



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMEN MEETING

DATE: Tuesday, June 3, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☐ Absent
Aldersperson Don Hagans	☐ Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	☐ Absent
Aldersperson Lynn Smith	☐ Present	☐ Absent
Aldersperson Terry Smith	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Announcements, Proclamations or Presentations

a. Planning & Zoning Commissioners – Recognition of service of outgoing appointees

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for May 6, 2025
- b. Meeting Minutes for May 29, 2025
- c. Financials April 2025
- d. Sales Tax Report April 2025
- e. Water Well Report

7. Discussion and/or Possible Action – Resolution # 369, approve authority and responsibilities of elected officials.

8. Discussion and/or Possible Action – Resolution # 370 appointments to Planning and Zoning Commission.

9. Discussion and/or Possible Action – Resolution # 371, bank signers Commercial National Bank.

10. Discussion and/or Possible Action – Resolution # 372, bank signers First United Bank.

11. Discussion and/or Possible Action – Resolution # 373, bank signers Tex Pool.

12. Discussion and/or Possible Action – City Logo

13. Discussion and/or Possible Action – PEC Election Ballot

14. **Discussion and/or Possible Action** – Release from City of Highland Haven Extraterritorial Jurisdiction (ETJ) of the J.A. Nobles Subdivision as requested by petition from residents and property owners
15. **Discussion and/or Possible Action** – Flood Plain Administrator Ordinance
16. **Discussion and/or Possible Action** – Commercial Zoning Ordinance
17. **Convene into Executive Session** as per Texas Govt. Code §551.072 to discuss Real Property and §551.074 of the Texas Government Code for discussion of personnel.
 - a. Closed Session:
 - i. Discuss real property matters
 - ii. Discuss personnel matters
 - b. Open Session: Reconvene into Open Session.
18. **Discussion and/or Possible Action** on Executive Session matters.
 - a. Real Property matters
 - b. Personnel matters

DISCUSSION / INFORMATION ITEMS

19. Discussion – FY 2026 Budget
 - a. Budget Discussion
20. Review Planning and Zoning Commission Recommendations to BOA
21. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - b. The next P&Z meeting is scheduled for June 12, 2025, at 6:00 pm.
 - c. Legislative impacts
22. Legislative Updates
 - a. City Administrator's Update
 - b. Legislative Bill Update
23. Drainage Issues
 - a. Recent rain events and associated flooding
24. Review Water System
 - a. Maintenance and Operations Issues
 - i. Handheld Meter reader Deployed
 - ii. GIS Data
 - iii. Generator
 - b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
25. Review Solid Waste Services
26. Mayor's Report
27. Aldermen Comments

Next Special meeting – Budget Workshop – Tuesday, June 24, 2025 at 5:30 PM, HH Community Center
Next Regular meeting – Tuesday, June 24, 2025, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted: May 30, 2025

CERTIFICATION OF POSTING

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON MAY 30, 2025, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Sarah Collard
Sarah Collard, City Secretary



THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).