldersperson Terry Smith	✓Present	☐ Absent

2. Pledge of Allegiance – **Led by Mayor Kelley**

3. Recognize Visitors – **Judy Kelley**

4. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

5. **Budget Presentation**

6. **Public Hearings Regarding:**

- a. **Ordinance #134: Adoption of City Budget for Fiscal Year 2025-26**
- b. **Ordinance #068 REV. 13 – Establishing Water Rates and Fees Effective January 2026**
- c. **Ordinance #105 REV. 1 – Establishing Solid Waste Rates Effective January 2026**

The public hearings opened at 12:02 PM.

The public hearings closed at 12:02 PM.

7. **Discussion and/or Possible Action** – Ordinance #134: Adoption of City Budget for Fiscal Year 2025-2026.

Terry Nuss said, “I move for approval of Ordinance No. 134 adopting the Fiscal Year 2025-2026 Annual Budget.” Motion seconded by Lynn Smith.

Mayor: During discussion on this item, you need to note, “This budget will raise more property taxes for maintenance and operation than last year’s rate (\$0.1260) from \$322,136 (last year) to \$399,247 (this year); there are no property taxes allocated for debt. The total City proposed property tax rate for FY 2025 is \$0.1505 per \$100 valuation. The following are data related to the tax rate for FY 2026: Proposed rate: \$0.1505; No new revenue tax rate: \$0.1229; Voter-approval tax rate: \$0.1272.”

Mayor Pro Tem Terry Nuss	✓For	☐ Against	☐ Absent
Aldersperson Don Hagans	✓For	☐ Against	☐ Absent
Aldersperson Bruce Robertson	✓For	☐ Against	☐ Absent
Aldersperson Lynn Smith	✓For	☐ Against	☐ Absent
Aldersperson Terry Smith	✓For	☐ Against	☐ Absent

8. **Discussion and/or Possible Action** – Ordinance #068 REV. 13 – Adoption of Highland Haven Water System Rates 2026.

Motion to approve Ordinance #068 REV. 13 Establishing Water Rates and Fees for 2026 made by Terry Smith, seconded by Bruce Robertson.

Vote: 5-0

9. **Discussion and/or Possible Action** – Ordinance #105 REV. 1 – Adoption of Highland Haven Solid Waste Rates 2026.

Motion to approve Ordinance #105 REV. 1 Highland Haven Solid Waste Rates for 2026 made by Terry Nuss, seconded by Lynn Smith.

Vote: 5-0

10. **Discuss and/or Possible Action** – Ratify the ad valorem total property tax revenue increase for 2025.

***Mayor:** After passage of the budget because the budget we have just adopted will require raising more property taxes for maintenance and operation than last year's rate, we will need to vote to ratify the tax rate and the resulting total property tax revenue increase.*

Terry Smith said, "I move to ratify the ad valorem rate of \$0.1505 that will provide for a total property tax revenue increase reflected in the adopted 2025-2026 budget, which is effectively a 22.46% increase in the tax rate." Motion seconded by Terry Nuss.

Mayor Pro Tem Terry Nuss	✓For	☐ Against	☐ Absent
Aldersperson Don Hagans	✓For	☐ Against	☐ Absent
Aldersperson Bruce Robertson	✓For	☐ Against	☐ Absent
Aldersperson Lynn Smith	✓For	☐ Against	☐ Absent
Aldersperson Terry Smith	✓For	☐ Against	☐ Absent

11. **Discussion and/or Possible Action:** Ordinance #136: Election order for a bond election on November 4, 2025 for water infrastructure.

Motion to approve Ordinance #136: Election order for a bond election on November 4, 2025 for water infrastructure was made by Bruce Robertson, seconded by Lynn Smith.

Mayor Pro Tem Terry Nuss	✓For	☐ Against	☐ Absent
Aldersperson Don Hagans	✓For	☐ Against	☐ Absent
Aldersperson Bruce Robertson	✓For	☐ Against	☐ Absent
Aldersperson Lynn Smith	✓For	☐ Against	☐ Absent
Aldersperson Terry Smith	✓For	☐ Against	☐ Absent

12. Aldermen Comments

13. City Staff Comments

- a. City Administrator
- b. City Secretary

Next Special meeting – Wednesday, August 13, 2025 at 9:00 AM, Highland Haven City Hall
Next Regular meeting – Tuesday, August 19, 2025, at 7:00 p.m., Highland Haven Community Center

**Motion to adjourn was made by Lynn Smith, seconded by Don Hagans.
Vote 5-0**

Adjournment.

The meeting adjourned at 12:13 PM.

Olan Kelley
Olan Kelley, Mayor

Sarah Collard
Sarah Collard, City Secretary

