



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
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MINUTES – BOARD OF ALDERMEN SPECIAL MEETING

DATE: Thursday, July 3, 2025

TIME: 5:00 PM

PLACE: **Highland Haven City Hall, 510-A Highland Drive, Highland Haven, TX 78654**

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley opened the meeting at 5:00 PM.**

Mayor Pro Tem Terry Nuss	☐ Present	☒ Absent
Alderman Don Hagans	☒ Present	☐ Absent
Alderman Bruce Robertson	☒ Present	☐ Absent
Alderman Lynn Smith	☒ Present	☐ Absent
Alderman Terry Smith	☒ Present	☐ Absent

2. Pledge of Allegiance – **Mayor Kelley led the Pledge of Allegiance.**

3. Recognize Visitors – **Visitor present was Jackie Garrow**

4. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

5. **Public Hearing** - Variance request to §4.02.010(i) of the Highland Haven Code of Ordinances to allow a water well to be drilled on Lot 412-B, Section 5, 203 Redbird Street.

The Public Hearing opened at 5:01 PM.

Jackie Garrow explained to the Board her reasons for requesting a variance to §4.02.010(i) of the Highland Haven Code of Ordinances.

Public Hearing Closed at 5:14 PM.

Discussion with Possible Action – Variance request to §4.02.010(i) of the Highland Haven Code of Ordinances to allow a water well to be drilled on Lot 412-B, Section 5, 203 Redbird Street.

Motion by Bruce Robertson to deny the variance request while directing the Planning and Zoning Commission to review the existing ordinance for possible changes based on this specific current variance request.

Terry Smith seconded the motion. Terry Smith amended the motion to further add that, prior to the start of the next budget cycle, the City will review volumetric water use rates based on lot size.

Vote: 3-1 (Yes: Terry Smith, Lynn Smith, Bruce Robertson. No: Don Hagans)

DISCUSSION / INFORMATION ITEMS

6. Aldermen Comments

Next regular meeting – Tuesday, July 15, 2025, at 7:00 p.m., Highland Haven Community Center.

Adjournment.

**Motion to adjourn made by Bruce Robertson, seconded by Terry Smith.
Vote 4-0**

The meeting was adjourned at 6:13 PM.

Olan Kelley

Olan Kelley, Mayor

Sarah Collard

Sarah Collard, City Secretary

