



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMEN MEETING

DATE: Tuesday, July 15, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent
Aldersperson Don Hagans	✓ Present	☐ Absent
Aldersperson Bruce Robertson	✓ Present	☐ Absent
Aldersperson Lynn Smith	☐ Present	✓ Absent
Aldersperson Terry Smith	✓ Present	☐ Absent

2. Pledge of Allegiance – **Led by Mayor Kelley**

3. Recognize Visitors – **Susan Patten**

4. Announcements, Proclamations, or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

6. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- a. Meeting Minutes for Budget Workshop – July 1, 2025
- b. Meeting Minutes for Regular BOA – July 1, 2025
- c. Sales Tax Report June 2025
- d. Water Usage Report June 2025

A motion to approve the Consent Agenda items was made by Bruce Robertson, seconded by Don Hagans.

Vote 4-0

7. **Discussion and/or Possible Action** – Resolution #375 to approve Burnet Central Appraisal District's Renovation of Real Estate at 215 S. Pierce, Burnet, Texas.

A motion to approve Resolution #375 to approve Burnet Central Appraisal District's Renovation of Real Estate at 215 S. Pierce, Burnet, TX was made by Terry Smith, seconded by Terry Nuss.

Vote 4-0

DISCUSSION / INFORMATION ITEMS

8. Discussion – FY 2026 Budget
 - a. Budget Discussion
 - b. Budget Calendar
9. Review Planning and Zoning Commission Recommendations to BOA
10. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - b. The next regular P&Z meeting is scheduled for August 14, 2025, at 6:00 pm.
 - c. Legislative impacts
11. Flood Events
 - a. Impact to Highland Haven
 - i. Dry creek debris removal
 - b. Impact to Burnet county
 - c. Flood relief donations
 - d. After action disaster planning
12. Legislative Updates
 - a. City Administrator's Update
 - b. Special Session - Legislative Update
 - i. Legislative "Speak Up" initiative
13. Drainage Issues
14. Review Water System
 - a. Maintenance and Operations Issues
 - i. Generator Repairs
 - ii. Shady Acres Septic Line
 - b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
15. I.T. Update
 - a. I.T. contractor update
 - b. Firewall issues
 - c. Equipment replacement
16. Review Solid Waste Services
17. Mayor's Report
18. Aldermen Comments

- Next Regular meeting – Tuesday, August 5, 2025, at 7:00 p.m., Highland Haven Community Center
- Special Meeting and Public Hearing for Budget and Tax Rate – Tuesday, August 12, 2025 at 12:00 Noon at Highland Haven City Hall, 510-A Highland Drive, Highland Haven, TX 78654.
- Special Meeting for Tax Rate – Wednesday, August 13, 2025 at 9:00 AM at Highland Haven City Hall, 510-A Highland Drive, Highland Haven, TX 78654.

A motion to adjourn the meeting was made by Terry Smith, seconded by Terry Nuss.
Vote 4-0.

Adjournment.

The meeting adjourned at 7:56 PM.

Olan Kelley

Olan Kelley, Mayor

Sarah Collard

Sarah Collard, City Secretary

